

**SKAGIT COUNTY COMMISSIONERS
AGENDA**

MONDAY, FEBRUARY 4, 2008:

- *8:00 a.m. – 12:00 p.m. Briefing – County Commissioners/Administrator/Deputy Administrator
- *1:30 p.m. – 3:30 p.m. Executive session – None Planned at the Time of this Notice

TUESDAY, FEBRUARY 5, 2008:

- 8:00 a.m. – 8:30 a.m. Consent Agenda and Miscellaneous Items
- 8:30 a.m. – 9:00 a.m. Work Session – Operations Division/Transfer Station
- 9:00 a.m. – 10:00 a.m. Public Works Department – James E. Voetberg, P.E., Director/County Engineer
1. Signature – Resolution and Revised Interlocal Cooperative Agreement with Cities and Towns in Skagit County for Solid Waste Management
 2. Discussion – Grant Agreement with Department of Ecology Regarding Phase 6 of the Skagit River Comprehensive Floodplain Hazard Management Plan
 3. Discussion – Cascade River Road Ownership and Maintenance Responsibility
 4. Miscellaneous
- 10:00 a.m. – 11:00 a.m. Planning and Development Services – Gary Christensen, Director
1. Review and Discussion – Department Organization and Functions
 2. Review and Discussion – Department Long-Term Work Program
- 11:00 a.m. – 11:30 a.m. Discussion/Possible Action – Sewer District #2 Comprehensive Sewer Plan
- 11:30 a.m. – 11:45 a.m. Public Comment Period

WEDNESDAY, FEBRUARY 6 THROUGH THURSDAY, FEBRUARY 7, 2008:

*Washington State Association of Counties (WSAC) 2008 Legislative Rally (WSAC Building – 206 10th Avenue SE, Olympia, WA)

FUTURE PUBLIC HEARING:

- Tuesday, February 19 - 8:30 a.m. To Consider Revision No. 1 to the Adopted Comprehensive 2008-2013 Six-Year Transportation Improvement Program (TIP)

BID OPENINGS: (Held in the Hearing Room, but not in the presence of the Commissioners)

- *Monday, February 4 – 11:00 a.m. Equipment Rental Contracts for April 1, 2008 – March 31, 2009
- *Monday, February 4 – 11:15 a.m. New Paint Striper

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

I. CONSENT AGENDA – TUESDAY, FEBRUARY 5, 2008:

a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Tuesday, January 29, 2008.
2. Resolution appointing Jeff Knutzen to a four-year term on the Skagit County Noxious Weed Control Board, effective February 1, 2008, through January 31, 2012.
3. Resolution appointing Virginia Oliverez to fill a vacant position on the Skagit County Northwest Senior Services Board, with a term expiring on June 30, 2008.
4. Resolution appointing Anna Ankrum to fill a vacant position on the Skagit County Northwest Senior Services Board, with a term expiring on June 30, 2008.
5. Resolution appointing Shelley L. Nevitt to the Housing Authority of Skagit County, replacing Rene Morris who resigned in 2005 due to relocation. The term shall become effective on February 1, 2008, and expire on October 31, 2008.

b) ADMINISTRATIVE SERVICES:

6. Ratification Resolution authorizing the execution of an Interlocal Cooperative Agreement between Skagit County and the City of Mount Vernon.
7. Resolution authorizing the execution of an Interlocal Cooperative Agreement between Skagit County and the City of Mount Vernon.
8. Interlocal Cooperative Agreement between Skagit County and the City of Mount Vernon for the purpose of sharing monetary, administrative, and technical support to perform a feasibility study for a multipurpose parking garage in downtown Mount Vernon.

c) AUDITOR'S OFFICE:

9. Interlocal Agreement between the Skagit County Auditor and the State of Washington, Office of the Secretary of State - Archives & Records Management Division to provide document preparation, scanning, and microfilming services. The agreement shall commence upon the date of execution and continue through December 31, 2008. The customer may extend this agreement for up to two additional years. Compensation is not to exceed a total of \$50,000.

d) ASSIGNED COUNSEL:

10. Personal Services Agreement with Shauna Byers, Attorney at Law, to provide indigent defense services for defendants referred by the Office of Assigned Counsel deemed conflict of interest cases for the Skagit County Public Defender's Office. The agreement commenced on February 1, 2008, and shall continue through December 31, 2009. Compensation is not to exceed a total of \$150,000.

e) BUDGET & FINANCE:

11. Ratification Resolution authorizing Hotel/Motel Tax Funding allocations for 2008.
12. Ratification Resolution authorizing the execution of a Personal Services Agreement with Skagit County Community Action Agency.

13. Personal Services Agreement with Skagit County Community Action Agency to provide services to low-income residents, administration of the Veteran's Relief Program, case management for family services and support services for the Ted W. Anderson Resource Center. The agreement commenced on January 1, 2008, and shall continue through December 31, 2008. Compensation is not to exceed a total of \$166,341.60.
14. Personal Services Agreement with Skagit County Community Action Agency (SCCAA) to provide a cash flow advance of up to \$100,000. In order to access the advance, a written request must be signed by the President of SCCAA's Board of Directors to the County's Budget and Finance Director. The agreement commenced on January 1, 2008, and shall continue through December 31, 2008.
15. Ratification Resolution authorizing the execution of 2008 funding agreements for low-income housing, pursuant to Substitute House Bill 2060 for various agencies.
16. Funding Agreement, per Resolution No. R20080001, between Skagit County and Skagit County Community Action Agency, which allows for the distribution of low-income housing funds in the amount of \$25,000 for the Community Land Trust (Channel Cove), pursuant to Substitute House Bill 2060. The agreement commenced on January 1, 2008, and shall continue through December 31, 2009.
17. Ratification Resolution authorizing the execution of 2008 funding agreements for low-income housing, pursuant to Substitute House Bill 2163.
18. Funding Agreement, per Resolution No. R20080002, between Skagit County and Skagit County Community Action Agency, which allows for the distribution of low-income housing funds in the amount of \$50,000 for a 10-unit emergency family shelter, pursuant to Substitute House Bill 2163. The agreement commenced on January 1, 2008, and shall continue through December 31, 2009.
19. Funding Agreement, per Resolution No. R20080002, between Skagit County and Skagit Valley YMCA, which allows for the distribution of low-income housing funds in the amount of \$21,535 for operational expenses at the Oasis Teen Center in Mount Vernon, pursuant to Substitute House Bill 2163. The agreement commenced on January 1, 2008, and shall continue through December 31, 2008.
20. Funding Agreement, per Resolution No. R20080002, between Skagit County and Skagit County Community Action agency, which allows for the distribution of low-income housing funds in the amount of \$23,000 for operational expenses for the emergency family shelter, pursuant to Substitute House Bill 2163.

f) FACILITY MANAGEMENT:

21. Resolution authorizing a public hearing for a notice of intent to lease 1567.5 square feet of a County owned building located at 45770 Main Street, Concrete, Washington, by the Upper Skagit Library District. The hearing will be held on Tuesday, February 26, 2008, at 10:00 a.m.
22. Vendor Services Agreement with Northwest Moving Services, Inc., which will provide labor and materials necessary to relocate County offices as directed by Facility Management. The agreement shall commence upon the date of execution and continue through December 31, 2009. Compensation is not to exceed a total of \$20,000.
23. Lease Agreement between Skagit County and the Housing Authority of Skagit County for the lease of certain premises located at 602 South 1st Street, Mount Vernon, Washington. The lease commenced on January 1, 2008, and shall terminate on December 31, 2008.

Compensation is not to exceed a total of \$800 per month.

g) HEALTH DEPARTMENT:

24. Amendment No. 6 to 2007-2011 Washington State Department of Health Consolidated Contract No. C20070142, which increases the consideration by an additional \$233,510 for a new contract total of \$1,175,417 to provide for continuation of the Public Health Emergency Preparedness and Response, Local Capacity Development, and On-Site Management Plan Projects. All other terms and conditions of the original contract shall remain in effect.

h) HUMAN RESOURCES:

25. Labor Agreement between Skagit County and Teamsters Union Local 231 representing employees of the Skagit County Courthouse, District Court and the Parks Department. The Agreement commenced on January 1, 2008, and shall continue through December 31, 2011.

i) HUMAN SERVICES:

26. County Program Agreement between Skagit County and the State of Washington Department of Social and Health Services – Mental Health Division, to provide Mental Health Block Grant funds for the Designated Crisis Responder Training to be held in February and March. The agreement commenced on February 1, 2008, and shall continue through March 31, 2008. Total compensation from State funds shall not exceed \$2,563.

27. Resolution authorizing an Interlocal Cooperative Agreement between Skagit County and Sedro-Woolley High School.

28. Interlocal Cooperative Agreement between Skagit County and Sedro-Woolley High School covering implementation and facilitation of Challenge Day, which meets the substance abuse prevention risk and protective factor paradigm adopted by DSHS/DASA. The agreement shall commence upon the date of execution and continue through June 30, 2008. Compensation is not to exceed a total of \$2,000.

29. Resolution ratifying an Interlocal Agreement between Skagit County and the Burlington-Edison School District.

30. Resolution authorizing an Interlocal Agreement between Skagit County and the Burlington-Edison School District.

31. Interlocal Cooperative Agreement between Skagit County and the Burlington-Edison School District to provide mental health intervention and treatment services for children or youth and their families, grades K through 8, who are identified with mental health issues. The agreement commenced on January 1, 2008, and shall continue through August 31, 2009.

j) PROSECUTING ATTORNEY:

32. Personal Services Agreement with Skagit Business & Staffing LLC to provide testing services and on-call general office and clerical assistance. The agreement commenced on January 1, 2008, and shall continue through December 31, 2009. Compensation is not to exceed a total of \$5,000.

k) YOUTH & FAMILY SERVICES:

33. Resolution ratifying a Personal Services Agreement with Dr. Jorge Partida.

34. Personal Services Agreement with Dr. Jorge Partida to provide consultation to stakeholder

groups regarding youth and family resource development, community engagement, and gang crime prevention and intervention efforts. He will also lead community meetings regarding the above stated issues; provide group and individual meetings with youth and families affected by gang crime and socio-economic barriers and lead trainings and forums. The agreement commenced January 21, 2008, and shall continue through December 31, 2008. Compensation is not to exceed a total of \$19,200.

35. Resolution authorizing an Interlocal Cooperative Agreement between Skagit County and Sedro Woolley High School.
36. Interlocal Cooperative Agreement between Skagit County and Sedro-Woolley High School to provide a two-day Challenge Day Program. The agreement commenced on February 1, 2008, and shall continue through February 29, 2008. Compensation is not to exceed a total of \$2,500.
37. Resolution ratifying a Personal Services Agreement with Northwest Youth Services.
38. Personal Services Agreement with Northwest Youth Services to develop and provide oversight of the Coordination of Services Program serving youth and families referred by the County and accepted for services by the Contractor. The agreement commenced on January 1, 2008, and shall continue through December 31, 2009. Compensation is not to exceed a total of \$12,000.

l) PUBLIC WORKS DEPARTMENT:

39. Resolution calling for bids for the overhaul of 2 (two) Ulstein outdrives for the Ferry M/V Guemes. The bids will be opened on Wednesday, February 27, 2008, at 8:30 a.m.