

**SKAGIT COUNTY COMMISSIONERS
AGENDA**

MONDAY, FEBRUARY 24, 2003:

- 8:00 a.m. – 8:45 a.m. Work Session – Commissioners
- 8:45 a.m. – 9:30 a.m. Work Session – County Administrator
- ***T** 9:30 a.m. – 10:30 a.m. Parks & Recreation Project Priority Update
- 10:30 a.m. – 10:45 a.m. Bid Opening – Maintenance Materials With Purchases Expected to Exceed \$25,000
- 10:45 a.m. – 11:00 a.m. Bid Opening – Two New Latest Model Tractors With Mower/Brushcutter Attachments
- 11:00 a.m. – 11:30 a.m. **Consent Agenda and Miscellaneous Items**
- 11:30 a.m. – 11:45 a.m. Public Comment Period
- ***T** 11:45 a.m. – 12:00 p.m. Proclamation – FFA Week in Skagit County, February 17-21, 2003
- 1:30 p.m. – 2:15 p.m. Work Session – Skagit Upriver Water Rights
- 2:15 p.m. – 4:00 p.m. Executive Session – Personnel, Litigation and Land Acquisition

TUESDAY, FEBRUARY 25, 2003:

- 8:30 a.m. – 9:00 a.m. Work Session – Operation Division Manager/District Maintenance Supervisors
- ***T** 9:00 a.m. – 10:00 a.m. Public Works Department – Chal Martin, Director
1. Resolution Establishing County Road Project No. 97950-6 – 2003 Gravel Road Conversion Program
 2. Resolution to Restrict Travel Load Limits on the Burlington Northern Sante Fe Overpass Bridge on Old Highway 99 North
 3. Discussion – Skagit Marine Resources Committee Membership
 4. Designation of County Official for Review/Approval of Grant Application for Centennial Clean Water Funds
 5. Discussion – Baker River Dam Relicensing Update
 6. Miscellaneous
- ***T** 10:00 a.m. – 11:00 a.m. Planning & Permit Center – Gary Christensen, Interim Director
1. Discussion and Possible Action – Request to Approve an Application From Robin Rushing to Connect to the Samish Water District Sewer Force Main Located on the South Side of Alger-Lake Samish Road
 2. Skagit County Planning Commission Annual Business Meeting Agenda and Update
 3. Discussion and Possible Action – Proposals to Amend the Development Codes Related to Agricultural Processing and Other Agricultural Issues
 4. Miscellaneous

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11:00 a.m. – 11:30 a.m. Bid Opening – Equipment Rental

2:00 p.m. – 3:00 p.m. Appeal of the Scheffer Family Special Use Permit (PL00-0699) and the Shoreline Substantial Development Permit (PL01-0857) for the “Island Breeze” Bed and Breakfast

WEDNESDAY, FEBRUARY 26, 2003:

6:00 p.m. – 9:00 p.m. Skagitonians to Preserve Farmland Advisory Dinner (Max Dales – 2030 Riverside Drive, Mount Vernon)

THURSDAY, FEBRUARY 27 – THURSDAY, MARCH 6, 2003:

NATIONAL ASSOCIATION OF COUNTIES 2003 LEGISLATIVE CONFERENCE (Marriott Wardman Park Hotel, Washington, D.C.)

FUTURE PUBLIC HEARING:

Tuesday, March 11 – 11:00 a.m. To Receive Public Comment on Skagit County’s Proposed Adoption of Sedro-Woolley Ordinance No. 1428-02, as Renewed by Ordinance No. 1437-02, Which Imposes Certain Requirements on the Subdivision of Property Within the Sedro-Woolley Urban Growth Area

***T - These items will be videotaped. Videotaped sessions will be broadcast on AT&T CABLEVISION, Channel 10, Tuesday through Friday at 7:00 p.m. and Saturdays at 12:00 (Noon). NORTHLAND CABLE, Channel 3, will broadcast on Thursdays at 12:00 (Noon) and 7:00 p.m. In Anacortes, videotaped sessions will be broadcast on Channel 10 every Friday at 2:00 p.m. and 7:00 p.m.**

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COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Tuesday, February 18, 2003.
2. Vendor Services Agreement with Jean Terry to provide transcription of correspondence and secretarial duties to assist the members of the Board of County Commissioners with legislative and special project correspondence. The agreement shall commence on January 31, 2003 and continue until December 31, 2003. Compensation shall not exceed a total of \$2,400.
3. Resolution amending Resolution **No. 18266** appointing new members to the Skagit County Law and Justice Counsel.

ADMINISTRATIVE SERVICES:

4. Agreement between the Skagit County Commissioners and Skagit County Juvenile Correction Employees and Teamsters Local #231 for the period January 1, 2002 through December 31, 2004.
5. 2003 Agreement between Skagit County and Economic Development Association of Skagit County (EDASC) to proactively market Skagit County to potential business and industry; provide administrative and marketing services for special economic development or community development projects identified by EDASC or solicited by the County community, local governments, or associations; develop contracts within the State of Washington and the Federal Government with the appropriate national organizations, which will help EDASC to achieve its goals; represent the Skagit County region and participate in activities of the Washington State Office of Trade and Economic Development; update and distribute information; maintain an industrial site inventory for Skagit County; work with Skagit County businesses in expanding employment base and business retention efforts; establish and coordinate services, workshops, seminars, and technical assistance associated with business development, business retention, and international trade; and participate in the government procurement plan and organize and participate in efforts to recruit environmental industries to Skagit County. The agreement shall commence on January 1, 2003 and continue through December 31, 2003. The total County contribution during the term of this agreement shall not exceed \$38,000.

BUDGET & FINANCE DEPARTMENT:

6. Memorandum of Agreement with the Sedro-Woolley Chamber of Commerce for the promotion of the "Founders Day" event, as well as advertising associated with other events the Chamber promotes. The agreement term is calendar year 2003, and the County will provide \$3,000 in funding.
7. Memorandum of Agreement with the Anacortes Chamber of Commerce to continue to attract and serve visitors to Skagit County in 2003 with various forms of advertising. The Anacortes Chamber of Commerce continues to be the only Visitor Information Center in Skagit County approved by the State Tourism Division. The agreement term is calendar year 2003, and the County will provide \$3,000 in funding.
8. Memorandum of Agreement with the Skagit Valley Tulip Festival to promote Skagit County's largest festival through the official 2003 Tulip Festival brochure. The agreement term is calendar year 2003, and the County will provide \$8,000 in funding.
9. Memorandum of Agreement with the Upper Skagit Bald Eagle Festival to promote winter tourism activities on the upper Skagit through advertising of the Bald Eagle Interpretive Center and the 16th Annual Eagle Festival. The agreement term is for calendar year 2003, and the County will provide \$2,500 in funding.

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10. Memorandum of Agreement with the Mount Vernon Chamber of Commerce to continue to operate Skagit County's only Visitor Information Center on Interstate 5 that is sanctioned by the State of Washington. The agreement term is for calendar year 2003, and the County will provide \$3,000 in funding.
11. Memorandum of Agreement with the North Cascades Chamber of Commerce to provide promotional materials in connection with events such as the Marblemount Eagle Fair, Highway Pass Opening, and Autumn in the Country, among other tourism efforts. The agreement term is for calendar year 2003, and the County will provide \$3,000 in funding.
12. Memorandum of Agreement with the Burlington Chamber of Commerce to provide funds to promote the "Berry Dairy Days", as well as other festivals the Chamber promotes. The agreement term is for calendar year 2003, and the County will provide \$3,000 in funding.
13. Memorandum of Agreement with the Concrete Chamber of Commerce for the promotion of tourism in the upper Skagit Valley of major upcoming and annual events through publications in several tourism guides and newspapers, as well as publications on the Internet. The agreement term is calendar year 2003, and the County will provide \$3,000 in funding.
14. Memorandum of Agreement with the Northwest Children's Theater for the promotion of tourism by successfully marketing the shows through mailings and to advertise the shows through posters, press and other media. The agreement term is calendar year 2003, and the County will provide \$1,000 in funding.
15. Memorandum of Agreement with the Children's Museum of Skagit County for the promotion of tourism through advertising and purchase of membership in two youth museum associations. The agreement term is calendar year 2003, and the County will provide \$1,000 in funding.
16. Memorandum of Agreement with the Skagit County Historical Society for the promotion of tourism, both locally and regionally, with Museum exhibits, programs and services through printing and distribution of various publications. The agreement term is calendar year 2003, and the County will provide \$4,000 in funding.
17. Memorandum of Agreement with the Skagit County Chamber Executive Directors for the promotion of tourism through advertising in the Washington State Visitor Guide. The agreement term is calendar year 2003, and the County will provide \$5,000 in funding.
18. Memorandum of Agreement with the Lincoln Theatre Center Foundation for the promotion of tourism through promoting major events to cable viewers in Skagit, Whatcom, and Snohomish counties. The agreement term is calendar 2003, and the County will provide \$2,000 in funding.
19. Memorandum of Agreement with the Anacortes Arts Festival for the promotion of tourism through advertising and promoting the summer Anacortes Arts Festival, which is the largest summertime event in Northwest Washington. The agreement term is calendar 2003, and the County will provide \$2,500 in funding.

FACILITIES MANAGEMENT:

20. Standard Form of Agreement between Skagit County and Interwest Construction for the demolition of a County building commonly known as the "Masonic Building" located at 220 Myrtle Street and construction of a parking lot in the same location. The agreement shall begin upon the date of execution and continue until approximately May 19, 2003. Compensation shall be a total of \$121,213.00 plus tax and change orders, if required.

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FAIR:

21. Vendor Services Agreement with Cascade Gutter Service, Inc. to install gutters and downspouts at the Fair Caretaker's house located at 1412 Walter Street, Mount Vernon. The agreement shall commence on January 21, 2003 and continue until February 21, 2003. Compensation shall not exceed a total of \$537.

HUMAN SERVICES:

22. Resolution appointing Peter Browning to the Skagit County Substance Abuse Board for the term February 14, 2003 through February 13, 2006.
23. Resolution appointing Xanadu Daniells to the Skagit County Substance Abuse Board for the term February 4, 2003 through February 3, 2006.

INFORMATION SERVICES:

24. Agreement between Skagit County and Land Title Company which will allow title company access, via telephone line, into a County computer to view records held by the Skagit County Treasurer and Assessor's offices. These records are only for use by title companies. The agreement shall commence on January 1, 2003 and continue through December 31, 2003. Compensation shall be paid at the rate of \$70 per month.
25. Agreement between Skagit County and First American Title Company, which will allow title company access, via telephone line, into a County computer to view records held by the Skagit County Treasurer and Assessor's offices. These records are only for use by title companies. The agreement shall commence on January 1, 2003 and continue through December 31, 2003. Compensation shall be paid at the rate of \$70 per month.

PARKS & RECREATION:

26. Vendor Services Agreement with Gateway Septic Service LLC to provide annual inspections of six septic systems at three locations. The agreement shall commence on January 1, 2003 and continue through December 31, 2003. Compensation shall not exceed a total of \$1,200.
27. Request for Proposal and Qualifications for a Comprehensive Park and Recreation Plan Update for Skagit County. The Skagit County Commissioners have approved \$25,000 for this project.

YOUTH & FAMILY SERVICES:

28. Personal Services Agreement with Kerry Bartlett, PhD to provide specialized child, adolescent, adult and family assessment evaluation and treatment (group and/or individual and/or families), consultation, education classes, monitoring with written reports as required, and training for clients referred by Youth and Family Services staff. The agreement shall commence on January 1, 2003 and continue until December 31, 2004. Compensation shall not exceed a total of \$10,000 annually.
29. Personal Services Agreement with Catholic Community Services to provide specialized child, adolescent, adult and family assessment evaluation and treatment (group and/or individual and/or families), consultation, education classes, monitoring with written reports as required, and training for clients referred by Youth and Family Services staff. The agreement shall commence on July 1, 2002 and continue through June 30, 2004. Compensation shall not exceed a total of \$10,000 annually.

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30. Interlocal Cooperative Agreement, per Resolution No. 17300, between Skagit County and the Sedro-Woolley School District to provide mental health services such as counseling, mentoring, and recreational activities. The agreement shall become effective January 1, 2003 and continue through December 31, 2003. Compensation shall total \$7,400.
31. Interlocal Cooperative Agreement, per Resolution No. 17300, between Skagit County and the Anacortes School District to provide mental health services such as counseling, mentoring, and recreational activities. The agreement shall become effective January 1, 2003 and continue through December 31, 2003. Compensation shall total \$8,000.
32. Amendment No. 1 to Personal Services Agreement **No. C20020311** with Northwest Care Advocates to increase the maximum reimbursement amount to \$50,000, which will be provided by grant revenue. The increase is needed to provide a type of counseling called "Functional Family Therapy". All other terms and conditions of the original contract shall remain in effect.

PUBLIC WORKS DEPARTMENT:

33. Resolution calling for bids for the haul out and dry docking of the M/V Guemes. The bid opening will take place on March 25, 2003 at 11:00 a.m.
34. Resolution supporting Senate Bill 5344 to designate State Highway 9 as a highway of statewide significance.
35. Assignment and Transfer of Franchise Agreement No. 9884 to Wave Division Networks, LLC d/b/a Cedar Communication, LLC. Skagit County shall impose a 3% franchise fee based on gross annual basic subscriber revenues received for cable television operations in the County.
36. Assignment and Transfer of Franchise Agreement No. 11069 to Wave Division Networks, LLC d/b/a/ Wave Division II, LLC. Skagit County shall impose a 3% franchise fee based on gross annual basic subscriber revenues received for cable television operations in the County.
37. Assignment and Transfer of Franchise Agreement No. 12896 to Wave Division Networks, LLC d/b/a/ Wave Division I, LLC. Skagit County shall impose a 3% franchise fee based on gross annual basic subscriber revenues received for cable television operations in the County.
38. Personal Services Agreement with System Dividends to provide training on the Trimble GPS System, including appropriate fieldwork with the equipment and data manipulation in the TGO software, as well as the interface issues with the destination software such as Eagle Point. The agreement shall commence on March 1, 2003 and continue through April 30, 2003. Compensation shall not exceed \$7,500.
39. Grant Agreement for Coastal Zone Management 310 Grant No. G0300127 between Skagit County and the State of Washington Department of Ecology for the "Northwest Straits Project: Skagit County Bays Initiative". This is a no-local-match grant that will fund various 2003 tasks and projects of the Skagit Marine Resources Committee. The agreement shall commence on March 1, 2003 and continue through February 28, 2004.