

**SKAGIT COUNTY BOARD OF COMMISSIONERS
AGENDA**

MONDAY, MAY 19, 2003:

- 8:00 a.m. – 8:45 a.m. Work Session – Commissioners
- 8:45 a.m. – 9:30 a.m. Work Session – County Administrator
- 9:30 a.m. – 10:00 a.m. Bid Opening – Purchase of Diesel Fuel for the M/V Guemes Ferry
- 10:00 a.m. – 10:45 a.m. Department Head Meeting
- 11:00 a.m. – 11:30 a.m. **Consent Agenda and Miscellaneous Items**
- 11:30 a.m. – 11:45 a.m. Public Comment Period
- 11:45 a.m. – 12:00 p.m. Proclamation – “National EMS Week, May 18-24, 2003”
- 2:00 p.m. – 4:00 p.m. Executive Session – Personnel, Litigation, and Land Acquisition

TUESDAY, MAY 20, 2003:

- *T** 10:00 a.m. – 11:00 a.m. Public Hearing Continued – Proposed Amendment to Skagit County Code 7.04.060(8), Which Sets Forth Requirements Regarding Liability Insurance for Exotic and Wild Animals
- 2:00 p.m. – 3:00 p.m. Closed Record Appeal by Day Creek Sand & Gravel (PL03-0222) of the Hearing Examiner’s Decision Issued on Appeal No. PL02-0720, Reversing an Administrative Official’s Mapping Error Interpretation (PL02-0549)
- 3:00 p.m. – 4:00 p.m. Closed Record Appeal by Fidalgo Aggregation in Review (FAIR) (PL03-0320) of the Hearing Examiner’s Decision Issued on Appeal Case No. PL02-0777

WEDNESDAY, MAY 21, 2003:

- 1:00 p.m. – 2:00 p.m. Public Transportation Area Board Meeting (Port of Skagit County)
- 2:00 p.m. – 3:00 p.m. Regional Transportation Area Board Meeting (Port of Skagit County)
- 3:00 p.m. – 4:00 p.m. Skagit Council of Governments Meeting (Port of Skagit County)
- 4:30 p.m. – 6:00 p.m. Skagit County Community Action Agency Volunteer of the Year Awards Dinner (Max Dales – 2030 Riverside Drive, Mount Vernon)
- 7:00 p.m. – 9:00 p.m. Skagit County Community Action Agency Volunteer of the Year Awards Ceremony (Christ the King Community Church– 2111 Riverside Drive, Mount Vernon)

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FUTURE PUBLIC HEARINGS:

Tuesday – June 3, 10:00 a.m.

To Consider Public Testimony Regarding the Adoption of Interim Ordinance O20030006, Related to Allowances for Agricultural Processing, Agricultural Primary and Accessory Uses in the Natural Resource Lands, Natural Resource Industrial and Rural Reserve Zoning Districts

***T – These sessions will be videotaped. Effective May 8, 2003, the Skagit County Government Access Channel that broadcasts the Board of Skagit County Commissioners meetings will be changed for COMCAST subscribers, from Channel 10 to Channel 21 in the Sedro-Woolley, Burlington, and Mount Vernon areas and air on Thursday's at 7:00 p.m. and Saturday's at 12:00 noon. The Commissioners meetings will continue to be aired on NORTHLAND CABLE, Channel 3, in the La Conner and Bow -Edison areas, with broadcasts on Thursday's at 12:00 noon and 7:00 p.m., and in Anacortes on Channel 10 every Friday at 2:00 p.m. and 7:00 p.m., and on MVTV, Channel 10, Monday through Friday at 3:00 p.m., Saturday at 12:00 p.m., and Sunday at 3:00 p.m.**

**CONSENT AGENDA
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COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, May 12, 2003.
2. Record of the Proceedings for Tuesday, May 13, 2003.
3. Resolution appointing Michelle Lundquist to the Darrington Library District Board of Trustees for a five-year term beginning February 1, 2003 and ending on February 28, 2008.
4. Resolution to waive fees for the renovation of a cabin at Camp Kirby on Samish Island by Campfire USA Samish Council.

ADMINISTRATIVE SERVICES:

5. Resolution appointing the Skagit County Emergency Medical Services Commission as the Skagit County Local Trauma Care Council.
6. Amendment No. 1 to Vendor Services Agreement **No. C20020176** with Kelly Services, which will extend the expiration date to December 31, 2004 and increase the compensation amount an additional \$5,000, for a new contract total of \$20,000.

BUDGET & FINANCE:

7. Resolution calling for a public hearing regarding the application for a Public Service Grant component of the Community Development Block Grant with Friendship House in the amount of \$475,000, which will provide partial funding for a 60-bed transitional center for women and families with children. The public hearing will be held on Tuesday, June 10, 2003 at 11:30 a.m.

CONSERVATION FUTURES:

8. Conservation Easement protecting farmland owned by Skagit Land Trust. Immediately after the easement is granted, the property will be purchased by Douwe Dykstra. The easement will extinguish three development rights and permanently protect approximately 139.39 acres of farmland north of Dahlstedt Road and west of Green Road at a cost of \$159,833.63. Half of the cost of this easement will be reimbursed by the Federal Farmland Protection Program grant.

HUMAN SERVICES:

9. Letter authorizing the Skagit County Human Services Department to act as the official representative of Skagit County, which would allow them to apply for a Single Jurisdiction Drug Court Enhancement Grant.

INFORMATION SERVICES:

10. Personal Services Agreement with Serv-Link to provide data design and maintenance for the Juvenile Case Manager System, as well as continue to assist in updating and maintenance of budget tracking efficiencies within Information Services. The agreement shall become effective May 1, 2003 and continue through April 31, 2004. Compensation shall vary, with a not to exceed amount of \$80 per hour.
11. Resolution to approve the transfer of surplus computer equipment to the Burlington-Edison School District. (The value of the equipment is less than \$50,000)

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12. Out-of-State Travel Requests for John Holmes and Tom Graham to attend the ESRI conference in San Diego, CA from July 6-11, 2003 for a total approximate cost of \$1,915 per person. This training will help them to better understand several GIS applications.

PROSECUTING ATTORNEY:

13. Amendment No. 3 to Personal Services Agreement **No. 05551A**, which will increase compensation an additional \$75,000 for the period January 1, 2003 through December 31, 2003, for a new total of \$180,000. All other terms and conditions shall remain the same.

YOUTH AND FAMILY SERVICES:

14. Contract between Skagit County and Northwest Educational Service District No. 189, per Resolution No. R20020174, to provide educational instruction to juveniles confined within the Skagit County Detention Center. The agreement shall commence on September 1, 2003 and continue through August 31, 2004.
15. Personal Services Agreement with Regional Toxicology Services, LLC to provide urinalysis for drug and alcohol testing for samples submitted by Skagit County Youth and Family Services. The agreement shall commence on February 23, 2003 and continue until February 28, 2005. Compensation shall not exceed \$10,000 annually.

PUBLIC WORKS:

16. Resolution calling for a public hearing to change the name of a portion of Blackburn Road #74000 to East Blackburn Road #74020. The public hearing is scheduled for Tuesday, June 10, 2003 at 9:00 a.m.
17. Amendment No. 2 to Personal Services Agreement **No. C20030036** with Pacific International Engineering, which will increase the compensation an additional \$135,000 for a new contract total of \$393,000. The funds are necessary to identify an optimum level for flood control storage at Baker Lake and at Lake Shannon, both of the Baker River Project, which is a component of the Skagit River Flood Protection/Salmon Restoration Project. The effective date of the amendment shall be May 1, 2003 and will continue through December 31 2004. All other terms of the original contract shall remain in effect.
18. Task Assignment No. 3 to Personal Services Agreement **No. C20030036** with Pacific International Engineering, which will allow the contractor to identify an optimum level for flood control storage at Baker Lake and Lake Shannon, both of the Baker River Project.
19. Resolution authorizing the execution of an Interlocal Agreement with Western Washington University.
20. Interlocal Cooperative Agreement between Skagit County and Western Washington University to provide baseline data on bottomfish conditions at several sites in Skagit County, through diver surveys. The agreement shall commence on April 1, 2003 and continue until March 15, 2004. The approximate cost of \$11,000 is being funded by the Northwest Straits Commission.
21. Amendment No. 1 to Personal Services Agreement **No. C20030016** with Berk & Associates, which adds a schedule of billing rates that replaces the current billing rates as stated in the original agreement. All other terms and conditions shall remain in effect.
22. Personal Services Agreement with Skagit Surveyors, Inc., dba Skagit Surveyors and Engineers, to provide surveying services to the Public Works Department on an as needed bases for Drainage Utility small projects. The agreement shall commence on May 1, 2003 and continue through May 1, 2004. Compensation is not to exceed a total of \$10,000.

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23. Vendor Services Agreement with Skagit Valley Glaspro to provide auto glass repair and replacement for County vehicles and equipment. The agreement shall commence on May 1, 2003 and continue through April 30, 2004. Compensation is not to exceed a total of \$15,000.
24. Vendor Services Agreement with Louis Auto Glass to provide auto glass repair and replacement for County vehicles and equipment. The agreement shall commence on May 1, 2003 and continue through April 30, 2004. Compensation is not to exceed a total of \$15,000.
25. Personal Services Agreement with Puget Sound Restoration Fund. The contractor agrees to purchase Olympia oyster seed, help plan for, participate in and monitor the planting of that seed in Fidalgo Bay. The agreement shall commence on April 1, 2003 and continue until December 31, 2003. Compensation shall not exceed a total of \$5,000.
26. Personal Services Agreement with Semrau Engineering & Surveying, PLLC to provide surveying services to the Public Works Department on an as needed basis for Drainage Utility small projects. The agreement shall commence on May 1, 2003 and continue through May 1, 2004. Compensation is not to exceed a total of \$10,000.