

**SKAGIT COUNTY COMMISSIONERS
AGENDA**

MONDAY, JANUARY 27, 2003:

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| 8:00 a.m. – 8:45 a.m. | Work Session – Commissioners |
| 8:45 a.m. – 9:30 a.m. | Work Session – County Administrator |
| 10:00 a.m. – 10:30 a.m. | Introduction – Guemes Island Ferry Committee Members |
| 11:00 a.m. – 11:30 a.m. | Consent Agenda and Miscellaneous Items |
| 11:30 a.m. – 11:45 a.m. | Public Comment Period |
| 2:00 p.m. – 4:00 p.m. | Executive Session – Personnel, Litigation and Land Acquisition |

TUESDAY, JANUARY 28, 2003:

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| 10:00 a.m. – 10:15 a.m. | Discussion – Unified Development Code and Ag Processing |
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THURSDAY, JANUARY 30, 2003:

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| 6:00 p.m. – 8:00 p.m. | Public Workshop – Guemes Ferry Management Analysis (Guemes Island Community Hall) |
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*****Revised 1/24/03**

***T - These items will be videotaped. Videotaped sessions will be broadcast on AT&T CABLEVISION, Channel 10, Tuesday through Friday at 7:00 p.m. and Saturdays at 12:00 (Noon). NORTHLAND CABLE, Channel 3, will broadcast on Thursdays at 12:00 (Noon) and 7:00 p.m. In Anacortes, videotaped sessions will be broadcast on Channel 10 every Friday at 2:00 p.m. and 7:00 p.m.**

**CONSENT AGENDA
MONDAY, JANUARY 27, 2003**

COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Tuesday, January 21, 2003.
2. Resolution approving the appointment of John Doyle to the Skagit County Developmental Disabilities Advisory Board for the term January 10, 2003 through January 9, 2006.

ADMINISTRATIVE SERVICES:

3. Resolution requesting British Columbia to refrain from releasing grizzly bears in locations where the range of the released bear is likely to extend into Skagit County.

BUDGET & FINANCE DEPARTMENT:

4. Community Development Block Grant Contract #03-64002-009 between the Department of Community, Trade and Economic Development (CTED) and Skagit County, wherein \$122,135 in funds will be made available to the Skagit County Community Action Agency to provide public services in 2003 to low- and moderate-income persons within Skagit County. Public services will be provided in the service categories of Education, Housing, Emergency Assistance, Nutrition, and Linkages. The agreement shall commence on January 1, 2003 and continue until February 28, 2004.

HEALTH DEPARTMENT:

5. Out-of-State Travel Request for Donna Gustin to attend a conference sponsored by the Asthma & Allergy Foundation of America to train childcare health consultants in Portland, Oregon. Ms. Gustin attended the conference on September 14, 2002 at no cost to the County. She is asking to be reimbursed for parking and a dinner meal in the amount of \$28.50.

INFORMATION SERVICES:

6. Out-of-State Travel Requests for Mike Almvig and Karen Radcliffe to attend a meeting in Vancouver, Canada on January 29, 2003 with Cayenta. The total approximate cost is \$240.00 per person.

HUMAN RESOURCES:

7. Contract Agreement with the Skagit County Public Health Employees represented by the International Federation of Professional and Technical Engineers, Local #17. The agreement shall commence on January 1, 2002 and continue through December 31, 2004.

PROBATION DEPARTMENT:

8. Interlocal Cooperative Agreement with the City of Anacortes, per Resolution No. R20020210, to provide probation services to the City. The term of the Agreement shall be from January 1, 2003 through December 31, 2003.

PROSECUTING ATTORNEY:

9. Out-of-State Travel Request for Paul Reilly to attend a Government Civil Practices conference in New Orleans, Louisiana on March 22 – 28, 2003 for a total approximate cost of \$2,185.

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10. Amendment No. 2 to Personal Services Agreement **No. 05551A** with Buck & Gordon, which sets a new GL expenditure code and adjusts compensation rates for 2003 with a not-to-exceed amount of \$105,000. The effective date of the amendment shall be January 1, 2003 and shall continue through December 31, 2003.
11. Amendment No. 1 to Personal Services Agreement **No. 05559** with Bart Freedman and Preston, Gates & Ellis, which establishes a new BARS expenditure code and increases the compensation rate for Bart Freedman and Theodore Angelis. The effective date of the amendment shall be January 1, 2003 and shall continue until December 31, 2003.

PUBLIC DEFENDER:

12. Personal Services Agreement with Jennifer A. Bouwens, Attorney at Law, to handle a District Court caseload not to exceed 40 cases per month. The agreement shall commence on January 1, 2003 and continue until December 31, 2003. Compensation shall be paid at \$3,200 per month.

SENIOR SERVICES:

13. Vendor Services Agreement with Cintas Corporation to provide terry towels, grocery aprons, and paper towel services. The agreement shall commence on January 1, 2003 and continue until December 31, 2003. Compensation shall not exceed \$2,400.

SHERIFF'S OFFICE:

14. Amendment No. 1 to Interlocal Cooperative Agreement Northwest Minichain **No. C20020441** between Skagit County and Whatcom County, which will reduce the annual compensation from \$25,817.64 to \$25,538.26. All other terms and conditions shall remain the same.
15. Washington Intrastate Corrections Compact between Skagit County and the State of Washington Department of Corrections to provide housing for pre-trial detainees. The agreement shall commence upon the date of signing and continue until December 31, 2003. The term may be extended at the option of the Receiving Jurisdiction or the Sending Jurisdiction through December 31, 2005.

SUPERIOR COURT:

16. Resolution to approve sick leave transfer for Richard D. Brooks, who has been an employee of Skagit County Superior Court since October, 1999. This transfer would allow Mr. Brooks to care for his wife during her illness.

TREASURER'S OFFICE:

17. Resolution establishing a School Impact Fee Account #660 for the purpose of depositing school impact fees that are collected in unincorporated Skagit County.

YOUTH & FAMILY SERVICES:

18. Resolution authorizing the execution of an Interlocal Cooperative Agreement with Island County for juvenile detention services.
19. Interlocal Cooperative Agreement between Skagit County and Island County, which would enable Island County to provide juvenile detention services as required by law. The term of this agreement shall begin December 1, 2002 and continue through December 31, 2004. The reimbursement rate shall be set at \$100 per day.

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PUBLIC WORKS DEPARTMENT:

20. Resolution calling for a Public Hearing to consider a speed limit revision on a portion of Best Road, #44010 from milepost 5.50 (1/4 mile west of Summers Drive) to the end of the road (Fir Island Road) from 50 miles per hour to 40 miles per hour. The Public Hearing will be held on Tuesday, February 18, 2003 at 9:30 a.m.
21. Recertification with the Washington State Department of Transportation in order to administer transportation projects funded by the Federal Highway Administration.
22. Resolution calling for bids for rental equipment with expected annual expenditures to exceed \$25,000. The bid opening will be held on Tuesday, February 25, 2003 at 11:00 a.m.
23. Amendment No. 4 to Standard Consultant Agreement **No. 04448** with Kpff, which provide consulting services with regard to the Burlington Northern Santa Fe Prairie Road overpass legal question. The amendment extends the completion date to December 31, 2003 and includes a fee schedule change. The total contract remains at \$96,920.20.
24. Personal Services Agreement with Berk & Associates to provide Analysis and Policy Recommendations for the Guemes Island Ferry Schedule, Ferry Financial Analysis and Fare Policy Recommendations, Technical Assistance in chartering the Ferry Advisory Committee (FAC), Facilitation of FAC Meetings to Address Schedule and Fare Policy Issues, Planning and Facilitation of Public Meetings to Address Schedule and Fare Policy Issues, Technical Assistance in Developing a Guemes Island Ferry Operations Manual, and Project Management Meetings and Reports. The agreement shall commence on January 15, 2003 and continue until December 31, 2003. Compensation shall be \$159,000.
25. Resolution authorizing the execution of an Interlocal Agreement with the City of Burlington to allow Skagit County Public Works to provide materials, equipment rental, and perform work on a reimbursable basis for the City.
26. Interlocal Cooperative Agreement between the City of Burlington and the Skagit County Public Works Department to perform work, provide materials and equipment rental upon request for roadway maintenance activities on a reimbursable basis. The agreement shall commence on January 21, 2003 and continue through December 31, 2007.
27. Personal Services Agreement with Allen Emerson to provide transcription services and miniscript/key word indexing for public and committee meetings requiring such services on an as needed basis. The agreement shall commence on December 1, 2002 and continue through December 31, 2003. Compensation is not to exceed \$20,000.
28. Vendor Services Agreement with Surety Pest Control to place and check bait stations at the Skagit County Recycling and Transfer Station in order to control rodents. The agreement shall commence on January 1, 2003 and continue until December 31, 2003. Compensation is not to exceed \$1,500.
29. Vendor Services Agreement with Cintas Corporation to provide floor mats for the Public Works building. The agreement shall commence on August 25, 2002 and continue until August 25, 2004. Compensation is not to exceed \$1,500.