

SKAGIT COUNTY COMMISSIONERS' AGENDA

I. SATURDAY, MARCH 24, 2012:

- a) *5:30 p.m. Skagit Preschool and Resource Center - 10th Annual SPARC Your Engines Dinner & Auction (St. Joseph Center, 215 North 15th Street, Mount Vernon)

II. MONDAY, MARCH 26, 2012:

- a) *8:30 a.m. – 9:30 a.m. Briefing - County Commissioners/County Administrator
- b) *9:30 a.m. – 12:00 p.m. Executive Session (Personnel)
- c) 1:30 p.m. – 2:00 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items
- d) *2:00 p.m. – 2:45 p.m. Executive Session (Litigation)
- e) *3:00 p.m. – 4:15 p.m. Executive Session (Personnel)
- f) *6:00 p.m. Soroptimist International of Burlington's Annual Area Awards Banquet (Skagit Golf & Country Club, 16701 Country Club Drive, Burlington)

III. TUESDAY, MARCH 27, 2012:

- a) 8:30 a.m. - 9:00 a.m. Public Works – Henry Hash, Director:
1. Continuation of Quarterly Division Managers Work Session
2. Miscellaneous
- b) 9:30 a.m. – 9:45 a.m. Budget and Finance – Trisha Logue, Director:
1. Public Hearing: To Consider Testimony Regarding Amending the 2012 Skagit County Budget
- c) 11:30 a.m. – 11:45 a.m. Public Comment Period

IV. WEDNESDAY, MARCH 28, 2012:

- a) *8:00 a.m. Breakfast with Elected Officials (Calico Cupboard, 121B Freeway Drive, Mount Vernon)

V. THURSDAY, MARCH 29, 2012:

- a) *1:30 p.m. – 3:30 p.m. Public Meeting - Process for Community Plan - Public Safety Jail Project
- b) *5:30 p.m. 29th Annual Skagit Valley Tulip Festival Gala Celebration (Skagit Valley Casino & Resort, 5984 North Darrk Lane, Bow)

BID OPENING (Clerk of the Board):

Monday, March 26, 2012, 2:00 p.m. Skagit County Legal Printing for 2012 – 2013

FUTURE BID OPENINGS:

Monday, April 16, 2012, 2:00 p.m. One (1) New or Used Mini Excavator

FUTURE PUBLIC HEARINGS:

Tuesday, April 17, 2012, 9:00 a.m. To Consider Testimony Regarding the Intention to Re-Establish Lake Management District No. 1 for Big Lake Pursuant to Chapter 36.611 R.C.W.

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

V. CONSENT AGENDA FOR MONDAY, MARCH 26, 2012 (items 1 through 24):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, March 19, 2012.

b) ADMINISTRATIVE SERVICES:

2. Interlocal Cooperative Agreement with the Port of Skagit for Resource Conservation Manager Services (RCM program to reduce energy and utility use and encourage waste reduction). The Agreement shall commence on the date of execution, and shall continue until December 31, 2014. Compensation from the Port of Skagit shall not exceed \$15,000 (\$5,000 per year).

c) AUDITOR'S OFFICE:

3. Resolution calling for a public hearing to amend Skagit County Code Chapters 1.20 and 6.12 adjusting voter precinct boundary lines and Commissioner District boundary lines. The public hearing is scheduled to take place on Tuesday, April 10, 2012, at 2:00 p.m.

d) COMMUNITY SERVICES:

4. Resolution appointing Jeannette Anderson to serve a three year term on the Skagit County Mental Health Advisory Board. Her term expires on March 31, 2015.
5. Resolution authorizing the allocation of 2331 Homeless Housing and Assistance Funds for 2012.

e) FACILITIES:

6. Resolution to call for a public hearing regarding the close out of Community Development Block Grant (CDBG) No. 08-64008-027, Skagit County Contract No. C20080396. The purpose of the public hearing is to review project performance and receive public comment on the Skagit County Regional Food Distribution Center remodel and site improvements located at 220 Michael Street (250 West Moore Street) in Sedro-Woolley.
7. Vendor Services Agreement with R & H Mechanical, Inc. to furnish labor and materials to replace the existing Lennox 5 ton gas pack with a new Lennox 5 ton packaged rooftop unit 208/230 volt 3-phase Model #LGH060H4ES, and other work as described in Exhibit A. Work shall be performed at 1800 Continental Place, Mount Vernon. The Agreement shall commence on the date of execution, and continue for one year. Compensation shall not exceed \$8,028 plus applicable sales tax.

f) INFORMATION SERVICES:

8. Amendment No. 4 to Contract No. C20050253 with Handel Information Technologies to amend Attachment A, Scope of Work, to include conducting training onsite and providing training materials for the Rite Track system. Compensation shall be increased by \$8,000. All other terms and conditions in the original Contract and subsequent Amendments shall remain in effect.
9. Amendment No. 4 to Agreement No. 05325 with Constellation Justice Systems, a CourtView Justice Solutions Inc. company, to re-host and upgrade the existing Damion and Oracle systems to new hardware for Prosecuting Attorney's Office and the Public Defender's Office. All other terms and conditions of the original contract shall remain in effect.

g) PARKS, RECREATION AND FAIRGROUNDS:

10. Personal Services Agreement with Eccos Design LLC to provide services related to trail planning for Cascade Trail and loop trails. The Agreement shall commence on the date of execution and continue until March 31, 2013. Compensation shall not exceed \$4,900.
11. Amendment No. 3 to AIA Standard Form of Agreement (AIA Document B104) No. C20100466 HKP Architects to provide services as described in the Agreement for the design, preparation of construction documents and construction administration for the Skagit County Recreation Event Center Phase II improvements to the Joan Armstrong Tennis Facility, Skagit Valley College, Mount Vernon. The purpose of this Amendment increases compensation by \$3,847.50 for a new compensation total not to exceed \$91,842.50. Circumstances beyond the Contractor's control regarding the design/construction details of the bi-fold doors with the door manufacturer required

more of HKP Architects' staff time than anticipated. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect.

12. Vendor Services Agreement with Skagit Roofing, LLC to provide services at Howard Miller Steelhead Park in Rockport for a roofing project on the lower restroom. The Agreement shall commence on the date of execution, and continue for one year. Compensation shall not exceed \$6,454.13, which includes all applicable taxes.
13. Vendor Services Agreement with Rivercity Screenprinting, Inc. to provide apparel, screening, printing and delivery services as directed by Skagit County Parks, Recreation and Fair. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$17,000.
14. Resolution to authorize the close out of Swinomish Boat Launch Pay Station Change Fund 114 in the amount of \$1,000 which was established by Resolution No. R20060320 and revised by Resolution No. R20080419.

h) PLANNING AND DEVELOPMENT:

15. Interim Ordinance Amending Skagit County Code 14.34.150(8)(c) to update a floodplain development standard regarding duct work construction necessary to maintain Skagit County's Community Rating System Level 4 rating under the National Flood Insurance Program.
16. Resolution authorizing the adoption of the 2012 Work Plan for legislative land use plans, policies, and regulation proposals.

i) PUBLIC DEFENDER:

17. Personal Services Agreement with Felix Moran, dba Camano-Stanwood Investigations to provide investigator services. The Agreement shall commence on April 1, 2012, and continue until December 31, 2012. Compensation shall not exceed \$525 per case unless Contractor receives pre-approval in writing by the Public Defender. Total compensation shall not exceed \$70,000.

j) PUBLIC WORKS:

18. Resolution awarding the bid for processing recyclable rubber products collected at various Skagit County solid waste sites to Larry's Auto and Truck Parts, Inc.
19. Resolution regarding the declaration of a sole source provider for the purchase of parts and service for an Oxygen Analyzer at Inman Landfill by Siemens c/o Branom Instrument Co.
20. Resolution calling for bids for one (1) new or used mini excavator. The bid opening is scheduled to take place on Monday, April 16, 2012, at 2:00 p.m.
21. Construction Contract Agreement with Colacurcio Brothers, Inc. for the 9 to 5 Corridor Safety Project (Alger Intersection), Project #ESTS09-1, Federal Aid #POMVIP-000S(232). The Agreement shall commence upon the date of execution and continue until completion of the project. Compensation shall not exceed \$204,781.20.
22. Vendor Services Agreement with Skagit Readymix/Smokey Point Concrete to provide gravel and concrete products as listed in Attachment "A" of the 2012 spring/summer maintenance material eligibility list. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$100,000.

k) SHERIFF:

23. Resolution authorizing the transfer of radio equipment to the Upper Skagit Tribal Police Department according to Exhibit A, Section 21-a of a sub-grant which Skagit County has executed with the Department of Homeland Security (Agreement No. 2007 GE T7-0017).
24. Resolution authorizing the transfer of an obsolete surplus Antenna radar to the Swinomish Indian Tribe pursuant to R.C.W. 36.34.130.

VI. RATIFICATION AGENDA (items 25 through 34):

l) COMMUNITY SERVICES:

25. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with the Anacortes School District to provide At Risk Intervention Specialist services. Delays were experienced in drafting the agreement due to unknown impacts on local service delivery systems and due to the protracted state supplemental budget process.
26. Interlocal Cooperative Agreement with the Anacortes School District to provide At Risk Intervention Specialist services. The Agreement commenced on September 1, 2011, and shall continue through August 31, 2012. Compensation from the Anacortes School District shall not exceed \$8,100.

m) HEALTH:

27. Resolution authorizing the ratification of an Interlocal Agreement with Skagit Valley College for the continuation of a Public Health Nurse to provide consultation services to staff and families of the Skagit/Islands Head Start Program in Skagit County. Language negotiations delayed the execution of the Agreement before its commencement.
28. Interlocal Agreement with Skagit Valley College for the continuation of a Public Health Nurse to provide consultation services to staff and families of the Skagit/Islands Head Start Program in Skagit County. The Agreement commenced on September 1, 2011, and shall be completed on August 31, 2012. Compensation from Skagit Valley College is on a fee for service basis, with total compensation amount not to exceed \$1,000.

n) SHERIFF:

29. Resolution authorizing the ratification of Amendment No. 1 to Interlocal Jail Services Agreement No. C20110291 with Snohomish County for the housing of inmates in the Snohomish County Jail. The Amendment was misplaced and it was not received by Skagit County for execution until after its commencement.
30. Amendment No. 1 to Interlocal Jail Services Agreement No. C20110291 with Snohomish County for the housing of inmates in the Snohomish County Jail. This Amendment commenced on January 1, 2012. This Amendment increases the compensation rate for housing Skagit County inmates from \$62.50 to \$64.38 per day. All other terms and conditions of the original Agreement shall remain in effect.
31. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with Skagit Transit System to provide work crew services under the County's Offender Work Crew Program. Contract negotiations delayed the execution of the Agreement before its commencement.
32. Interlocal Cooperative Agreement with Skagit Transit System to provide work crew services under the County's Offender Work Crew Program. The Agreement commenced on January 1, 2012, and shall continue until December 31, 2016. Compensation from Skagit Transit shall not exceed \$20,000.
33. Resolution authorizing the ratification of a Contract with the Humane Society of Skagit Valley to provide kennels for animals brought in by County representatives. Contract negotiations regarding automatic renewals of the contract, verses negotiating the contract annually, delayed the finalization before its commencement.
34. Contract with the Humane Society of Skagit Valley to provide kennels for animals brought in by County representatives. The Contract commenced on January 1, 2012, and shall continue until December 31, 2012. Compensation shall not exceed \$60,000.