

**SKAGIT COUNTY COMMISSIONERS  
AGENDA**

**MONDAY, MARCH 10, 2003:**

- 8:00 a.m. – 8:45 a.m.                    Work Session – Commissioners
- 8:45 a.m. – 9:30 a.m.                    Work Session – County Administrator
- 9:30 a.m. – 10:00 a.m.                  Decision – Appeal of the Scheffer Family Special Use Permit (PL00-0699) and the Shoreline Substantial Development Permit (PL01-0857) for the “Island Breeze” Bed and Breakfast
- 10:00 a.m. – 10:30 a.m.                  Discussion and Possible Action – Assignment of Transfer of Franchise Agreement Nos. 9884, 11069, and 12896 to Wave Division Networks, LLC - d/b/a Cedar Communications, LLC
- 11:00 a.m. – 11:30 a.m.                  **Consent Agenda and Miscellaneous Items**
- 11:30 a.m. – 11:45 a.m.                  Public Comment Period
- 11:45 a.m. – 12:00 p.m.                  Certification – 2002 Fixed Asset Inventory
- 2:00 p.m. – 4:00 p.m.                    Executive Session – Personnel, Litigation, and Land Acquisition

**TUESDAY, MARCH 11, 2003:**

- 8:30 a.m. – 9:00 a.m.                    Work Session – Operation Division Manager/Road District Maintenance Supervisors
- \***T** 9:00 a.m. – 10:00 a.m.                Public Works Department – Chal Martin, Director
1.        Discussion and Decision – Proposal to Reduce the Speed Limit on a Portion of Best Road, No. 44010, from Milepost 5.50 to the End of the Road, Milepost 6.37, from 50 mph to 40 mph
  2.        Discussion – La Conner -Whitney and Chilberg Road Intersection Roundabout Project
  3.        Signature – Memorandum of Agreement to Advisory Council on Preservation Pursuant to 36 CFR 800.6(a) Regarding Guemes Ferry/Anacortes Parking Lot
  4.        Signature – Resolution Establishing the Guemes Island Ferry Schedule and Fare Task Force to Provide Policy Recommendations to the Board of County Commissioners Pursuant to the Guemes Island Ferry Operations Management Analysis
  5.        Signature – Resolution Appointing the Members of the Guemes Island Ferry Schedule and Fare Task Force
  6.        Miscellaneous
- \***T** 10:00 a.m. – 11:00 a.m.                Planning and Permit Center – Gary Christensen, Interim Director
1.        Set Date and Time for Consideration of Planning Commission Recorded Motions for Open Space Items:
    - A.        PL98-0474, San Juan Preservation Trust, Guemes Island
    - B.        PL99-0725, Diana Davis, Babcock Road

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- C. PL01-0982, William Mundt, Beaver Lake Road
  - D. PL99-0722, John Klein, Utopia & Hoehn Roads
  - E. PL01-0966, Tim Northern, Bulson Road
  - F. PL02-0217, Skagit Conservation District, Between Skiyou Slough and the Skagit River
  - G. PL02-0143, Eugene Ekblad, Best Road Near the North Fork Bridge
- 2. Discussion of Proposed 2025 Population Forecast and Allocations in Advance of March 19<sup>th</sup> Growth Management Act Steering Committee Meeting
  - 3. Discussion and Possible Action – Lot Aggregation Settlement
  - 4. Miscellaneous

\*T 11:00 a.m. – 12:00 p.m. Public Hearing – To Receive Public Comment on Skagit County's Proposed Adoption of Sedro-Woolley Ordinance No. 1428-02, as Renewed by Ordinance No. 1437 -02, Which Imposes Certain Requirements on the Subdivision of Property Within the Sedro-Woolley Urban Growth Area

**WEDNESDAY, MARCH 12, 2003:**

6:30 p.m. – 8:00 p.m. Local Government/Agency Workshop Regarding Rural Skagit Water Rights (EMS 911 Center Conference Room – 2911 East College Way, Mount Vernon, Washington)

**\*T - These items will be videotaped. Videotaped sessions will be broadcast on AT&T CABLEVISION, Channel 10, Tuesday through Friday at 7:00 p.m. and Saturdays at 12:00 (Noon). NORTHLAND CABLE, Channel 3, will broadcast on Thursdays at 12:00 (Noon) and 7:00 p.m. In Anacortes, videotaped sessions will be broadcast on Channel 10 every Friday at 2:00 p.m. and 7:00 p.m.**

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**COMMISSIONERS' OFFICE:**

1. Record of the Proceedings for Monday, February 24, 2003.
2. Record of the Proceedings for Tuesday, February 25, 2003.
3. Record of the Proceedings for Wednesday, February 26, 2003.

**BUDGET & FINANCE:**

4. Interlocal Cooperative Agreement, per Resolution No. R20030036, between Skagit County and Skagit Public Utility District to allocate \$77,000 in Distressed County Facility monies to the "Dodge Valley Road Water Extension Project.
5. Memorandum of Agreement with the La Conner Chamber of Commerce to assist with the costs associated with developing a new website promoting the La Conner area, merchants, events, and advertising the La Conner Arts Alive Festival in the AAA Journey Magazine. The agreement is for calendar year 2003, and the County will provide \$3,000 in funding.
6. Amendment No. 1 to Interlocal Cooperative Agreement No. C20020207 between Skagit County and the City of Burlington, which will change the scope and lower the compensation from \$500,000 to \$103,315 for the TTM Water Treatment Project funded through Distressed County Facility Grant funds.
7. Memorandum of Agreement with the Sedro-Woolley Museum to direct funds towards costs associated with advertising and promoting tourism in Sedro-Woolley. The agreement term is for calendar year 2003, and the County will provide \$2,000 in funding.
8. Personal Services Agreement with Susan D. Musselman, Inc. to provide advice to the County on services required to develop and execute a financing plan, which will include refunding of outstanding bonds and funding for two new facilities. The County may also request that the advisor provide other services unrelated to a specific financing project. The agreement shall commence on January 1, 2003 and continue through December 31, 2003. Compensation shall be paid at a fee of \$1.25 per \$1,000 of financing for any bond issue. Hourly rates vary from \$75 to \$150, depending upon the services being provided.
9. Resolution to modify Skagit County's Cost Assessment Policy, which reflects a "Two Tier" that more accurately reflects Indirect Department Costs and allocates them to previously established recipient Direct Service Departments.
10. Resolution to modify 2002 Cost Allocations to County Funds, which will replace Resolution No. R20030024 that inadvertently billed County Road Fund 117 twice for Insurance Cost Recovery. This will correct that over-billing as well as include refinements to the previous allocation tables.

**EMERGENCY MANAGEMENT:**

11. Right-of-Entry Agreement with Floyd Squires and John D. Squires to allow Skagit County entry onto their private property. This will allow the County to make an emergency repair to the private saltwater dike on Samish Island. This repair is necessary to protect the County-owned Samish Island Road and to protect those citizens who live within a 2.8 mile radius of the dike that could be affected if there was a dike failure. No compensation is being paid.

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**HEALTH DEPARTMENT:**

12. Out-of-State Travel Request for Cathy Smith to attend the 2003 Reproductive Health Conference in Portland, Oregon on March 31 to April 2, 2003 for an approximate cost of \$474.

**HUMAN SERVICES:**

13. Resolution appointing Rebecca Clark to the Skagit County Mental Health Advisory Board for a three-year term beginning February 20, 2003 through February 19, 2006.
14. Resolution appointing Ed Gegen to the Skagit County Developmental Disabilities Advisory Board for a three-year term beginning February 21, 2003 through February 20, 2006.

**INFORMATION SERVICES:**

15. Resolution requesting proposals for Oracle Database Software and support to upgrade the County's financial system.
16. Resolution requesting proposals for a District Court Probation Case Management System.

**PARKS AND RECREATION:**

17. Vendor Services Agreement with Washington Fence Company to provide installation of galvanized fencing at the Swinomish Boat Launch. The agreement shall commence on December 1, 2002 and continue until June 1, 2003. Compensation shall not exceed a total of \$4,000.

**RISK MANAGEMENT:**

18. Personal Services Agreement with Listen Audiology Services, Inc. to perform mandated hearing tests, reports, and letters for Skagit County employees with State and Federal regulations. The agreement shall commence on December 1, 2002 and continue through December 31, 2003. Compensation shall not exceed a total of \$5,000.
19. Personal Services Agreement with HR Answers to provide various Human Resource trainings. The agreement shall commence on February 1, 2003 and continue until December 31, 2003. Compensation shall not exceed a total of \$6,000.
20. Personal Services Agreement with Turner Human Resources to perform various Human Resource investigations as requested by the Skagit County Human Resource Director. The agreement shall commence on February 1, 2003 and continue through June 1, 2003. Compensation shall not exceed a total of \$2,000.

**SENIOR SERVICES:**

21. Resolution authorizing a call for a Public Hearing regarding the lease of the Concrete Senior Center by the Saturday Community Market Association. The hearing will take place on Monday, March 24, 2003 at 10:45 a.m.

**SHERIFF'S DEPARTMENT:**

22. Out-of-State Travel Request for Rick Grimstead to attend the 2003 Oregon/Washington Sheriff's Conference in Hood River, Oregon from March 17-19, 2003 for an approximate cost of \$320.

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23. Basic Law Enforcement Shooting Range Contract with Arlington Recreational Shooting and Training Center to provide use of the range to Sheriff's Department Patrol and Correctional staff. The contract shall commence on January 1, 2003. Compensation shall be paid at an hourly rate of \$50.

**YOUTH & FAMILY SERVICES:**

24. Interlocal Cooperative Agreement, per Resolution No. 17300, between Skagit County and Concrete School District to provide Mental Health Services such as counseling, mentoring, and recreational activities. The County and the District will share financial support to provide these services. The agreement shall commence on January 1, 2003 and continue through December 31, 2003. The District will contribute \$1,500 during the term of the contract.
25. Personal Services Agreement with Family Resources Northwest to offer programs that provide parents with specific and practical skills to promote the optimal development of children and foster close parent-child relationships as well as open and honest communication. The agreement shall commence on January 1, 2003 and continue until December 31, 2004. Compensation shall not exceed a total of \$10,000.
26. Vendor Services Agreement with HOBART to provide maintenance for a dishwasher located at Juvenile Detention. The agreement shall commence on March 10, 2003 and continue until March 10, 2004. Compensation shall not exceed a total of \$574.33.
27. Resolution authorizing the execution of an Interlocal Cooperative Agreement with the Swinomish Tribal Community to continue collaboration on the Swinomish After-School Cultural Program.
28. Interlocal Cooperative Agreement with the Swinomish Indian Tribal Community to allow The Tribe, as a sub-grantee of the Juvenile Justice grant, to provide juvenile justice services to youth who face a multitude of difficulties, such as delinquency, substance abuse, school dropout, and violence. The agreement shall commence on July 1, 2001 and continue through June 30, 2002. Skagit County will reimburse The Tribe \$10,000 per fiscal year for those services.
29. Interlocal Cooperative Agreement, per Resolution No. 17300, between Skagit County and the La Conner School District to provide academic support to the youth of the Kulshan Creek neighborhood through an after-school bilingual tutoring program. The agreement shall commence on March 1, 2003 and continue until May 31, 2003. The District will reimburse Skagit County a maximum of \$10,000 for the contract period.

**PUBLIC WORKS:**

30. Resolution amending Resolution No. R20020402, which modifies the custodians and increases the amounts of the Imprest Cash Fund for Solid Waste Fund No. 401.
31. Resolution amending Resolution No. R20030030, which amends the 2003 Solid Waste Advisory Committee membership. Casey Conrad will be appointed to fill the Industry/Business position that is currently vacant. His term will expire on December 31 2003.
32. Out-of-State Travel Request for Lorna Ellestad to attend a conference titled "Saving our Coastal Heritage" on April 13-16, 2003 in Baltimore, Maryland. The seminar will focus on the goals and practices of coastal and estuarine habitat restoration.
33. Letters of support to Senators Mary Margaret Haugen, Val Stevens, Paull Shin, and Dave Schmidt for their sponsorship of Senate Bill 5344, designating State Highway 9 as a Highway of Statewide Significance.

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34. Real Estate Summary of Offer for acquisition of the Mueller Revocable Living Trust property located at I Avenue and 6<sup>th</sup> Street in Anacortes. Total compensation for the property is \$388,000.
35. Resolution amending Resolution No. R20020454, authorizing a date extension on repayment of an Interfund Loan to Lake Management District No. 2. Reference was made in paragraph three of Resolution No. 17730 incorrectly, rather than to Resolution No. 17989.
36. Letters to various Congressional Offices and Agencies for meetings held during the Board's recent attendance at the NACo Legislative Conference in Washington, D.C. including: Senators Cantwell and Murray; Congressmen Brian Baird, George Nethercutt, Doc Hastings, Norm Dicks; Congresswoman Jennifer Dunn; U. S. Army Corps of Engineers; Federal Energy Regulatory Commission; National Oceanic Atmospheric Administration; U. S. Department of the Interior; and the U. S. Department of Transportation Federal Highway Administration.
37. Resolution awarding the bid for two or more, latest model tractors with mower/brushcutter attachments to Coastline Ford Tractor of Everett in the amount of \$142,241.22.
38. Resolution approving the bid award for the procurement of maintenance materials with purchases expected to exceed \$25,000 annually to multiple vendors. Purchases will be based on quality, availability, and cost of product for the period of April 1, 2003 to March 31, 2004. The contracts will be in effect from April 1, 2003 to March 31, 2004.
39. Resolution awarding the bid for rental equipment to five vendors that the Department anticipates spending over \$25,000 annually with. The vendors were chosen based on price and the availability of equipment that will be utilized the most.
40. Resolution calling for an update of vendor lists for maintenance material and rental equipment. The list will be updated twice a year per RCW 39.04.190.
41. Resolution calling for a Public Hearing for the vacation of an unopened County right-of-way north of Eden's Road and east off of West Shore Road on Guemes Island. The hearing will take place on Tuesday, April 15, 2003 at 9:00 a.m.
42. Supplement No. 2 to Local Agency Standard Consultant Agreement No. 05197 between Skagit County and Sheldon & Associates, Inc. for the Goldenrod Bridge and Road Improvement Project (City of Burlington) # ES9700-4. The completion date will be extended from December 31, 2002 to December 31, 2003. All other provisions shall remain in effect.
43. Supplemental No. 2 to Local Agency Standard Consultant Agreement No. 05476 between Skagit County and Widener & Associates, Inc. for the Morris Street Improvement Project (Town of La Conner) # ES9700-3. The completion date will be extended from December 31, 2002 to December 31, 2003. All other provisions shall remain in effect.
44. Ordinance amending Skagit County Code 10.04.030 to revise the speed limit on a portion of Colony Road #24000, from milepost 0.00 (Chuckanut Drive) to milepost 2.810 (Ershig Road), from 50 mph to 40 mph.
45. Vendor Services Agreement with Commercial Plumbing, Inc. to replace two existing wall hung toilets with new pressure assisted toilets and reinforce carriers in the wall. Other work will be provided on an as needed basis. The agreement shall commence on March 1, 2003 and continue until December 31, 2003. Compensation shall not exceed a total of \$2,400.
46. Personal Services Agreement with AquaTechnex to provide lake treatment services for Big Lake Management District No. 3 for 2003-2004. Total compensation is not to exceed \$241,650.

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47. Vendor Services Agreement with Guyline Construction Company, Inc. to provide emergency work consisting of repairing the security fence which was blown down around the Burlington Public Works complex. The agreement shall begin and end on January 10, 2003. Compensation shall be a total of \$1,832.60.