

SKAGIT COUNTY COMMISSIONERS' AGENDA

I. SATURDAY, MARCH 1, THROUGH WEDNESDAY, MARCH 5, 2014:

NATIONAL ASSOCIATION OF COUNTIES 2014 LEGISLATIVE CONFERENCE (WASHINGTON, D.C.)

II. MONDAY, MARCH 3, 2014:

- a) *2:00 p.m. – 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

III. WEDNESDAY, MARCH 5, 2014:

- a) 2:00 p.m. – 2:30 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items

MONDAY, MARCH 3, 2014:

BID OPENING (*Public Works Staff and Clerk of Board*)

2:15 p.m. (or soon thereafter)

Davis Slough Bridge Project (South Skagit Highway) #ES70000-11

FUTURE BID OPENING:

Monday, March 10, 2014, 2:00 p.m.

Complete Rebuilding of One (1) Cummins KTA-19 Diesel Engine for the M/V Guemes

FUTURE PUBLIC HEARING:

Tuesday, March 25, 2014, 10:30 a.m.

To Consider Testimony Regarding an Application for Franchise Agreement with Olympic Pipe Line Company

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

IV. CONSENT AGENDA FOR WEDNESDAY, MARCH 5, 2014 (items 1 through 24):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, February 24, 2014.
2. Record of the Proceedings for Tuesday, February 25, 2014.
3. Resolution appointing Dale Ragan to Commissioner Position No. 1 on the Skagit County Dike District No. 17 in order to fill the vacancy left by the resignation of Commissioner Gary Bates. Mr. Ragan will serve until the next special district general election. The current term expires in February 2016.
4. Personal Services Agreement with River Oaks Communications Corporation to provide consulting assistance in the negotiation and drafting of a telecommunications franchise agreement with Astound Broadband, LLC, d/b/a Wave Broadband ("Astound"). The Agreement shall commence on the date of execution and continue until March 31, 2015. Compensation shall not exceed \$2,500.
5. Ordinance amending Skagit County Code Title 7 to provide for appropriate regulation of potentially dangerous wild animals.
6. Resolution to reappoint Nancy Gentry and Diane Vendiola to serve a three (3) year term on the Northwest Senior Services Board. Their terms shall be effective July 1, 2013, and expire on June 30, 2016.

b) ADMINISTRATIVE SERVICES:

7. Personal Services Agreement with David Evans and Associates, Inc. to assist with the preparation of an Essential Public Facility (EPF) permit application for the Skagit County Jail facility. The Agreement shall commence on the date of execution and continue until September 31, 2014. Compensation shall not exceed \$15,776.

c) COMMUNITY SERVICES:

8. Amendment No. 1 to Personal Services Agreement No. C20130307 with Rehabco to provide Pathways to Employment and Community Access services to eligible individuals with developmental disabilities. The purpose of this Amendment is to increase compensation to take into consideration an increase in the number of clients served. Compensation is increased from \$75,000 to \$115,000. All other terms and conditions of the original Agreement shall remain in effect including the termination date of June 30, 2014.
9. Interlocal Cooperative Agreement with Western Washington University, Recreation Program, Department of Physical Education, Health and Recreation to provide an integrated camp experience through its Camp TEAM program for up to 20 Skagit County teens and adults with development disabilities. The Agreement shall commence on April 1, 2014, and continue until August 31, 2014. Compensation shall not exceed \$1,000.

d) EMERGENCY MANAGEMENT:

10. Washington State Military Department of Homeland Security Grant Agreement No. E14-188 to provide Emergency Management Performance Grant (EMPG) funds to local jurisdictions and tribes with emergency management programs to support and enhance those programs as described in the Work Plan. Due to the Skagit River Bridge collapse, Skagit DEM identified several areas for improvement response within the Emergency Operations Center (EOC). Additional Emergency Management Performance Grant funds (12EMPG) are being awarded to improve the EOC facility management and organization by purchasing Incident Command System (ICS) vests; and additional part-time, temporary staff will be hired to focus on updating the EOC activation and operational checklists that are in need of revision. The Grant Agreement Start Date commenced on June 1, 2012, and shall end on March 31, 2014. Compensation to Skagit County shall not exceed \$10,000.

e) FACILITIES MANAGEMENT:

11. Resolution to award the bid for the Office of Juvenile Court Security Improvements and Skagit County Administration Building Conference Room Alterations to Axthelm Construction, Inc. in the amount of \$19,412.

f) INFORMATION SERVICES:

12. Professional Services Agreement with Mainline Information Services, Inc. to assist with the building and installation of a new IBM server for the support of the new Spillman system. The Agreement shall commence on the date of execution and continue until services have been completed. Compensation shall not exceed \$32,000.
13. Personal Services Agreement with Applied Technology NW, Inc. to provide and install interface for new computer systems running the Microsoft Windows 7 operating system at Skagit County District Court and Superior Courtrooms. The Agreement shall commence on the date of execution and continue until December 31, 2014. Compensation shall not exceed \$5,000.
14. Amendment No. 1 to Personal Services Agreement No. C20130607 with Prime West Systems to provide services related to loading operating systems on various workstation and server class computers. The purpose of this Amendment is to modify Exhibit "A" Scope of Work, in order to complete the server and computer builds. This Amendment increases compensation by \$15,000 for a new compensation amount not to exceed \$45,000. All other terms and conditions of the original Agreement shall remain in effect including the termination date of December 31, 2014.
15. Resolution authorizing the transfer of surplus computer equipment to the Burlington Edison School District.
16. Personal Services Agreement with Trusys Inc. to combine bid drawings and specifications into a single bid document for the Security Access control system to be implemented by Skagit County. The Agreement shall commence on the date of execution and continue until December 31, 2014. Compensation shall not exceed \$3,500.

g) PARKS, RECREATION, AND FAIRGROUNDS:

17. Vendor Services Agreement with Gateway Septic Service, LLC to provide annual inspection and subsequent pumping of up to seven (7) septic systems in up to three (3) park locations in Skagit County. The Agreement shall commence upon the date of execution and shall continue for one year with the option of an extension period not to exceed three (3) years. Compensation shall not exceed \$8,000.
18. Vendor Services Agreement with United Site Services of Nevada, Inc., to provide delivery, rental, pumping, cleaning and removal of portable chemical toilets, which shall include ADA accessible units; standard units; event units and deluxe units. These units will be delivered to designated locations, in and around County Parks and at the Skagit County Fairgrounds. The Agreement shall commence on the date of execution with the option of an extension period not to exceed (3) years. Compensation shall not exceed \$21,920 in accordance with the fee schedule.
19. Personal Services Agreement with Eccos Design, LLC, to provide services related to the planning and development of parks to fulfill the objectives of the Skagit County Parks & Recreation Comprehensive Plan. The Agreement shall commence on the date of execution with the option of an extension period not to exceed (3) years. Compensation shall not exceed \$10,000.
20. Vendor Services Agreement with Eager Beaver Tree Service, Inc. to cut and dispose of all existing above-ground trees located on the alley way along the west boundary of Cleveland Park located on Hazel Street in Mount Vernon and the pruning and thinning of the Pin Oak Tree at the Skagit County downtown Mount Vernon Campus, located at 700 S. Second Street (just west of the horseshoe parking area) in Mount Vernon. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$7,400, plus applicable taxes.

h) PROSECUTING ATTORNEY:

21. Agreement with Northwest Regional Council to provide services to the State of Washington Boundary Review Board. The Agreement shall commence on the date of execution and continue until December 31, 2018. Compensation shall not exceed \$10,000 per year.
22. Resolution authorizing litigation to enforce compliance with the Skagit County Building Code and to abate a public nuisance against property maintained by Glen W. Strebe.

i) PUBLIC WORKS:

23. Vendor Services Agreement with IMAC, Inc. for the purchase, delivery, and installation of one complete vertical motor driven wet pump for the North Similk Pump Replacement Projection. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$45,437.

j) TREASURER:

24. Amendment No. 2 to Vendor Services Agreement No. C20100068 with Technology Unlimited, Inc. to provide image payment processing equipment, software and training. The purpose of this Amendment is to add information sharing terms to allow access to confidential information for the purpose of upgrading the Acurit and Check 21 software to support Windows 7. All other terms and conditions of the original Agreement and Amendment shall remain in effect including the compensation amount not to exceed \$40,000, and the contract continuing until terminated.

V. RATIFICATION AGENDA (items 25 through 30):

k) FACILITIES MANAGEMENT:

25. Resolution authorizing the ratification of a Building Lease Agreement with the Upper Skagit Library District to provide space located at 45770 Main Street in Concrete for library district business. The lease could not be executed on or before January 1, 2014, due a delay in scheduling a public hearing.

26. Building Lease Agreement with the Upper Skagit Library District to provide space located at 45770 Main Street in Concrete for library district business. The Agreement commenced on January 1, 2014, and shall terminate on December 31, 2014, with the option to extend the lease for two (2) additional one (1) year lease terms. Compensation for rent shall not exceed \$605 per month.

l) INFORMATION SERVICES:

27. Resolution authorizing the ratification of an Interlocal Technology Services Agreement with Skagit Council of Governments (SCOG) to provide technology support services. A signed Agreement was only recently received from SCOG.

28. Interlocal Technology Services Agreement with Skagit Council of Governments (SCOG) to provide technology support services. The Agreement commenced on January 1, 2014, and shall continue until December 31, 2016. Charges for products and services provided by the County will be based on actual costs incurred by the County.

m) PUBLIC WORKS:

29. Resolution authorizing the ratification of a Vendor Services Agreement with Dahlman Pump & Well Drilling, Inc., for emergency repairs made to the South Similk Pump Station. A signed Agreement was not received prior to the commencement of services due to the immediate need to repair the pump which was damaged during a significant wind storm on January 10, 2014, when a tree fell on a nearby power line causing a power surge that incapacitated the South Similk Pump.

30. Vendor Services Agreement Dahlman Pump & Well Drilling, Inc. for emergency repairs made to the South Similk Pump Station. A signed Agreement was not received prior to the commencement of services due to the immediate need to repair the pump which was damaged during a significant wind storm on January 10, 2014, when a tree fell on a nearby power line causing a power surge that incapacitated the South Similk Pump. The Agreement commenced on January 10, 2014, and shall continue for one year. Compensation shall not exceed \$2,600.