

SKAGIT COUNTY COMMISSIONERS' AGENDA

I. MONDAY, APRIL 9, 2012:

- a) *8:30 a.m. – 10:30 a.m. Briefing – County Commissioners/County Administrator
- b) 1:30 p.m. – 2:00 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items
- c) *2:00 p.m. – 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)
- d) *2:00 p.m. Tour of Wiley Slough (Skagit Wildlife Interpretative Center Parking Lot, Wylie Road)

II. TUESDAY, APRIL 10, 2012:

- a) 8:30 a.m. – 9:00 a.m. Proclamation: Recognizing Wednesday, April 11, 2012, as Washington State Arbor Day and Friday, April 27, 2012, as National Arbor Day
- b) 9:30 a.m. – 10:30 a.m. Public Works – Henry Hash, Director:
 - 1. Work Session: Skagit County and Skagit River System Cooperative Project Partnerships Update
 - 2. Miscellaneous
- c) 10:30 a.m. – 10:45 a.m. Presentation: American Farmland Trust - Farmland Protection Program Champions Award
- d) 10:45 a.m. – 11:00 a.m. Decision: Amending the 2012 Skagit County Budget
- e) 11:00 a.m. – 11:30 a.m. Proclamation: Recognizing Thursday, May 3, 2012, as National Day of Prayer
- f) 11:30 a.m. – 11:45 a.m. Public Comment Period
- g) 11:45 a.m. – 12:00 p.m. Public Hearing to Consider Testimony Regarding the Close Out of Community Development Block Grant (CDBG) No. 08-64008-027, Skagit County Contract No. C20080396
- h) 2:00 p.m. – 3:00 p.m. Public Hearing To Consider Testimony Regarding Amending Skagit County Code Chapters 1.20 and 6.12 Adjusting Voter Precinct Boundary Lines and Commissioner District Boundary Lines

III. WEDNESDAY, APRIL 11, 2012:

- a) *8:15 a.m. – 9:30 a.m. Law and Justice Council Meeting (Sheriff's Office Training Room, Public Safety Building, 600 South Third Street, Mount Vernon)
- b) *1:00 p.m. – 4:00 p.m. Executive Session (Personnel)

IV. THURSDAY, APRIL 12, 2012:

- a) *11:00 a.m. City of Sedro-Woolley: Ribbon Cutting Ceremony for SR-20, Metcalf to Township Lane Widening and Bicycle/Pedestrian Improvements Project (Intersection of SR-20 (Moore Street) and Metcalf Street)
- b) *4:00 p.m. SchmoozeFair - Economic Development Association of Skagit County (EDASC) (Van Zyverden's Bulb Warehouse – 12035 Higgins Airport Way, Burlington)

Continued (OVER)...

FUTURE BID OPENINGS:

- Monday, April 16, 2012, 2:00 p.m. One (1) New or Used Mini Excavator
- Monday, April 30, 2012, 2:00 p.m. Maintenance and Repair Service on Sinclair Island and Dock

FUTURE PUBLIC HEARINGS:

- Tuesday, April 17, 2012, 9:00 a.m. To Consider Testimony Regarding the Intention to Re-Establish Lake Management District No. 1 for Big Lake Pursuant to Chapter 36.611 R.C.W.
- Tuesday, April 24, 2012, at 10:30 a.m. To Consider Testimony Regarding The Application For Public Service Grant Component Of The Community Development Block Grant

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

V. CONSENT AGENDA FOR MONDAY, APRIL 9, 2012 (items 1 through 32):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, April 2, 2012.
2. Record of the Proceedings for Tuesday, April 3, 2012.

b) BUDGET AND FINANCE:

3. Amendment No. 1 to Subscription Agreement No. C20080339 with Adaptive Planning, Inc. to provide budgeting software to assist with payroll forecasting and expense revenue budgeting. The purpose of this Amendment is to add professional services at the hourly rate of \$180 for a term of two years, to be used on an as needed basis to improve the Skagit County budgeting software system. This Amendment increases compensation by \$7,920 for a new compensation amount not to exceed \$58,033. All other terms and conditions of the original Agreement shall remain in effect.

c) COUNTY CLERK:

4. Resolution approving a request for proposal to provide debt collection services to the Skagit County Clerk. The request for proposals will be opened on Monday, April 23, 2012, at 2 p.m. in the Commissioners' Hearing Room.

d) COMMUNITY SERVICES:

5. Resolution reappointing Ann Colleen Fuge to serve a three-year term on the Skagit County Mental Health Advisory Board. Her term shall expire on December 31, 2014.
6. Resolution reappointing Myrna Hoyle to serve a three-year term on the Skagit County Mental Health Advisory Board. Her term shall expire on December 31, 2014.
7. Personal Services Agreement with Skagit County Community Action Agency to provide Project Sponsor and Supervisor activities for a VISTA member placed to work on the Skagit County Community Services' Truancy School Attendance Review Board (SARB) and Community Service Project. The activities would include VISTA member support and management, technical assistance and support, program evaluation, reporting and monitoring. The Agreement shall commence on April 23, 2012, and continue until June 30, 2013. Compensation shall not exceed \$6,250.
8. Amendment No. 1 to Personal Services Agreement No. C20120037 with Skagit Recovery Center to provide chemical dependency treatment services and recovery support services for individuals observing or enrolled in Skagit County DUI Court. The purpose of this Amendment is to add \$20,000 for training and travel costs for therapeutic court team members. The new compensation amount shall not to exceed \$207,305, which is funded by a Bureau of Justice Assistance grant and 0.1% funds. All other terms and conditions of the original Agreement shall remain in effect.
9. Resolution approving the Skagit County 0.1% Sales Tax Fund Allocation Advisory Committee Charter.

e) FACILITIES:

10. Resolution declaring an emergency and waiving bid requirements for roof repair of the Moen Building located at 315 S. Third Street in Mount Vernon.
11. Vendor Services Agreement with Skagit Whatcom Electronics Inc. to upgrade the current video surveillance system by providing and installing a security camera surveillance system for the Skagit County Juvenile Detention Building, located at 605 South Third Street in Mount Vernon, as described in Exhibit "A". The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$1,876.50, plus applicable tax.

12. Vendor Services Agreement with Generator Services NW, LLC to provide annual generator maintenance service for one Kohler Generator Set, Model #230REOZJD unit, located at 1800 Continental Place; one ONAN Generator Model #250 DFAC unit located at 700 South 2nd Street; one ONAN Generator Model #250 DFM unit located at 600 South 3rd Street; and one ONAN Generator Model #300 DQHAD unit, located at 2911 E. College Way in Mount Vernon. The Agreement shall commence on the date of execution and continue for two years. Repair work if required shall not exceed \$3,800 for the term of this Agreement. Total compensation shall not exceed \$9,920, plus applicable tax.

f) INFORMATION SERVICES:

13. Personal Services Agreement with CI Technologies to provide training to Sheriff's office employees for IA Professional Software as well as Blue Team software, as described in Exhibit "A". The Agreement shall commence on the date of execution and continue for 12 months after scheduled training. After training has been completed, maintenance will automatically renew yearly. Compensation shall not exceed \$1,800 per year.
14. Subscription/Maintenance Service Agreement with Granicus, Inc. to provide video streaming for Skagit County Public web site. The Agreement shall commence on the date of execution and shall continue until December 31, 2013. The Agreement shall automatically renew for an additional three (3) terms of one (1) year each. Compensation shall not exceed \$24,000 per year.

g) NOXIOUS WEED:

15. Interlocal Cooperative Agreement with the Samish Indian Nation regarding knotweed control in the Samish River Watershed. The Agreement shall commence on June 1, 2012, and continue until October 31, 2013. Compensation to Skagit County shall not exceed \$31,500.

h) PARKS, RECREATION AND FAIRGROUNDS:

16. Amendment No. 1 to Vendor Services Agreement No. C20110383 with Dahl Electric to provide electrical on-call services to all Skagit County Parks and Fairgrounds. This Amendment is necessary due to unforeseen electrical repairs at the Fairgrounds in 2011. This Amendment increases compensation by \$2,900 for a new compensation amount not to exceed \$11,900. All other terms and conditions or the original Agreement shall remain in effect.
17. Vendor Services Agreement with City Tree Service, Inc. to cut and dispose of eight (8) hazardous elm trees located at Cleveland Park on Hazel Street; seven (7) of the hazardous trees are located along the fence line at the south border of Cleveland Park; and one (1) of the hazardous trees is located at the northwest corner of Cleveland Park. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$8,439.60.
18. Personal Services Agreement with Eccos Design LLC to assist in the preparation of graphics, and presentation materials required to apply to the State of Washington Recreation and Conservation Office (RCO) for a grant for paving portions of Cascade Trail and associated site upgrades. The Agreement shall commence on the date of execution and continue until March 31, 2013. Compensation shall not exceed \$5,000.
19. Interlocal Cooperative Agreement with Skagit Valley College (SVC) to establish an arrangement under which SVC and the County will cooperate in the use and maintenance of recreational activity fields and trails on land owned by the State of Washington located at 2405 East College Way in Mount Vernon. The Agreement shall commence on the date of execution and will expire on January 1, 2035. In the first three calendar years of this Agreement, the County will pay SVC \$10,000 per year, total compensation shall not exceed \$30,000.

i) PROSECUTOR:

20. Resolution authorizing action to enforce compliance with the Skagit County Development and Health Codes and to abate a public nuisance associated with property owned by Andranita Roberts located at 8881 Ershig Road in Bow.

j) PUBLIC WORKS:

21. Resolution calling for a public hearing regarding the 2012 – 2017 Six-Year Transportation Improvement Program Revision No. 1. The public hearing is scheduled to take place on Tuesday, May 8, 2012, at 8:30 a.m.
22. Resolution for approval of maps, plans, and specifications and call for bids the Samish River Prairie Road Bridge deck repair. The bid opening is scheduled to take place on Monday, May 7, 2012, at 2:00 p.m.
23. Personal Services Agreement with The Watershed Company to assist with culvert replacements for the benefit of fish passage. The Agreement shall commence on the date of execution and continue until December 31, 2013. Compensation shall not exceed \$98,840 and shall be funded 33 1/3% by Clean Water funds; 33 1/3% by Drainage Utility funds; and 33 1/3% by Public Works Road funds.
24. Temporary Easement with the Skagit Land Trust for a portion of Assessor's Tax Parcel Numbers P35707 and P35708. All work associated with this temporary easement is 75% funded by the Washington State Department of Ecology Grant No. G0900062, Natural Resources Stewardship Program, Skagit County Contract No. C20080607, and 25% funded by Clean Water Fund 120.
25. Vendor Services Agreement with CEMEX Construction Materials Pacific LLC to provide gravel, rock, and specialty and Mixed Asphalt products as listed in Attachment "A" of the 2012 spring/summer Maintenance Material Eligibility List. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$100,000.
26. Amendment No. 1 to Municipal Stormwater Capacity Grants Program Funding Agreement No. G1100097, Skagit County Contract No. C20100522, with the State of Washington Department of Ecology to provide funds relating to the National Pollutant Discharge Elimination System (NPDES) permits. The purpose of this Amendment is to increase the budget for Phase II community NPDES Permit Activities by \$50,000 and to extend the expiration date of the grant agreement from June 30, 2012, to June 30, 2013. The new compensation amount payable to Skagit County shall not exceed \$252,513.
27. Vendor Services Agreement with Hertz Equipment Rental Corporation to provide equipment rental for various projects, as listed in Exhibit "A". The Agreement shall commence on the date of execution and continue until March 31, 2013. Compensation shall not exceed \$100,000.
28. Vendor Services Agreement with Pro Painters Plus, Inc. to power wash and hand clean each dumpster, as needed, and to apply two coats of Sherwin Williams Sher Chem to three dumpsters. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$2,500.
29. Temporary Maintenance Easement granted by Doreen K. Nystrom on Tax Parcel Number P74752. An existing conveyance system bordering two properties is in need of maintenance due to a large rain event. The Temporary Easement shall commence on the date of execution and continue until October 31, 2012.
30. Temporary Maintenance Easement granted by James L. Hicks and Charles L. Hicks on Tax Parcel Number P74751. An existing conveyance system bordering two properties is in need of maintenance due to a large rain event. The Temporary Easement shall commence on the date of execution and continue until October 31, 2012.

k) SHERIFF:

31. Resolution authorizing the transfer of radar equipment to the Swinomish Indian Tribe.
32. Maintenance Contract with Cross Match Technologies to provide periodic repair and maintenance on three fingerprint systems located at the Sheriff's Office, the Jail, and the Office of Juvenile Court Detention Facility. The Contract shall commence on June 1, 2012, and continue until May 31, 2013. Compensation shall not exceed \$5,258.52.

VI. RATIFICATION AGENDA (items 33 and 34):

l) DEPARTMENT OF EMERGENCY MANAGEMENT:

33. Resolution authorizing the ratification of a Snohomish County Grant Agreement No. E12-186 to provide U.S. Department of Homeland Security (DHS) FFY 2011 Homeland Security Grant Program (HSGP) funds to enhance the ability of state, local, and tribal governments to prevent, protect against, respond to, and recover from terrorist attacks and other disasters. A signed contract was not received prior to the commencement date of September 1, 2011; no services have been or will be rendered before execution of the Agreement.
34. Snohomish County Grant Agreement No. E12-186 to provide U.S. Department of Homeland Security (DHS) FFY 2011 Homeland Security Grant Program (HSGP) funds to enhance the ability of state, local, and tribal governments to prevent, protect against, respond to, and recover from terrorist attacks and other disasters. The Agreement commenced on September 1, 2011, and shall continue until May 31, 2014. Compensation to Skagit County shall not exceed \$92,964.