

**SKAGIT COUNTY COMMISSIONERS  
AGENDA**

**MONDAY, MARCH 12, 2007:**

- 8:00 a.m. – 9:00 a.m.                    Work Session – County Commissioners
- 9:00 a.m. – 9:45 a.m.                    Work Session – County Administrator
- \*T 9:45 a.m. – 10:00 a.m.                Certification of the 2006 Fixed Asset Inventory
- \*T 10:00 a.m. – 11:00 a.m.                Public Hearing - Proposed Amendments to Skagit County Code (SCC) 12.48, *Individual and Public Drinking Water Systems*, Including Revised Sections of the Existing Code and New Sections
- 11:00 a.m. – 11:30 a.m.                    Consent Agenda and Miscellaneous Items
- 11:30 a.m. – 11:45 a.m.                    Public Comment Period
- 11:45 a.m. – 12:00 p.m.                    Introduction of Becky Wagner – New Chief Accountant, Auditor’s Office  
Recognition – Retirement of Jean Irwin, Auditor’s Office
- 1:15 p.m. – 4:00 p.m.                    Executive Session – Litigation

**TUESDAY, MARCH 13, 2007:**

- \*T 8:30 a.m. – 9:00 a.m.                    Update – Economic Development Public Service Project “Port of Anacortes Pier 1 Redevelopment, Phase 1”
- \*T 10:00 a.m. – 11:00 a.m.                    Planning & Development Services – Gary Christensen, Director
1.        Discussion – Status Report on 2005 GMA Update
  2.        Discussion – Initiation of SEPA Scoping Process for Hamilton Relocation
  3.        Discussion – Notice of Availability, Public Comment and Public Hearings on Skagit County’s 2006 Critical Areas Ordinance Update
  4.        Introduction of Jill Olson, Civil Deputy
  5.        Miscellaneous
- \*T 11:00 a.m. – 11:15 a.m.                    Bid Opening – 2007 M/V Guemes Haul Out
- \*T 11:15 a.m. – 11:45 a.m.                    Update – Veteran’s Advisory Board
- 3:00 p.m. – 4:00 p.m.                    Commissioner Dillon – Finance Committee Meeting (Treasurer’s Conference Room)
- 5:00 p.m. – 5:30 p.m.                    Tour of the Town of Hamilton
- 5:30 p.m. – 7:00 p.m.                    Meeting with the Town of Hamilton City Council (584 Maple Street, Hamilton)

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**THURSDAY, MARCH 15, 2007:**

11:00 a.m. – 12:00 p.m. Skagit County Community Action Agency Board Meeting (330 Pacific Place, Mount Vernon)

**FUTURE PUBLIC HEARINGS:**

Monday – March 19, 9:30 a.m. To Consider Testimony Regarding the Establishment of County Roads Known as Lake Shannon Road, #97229, and Tom Higgins Lane, #97250; and Consideration of Primitive Road Designation and Skagit County Code 11.30.010 Amendment; and Consideration of Vacating Unopened County Right-of-Way Near Lake Shannon

Monday – March 19, 10:00 a.m. To Consider Testimony Regarding the Vacation of a 24-Foot Road Easement Lying East of Dry Slough Road and South of Moore Road on Fir Island

Tuesday – March 27, 11:00 a.m. To Consider Testimony Regarding the Intent to Lease County Property Identified as 60862 Cascade River Road, Marblemount

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

**\*T – These sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.**

**SKAGIT COUNTY COMMISSIONERS  
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**COMMISSIONERS' OFFICE:**

1. Record of the Proceedings for Monday, February 26, 2007.
2. Record of the Proceedings for Tuesday, February 27, 2007.

**ADMINISTRATIVE SERVICES:**

3. Resolution ratifying a contract with Robert K. Weidner to serve as the Washington, D.C. government relations advisor to Skagit County and other counties of the Rural Lands County Council.
4. Personal Services Agreement with Robert K. Weidner to serve as the Washington, D.C. government relations advisor to Skagit County and other counties of the Rural Lands County Council, hereinafter "RPLCC". The agreement commenced on January 1, 2007, and shall continue through December 31, 2007. Compensation is not to exceed \$6,000.
5. Resolution ratifying a contract with Paul Schissler Associates, Inc. to provide grant writing and planning services for Skagit County.
6. Personal Services Agreement with Paul Schissler Associates, Inc. to provide grant writing and planning services for Skagit County. The agreement shall commence upon the date of execution and continue through December 31, 2007. Compensation is not to exceed a total of \$15,000.

**BUDGET/FINANCE:**

7. Funding Agreement, per Resolution No. R20070003, between Skagit County and Salem Village, which awards \$25,000 in low-income housing funds, pursuant to SHB 2060, for the purpose of constructing low-income apartments for senior citizens. The agreement commenced on January 1, 2007, and shall continue through December 31, 2007.
8. Memorandum of Agreement, per Resolution No. R20060378, between Skagit County and Tulip Town, which awards \$8,000 of Hotel/Motel funds to advertise and promote the International Peace Garden. The agreement commenced on January 1, 2007, and shall continue through December 31, 2007.
9. Funding Agreement, per Resolution No. R20070012, between Skagit County and the Skagit Valley YMCA, which awards \$17,112 of homeless housing and assistance funds, pursuant to SHB 2163, for the purpose of operating the Oasis Teen Shelter. The agreement commenced on January 1, 2007, and shall continue through December 31, 2007.
10. Funding Agreement, per Resolution No. R20070003, between Skagit County and the Anacortes Community Shelter Project, which awards \$60,000 in low-income housing funds, pursuant to SHB 2060, to construct an emergency shelter in Anacortes. The agreement shall commence upon the date of execution and continue for one year.
11. Memorandum of Agreement, per Resolution No. R20060378, between Skagit County and the Skagit County Chamber of Commerce Executive Director's Association (SCCEDA), which awards \$35,000 of Hotel/Motel funds to provide tourism promotion in the entire County through tradeshow, media tours, website, brochure distribution and television commercials. The agreement commenced on January 1, 2007, and shall continue through December 31, 2007.

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12. Funding Agreement, per Resolution No. R20070003, between Skagit County and Skagit County Community Action Agency, which awards \$18,000 of homeless housing and assistance funds for the operation of the emergency family shelter project, pursuant to SHB 2163. The agreement shall commence upon the date of execution and continue for one year.
13. Funding Agreement, per Resolution No. R20070003, between Skagit County and Skagit County Community Action Agency, which awards \$39,774 of low-income housing funds for the Channel Cove Housing Project, pursuant to SHB 2060. The agreement shall commence upon the date of execution and continue for one year.

**EMERGENCY MANAGEMENT:**

14. Amendment No. 1 to Contract **No. C20050472**, Homeland Security Grant E06-022, through the Washington State Military-Emergency Management Division and the Snohomish County Department of Emergency Management. The amendment changes the expiration date from February 28, 2007, to April 30, 2007; increases the overall contract award to \$292,045; replaces the Original Milestone Timeline with a revised timeline; and includes other miscellaneous items. All other terms and conditions of the original contract shall remain in effect.
15. Homeland Security Grant E07-190, per Resolution No. R20060397, through the Washington State Military-Emergency Management Division and the Snohomish County Department of Emergency Management in the amount of \$137,556. The grant began July 1, 2006, and ends on April 30, 2008.
16. Personal Services Agreement with Kelly Services, Inc. to provide temporary office staff in the form of an Administrative Assistant on an as-needed basis. The agreement commenced on February 1, 2007, and shall continue until December 31, 2007. Compensation is not to exceed \$5,000.

**FACILITIES MANAGEMENT:**

17. Building Lease Agreement between Skagit County and The Housing Authority of Skagit County for premises located at 602 South 1<sup>st</sup> Street, Mount Vernon, which are currently being used by Youth and Family Services. The agreement commenced on January 22, 2007, and shall continue through December 31, 2007. Compensation is not to exceed \$9,056.

**HEALTH DEPARTMENT:**

18. Resolution AND Interlocal Cooperative Agreement between Skagit County and Northwest Educational Service District 189, which allows continuation of the Nurse-Family Partnership Project. With this agreement Public Health nurses will continue to provide enhanced services to high-risk mothers with new babies. The agreement commenced on October 1, 2006, and will continue through September 30, 2007. Compensation is not to exceed a total of \$162,000.
19. Washington State Department of Health Consolidated Contract #C14962, which provides funding for the continuation of various department programs, including Bioterrorism Preparedness, WIC, Childhood Immunizations, and Maternal Child Health. The agreement commenced on January 1, 2007, and shall continue through December 31, 2011. Compensation totals \$746,111.

**HUMAN SERVICES:**

20. Personal Services Agreement with Skagit Valley YMCA – Oasis Teen Shelter to participate in substance abuse prevention training with Human Services staff. The agreement commenced on February 26, 2007, and shall continue through June 30, 2007. Compensation is not to exceed a total of \$5,000.

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21. Resolution terminating Tim Davis as a Designated Crisis Responder as he is no longer employed with Compass Health Skagit.
22. Resolution terminating Tim Davis as a Designated Mental Health Professional as he is no longer employed with Compass Health Skagit.
23. Resolution authorizing the ratification of an Interlocal Agreement with North Sound Mental Health Administration to provide for mental health administration, development, planning and special mental health projects in Skagit County.
24. Interagency Agreement between Skagit County and North Sound Mental Health Administration to provide for mental health administration, development, planning and special mental health projects in Skagit County. The agreement commenced on January 1, 2007, and continues through December 31, 2007. Compensation is not to exceed \$64,805.
25. Resolution appointing Melvin Coplin as a Designated Crisis Responder effective March 6, 2007.
26. Resolution appointing Melvin Coplin as a Designated Mental Health Professional effective March 6, 2007.
27. Resolution authorizing the ratification of a contract with Catholic Community Services WW-NW.
28. Personal Services Agreement with Catholic Community Services WW-NW, which will assist in providing continuation of mental health services to youth and families in the Concrete School District; and the Nurturing Development in Children with Emotional/Behavioral Needs Program for children with mental health issues in the Discovery School/Sedro-Woolley School District programs and the agency itself. The agreement commenced on January 1, 2007, and shall continue through December 31, 2007. Compensation shall not exceed \$10,296.
29. Amendment No. 2 to Personal Services Agreement **No. C20050320** with Skagit Recovery Center, which adds an additional \$49,400 for the continued support of outstationing a Chemical Dependency professional at the Washington State Department of Social and Health Services in the Mount Vernon Office of the Division of Children & Family Services. It also extends the term of the Substance Abuse Service Initiative Program from July 1, 2006, through June 30, 2007. All other terms and conditions of the original contract shall remain in effect.
30. Resolution ratifying a Personal Services Agreement with Compass Health to provide outpatient mental health and chemical dependency treatment services.
31. Personal Services Agreement with Compass Health to provide outpatient mental health and chemical dependency treatment services for up to 30 Skagit County Mental Health Court and/or Jail Transition Program clients through Compass Health Skagit. The contract commenced on January 1, 2007, and shall continue through December 31, 2007. Compensation is not to exceed \$240,000.

**INFORMATION SERVICES:**

32. Resolution transferring surplus computer equipment to the City of Arlington.

**MEDIATION SERVICES:**

33. Resolution authorizing the ratification of an Interlocal Agreement between Skagit County Mediation Services and the Business and Community Development Unit of Skagit Valley College.

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34. Interlocal Agreement between Skagit County Mediation Services and the Business and Community Development Unit of Skagit Valley College to provide a 6-hour Basic Conflict Management workshop to employees of Transform LLC. The agreement commenced on January 16, 2007, and continued through January 24, 2007.

**PARKS & RECREATION:**

35. Resolution ratifying the inception date of rafting contracts initiated in December 2006 and signed in 2007.
36. Rafting Contract with Blue Sky Outfitters, Inc. to conduct commercial float trips on the Skagit River and launching from and exiting onto Howard Miller Steelhead Park. The agreement commenced on December 1, 2006, and shall continue until November 30, 2007. The contractor must provide a \$75 permit fee and forward 3% of their gross revenue to Skagit County Parks and Recreation.
37. Rafting Contract with Northwest Adventure Center to conduct commercial float trips on the Skagit River and launching from and exiting onto Howard Miller Steelhead Park. The agreement commenced on December 1, 2006, and shall continue until November 30, 2007. The contractor must provide a \$75 permit fee and forward 3% of their gross revenue to Skagit County Parks and Recreation.
38. Rafting Contract with North Cascades River Expeditions Center to conduct commercial float trips on the Skagit River and launching from and exiting onto Howard Miller Steelhead Park. The agreement commenced on December 1, 2006, and shall continue until November 30, 2007. The contractor must provide a \$75 permit fee and forward 3% of their gross revenue to Skagit County Parks and Recreation.
39. Rafting Contract with Wildwater River Tours, Inc. to conduct commercial float trips on the Skagit River and launching from and exiting onto Howard Miller Steelhead Park. The agreement commenced on December 1, 2006, and shall continue until November 30, 2007. The contractor must provide a \$75 permit fee and forward 3% of their gross revenue to Skagit County Parks and Recreation.
40. Rafting Contract with Alpine Adventures, Inc. to conduct commercial float trips on the Skagit River and launching from and exiting onto Howard Miller Steelhead Park. The agreement commenced on December 1, 2006, and shall continue until November 30, 2007. The contractor must provide a \$75 permit fee and forward 3% of their gross revenue to Skagit County Parks and Recreation.
41. Rafting Contract with ECO Orca, Ltd. DBA Pacific NW Float Trips to conduct commercial float trips on the Skagit River and launching from and exiting onto Howard Miller Steelhead Park. The agreement commenced on December 1, 2006, and shall continue until November 30, 2007. The contractor must provide a \$75 permit fee and forward 3% of their gross revenue to Skagit County Parks and Recreation.
42. Rafting Contract with BEWET, Boeing Employee Whitewater and Touring Club, to conduct commercial float trips on the Skagit River and launching from and exiting onto Howard Miller Steelhead Park. The agreement commenced on December 1, 2006, and shall continue until November 30, 2007. The contractor must provide a \$75 permit fee and forward 3% of their gross revenue to Skagit County Parks and Recreation.
43. Resolution establishing the Howard Miller Steelhead Park residence and property as the location for an improved park office and Upper Skagit/Skagit River Bald Eagle Awareness Team Interpretive Center.

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44. Agreement with Guyline Construction, Inc. to provide fencing at Poppe Field at Skagit Valley Playfields. The agreement shall commence on March 12, 2007, and continue through April 1, 2007. Compensation is not to exceed a total of \$13,170.60.
45. Agreement with Skagit Roofing to remove and install roofing on two structures located at Skagit Valley Playfields. The agreement shall commence on March 12, 2007, and continue through April 1, 2007. Compensation is not to exceed a total of \$18,100.
46. Personal Services Agreement with Eccos Design LLC to provide on-call duties related to the planning and development of parks facilities and other tasks as assigned. The agreement shall commence upon the date of execution and continue through December 31, 2007. Compensation is not to exceed a total of \$23,000.

**PLANNING & DEVELOPMENT SERVICES:**

47. Personal Services Agreement with Mark Personius, Growth Management Consultant, to provide comprehensive planning, code development and project planning services. The agreement shall commence upon the date of execution and continue through December 31, 2008. Compensation is not to exceed a total of \$50,000.
48. Personal Services Agreement with Miller Consulting to prepare a Rural Village Design study for the Alger Rural Village. The agreement commenced on February 26, 2007, and shall continue through December 31, 2007. Compensation is not to exceed \$6,980.

**PROSECUTOR'S OFFICE:**

49. Resolution rescinding Resolution No. R20070106, which extended contract benefits for exempt employees of the Sheriff's Office.

**RISK MANAGEMENT:**

50. Resolution ratifying a contract with Allied Claims Service, Inc.
51. Personal Services Agreement with Allied Claims Service, Inc. to provide professional adjustment services for property and casualty claims against Skagit County. The agreement commenced on January 1, 2007, and shall continue through December 31, 2007. Compensation is not to exceed \$20,000.

**SENIOR SERVICES:**

52. Resolution ratifying an Interlocal Cooperative Agreement between Skagit County and the City of Mount Vernon.
53. Resolution authorizing the execution of an Interlocal Cooperative Agreement between Skagit County and the City of Mount Vernon for the provision of Senior Services for 2007.
54. Interlocal Cooperative Agreement between Skagit County and the City of Mount Vernon allowing Senior Services to provide staff, equipment and materials for the delivery of community-based services to the senior citizens of Mount Vernon. The agreement commenced On January 1, 2007, and shall continue through December 31, 2007. Compensation is not to exceed \$47,936.

**SHERIFF'S OFFICE:**

55. Authorized Emergency Vehicle Permit Application Renewal submitted by the Washington State Patrol.

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56. Interagency Agreement between the Washington State Patrol and the Skagit County Sheriff's Office for the Federal Indirect Homeland Security Grant, which provides equipment to local law enforcement solely for the purpose of enhancing capabilities for detecting, deterring, disrupting and preventing acts of terrorism in accordance with the Law Enforcement Terrorism Prevention Program guidelines. The agreement commenced on July 1, 2006, and ended on February 28, 2007. Compensation totaled \$120,236.

**YOUTH & FAMILY SERVICES:**

57. Resolution ratifying a contract with Kees Hofman, PhD.
58. Personal Services Agreement with Kees Hofman, PhD. To provide specialized child, adolescent, adult, and family assessment and evaluation for clients referred by staff of Skagit County Department of Youth and Family Services. The agreement commenced January 1, 2007, and shall continue until December 31, 2008. Compensation is not to exceed a total of \$20,000 for the term of the contract.
59. Resolution authorizing the transfer of an unsolicited donation in the amount of \$10,000 to the Skagit Valley Herald Christmas Fund, DBA the Argus Fund for sole use by the ARIS program.
60. Personal Services Agreement with Carol R. Hundahl, dba Phoenix Recovery Services, to provide assessments, group, family and individual treatment, detoxification services, mental health assistance, recovery house assistance, tribal coordination, urinalyses, probation services and ancillary services as referred by the County. The agreement commenced on March 1, 2007, and shall continue through February 28, 2009. Compensation is not to exceed a total of \$10,000.
61. Amendment No. 1 to Personal Services Agreement **No. C20060356** with Chinook Enterprises, which increases the maximum annual reimbursement to \$10,000. All other terms and conditions of the original contract shall remain in effect.

**PUBLIC WORKS DEPARTMENT:**

62. Resolution waiving solid waste tip fees in support of the second annual Skagit River Cleanup Party, which is being held March 16-17, 2007.
63. Resolution initiating a County Road Project #ES91110-2, for the Fruitdale Road/McGarigle Road Arterial Project.
64. Certification of road fund expenditures for fish passage barrier removal in 2006.
65. Resolution initiating a County Road Project #PD33000-5, for the Josh Wilson Road Project.
66. Annual certification for calendar year 2006 (for ultimate issuance of Certificate of Good Practice by CRAB)
67. Resolution awarding the bid for on-call hydraulic services to Industrial Power Supply, Inc. DBA Skagit Hydraulics.
68. Resolution amending Resolution **No. R20070104** extending the time for emergency repairs of the Guemes Island Ferry.
69. Resolution calling for a public hearing for comments regarding assessment of Lake Management District No. 4 (Clear and Beaver Lakes). The hearing will be held on Tuesday, April 3, 2007, at 10:00 a.m.

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70. Resolution regarding bid awards for the procurement of maintenance materials with purchases expected to exceed \$25,000 annually.
71. Amendment No. 1 to Washington State Parks and Recreation Commission Cooperative/Collection Agreement **No. C20060514**, which adds an additional \$500 for snow removal at the Shadow of the Sentinels Sno-Park. All other terms and conditions of the original contract shall remain in effect.
72. Personal Services Agreement with Washington Appraisal Services, Inc. for the appraisal of one privately owned parcel related to the Best/McLean Intersection Improvement Project. The agreement commenced on February 12, 2007, and shall continue through December 31, 2008. Compensation is not to exceed \$6,600.
73. Resolution ratifying invoices for services provided by the Webb Group for providing design services for historic interpretive displays for the Apex Warehouse, Guemes Ferry Parking Lot Project FE8-70. These outstanding 2006 invoices will be paid with the 2007 contract.
74. Personal Services Agreement with the Webb Group to perform work needed for the Apex Warehouse Historical Display at the Guemes Ferry parking lot in Anacortes. The contract shall commence upon the date of execution and continue through December 31, 2007. Compensation is not to exceed \$9,800.
75. Resolution authorizing a Quit Claim Deed transfer to the Washington State Department of Transportation of approximately 49 square feet for the improvement of State Route 20, Lunz Road vicinity of Campbell Lake.
76. Resolution authorizing a Quit Claim Deed transfer to the Washington State Department of Transportation for approximately 4,511 square feet for the improvement of State Route 20, Lunz Road vicinity of Campbell Lake.
77. Quit Claim Deed between Skagit County and the Washington State Department of Transportation of approximately 4,511 square feet of land in the vicinity of State Route 20, the South Campbell Lake Road to Gibraltar Road project, for right-of-way acquisition. Skagit County will receive \$5,000 in revenue.
78. Quit Claim Deed between Skagit County and the Washington State Department of Transportation for approximately 49 square feet of land in the vicinity of State Route 20, the South Campbell Lake Road to Gibraltar Road project, for right-of-way acquisition. Skagit County will receive \$100 in revenue.
79. Real Property Voucher from the Washington State Department of Transportation in the amount of \$5,100 as a revenue payment for approximately 4,511 square feet and 49 square feet of land in the vicinity of State Route 20, the South Campbell Lake Road to Gibraltar Road project.
80. Amendment No. 1 to Aquatic Weeds Management Fund Grant Agreement **No. C20060434** with the State of Washington Department of Ecology, which changes the eradication method of Egeria in Beaver Lake to include chemical treatments. All other terms and conditions of the grant shall remain in effect.
81. Local Agency Standard Consultant Agreement with PND Engineers, Inc. to provide marine structural engineering services for Guemes Ferry projects and dock maintenance. The agreement commenced on February 6, 2007, and shall continue through December 31, 2010. Compensation is not to exceed \$99,000.

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82. Supplemental Agreement No. 1 to Local Agency Standard Consultant Agreement **No. C20050234** with Abeyta & Associates, which allows for the replacement of the 2005 rate schedule with an updated 2007 rate schedule. It also extends the expiration date from April 13, 2007, to December 31, 2008. All other terms and conditions of the original contract shall remain in effect.
83. Resolution ratifying an Armored Car Service Agreement with AT Systems Northwest, Inc.
84. Armored Car Service Agreement between Skagit County and AT Systems Northwest, Inc. to provide services for the Solid Waste Transfer Station. The agreement commenced on December 1, 2006, and shall continue until cancelled. Compensation shall be paid at the rate of \$400 per month, plus supplies.
85. Resolution ratifying a Coordinated Prevention Grant with the State of Washington Department of Ecology.
86. Resolution authorizing the execution of an Interlocal Agreement with the State of Washington Department of Ecology, which allows Skagit County to accept a Local Toxics Control Account Fund to provide the Single Phase Off-Set Cycle Agreement.
87. Coordinated Prevention Grant No. G0700179 with the State of Washington Department of Ecology, which provides a total of \$38,423 in funding (75% from the State - \$28,817 and 25% from the County - \$9,606). The grant allows the cities of Anacortes, Burlington, Mount Vernon and Sedro-Woolley and Skagit County to purchase recycle bins that will be used for large and small events throughout the year. It also allows Skagit County to sustain Moderate Risk Waste operations by providing funds for the Moderate Risk Waste Facility Assistant, which makes it possible to continue to maintain this program five days per week and the first Saturday of each month. The agreement commenced on January 1, 2007, and shall continue through December 31, 2008.
88. Local Agency Haul Road/Detour Agreement with the State of Washington Department of Transportation for a bicycle detour that involves Deception Road and Gibraltar Road. The detour is scheduled to begin in the fall of 2007 and last approximately 18 months. The agreement shall commence upon the date of execution.