

**SKAGIT COUNTY COMMISSIONERS  
AGENDA**

**MONDAY, APRIL 14, 2008:**

- \*8:00 a.m. – 11:00 a.m.            Briefing – County Commissioners/County Administrator/Deputy Administrator
- \*1:30 p.m. – 3:30 p.m.            Executive Session – Litigation (2 Items)
- \*5:30 p.m.                            Community Summit on Criminal Justice & Public Safety in Skagit County (Mount Baker Middle School – Section & LaVenture, Mount Vernon)

**TUESDAY, APRIL 15, 2008:**

- 10:00 a.m. – 10:30 a.m.            Consent Agenda and Miscellaneous Items
- 10:30 a.m. – 11:30 a.m.            Department Head/Elected Officials Meeting
- 11:30 a.m. – 11:45 a.m.            Public Comment Period
- 11:45 a.m. – 12:00 p.m.            Proclamation – National Telecommunications Week (April 14-18, 2008)
- 1:30 p.m. – 1:45 p.m.            Closed Record Public Hearing for Preliminary Approval for the Plat of Birdsvie Estates (PL96-0065) Submitted by Birdsvie Estates LLC, Dan Madlung
- 1:45 p.m. – 2:00 p.m.            Closed Record Public Hearing for Preliminary Approval for the Plat of Creekside Meadows (PL07-0489) Submitted by Windward Estate Services, Inc.
- 2:00 p.m. – 2:15 p.m.            Proclamation – Disaster Preparedness Month (April, 2008)
- 2:30 p.m. – 3:30 p.m.            Public Hearing – To Consider Proposed Amendments to Skagit County Code Titles 7 and 14 to Improve Regulations of Dog and Cat Kennel Siting and Operations

**WEDNESDAY, APRIL 16, 2008:**

- \*1:00 p.m. – 1:45 p.m.            Public Transportation Benefit Area Board Meeting (Port of Skagit County)
- \*1:45 p.m. – 2:15 p.m.            Regional Transportation Planning Organization Board Meeting (Port of Skagit County)
- \*2:15 p.m. – 2:45 p.m.            Skagit Council of Governments Board Meeting (Port of Skagit County)
- \*2:45 p.m. – 3:15 p.m.            Skagit County Municipalities Committee Meeting (Port of Skagit County)

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**THURSDAY, APRIL 17, 2008:**

- \*11:00 a.m. – 12:00 p.m. Skagit County Community Action Agency Board Meeting (330 Pacific Place - Mount Vernon)
- \*4:00 p.m. Schmooze Fair (Van Zyverden's Bulb Warehouse – 12035 Higgins Airport Way, Port of Skagit County)

**FRIDAY, APRIL 18, 2008:**

- \*12:00 p.m. District and Municipal Courts Luncheon and Awards Presentation (Skyline Cabana, Anacortes)

**FUTURE PUBLIC HEARINGS:**

- Tuesday – April 22, 10:30 a.m. To Consider Amending the 2008 Budget for Various Funds
- Tuesday – April 29, 1:30 p.m. To Consider Post-Adoption Public Comment and Suggested Changes to the Moratorium on Acceptance and Consideration of Site Designation Applications Pursuant to Skagit County Code 12.18 and the Associated Acceptance and Consideration of System/Operator Contract Applications Under the Skagit County Comprehensive Solid Waste Management Plan, Established Through Resolution No. R20080145

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

**Except for the items marked with an asterisk \*, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.**

**I. CONSENT AGENDA:**

a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Tuesday, April 8, 2008.
2. Resolution calling for a public hearing to amend Chapter 2.04 of the Skagit County Code Regarding Office Hours and Meeting Times. The hearing will be held on Tuesday, April 29, 2008, at 11:00 a.m.
3. Resolution calling for bids for County legal printing for 2008-2009. The bid opening will be held on Tuesday, April 29, 2008, at 9:30 a.m.

b) BUDGET & FINANCE:

4. Resolution creating Skagit County's Insurance Cost Assessment Policy for Fiscal Year 2007.
5. Work Plan/Financial Plan (Cooperative Service Agreement) between Skagit County and the United States Department of Agriculture (USDA) for bird control activities in Skagit County. The agreement shall commence on May 2, 2008, and continue through May 1, 2009. Compensation is not to exceed a total of \$28,836.

c) CONSERVATION FUTURES:

6. Amendment No. 1 to Grant Deed of Conservation Easement No. C20070544, which corrects the reference to the Assessor's tax parcel number P46839. The correct parcel number is P36839. All other terms and conditions of the original contract shall remain in effect.

d) DISTRICT COURT PROBATION:

7. Interlocal Cooperative Agreement, per Resolution No. R20020210, between Skagit County and the City of Sedro-Woolley to provide probation services from January 1, 2008, through December 31, 2010.

e) FACILITY MANAGEMENT:

8. Vendor Services Agreement with Catapult Heavy Construction Inc. for the demolition and disposal of the Skagit County Fairgrounds Office located at 1410 Virginia Street, Mount Vernon. The agreement commenced on March 11, 2008, and shall continue through May 31, 2008. Compensation is not to exceed a total of \$18,000.

f) HUMAN RESOURCES:

9. Personal Services Agreement with Terri Ano, PhD., to provide professional services as requested by the Human Resources Director. Services include application of the Job Evaluation Tool and various other Human Resource related projects as assigned. The agreement commenced on April 1, 2008, and shall continue through December 31, 2008. Compensation is not to exceed a total of \$10,000.

g) HUMAN SERVICES:

10. Long Term Payable County Program Agreement with the State of Washington Department of Social and Health Services, Division of Finance, which will provide a working cash advance for Substance Abuse Fund 115 and Developmental Disabilities Fund 116-02 for the period of July 1, 2008, through June 30, 2009. The total amount of the agreement is based on an

annual review. This agreement replaces Contract No. C20070327, which expires on June 30, 2008.

11. Personal Services Agreement with The Language Exchange, Inc. which provides interpretation and translation services, either spoken or written, for clients as requested by the Human Services Department. The agreement becomes effective from the date of signature and shall continue through December 31, 2008. Compensation shall not exceed \$10,000.
  12. Amendment No. 1 to Personal Services Agreement No. C20070369 with Catholic Community Services, which extends the length of the contract through December 31, 2008. This allows counseling services to clients participating in the Community Wellness Program to continue. All other terms and conditions of the original contract shall remain in effect.
  13. Personal Services Agreement with SPARC to provide child development and early intervention services via electronic media at four selected medical offices in Skagit County. Informational DVD's aim to improve education about developmental delays and to improve access to early intervention services and community resources for both the family and their children with developmental delays. The contract shall commence on April 15, 2008, and continue through December 31, 2008. Compensation is not to exceed a total of \$13,000.
  14. Amendment No. 1 to Personal Services Agreement No. C20070669 with Washington Vocational Services to remove the minimum class size requirement in the Scope of Work. The amendment will now target an average attendance of 10 students per class. The agreement commenced on January 1, 2008, and shall continue through December 31, 2008. Maximum compensation remains at \$6,000. All other terms and conditions of the original contract shall remain in effect.
  15. Amendment No. 1 to Personal Services Agreement No. C20070283 with CeCe Thomas, which extends the length of the contract through December 31, 2008. This allows continuance of counseling services to clients participating in the Community Wellness Program. All other terms and conditions of the original contract shall remain in effect.
  16. Amendment No. 1 to Personal Services Agreement No. C20080197 with United General Hospital to provide bilingual substance abuse prevention, intervention, support and services to youth and families under the Westview Neighborhood Outreach Project in Burlington. A portion of this contract (\$33,540) will be funded by the County's 0.1% Sales Tax fund, rather than the County Alcohol Tax fund. All other terms and conditions of the original contract shall remain in effect.
- h) INFORMATION SERVICES:
17. Interlocal Public Safety Technology Service Agreement between Skagit County and the City of Mount Vernon, which provides sharing of public safety technology services to be provided by the County on behalf of the City. The agreement commenced on January 1, 2008, and shall continue through December 1, 2011.
  18. Interlocal Public Safety Technology Service Agreement between Skagit County and Skagit 911 Emergency Communications, which provides sharing of public safety technology services to be provided by the County on behalf of Skagit 911. The agreement commenced on January 1, 2008, and shall continue through January 1, 2011.
  19. Resolution authorizing the placement of Skagit County Contracts and Interlocal Agreements that do not contain private or public exempt information on the Skagit County Public Web Site.

20. Interlocal Public Safety Technology Service Agreement between Skagit County and Skagit 911 Emergency Communications to supply electronic messaging services to Skagit 911 Emergency Communications. The agreement commenced on January 1, 2008, and shall continue through January 1, 2011.

i) PARKS & RECREATION:

21. Resolution authorizing a revised user fee schedule for Howard Miller Steelhead Park.

j) PLANNING & DEVELOPMENT SERVICES:

22. Resolution establishing the 2007-2008 Comprehensive Plan Amendment Docket.

23. Amendment No. 1 to Personal Services Agreement No. C20070158 with Mark Personius, which adds an additional \$50,000 in compensation for on-call planning services through the remainder of calendar year 2008. All other terms and conditions of the original contract shall remain in effect.

k) SHERIFF'S DEPARTMENT:

24. Vendor Services Agreement with Lexipol LLC to provide the County with access to the Lexipol Knowledge Management System. The agreement commenced on April 1, 2008, and shall continue until terminated. Compensation is not to exceed a total of \$16,550.

l) YOUTH & FAMILY SERVICES:

25. Resolution ratifying an Interlocal Cooperative Agreement between Skagit County Youth & Family Services and the La Conner School District.

26. Interlocal Cooperative Agreement between Skagit County by and through the Skagit County Youth & Family Services Department and the La Conner School District, to provide mental health intervention and treatment services for children or youth and their families, grades K through 8, who are identified with mental health issues. The agreement commenced on September 1, 2007, and shall continue through August 31, 2009. Total compensation is not to exceed \$3,320.

m) PUBLIC WORKS DEPARTMENT:

27. Personal Services Agreement with Anchor Environmental LLC to conduct a consistency review of the Skagit County Coordinated Water System Plan – Regional Supplement as required by a Settlement Agreement between Skagit County and the Washington State Department of Ecology. The agreement shall commence upon the date of signature and continue until January 1, 2009. Compensation is not to exceed \$23,000.

28. Resolution ratifying a Personal Services Agreement with Golder Associates, Inc. to prepare a work plan to conduct a well metering pilot study.

29. Personal Services Agreement with Golder Associates, Inc. to prepare a work plan to conduct a domestic water use pilot study in selected Skagit River tributaries. The pilot study is required by the settlement agreement for instream flow implementation between Skagit County, the City of Anacortes, and the Washington Department of Ecology. The results of the study will be used to implement the Skagit River Instream Flow Rule. The agreement shall commence upon the date of signature and continue to January 1, 2009. Compensation is not to exceed a total of \$6,500.

30. Resolution calling for a public hearing regarding Revision No. 2 to the 2008-2013 Six-Year

Transportation Improvement Program (TIP) to be held on May 6, 2008, at 9:00 a.m.

31. Sewer Line Easement from Skagit County to the State of Washington for construction, operation and maintenance of a sanitary sewer line on a portion of P100648 located at 8519 Fruitdale Road, Sedro Woolley.
32. Resolution amending Resolution Nos. R20050298, R20050405, and R20060338 and establishing a summer surcharge on all single round-trip cash fares for vehicles and passengers on the Guemes Island Ferry in addition to inclusion of a Senior/Disabled Coupon Book category in the Fare Schedule and other fare adjustments.
33. Interlocal Agreement between Skagit County and the City of Sedro-Woolley to cost-share annual maintenance of several U.S. Geological Survey gauges. The agreement shall commence upon the date of signature.
34. Amendment No. 1 to Interlocal Agreement No. C20070254 between Skagit County and the Washington State Department of Ecology, which awards the County an additional \$12,000 allowing the County to participate in the "LITTER AND IT WILL HURT" campaign. This amendment brings the total funding amount from the Department of Ecology to \$88,900 through June 30, 2009, from the Waste Reduction, Recycling, and Model Litter Control Account. All other terms and conditions of the original contract shall remain in effect.
35. Amendment No. 1 to Vendor Services Agreement No. C20070301 with Arrow Launch Services, Inc., which increases the contract by \$16,000 for a new contract total of \$96,000 to provide temporary ferry passenger vessel service between Anacortes and Guemes Island while the Guemes Ferry is hauled out for maintenance service. All other terms and conditions of the original contract shall remain in effect.
36. Amendment No. 1 to Vendor Services No. C20070353 with GARDA CL NORTHWEST, Inc. previously referred to as AT Systems Northwest, Inc. The amendment transfers all rights and responsibilities from AT Systems Northwest, Inc. to GARDA CL NORTHWEST, Inc. The contractor provides armored car service at the Guemes Island Ferry. All other terms and conditions of the original contract shall remain in effect.
37. Vendor Services Agreement with Puglia Engineering, Inc. for the haul out and maintenance for the vehicle and passenger ferry MV Guemes for the low bid amount of \$308,303.64. Resolution No. R20080138 awarded the bid to Puglia Engineering, Inc. The agreement shall commence upon the date of execution and continue until the project is completed.