

**SKAGIT COUNTY COMMISSIONERS  
AGENDA**

**MONDAY, FEBRUARY 25, 2008:**

- \*8:00 a.m. – 11:00 a.m.            Briefing – County Commissioners/Administrator/Deputy Administrator
- \*1:30 p.m. – 3:30 p.m.            Executive Session – Litigation

**TUESDAY, FEBRUARY 26, 2008:**

- 8:00 a.m. – 8:30 a.m.            Consent Agenda and Miscellaneous items
- 8:30 a.m. – 9:30 a.m.            Planning & Development Services – Gary Christensen, Director
1.        Closed Record Hearing to Review the Hearing Examiner's Preliminary Plat Approval Recommendation #PL05-0216 for the Long "CaRD" Plat of Madalyn Estates
  2.        Miscellaneous
- 9:30 a.m. – 10:00 a.m.            Presentation – Meals on Wheels March Fundraising Event
- 10:00 a.m. – 10:15 a.m.            Public Hearing – To Consider Leasing County Property Located at 45770 Main Street in Concrete (Commonly Known as the East Skagit County Community Resource Center)
- 10:15 a.m. – 10:30 a.m.            Presentation – Human Rights Festival March 11-15, 2008, at the Lincoln Theater
- 10:30 a.m. – 11:00 a.m.            Consideration of the Hearing Examiner's Recommendation for Approval for the Following Current Use Timber Applications:
1.        Richard and Lanita Klein for Approximately 36.35 Acres Located South of Duffy Road and North of the Skagit River, Within a Portion of Government Lot 5, Sec. 27, T35N, R5E, W.M. (C/U TROS #1-2007)
  2.        Ted Anstensen for Approximately 10.4 Acres Located Between Marine View Drive and Havekost Road, Within a Portion of Government Lot 3, Sec. 2, T34N, R1E, W.M. (C/U TRTMB #7-2007)
  3.        Robert Guffie and Jeffrey Benham for Approximately 15.85 Acres Located South of Wood Road in the Bow Area, Being Lot 1 of SP #PL06-0909, Within a Portion of the NW ¼ of the NE ¼, Sec. 26, T36N, R3E, W.M. (C/U TRTMB #8-2007)
  4.        William Pearson for Approximately 18.85 Acres Located North of Wood Road in the Bow Area, Being Lot 2 of SP #PL06-0909, Within Portions of Sections 23 & 26, T36N, R3E, W.M. (C/U TRTMB #9-2007)
- 11:30 a.m. – 11:45 a.m.            Public Comment Period

**WEDNESDAY, FEBRUARY 27, 2008:**

- \*8:00 a.m. – 9:30 a.m.            Breakfast with Elected Officials (EZ Rider Café – 1581 Bouslog Road, Burlington)

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- \*9:30 a.m. – 12:00 p.m. Skagit County Municipalities Committee Meeting (City of Burlington City Hall – 833 South Spruce Street, Burlington)
- \*1:00 p.m. – 2:30 p.m. Emergency Management Council Meeting (Skagit Emergency Communications – 2911 East College Way, Mount Vernon)

**THURSDAY, FEBRUARY 28 THROUGH THURSDAY, MARCH 6, 2008:**

**NATIONAL ASSOCIATION OF COUNTIES (NACo) 2008  
LEGISLATIVE CONFERENCE (WASHINGTON HILTON,  
WASHINGTON, D.C.)**

**BID OPENINGS: (Held in the Hearing Room, but not in the presence of the Commissioners)**

- \*Wednesday, February 27 – 8:30 a.m. Overhaul of Two (2) Ulstein Outdrives, Model 370DF, for the Ferry M/V Guemes

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE  
CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

**Except for the items marked with an asterisk \*, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.**

**I. CONSENT AGENDA:**

a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Tuesday, February 19, 2008.

b) AUDITOR'S OFFICE:

2. Resolution ratifying a Vendor Services Agreement with Fort Knox Mailbox.
3. Vendor Services Agreement with Fort Knox Mailbox to install five ballot boxes at various locations. The agreement commenced on January 16, 2008, and shall continue through January 15, 2009. Compensation is not to exceed a total of \$575.

c) BUDGET & FINANCE:

4. Memorandum of Agreement between Skagit County and the North Cascade Business Association and Tourist Information Center, which awards \$1,500 in Tourism Tax Funds for the period of January 1, 2008, through December 31, 2008.
5. Memorandum of Agreement between Skagit County and Cascade Days, which awards \$2,500 in Tourism Tax Funds for the period of January 1, 2008, through December 31, 2008.

d) CLERK'S OFFICE:

6. Personal Services Agreement with US Archive & Imaging Services to convert microfilmed documents to digital image documents. The agreement commenced on January 1, 2008, and shall continue until December 31, 2010. Compensation is not to exceed \$65,000 per year or \$195,000 for the term of the agreement.

e) FACILITY MANAGEMENT:

7. Resolution approving an Application to Lease by the Upper Skagit Library District for a County owned building located at 45770 Main Street, Concrete.

f) HEALTH DEPARTMENT:

8. Resolution ratifying an Interlocal Agreement between Skagit County and the Skagit County Community Action Agency, which allows for participation in the production of the video "Health Care Access in Skagit County".
9. Resolution authorizing the execution of an Interlocal Agreement between Skagit County and the Skagit County Community Action Agency, which allows for participation in the production of the video "Health Care Access in Skagit County".
10. Interlocal Agreement between Skagit County and the Skagit County Community Action Agency, which allows for participation in the production of the video "Health Care Access in Skagit County". The agreement commenced on November 1, 2007, and shall continue through February 29, 2008. Compensation shall not exceed a total of \$1,500.

g) HUMAN SERVICES:

11. Amendment No. 1 to Personal Services Agreement No. C20070397 with the Skagit Preschool and Resource Center (SPARC), which increases the amount of State funding by \$76,544 for a

new contract total of \$149,992 and extends the length of the contract through June 30, 2009. All other terms and conditions of the original agreement shall remain in effect.

12. Services Agreement between Skagit County and Compass Health to provide support services for the Raintree Management Software Program, which is the database for mental health clients. The agreement commenced on October 1, 2007, and shall continue through June 30, 2008. Compensation is \$250 per month, plus additional fees for other services as needed.

h) INFORMATION SERVICES:

13. Personal Services Agreement with Structured Communication Systems, Inc. to provide services to review the current architecture, network segments and systems associated with the use of the Check Point firewall system located at Skagit County. The agreement shall commence on March 1, 2008, and continue through December 31, 2008. Compensation is not to exceed a total of \$24,500.

i) MEDIATION SERVICES:

14. Resolution ratifying a Vendor Services Agreement with Kathy Reim.
15. Vendor Services Agreement with Kathy Reim to provide a Conflict Management Training series scheduled for February 5, 12, 19, and 26, 2008. The agreement commenced on February 5, 2008, and shall continue through February 26, 2008. Compensation is not to exceed a total of \$240.

j) PROSECUTING ATTORNEY:

16. Amendment No. 1 to County Program Agreement No. C20070602 between Skagit County and the State of Washington Department of Social and Health Services – Division of Alcohol and Substance Abuse, which increases the total compensation for the period of March 1, 2008, through June 30, 2008, by \$100,000 for a new contract total of \$214,383. All other terms and conditions of the original agreement shall remain in effect.

k) SUPERIOR COURT:

17. Resolution authorizing the execution of an Interlocal Agreement between Skagit County and the Administrative Office of the Courts to implement a Language Assistance Plan.
18. Interlocal Agreement between Skagit County and the Administrative Office of the Courts to implement a Language Assistance Plan. The agreement commenced on January 1, 2008, and shall continue through June 30, 2008. The option to extend for State FY 2009 (July 1, 2008 – June 30, 2009) must be mutually agreed upon. Compensation shall be a maximum of \$5,975 for the stated period. Should the contract be extended, compensation would not exceed a total of \$12,000.
19. Resolution ratifying a Personal Services Agreement with Karen Lerner.
20. Personal Services Agreement with Karen Lerner to act as the Court Commissioner for Skagit County Superior Court in all 14-day Involuntary Chemical Dependency hearings pursuant to the Integrated Crisis Response and Secure Detox Pilot Program. The agreement commenced on July 1, 2007, and shall continue until June 30, 2008. Compensation is not to exceed a total of \$32,057.
21. Resolution ratifying a Personal Services Agreement with The Language Exchange.
22. Personal Services Agreement with The Language Exchange to provide court-certified, court-

registered, or qualified interpreters in all languages for hearings and trials as requested by the Skagit County Superior Court and the Skagit County District Court. The agreement commenced on January 1, 2008, and shall continue through December 31, 2008. Compensation varies depending on the services being rendered.

**l) YOUTH & FAMILY SERVICES:**

23. Resolution ratifying a Personal Services Agreement with Stephen J. Ruhl, MS.
24. Personal Services Agreement with Stephen J. Ruhl, MS to provide specialized child, adolescent, adult and/or family assessment, evaluation, treatment and various other services as requested. The agreement commenced on January 1, 2008, and shall continue through December 31, 2009. Annual compensation is not to exceed a total of \$10,000.

**m) PUBLIC WORKS DEPARTMENT:**

25. Resolution awarding the bid for the procurement of road maintenance materials with purchases expected to exceed \$25,000 annually. Purchasing contracts will be implemented for the period beginning April 1, 2008, through March 31, 2009. Purchases will be based on quality, availability, cost and the location of the product.
26. Resolution awarding the bid for the procurement of equipment rentals to Birch Equipment, Modern Machinery, N C Machinery, United Rentals and Van's Equipment, based on price and availability.
27. Summary of Offer for right-of-way and temporary construction easement purchases for the Best/McLean Intersection Improvement Project No. ES44000-5 on the Erickson Farms, Inc., Washington Bulb Company, Inc., and Fir Island Farms properties on McLean Road.
28. Resolution ratifying a Grant Agreement between Skagit County and the Washington State Department of Ecology in connection with the Skagit River Comprehensive Floodplain Hazard Management Plan.
29. Grant Agreement between Skagit County and the Washington State Department of Ecology for Phase 6 of the Skagit River Comprehensive Floodplain Hazard Management Plan. This grant in the amount of \$280,000 will help offset the 50% local match requirement of the Skagit River General Investigation with the US Army Corps of Engineers, estimated at \$1,120,000 for this phase of the study. The effective date of the agreement is September 1, 2007, and shall be completed by June 30, 2009.
30. Vendor Services Agreement with Environmental Abatement Services, Inc. to remove and dispose of asbestos-containing materials within or attached to an electrical panel in a former pump house located at the Northern State Recreation Area in Sedro-Woolley. The agreement shall commence upon the date of execution and continue until July 1, 2008. Compensation is not to exceed \$600.
31. Personal Services Agreement with Express Personnel Services, Inc. to provide on-call general office, accounting, or clerical help as needed by the Public Works Department. The agreement shall commence on March 1, 2008, and continue until March 31, 2009. Maximum compensation shall not exceed \$10,000.