

SKAGIT COUNTY COMMISSIONERS AGENDA

MONDAY, MARCH 10, 2008:

- *8:00 a.m. – 11:00 a.m. Briefing – County Commissioners/Administrator/Deputy Administrator
- *11:00 a.m. – 11:15 a.m. Executive Session – Litigation

TUESDAY, MARCH 11, 2008:

- 8:00 a.m. – 8:30 a.m. Consent Agenda and Miscellaneous Items
- 8:30 a.m. – 9:30 a.m. Public Works Department – James Voetberg, Director
1. Discussion – Big Lake Drainage Management Plan Update
 2. Update – Skagit County Community Rating System (CRS) in the FEMA/National Flood Insurance Program
 3. Discussion/Possible Signature – Resolution Enacting a Moratorium on Solid Waste Handling Facility Permitting
 4. Miscellaneous
- 9:30 a.m. – 10:30 a.m. Planning & Development Services – Gary Christensen, Director
1. Signature – Personal Services Agreement with The Drain Doctor for Edison Clean Water Sub-Area Town Collection System Operations and Maintenance of Large On-Site Septic System (LOSS)
 2. Discussion – Skagit Island Counties Builders Association (SICBA) Home Show Booth, March 14-16, 2008
 3. Discussion – Tulip Festival Land Use Activities and Department Review of Building and Fire Codes
 4. Discussion – Planning Commission Opening Statement Regarding Disclosure
 5. Discussion – Sewer District No. 2 (Big Lake) Comprehensive Sewer Plan
 6. Discussion – Department Correspondence to Skagit County Boundary Review Board on Proposed Chuckanut Mountain Park District
 7. Miscellaneous
- 10:30 a.m. – 11:30 a.m. Presentation – REC Project Schematic Design Report
- 11:30 a.m. – 11:45 a.m. Public Comment Period
- 11:45 a.m. – 12:00 p.m. Proclamation Recognizing 150 Years of Service of Freemasons in Skagit County
- 2:00 p.m. – 2:15 p.m. Certification of the 2007 Fixed Asset Inventory
- 2:15 p.m. – 2:30 p.m. Closed Record Hearing for Preliminary Plat Approval Request by Al Carlson for the Long CaRD Land Division of Madalyn Estates (11-Lot Land Division)
- 2:30 p.m. – 4:00 p.m. Executive Session - Litigation

FUTURE PUBLIC HEARING:

- Tuesday – March 18, 10:30 a.m. To Consider Whether, or Which, Applications and/or Proposals to Amend the Skagit County Comprehensive Plan and/or Comprehensive Plan Land Use/Zoning Map Should be Placed on the Docket of Annual Amendments

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

I. CONSENT AGENDA FOR TUESDAY, MARCH 11, 2008 (68 Items):

a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Tuesday, February 26, 2008.
2. Resolution appointing Alice Takehara to the La Conner Regional Library Board of Trustees, effective February 29, 2008. Ms. Takehara is replacing Joan Scarboro and shall complete her term, which expires on September 28, 2010.
3. Resolution appointing David Fitzgerald to the Skagit County Boundary Review Board, effective March 1, 2008, through February 29, 2012.
4. Resolution appointing Phil McLaughlin, a citizen representing Skagit County Commissioner District No. 2, to the Skagit County Law and Justice Council. The appointment shall become effective immediately and continue until discharged by the Skagit County Board of Commissioners.

b) ADMINISTRATIVE SERVICES:

5. Resolution ratifying a Personal Services Agreement with the Washington State Farmworker Housing Trust.
6. Personal Services Agreement with the Washington State Farmworker Housing Trust to complete a farmworker housing needs assessment and preference survey. The agreement commenced on July 1, 2007, and shall continue through April 30, 2008. Compensation is not to exceed a total of \$40,000.
7. Resolution ratifying Amendment No. 1 to Personal Services Agreement No. C20070492 with Ryan Walters.
8. Amendment No. 1 to Personal Services Agreement No. C20070492 with Ryan Walters, which extends the expiration date through December 31, 2008, and adds \$52,000 in compensation to the original contract for a new total not to exceed \$84,000. Mr. Walters will continue to coordinate and facilitate the County's involvement in the SSB 5248 Ruckelshaus Center process. All other terms and conditions of the original agreement shall remain in effect.
9. Agreement with The Bellingham Herald for classified advertising services, specifically for the purpose of advertising Skagit County employment openings. The agreement shall commence on August 1, 2008, and continue through July 31, 2009. Compensation shall vary depending on the number of advertisements, but is not to exceed a total of \$5,000.
10. Resolution appointing Stephen Nicol as a board member to the Housing Authority of Skagit County, effective March 1, 2008, through February 28, 2013.

c) BUDGET & FINANCE:

11. Memorandum of Agreement between Skagit County and the McIntyre Hall Performing Arts and Conference Center, which awards \$10,000 in Tourism Tax Funds for the period of January 1, 2008, through December 31, 2008.
12. Amendment No. 1 to Personal Services Agreement No. C20080081 with Skagit County Community Action Agency, which changes the total compensation for items A through H to an amount not to exceed \$177,964. The original contract provided compensation for items A

through I in the amount of \$166,341.60. All other terms and conditions of the original contract shall remain in effect.

13. Funding Agreement, per Ratification Resolution No. R20080067, with Northwest Youth Services, which allows for the distribution of low-income housing funds in the amount of \$50,966, pursuant to Substitute House Bill 2060. This will support operations for a 23-bed Transitional Housing Program for youth in Skagit County. The agreement commenced on January 1, 2008, and shall continue through December 31, 2008.
14. Funding Agreement, per Ratification Resolution No. R20080068, with the Anacortes Community Shelter, which allows for the distribution of low-income housing funds in the amount of \$50,000, pursuant to Substitute House Bill 2163. This will support construction of a 9-unit shelter for women, children, and families. The agreement commenced on January 1, 2008, and shall continue through December 31, 2009.
15. Resolution authorizing the execution of an Interlocal Agreement between Skagit County and the State of Washington Department of General Administration, Office of State Procurement.
16. State of Washington Intergovernmental Cooperative Purchasing Agreement for Public Agencies with Skagit County, which allows the County to purchase State contract items. The agreement shall commence upon the date of execution and continue for two years. A two-year membership fee will cost \$8,000.
17. Resolution awarding grant funding for Economic Development Public Facilities Projects for 2008, as follows:

City of Anacortes	Short Plat Development	\$250,000
City of Burlington	North Burlington Boulevard	\$400,000
Town of Concrete	Sewer Upgrade	\$100,000
Town of Hamilton	Water System Upgrade	\$496,040
Town of La Conner	Pioneer Park Road	\$150,000
City of Mount Vernon	Anderson/LaVenture	\$250,000
City of Mount Vernon	Freeway Drive Reauthorization	\$330,000
Port of Skagit County	Fiber Optics	\$300,000
City of Sedro-Woolley	F & S Grade Road	\$500,000
City of Sedro-Woolley	Jameson Road	\$400,000
Skagit County	Anderson/LaVenture	\$250,000
18. Funding Agreement, per Ratification Resolution No. R20080067, between Skagit County and Skagit Habitat for Humanity, which allows for the distribution of low-income housing funds in the amount of \$80,000, pursuant to Substitute House Bill 2060. This will help with the purchase of land by the Central United Methodist Church in Sedro-Woolley where four homes will be constructed. The agreement commenced on January 1, 2008, and shall continue through December 31, 2009.
19. Funding Agreement, per Ratification Resolution No. R20080067, between Skagit County and Salem Village, which allows for the distribution of low-income housing funds in the amount of \$75,000, pursuant to Substitute House Bill 2060. This will support construction of 45 apartments called Highland Greens in Mount Vernon for low-income seniors. The agreement commenced on January 1, 2008, and shall continue through December 31, 2009.
20. Funding Agreement, per Ratification Resolution No. R20080068, with the Housing Authority of Skagit County, which allows for the distribution of low-income housing funds in the amount of \$44,100, pursuant to Substitute House Bill 2163. This will allow the replacement of the roof at the President Apartments in Mount Vernon for 37 low-income apartments. The agreement commenced on January 1, 2008, and shall continue through December 31, 2009.

21. Funding Agreement, per Ratification Resolution No. R20080068, with Skagit Domestic Violence and Sexual Assault Services, which allows for the distribution of low-income housing funds in the amount of \$60,000, pursuant to Substitute House Bill 2163. This allows for the remodeling and expansion of the existing shelter to accommodate 26 clients and a new garage roof. The agreement commenced on January 1, 2008, and shall continue through December 31, 2009.

d) CLERK'S OFFICE:

22. Resolution authorizing the Skagit County Clerk to charge offenders up to \$100 per case per year for supervising collection of payments ordered by the Skagit County Superior Court.

e) FACILITY MANAGEMENT:

23. Easement granting Puget Sound Energy (PSE) operating rights to extend underground electrical service to the Skagit County Data Center on College Way, which is under construction at this time. In order for PSE to provide the service, they need to acquire operating rights.

24. Vendor Services Agreement with Commercial Fire Protection, Inc. to perform annual Backflow Prevention Assembly Tests and repair work associated with the outcome of these tests at various Skagit County Facilities. The agreement shall commence upon the date of execution and continue through February 28, 2010. Compensation is not to exceed a total of \$6,000.

25. Vendor Services Agreement with Tri County Recycling, Inc. to provide weekly recycling services at Skagit County Facilities at a cost of \$4,191 per year; however, the contract amount is not to exceed a total of \$12,000. The agreement shall commence on March 1, 2008, and continue through February 28, 2010.

f) FAIRGROUNDS:

26. Resolution authorizing the establishment of \$1,500 and authorized as a Revolving Fund by warrant drawn on the County Fair Fund #106 for the Skagit County Fairgrounds Garage Sale, Antiques & More. This fund shall remain active from April 1 to April 30, 2008.

g) FARMLAND LEGACY:

27. Amendment No. 1 to Interlocal Cooperative Agreement No. C20070047 with the Skagit Conservation District, which adds an additional \$40,000 in compensation for a new contract total of \$80,000. It also amends the agreement appointing the County's representative to be Kendra Smith. All other terms and conditions of the original contract shall remain in effect.

h) HEALTH DEPARTMENT:

28. Ratification resolution between Skagit County and the Washington State Department of Ecology to establish a Local Source Control Partnership.

29. Resolution authorizing an Interagency Agreement between Skagit County and the State of Washington Department of Ecology to establish a Local Source Control Partnership.

30. Interagency Agreement between Skagit County through the Skagit County Public Health Department and the State of Washington Department of Ecology to provide funding to establish a Local Source Control Partnership. A coordinator will be hired to work with small businesses to keep toxic chemicals and contaminants from entering the environment. Also included is a pilot program for compliance assistance with the automotive repair industry.

The agreement commenced on January 1, 2008, and shall continue through June 30, 2009. Compensation is not to exceed a total of \$126,654.

i) HUMAN RESOURCES:

31. Personal Services Agreement with Skagit Business & Staffing, LLC to provide on-call general office and clerical assistance as requested by the Risk Management/Human Resource Director. The agreement shall commence on March 1, 2008, and continue until December 31, 2008. Compensation is not to exceed a total of \$15,000.
32. Resolution ratifying a Personal Services Agreement with Wells Fargo Insurance Services Northwest, Inc.
33. Personal Services Agreement with Wells Fargo Insurance Services Northwest, Inc. to provide benefit brokerage services. The agreement commenced on January 1, 2008, and shall continue until December 31, 2010. Compensation is not to exceed a total of \$65,000.
34. Resolution ratifying a Personal Services Agreement with Braun Consulting Group.
35. Personal Services Agreement with Braun Consulting Group to serve as chief spokesperson for the County, with assistance from the Human Resources Director, for the full range of collective bargaining activities. The agreement commenced on January 1, 2008, and shall continue until December 31, 2008. Compensation is not to exceed a total of \$59,740.

j) HUMAN SERVICES:

36. Amendment No. 1 to Personal Services Agreement No. C20080036 with Skagit County Community Action Agency, which adds additional funds in the amount of \$21,200 and additional GL expenditure codes to the contract. The Agency will continue to provide rental assistance, critical needs services, and prescription medication for Jail Transition Program clients referred from the Department. All other terms and conditions of the original contract shall remain in effect.
37. Personal Services Agreement with North Cascades Community Health Council to implement and facilitate three English Language Strengthening Families sessions and one booster session in the community of Sedro-Woolley. The agreement shall commence upon the date of execution and continue through June 30, 2008. Compensation is not to exceed a total of \$5,625.
38. Amendment No. 1 to Personal Services Agreement No. C20070265 with Karleen A. Patrick, which extends the length of the contract through December 31, 2008. This will enable the continuance of counseling services to clients participating in the Community Wellness Program. All other terms and conditions of the original contract shall remain in effect.
39. Amendment No. 1 to Personal Services Agreement No. C20070370 with Leanne Lunsford-Haywood, which extends the length of the contract through December 31, 2008. This will enable the continuance of counseling services to clients participating in the Community Wellness Program. All other terms and conditions of the original contract shall remain in effect.
40. Amendment No. 1 to Personal Services Agreement No. C20070432 with Doug Andrews, which extends the length of the contract through December 31, 2008. This will enable the continuance of counseling services to clients participating in the Community Wellness Program. All other terms and conditions of the original contract shall remain in effect.
41. Personal Services Agreement with Roksan H. Oliver to provide mental health treatment

services to clients participating in the Community Wellness Program. The agreement shall commence upon the date of execution and continue through December 31, 2008. Compensation is not to exceed a total of \$10,000.

42. Resolution authorizing the execution of an Interlocal Agreement between Skagit County and the Sedro-Woolley School District to provide enhanced mental health intervention and treatment services for children or youth and their families, grades K through 8, who are identified with mental health issues.
43. Interlocal Agreement between Skagit County and the Sedro-Woolley School District to provide enhanced mental health intervention and treatment services for children or youth and their families, grades K through 8, who are identified with mental health issues. The agreement shall commence upon the date of execution and continue through August 31, 2009.

k) RISK MANAGEMENT:

44. Resolution ratifying a Personal Services Agreement with the Evergreen Safety Council to provide safety trainings as requested.
45. Personal Services Agreement with the Evergreen Safety Council to provide safety trainings as requested. The agreement commenced on January 1, 2008, and shall continue through December 31, 2008. Compensation is not to exceed a total of 10,000.

l) SENIOR SERVICES:

46. Resolution ratifying an Interlocal Cooperative Agreement between Skagit County and the City of Sedro-Woolley, which allows the Skagit County Senior Services Department to provide staff, equipment and materials for the delivery of community-based services to the senior citizens of the City of Sedro-Woolley.
47. Resolution authorizing an Interlocal Cooperative Agreement between Skagit County and the City of Sedro-Woolley, which allows the Skagit County Senior Services Department to provide staff, equipment and materials for the delivery of community-based services to the senior citizens of the City of Sedro-Woolley.
48. Interlocal Cooperative Agreement between Skagit County and the City of Sedro-Woolley, which allows the Skagit County Senior Services Department to provide staff, equipment and materials for the delivery of community-based services to the senior citizens of the City of Sedro-Woolley. The agreement commenced on January 1, 2008, and shall continue through December 31, 2008. Compensation is not to exceed a total of \$19,468.
49. Resolution ratifying an Interlocal Agreement between Skagit County and the City of Mount Vernon, which allows the Skagit County Senior Services Department to provide staff, equipment and materials for the delivery of community-based services to the senior citizens of the City of Mount Vernon.
50. Resolution authorizing an Interlocal Agreement between Skagit County and the City of Mount Vernon, which allows the Skagit County Senior Services Department to provide staff, equipment and materials for the delivery of community-based services to the senior citizens of the City of Mount Vernon.
51. Interlocal Agreement between Skagit County and the City of Mount Vernon, which allows the Skagit County Senior Services Department to provide staff, equipment and materials for the delivery of community-based services to the senior citizens of the City of Mount Vernon. The agreement commenced on January 1, 2008, and shall continue through December 31,

2008. Compensation is not to exceed a total of \$50,333.

m) SHERIFF'S OFFICE:

52. Amendment No. 1 to Interagency Agreement No. C20070276 with the Snohomish County Region One Homeland Security District, which extends the performance period through August 31, 2008. All other terms and conditions of the original contract shall remain in effect.

n) YOUTH & FAMILY SERVICES:

53. Amendment No. 4 to Personal Services Agreement No. C20050480 with The Cambie Group International, Inc., which adds the provision of program evaluation services of the Court Family Support Specialist Program. It also extends the period of performance through March 31, 2009, and adds an additional \$7,800 to the contract for a new total not to exceed \$33,240. All other terms and conditions of the original contract shall remain in effect.

o) PUBLIC WORKS DEPARTMENT:

54. Resolution calling for a public hearing to consider amending Resolution Nos. R20050298, R20050405, and R20060338 and establishing a summer surcharge on all cash fares for the Guemes Island vehicle and passenger ferry. The hearing will be held Tuesday, April 8, 2008, at 8:30 a.m.

55. Resolution calling for an update to Vendor Lists for Maintenance Material and Rental Equipment.

56. Resolution awarding the bid for the overhaul of two (2) Ulstein outdrives for the M/V Guemes Ferry to Pacific Star Marine for the low bid of \$200,000.

57. Resolution awarding the bid for the haul out and maintenance of the M/V Guemes Ferry to Puglia Engineering, Inc. for the low bid of \$308,303.64.

58. Vendor Services Agreement with Van's Equipment Company to provide rental equipment for various projects with expected annual expenditures to exceed \$25,000, but not to exceed \$100,000. The agreement shall commence on April 1, 2008, and continue through March 31, 2009.

59. Resolution amending Resolution No. R20070210, which updates members appointed to the Skagit County Marine Resources Committee.

60. Resolution ratifying the execution of a Local Agency Standard Consultant Agreement with Tetra Tech, Inc. to provide group facilitation and comprehensive flood hazard management planning.

61. Local Agency Standard Consultant Agreement with Tetra Tech, Inc. to provide group facilitation and comprehensive flood hazard management planning. The agreement commenced on February 1, 2008, and shall continue through February 28, 2010.

62. Resolution awarding the Search & Rescue Building Fence Project #PD97-8 to Economy Fence Center for the low bid amount of \$13,131.72.

63. Contract Agreement between Skagit County and Economy Fence Center for the Search & Rescue Building Fence Project #PD97-8. The agreement shall commence upon the date of signature and continue until the project is completed. The contract was awarded for the low bid amount of \$13,131.72.

64. Vendor Services Agreement with Wizard Enterprises, dba the Wizards of Ooze, to provide portable toilet rentals and maintenance services at locations throughout Skagit County. The agreement shall commence on May 1, 2008, and continue through April 30, 2009. Compensation is not to exceed a total of \$6,500.
65. Resolution authorizing Interagency Agreement #GCA5678 between Skagit County and the Washington State Department of Transportation, Highways and Local Programs. This will allow the County to accept funds through a Ferry Deficit Agreement to be used for the operating and maintenance expenditures of the County ferry system.
66. Interagency Agreement #GCA5678 between Skagit County and the Washington State Department of Transportation, Highways and Local Programs. This will allow the County to accept funds through a Ferry Deficit Agreement to be used for the operating and maintenance expenditures of the County ferry system. The agreement shall commence on May 6, 2008, and continue until June 30, 2013.
67. Resolution authorizing the execution of an Interlocal Agreement between Skagit County and the Upper Skagit Indian Tribe to partner on the design, engineering and permitting of the Hansen Creek alluvial fan on the Northern State Recreation Area.
68. Interlocal Agreement between Skagit County and the Upper Skagit Indian Tribe to implement restoration strategies in the Hansen Creek Watershed Plan. The agreement shall commence upon the date of signature and continue indefinitely. Compensation is not to exceed a total of \$25,000.