

**SKAGIT COUNTY COMMISSIONERS
AGENDA**

MONDAY, APRIL 5, 2004:

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| 8:00 a.m. – 8:45 a.m. | Work Session – Commissioners |
| 8:45 a.m. – 9:30 a.m. | Work Session – County Administrator |
| *T 9:30 a.m. – 9:50 a.m. | Presentation – Washington State and City of Mount Vernon Tulips |
| *T 9:50 a.m. – 10:00 a.m. | Proclamation – Skagit County Cares for Kids Week – April 4-10, 2004
Proclamation – April as Disaster Preparedness Month in Skagit County
Proclamation – Law Day 2004 in Skagit County – May 1, 2004 |
| 10:00 a.m. – 10:45 a.m. | Department Head Meeting |
| 10:45 a.m. – 11:00 a.m. | Bid Opening – County Legal Printing |
| 11:00 a.m. – 11:30 a.m. | Consent Agenda and Miscellaneous Items |
| 11:30 a.m. – 11:45 a.m. | Public Comment Period |
| 11:45 a.m. – 12:00 p.m. | Bid Opening – Rental Equipment for 2004 Expected to Exceed \$25,000 |
| 1:15 p.m. – 1:30 p.m. | Decision – Road Name Change for a Portion of County Road – West Montborne Road #05010 to Craig Road #05030 |
| 1:30 p.m. – 1:45 p.m. | Bid Opening – Emmanuel Lane Drainage Correction Project |
| 1:45 p.m. – 2:00 p.m. | Bid Opening – Skagit County Re-Roofing Projects |
| 2:00 p.m. – 4:30 p.m. | Executive Session – Personnel, Litigation and Land Acquisition |

THURSDAY, APRIL 8, 2004:

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| 10:00 a.m. – 4:00 p.m. | Skagit Valley Tulip Festival's "Public Official Day" |
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FUTURE PUBLIC HEARINGS:

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| Tuesday – April, 13, 9:00 a.m. | To Consider Public Testimony Regarding the Vacation of Unopened County Right-of-Way Known as Spruce Avenue and Alley |
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***T – These sessions will be videotaped and broadcast on Northland Cable, Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable, Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; all other AT&T Cable, Channel 10, Tuesdays through Fridays at 7:00 p.m. and Saturdays at 12:00 noon**

**SKAGIT COUNTY COMMISSIONERS
CONSENT AGENDA
MONDAY, APRIL 5, 2004**

COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, March 22, 2004.

ADMINISTRATIVE SERVICES:

2. Letter to the Boundary Review Board supporting a Notice of Intention from Skagit County Fire District No. 12 for a partial merger with Skagit County Fire District No. 2.
3. Resolution AND Interlocal Agreement with the Swinomish Tribe agreeing to share funding costs in excess of the grant amount from CERB for improvements to Casino Drive. Compensation shall not exceed \$130,000 and will be shared on an equal basis with the Tribe.

BUDGET & FINANCE:

4. Resolution authorizing a call for public hearing for a supplemental budget for 2004. The hearing will be held on Monday, April 19, 2004 at 10:45 a.m.

DISTRICT COURT:

5. Resolution authorizing an increase in the District Court Change Fund to \$450.

EMERGENCY MANAGEMENT:

6. Letter requesting approval to spend County funds to send Skagit County Community Emergency Response Team (CERT) volunteers and instructors to a conference to be held in Boise, Idaho on June 26-27, 2004. The expected costs for the five people attending are \$2,135.

HEALTH DEPARTMENT:

7. Resolution AND Intergovernmental Agreement with the State of Washington Puget Sound Action Team, which will provide \$32,140 for the Skagit County On-Sites Public Involvement and Education Project (PIE Grant), "Train the Trainer". This grant will allow staff to recruit and train "Community Septic Educators" to educate property owners about the maintenance and operations of their septic systems. The agreement shall begin upon execution and remain effective through May 10, 2005.
8. Memorandum of Understanding with the Washington State Department of Health to allow the Health Department, as an agent of DOH, to license, inspect, and enforce rules for Temporary Worker Housing in Skagit County. The State DOH will collect fees charged for licensure and onsite survey activities and send the funds to the SCHD quarterly. The agreement is effective upon execution and will continue through December 31, 2004.

HUMAN SERVICES:

9. Resolution appointing Fred Rock as a County Designated Mental Health Professional, effective April 5, 2004, and that such appointment is at will and subject to review, or exists unless and until decertified or terminated from his employment with Compass Skagit.
10. Resolution re-appointing Jim King to serve on the Skagit County Mental Health Advisory Board effective April 5, 2004 and expiring on April 4, 2007.

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11. Resolution appointing Tami M. Mattox to serve on the Skagit County Substance Abuse Board effective March 12, 2004 through March 11, 2007.

INFORMATION SERVICES:

12. Resolution requesting proposals for Computer Hardware and Software Support Technician Services.

PARKS AND RECREATION:

12. Rental Agreement between Skagit County and Don Powell for occupation of a residence located at 1410 Virginia Street, Mount Vernon as a requirement for certain employees to reside on Department property as a condition of their employment. The agreement shall commence on January 1, 2004 and continue through December 31, 2004.
13. Resolution authorizing the Summer Best SELF Billing and Cancellation Policy in incorporate increased tuition rates consistent with the mandate to increase revenue.

PLANNING & PERMIT CENTER:

14. Amendment No. 4 to Contract **No. 04871** with the Washington State Department of Ecology, which will reduce the DOE State Revolving Loan Fund L0000016 from \$1,575,000 to \$1,534,779.76. This will allow for the official closure of this loan fund rotation since there is a newer, more current loan in effect.

PROSECUTING ATTORNEY:

15. State of Washington Work Study Employer Contract between Seattle University School of Law and Skagit County for a Rule 9 Intern to be employed for the summer term at a rate of \$15 per hour for approximately 480 hours at a 65% reimbursement rate. Total cost to the County is approximately \$2,520. The contract shall commence on January 1, 2004 and continue through December 31, 2004.
16. Resolution providing a defense to County employees and former employees in a lawsuit filed by Marvin Kempf and Michele Buchanan.

YOUTH & FAMILY SERVICES:

17. Interlocal Cooperative Agreement, per Resolution No. 17300 between Skagit County and the La Conner School District, which will allow for the expansion of At Risk Intervention Services at the level of an additional 20 hours per week. The agreement shall commence on February 15, 2004 and continue through June 30, 2004. Compensation is expected to total \$8,131.

PUBLIC WORKS:

18. Resolution requesting proposals for environmental services related to Skagit County's request for additional storage at Lake Shannon and Upper Baker Reservoir as part of Puget Sound Energy's Relicensing of the Baker Project (FERC No. 2150).
19. Resolution calling for a public hearing regarding Revision No. 1 to the 2004-2009 Six-Year Transportation Improvement Program. The hearing will be held on Tuesday, April 27, 2004 at 9:00 a.m.
20. Resolution establishing The Guemes Island Ferry Last Scheduled Run Policy (Monday through Thursday), which will become effective on June 1, 2004.

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21. Resolution authorizing the road closure of Peterson Road, #32400, on April 19-23, 2004 for the purpose of sewer line connection to the pump station by the City of Burlington.
22. Resolution establishing County Road Project ES40037-4 for the Skagit North Fork Bridge Painting Project.
23. Resolution establishing County Road Project ES40090-1 for the Dalles Bridge Painting Project.
24. Resolution authorizing a sole source purchase of engine outdrives and parts for the Guemes Island Ferry, distributed by Rolls Royce Canada Ltd.
25. Change Order No. 1 for the Guemes Island Ferry Parking Lot Demolition Project between Public Works and Advanced Construction, Inc. This work, which has already been completed, was necessitated to clean up a design oversight. The estimated Net Change for this order is \$43,833.40 for a new contract total of \$71,873.40.
26. FCAAP Grant Agreement between the State of Washington Department of Ecology and Skagit County. This agreement covers the Skagit River Comprehensive Floodplain Hazard Management Plan, Phase 4. The maximum State grant share is \$170,000. This grant will help offset the 50% local match requirement of the Skagit River Feasibility Study estimated at \$1,716,000 for this phase of the study. The agreement shall commence on September 1, 2003 and continue through June 30, 2005.
27. Amendment No. 1 to Personal Services Agreement **No. C20030149** with Leonard, Boudinot & Skodje, Inc., which extends the completion date from March 10, 2004 to June 30, 2004. The time extension will allow the contractor to continue providing engineering and surveying services to the Campbell Lake Downstream Culvert Improvement/Replacement Project. Compensation is expected to total \$23,000.
28. Personal Services Agreement with Steward and Associates to provide environmental services related to the Baker River Relicensing Project, which is a component of the Skagit River Flood Reduction Plan. The agreement shall commence on March 15, 2004 and continue through December 31, 2004. Compensation shall not exceed \$19,000.
29. Personal Services Agreement with Leonard, Boudinot & Skodje, Inc. to provide engineering and surveying services for the Public Works Solid Waste Section on an as needed basis. The agreement shall commence on March 1, 2004 and continue through February 28, 2006, with a dollar limit of \$25,000.
30. Personal Services Agreement with Likkel & Associates to provide transcript services and key word indexing to the Skagit County Public Works Department for all public hearings requiring such services on an as needed basis. The agreement shall commence on February 19, 2004 and continue through February 1, 2005. Compensation for these services shall not exceed \$10,000.
31. Amendment No. 1 to Personal Services Agreement **No. C20030387** with Berk & Associates for work regarding the Guemes Island Ferry Task Force. Five additional meetings are added to support the Task Force Subcommittee and the Task Force members. All other terms and conditions of the original contract remain the same.
32. Amendment No. 1 to Personal Services Agreement **No. C20040028** with David Wright Tremaine, LLP to increase the total amount of compensation for 2004 an additional \$210,000 from the original amount of \$30,000 for a new total of \$240,000. The extra amount is for additional consultation work relating to the relicensing of the Baker Dam Project. All other terms and conditions of the original contract remain the same.

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33. Resolution authorizing the amendment of Resolution No. R20030176 between Skagit County and The Samish Indian Nation.
34. Amendment No. 1 to Interlocal Cooperative Agreement **No. C20030249** with the Samish Indian Nation, which extends the termination date to May 31, 2004. This will allow them to perform work between March 1, 2003 and February 28, 2004 on the 2003 Skagit Marine Resource Committee Olympia Oyster Study Project. All other terms and conditions of the original contract remain the same.
35. Personal Services Agreement with Montgomery Water Group, Inc. to provide aerial photography, aerial and field surveys, photogrammetric mapping and digital orthophotography related to Phase I of the Big Lake Drainage Management Plan. The agreement shall commence on March 1, 2004 and continue through December 31, 2005. Compensation is not to exceed a total of \$57,000.
36. Personal Services Agreement with Northwest Hydraulic Consultants, Inc. to provide specialized river engineering services for the Mill Creek – South Skagit Highway Bridge 40086 Sediment Management Solution Development Project. This is to determine if a practical cost effective alternative can be developed to solve chronic sedimentation and flooding problems at the bridge over Mill Creek. The agreement shall commence on April 5, 2004 and continue through December 31, 2005. Compensation is expected to total \$37,963.
37. Vendor Services Agreement with Rinker Materials for the purchase of maintenance materials expected to exceed \$25,000 for the period April 1, 2004 through March 31, 2005.