

**SKAGIT COUNTY BOARD OF COMMISSIONERS
AGENDA**

MONDAY, JANUARY 17, 2005:

MARTIN LUTHER KING JR.'S BIRTHDAY OBSERVED

TUESDAY, JANUARY 18, 2005:

8:00 a.m. – 8:45 a.m. Work Session – County Commissioners

8:45 a.m. – 9:30 a.m. Work Session – County Administrator

***T** 9:45 a.m. – 10:45 a.m. Planning & Development Services – Gary Christensen, Director

1. Set Date and Time for Discussion and Possible Action Regarding Agricultural Variance Request PLO4-0239 by Seattle City Light to Divide a Parcel of Approximately 40 Acres Into Two Lots – One About 30+ Acres to be Used for Habitat Conservation; the Other Less Than 10 Acres for a Home Site
2. Set Date and Time for Discussion and Possible Action Regarding Agricultural Variance Request PLO4-0551 by Goodyear Nelson Hardwood Company to Divide a Home Site of Approximately 4 Acres From a 92-Acre Parcel of Which 80 Acres is Zoned Ag-NRL and 12 Acres is Zoned Rural Reserve
3. State of the Department
4. Miscellaneous

***T** 10:45 a.m. – 11:00 a.m. Public Hearing – 2004 Budget Amendments

11:00 a.m. – 11:30 a.m. Consent Agenda and Miscellaneous Items

11:30 a.m. – 11:45 a.m. Public Comment Period

***T** 11:45 a.m. – 12:00 p.m. Presentation – Traffic Safety Lifetime Achievement Award to Don McKeehen

***T** 1:30 p.m. – 2:00 p.m. Discussion/Possible Action – Resolution to Adopt a Trail/Park Program

2:00 p.m. – 4:00 p.m. Executive Session – Personnel, Litigation and Land Acquisition

WEDNESDAY, JANUARY 19, 2005:

1:00 p.m. – 2:00 p.m. Public Transportation Area Board Meeting (Port of Skagit County)

2:00 p.m. – 3:00 p.m. Regional Transportation Area Board Meeting (Port of Skagit County)

3:00 p.m. – 4:00 p.m. Skagit Council of Governments Meeting (Port of Skagit County)

THURSDAY, JANUARY 20, 2005:

11:00 a.m. – 12:00 p.m. Skagit County Community Action Agency Board Meeting (330 Pacific Place, Mount Vernon)

1:00 p.m. – 3:00 p.m. Northwest Regional Council 2005 Legislative Forum (CottonTree Inn – 2300 Market Street, Mount Vernon)

***T – These sessions will be videotaped and broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Government Access Television Comcast TV-10 in Burlington, Mount Vernon, Sedro-Woolley and parts of rural Skagit County, Monday – Friday at 1:00 p.m., Saturday & Sunday at 12:00 noon, and daily at 9:30 p.m.**

**SKAGIT COUNTY COMMISSIONERS
CONSENT AGENDA
TUESDAY, JANUARY 18, 2005**

COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, January 10, 2005.
2. Record of the Proceedings for Tuesday, January 11, 2005.
3. Resolution appointing Nicola Pearson to the Upper Skagit Library District Board of Trustees, effective January 1, 2005, and continuing through December 31, 2009.

ADMINISTRATIVE SERVICES:

4. Amendment No. 1 to Agreement **No. C20040439** between Skagit County and the Economic Development Association, which extends the expiration date to December 31, 2005. All other terms and conditions of the original contract shall remain in effect.
5. Personal Services Agreement with Audrey Smith to manage the Fairgrounds facility under the supervision of the County Administrator. The agreement shall commence on January 1, 2005, and continue through December 31, 2005. Compensation shall total \$55,000.

BUDGET AND FINANCE:

6. Personal Services Agreement with Susan D. Musselman, Inc. to develop and execute a financing plan, to include refunding of outstanding bonds and funding for capital facilities, as needs may arise. The agreement shall commence upon the date of execution and continue through December 31, 2005. Compensation shall vary based on the services being provided.
7. Amendment No. 1 to Personal Services Agreement **No. C20040093** with the Skagit Valley Chapter of the American Red Cross, which extends the expiration date to December 31, 2005. All other terms and conditions of the original contract shall remain in effect.
8. Resolution rescinding Resolution No. R20040424 that established a Flag Restoration Fund #340. Facility Improvement Fund #340 already exists and can be used for the purpose of flag restoration.

CENTRAL SERVICES:

9. Personal Services Agreement with Kelly Services to provide back-up relief for the Mail Handling Assistant and/or Records Management assistance. The agreement shall commence on January 1, 2005, and continue through December 31, 2005. Compensation is not to exceed a total of \$20,000.

FACILITIES MANAGEMENT:

10. Owner-Architect Agreement for two projects, the first being an analysis of space needs for the Skagit County Health Department. The second project is a County Facilities space needs analysis of existing County Government offices, buildings and properties, including future building space needs and property needs. The agreement shall commence upon the date of execution and continue for 60 days after acceptance. Compensation is not to exceed a total of \$200,000.

**CONSENT AGENDA
TUESDAY, JANUARY 18, 2005
PAGE NO. 2**

FARMLAND LEGACY PROGRAM:

11. Amendment No. 1 to Personal Services Agreement **No. C20040466** with Skagit Surveyors & Engineers, which amends the Scope of Work to include the installation of survey posts resulting in a \$3,000 increase in compensation. All other terms and conditions of the original contract shall remain in effect.

HEALTH DEPARTMENT:

12. Personal Services Agreement with Carmen Alicea to provide the Spanish language component for the Welcome Baby! Program development services in accordance with terms of the Foundation for Early Learning Grant. The agreement shall commence on January 1, 2005, and continue through March 31, 2006. Compensation is not to exceed a total of \$12,500.
13. County Program Agreement between the State of Washington Department of Social and Health Services (DSHS) and the Skagit County Health Department, which provides the payment mechanism for DSHS/Division of Developmental Disabilities residential staff that receive Hepatitis B vaccinations at the Public Health Department. The agreement shall commence on January 22, 2005, and continue through January 21, 2008. No compensation is being paid for this service.

HUMAN RESOURCES:

14. Personal Services Agreement with Acordia to provide health benefits brokerage services for Skagit County. The agreement shall commence on September 1, 2004, and continue through December 31, 2007. Compensation for 2004 shall be \$5.25 per benefit employee; 2005 - \$5.50; 2006 - \$5.78; and 2007 - \$6.10 per employee.
15. Resolution authorizing the transfer of sick leave for a Senior Services employee.

HUMAN SERVICES:

16. Personal Services Agreement with Compass Health to provide Mental Health Court access to non-Medicaid eligible participants who enter into court treatment plans. The agreement shall commence on January 1, 2005, and continue through December 31, 2005. Compensation is not to exceed a total of \$14,000.
17. Personal Services Agreement with Skagit Adult Day Center for continuation of activity services to adults with developmental disabilities. The agreement shall become effective on January 1, 2005, and continue through December 31, 2005. Compensation is not to exceed a total of \$7,000.
18. Amendment No. 3 to County Program Agreement **No. C20030441** between Skagit County and DSHS, Division of Developmental Disabilities (DDD), which increases the compensation amount by \$51,600 for a new contract total of \$1,586,274. This increase is to add funds to provide services to individuals who received Social Service Payment checks to pay for County employment and Day Program services from October 2002, until December 31, 2004. From January 1, 2005, to June 30, 2005, the County will make payments for services for the DDD specified clients and invoice DDD for the services. All other terms and conditions of the original contract shall remain in effect.

**CONSENT AGENDA
TUESDAY, JANUARY 18, 2005
PAGE NO. 3**

INFORMATION SERVICES:

19. Agreement for Computer Access between Skagit County and Land Title Company, which would provide the Company with the capability of accessing the County's Treasurer/Assessor system through a Citrix Gateway. Their current leased line system will continue to be supported until May of 2005. The agreement shall commence on January 1, 2005, and continue through December 31, 2005. Compensation is expected to total \$2,000.

PARKS AND RECREATION:

20. Amendment No. 1 to Vendor Services Agreement **No. 004817** with Peter's Towing. Due to chronic abuse of the Clear Lake Beach parking lot, it is necessary to expand the current towing service area to include a County parking lot located at 12925 South Front Street, Clear Lake. All other terms and conditions of the original contract shall remain in effect.
21. Resolution appointing Nathan Salasina to the Skagit County Parks and Recreation Advisory Board effective January 1, 2005 and expiring on December 31, 2007.

PLANNING & DEVELOPMENT SERVICES:

22. Personal Services Agreement with Makers Architecture and Urban Design to provide shorelines planning services in connection with a Coastal Zone Management Grant Agreement from the Department of Ecology. The agreement shall commence on October 15, 2004, and continue until December 31, 2005. Compensation shall not exceed a total of \$10,500.
23. Personal Services Agreement with David Hough to provide land use planning services at an hourly rate of \$90, with compensation for public meetings and public hearings when attending as a principal participant set at \$95 per hour. The agreement shall commence on January 1, 2005, and continue through December 31, 2005.

PUBLIC DEFENDER:

24. Amendment No. 2 to Personal Services Agreement **No. C20030030** with Robert S. Jones, Attorney at Law, which extends the effective dates for professional services beginning January 1, 2005, through December 31, 2005. All other terms and conditions of the original contract shall remain in effect.
25. Amendment No. 2 to Personal Services Agreement **No. C20030031** with James W. Nelson, Attorney at Law, which extends the effective dates for professional services beginning January 1, 2005, through December 31, 2005. All other terms and conditions of the original contract shall remain in effect.
26. Personal Services Agreement with Kelli K. Armstrong, Attorney at Law, which allows her to handle a District Court caseload not to exceed 40 cases per month. The agreement shall commence on January 1, 2005, and continue until December 31, 2005. Compensation shall be paid at the rate of \$4,000 per month.

SENIOR SERVICES:

27. Vendor Services Agreement with Cintas Corporation to provide terry towels, grocery aprons and paper towel services. The agreement shall commence on January 1, 2005, and continue through December 31, 2005. Compensation shall not exceed a total of \$2,400.
28. Contract between the Northwest Regional Council, Area Agency on Aging and the Skagit County Senior Services Nutrition Program to provide nutritionally balanced congregate and home-delivered meals to seniors 60 years of age and older. The agreement shall commence on

**CONSENT AGENDA
TUESDAY, JANUARY 18, 2005
PAGE NO. 4**

January 1, 2005, and continue through December 31, 2005. Compensation is expected to total \$223,900.

SUPERIOR COURT:

29. Personal Services Agreement with Northwest Family & Children's Services to provide guardian ad litem services, including legal representation in juvenile dependency proceedings that qualify for such representation at public expense. The agreement shall commence on January 1, 2005, and continue through December 31, 2005. Compensation is not to exceed a total of \$90,000.
30. Personal Services Agreement with Karen Lerner to act as the Court Commissioner for Mental Health and Involuntary Commitment hearing for Skagit County Superior Court. The agreement shall commence on January 1, 2005, and continue through December 31, 2005. Compensation will be paid at the rate of \$2,000 per month.

TREASURER'S OFFICE:

31. Resolution authorizing 2004 property tax refunds issued by the Skagit County Treasurer.

YOUTH & FAMILY SERVICES:

32. Personal Services Agreement with DeLlamas & Associates, Joan DeLlamas, to provide specialized juvenile offender, adolescent, adult and/or family assessment, evaluation, and treatment for juveniles and/or their families as referred by the County. The agreement shall commence on February 1, 2005, and continue until January 31, 2007. Compensation is not to exceed a total of \$10,000.
33. Personal Services Agreement with James Erno-Pearce, MFT, to provide specialized juvenile offender, adolescent, adult and/or family assessment, evaluation, and treatment for juveniles and/or their families as referred by the County. The agreement shall commence on January 1, 2005, and continue until December 31, 2006. Compensation is not to exceed a total of \$10,000.
34. Personal Services Agreement with Diane J. Lowry, to provide specialized juvenile offender, adolescent, adult and/or family assessment, evaluation, and treatment for juveniles and/or their families as referred by the County. The agreement shall commence on January 1, 2005, and continue until December 31, 2006. Compensation is not to exceed a total of \$10,000.
35. Interlocal Cooperative Agreement, per Resolution No. 17300, between Skagit County and the Burlington School District to provide Mental Health Services such as individual and family counseling and mentoring and recreational activities. The County and the District will share financial support to provide these services. The agreement shall commence on January 1, 2005, and continue through December 31, 2005. The District will pay \$5,600 as its portion for these services.

PUBLIC WORKS DEPARTMENT:

36. Mitigation Grant Agreement between Skagit County and the Washington State Military Department, Emergency Management Division/FEMA for a Hazard Mitigation Grant Program grant to elevate six houses that experience repetitive loss from flooding. The grant shall commence on October 22, 2004, and continue until November 30, 2006.
37. Amendment No. 1 to Personal Services Agreement **No. C20040290** with Elliott Bay Design Group for design work needed on the Guemes Island Ferry. This amendment is for designing and providing drawings of a sponson addition to the M/V Guemes in order to increase standoff from the new dolphins. In addition, a deadweight survey will be performed to determine if a new stability test will be required by the U. S. Coast Guard. Compensation is increased \$8,000 for a

CONSENT AGENDA
TUESDAY, JANUARY 18, 2005
PAGE NO. 5

- new contract total not to exceed \$79,400. All other terms and conditions of the original contract shall remain in effect.
38. Resolution AND Interlocal Cooperative Agreement between Skagit County and the Skagit Council of Governments. Public Works will provide traffic counting services to the Cities of Anacortes, Burlington, Mount Vernon and Sedro-Woolley. The agreement shall commence on November 1, 2004, and continue until terminated. Compensation is estimated to total approximately \$24,000.
 39. Resolution AND Interlocal Cooperative Agreement between Skagit County and Dike District #3, which allows both parties to contribute funds and work cooperatively on a dredging project near the Johnson Road crossing of Hill Ditch/Carpenter Creek. The agreement shall commence on November 1, 2004, and continue through November 1, 2006. Compensation is not to exceed a total of \$10,000.
 40. Rights-of-Entry Agreements between Skagit County and John Antonelli and Diane Herrera. The agreements will allow Skagit County to enter two sites near Lake Cavanaugh to construct bank restabilization, conduct debris removal and/or perform any other erosion related damage.
 41. Personal Services Agreement with Tetra Tech FW to build a MS Access database to be used for data entry and to provide quality control and training services on an as-needed basis for the Habitat Survey Plan as outlined in Resolution No. R20030210. The agreement shall commence on December 20, 2004, and continue until December 20, 2006. Compensation is not to exceed a total of \$15,000.
 42. Amendment No. 3 to CZM310 Agreement **No. C20040131** between Skagit County and the State of Washington Department of Ecology for the Northwest Straits Project: Skagit County Bays Initiative. Task 2.6 has been deleted and replaced with revised information; therefore increasing the agreement by \$3,000 for a new contract total of \$53,000. The amendment shall become effective on November 1, 2004. All other terms and conditions of the original contract shall remain in effect.