

SKAGIT COUNTY COMMISSIONERS' AGENDA

I. MONDAY, MAY 20, 2013:

- a) 8:30 a.m. – 9:30 a.m. Planning and Development Services – Dale Pernula, Director:
1. Discussion: Skagit County Transfer of Development Rights (TDR) Project Update
 2. Discussion: Shoreline Master Program (SMP) Update
 3. Discussion/Possible Action: Resolution Adopting the 2013 Work Plan for Legislative Land Use Plans, Policies and Regulations Proposals as Provided in Skagit County Code 14.08.060
 4. Miscellaneous
- b) *9:30 a.m. – 10:30 a.m. Briefing – County Commissioners/County Administrator
- c) 11:30 a.m. – 11:45 a.m. Board of County Commissioners:
1. Public Comment Period
 2. Miscellaneous Announcements
- d) 1:00 p.m. – 1:30 p.m. Human Resources – Jessica Neill Hoyson, Director:
1. Discussion/Possible Action: Policies and Procedures Manual
 2. Miscellaneous
- e) 1:30 p.m. – 2:00 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items
- f) *2:00 p.m. – 2:45 p.m. Executive Session (Potential Litigation RCW 42.30.110 (1)(f))
- g) *3:00 p.m. – 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. WEDNESDAY, MAY 22, THROUGH FRIDAY, MAY 24, 2013:

NATIONAL ASSOCIATION OF COUNTIES (NACo)
WESTERN INTERSTATE REGION (WIR) CONFERENCE (FLAGSTAFF, AZ)

III. FRIDAY, MAY 24, 2013:

CLOSURE DAY – COUNTY OFFICES CLOSED

MONDAY, MAY 20, 2013:

BID OPENING (*Public Works Staff and Clerk of the Board*)

2:00 p.m. (or as soon thereafter)

Cascade Trail Mile One (1) Trailhead Project #ES97-74

2:15 p.m. (or as soon thereafter)

2013 Bridge Debris Removal Project #ESDR-2

NOTICE OF RESCHEDULED COMMISSIONERS' AGENDA ITEM:

Tuesday, May 28, 2013, 10:30 a.m.

Proclamation Recognizing May 28, 2013, as Joan Martin Day in Skagit County (*please note that this proclamation was originally scheduled for Tuesday, May 21, 2013, at 1:30 p.m.*)

CONTINUED OVER ...

FUTURE BID OPENINGS:

Monday, June 3, 2013, 2:00 p.m. South Shore Road Culvert Replacement Project #ES19000-3

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

V. CONSENT AGENDA FOR MONDAY, MAY 20, 2013 (items 1 through 21):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, May 13, 2013.
2. Record of the Proceedings for Tuesday, May 14, 2013.
3. Resolution to reappoint Joan Lubbe to a three (3) year term on the North Sound Mental Health Administration Advisory Board. Her term is effective from January 1, 2013, and expires on December 31, 2015.

b) ASSIGNED COUNSEL:

4. Personal Services Agreement with Swift & McDonald, P.S., Attorneys at Law, to provide indigent defense representation to defendants referred by the Office of Assigned Counsel who have been deemed conflict of interest for the Skagit County Public Defender's office. The Agreement shall commence on the date of execution and expire on May 31, 2014. Compensation shall not exceed \$10,500.

c) AUDITOR:

5. Amendment No. 1 to Agency Agreement No. K2020-01 / 29-01, Skagit County Contract No. C20110151, with the State of Washington Department of Licensing (DOL) which appoints the Auditor of Skagit County as an Agent of DOL for the purpose of licensing and titling vehicles and vessels and collecting fees, taxes, and excise taxes. The original Agreement commenced on July 1, 2011, and expires on June 30, 2013. The purpose of this Amendment is to exercise the option to extend the period of performance by two (2) years, as noted under the Special Terms and Conditions, No. 3 of the original Agreement. The new period shall commence on July 1, 2013, and continue until June 30, 2015. All other terms and conditions of the original Agreement shall remain, including the option to allow Skagit County to seek allowable reimbursement pursuant to RCW 46.01.140 if expenditures for performing the services under the Agreement exceed the total revenue retained by the County.

d) COMMUNITY SERVICES:

6. Amendment No. 1 to Personal Services Agreement No. C20120461 with Island Hospital to provide mental health services for the Community Wellness Program. The purpose of this Amendment is to correct the compensation amount in the original Agreement. This Amendment increases compensation by \$10,000 for a corrected compensation amount not to exceed \$20,000. The original Agreement commenced on January 1, 2013, and shall continue until December 31, 2013. All other terms and conditions shall remain in effect.
7. Personal Services Agreement with Heather Varnau to provide mental health services with the primary goals of stabilization of problematic symptoms and/or behaviors and the promotion of ongoing recovery. The Agreement shall commence on July 1, 2013, and continue until June 30, 2014. Compensation shall not exceed \$10,000 and is funded by the 0.10% sales tax.
8. Amendment No. 2 to Interlocal Cooperative Agreement No. C20040480, per Resolution No. R20040435, with the City of Mount Vernon, which allows Skagit County to collect a percentage from the City's share of revenues from liquor profit taxes to provide substance abuse treatment and prevention programs in Skagit County as authorized by RCW 70.96A.97. The purpose of this Amendment is to change the percentage of liquor revenues distributed to the County's detoxification program from ten (10) percent to two (2) percent. The original perpetual Agreement commenced on April 1, 2004, and shall continue until terminated. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect.
9. A Personal Services Agreement with Dion L. Menser to provide mental health services with the primary goals of stabilization of problematic symptoms and/or behaviors and the promotion of ongoing recovery. The Agreement shall commence on July 1, 2013, and continue until June 30, 2014. Compensation shall not exceed \$10,000 and is funded by the 0.10% sales tax.
10. Personal Services Agreement with Judith McCarthy to provide mental health services with the primary goals of stabilization of problematic symptoms and/or behaviors and the promotion of ongoing recovery. The Agreement shall commence on July 1, 2013, and continue until June 30, 2014. Compensation shall not exceed \$10,000 and is funded by the 0.10% sales tax.

e) FACILITIES MANAGEMENT:

11. Amendment No. 1 to Vendor Services Agreement No. C20130138 with Great Floors Commercial Sales. This Amendment increases compensation by \$3,217.23 in order to lift and move furniture and office equipment for carpet replacement at the Assessor's Office located at 700 South 2nd Street in Mount Vernon. The original Agreement commenced on April 13, 2013, and shall continue for one year. The new total compensation amount shall not exceed \$26,591.64. All other terms and conditions of the Agreement shall remain in effect.

f) GEOGRAPHIC INFORMATION SERVICES:

12. Interlocal Cooperative Agreement, per Resolution No. R20070229, with Skagit 911 to establish a cost sharing partnership under the Interlocal Cooperative Act RCW 39.34 for Pictometry Imagery and Software. The Agreement shall commence on the date of execution and continue for two (2) years. Compensation to Skagit County shall not exceed \$13,000 for the two (2) year license of Pictometry products.
13. Interlocal Cooperative Agreement, per Resolution No. R20070229, with the City of Burlington to establish a cost sharing partnership under the Interlocal Cooperative Act RCW 39.34 for Pictometry Imagery and Software. The Agreement shall commence on the date of execution and continue for two (2) years. Compensation to Skagit County shall not exceed \$8,600 for the two (2) year license of Pictometry products.

g) HUMAN RESOURCES:

14. Memorandum of Settlement with the Skagit County Prosecuting Attorneys' Guild for January 1, 2013, through December 31, 2013.

h) INFORMATION SERVICES:

15. Amendment No. 1 to Vendor Services Agreement No. C20130035 with RFI Communications and Security Systems to provide all labor, materials, testing, training, and other incidentals for the installation and configuration of proximity readers, dual door modules and request to exit devices of sufficient quantity to implement access control on twelve (12) electronic doors at the Skagit County Transfer Station, located at 14104 Ovenell Road. This Amendment increases compensation by \$2,028 in order to pay for sales tax for all work performed. Total compensation shall not exceed \$26,762.19. The original Agreement commenced on January 28, 2013, and shall continue for one year from the date of execution. All other terms and conditions of the original Agreement shall remain in effect.

i) NOXIOUS WEEDS:

16. Resolution authorizing a special assessment against an individual party to collect a lien in the amount of \$625 which was imposed for the expense of controlling noxious weeds under RCW 17.10.

j) PARKS, RECREATION, AND FAIRGROUNDS:

17. Vendor Services Agreement with Skagit Roofing, LLC to replace the roof on the Maintenance Shop located at Howard Miller Steelhead Park in Rockport. The Agreement shall commence on the date of execution and continue for one (1) year, with the option to extend for a total period not to exceed three (3) additional years from the date of execution. Compensation shall not exceed \$7,000.
18. Vendor Services Agreement with Skagit Roofing to provide emergency roof replacement services for Buildings A/B located at the Skagit County Fairgrounds, per Resolution R20130117. The Agreement shall commence on the date of execution and continue for one year, with the option to extend for a total period not to exceed three (3) additional years from the date of execution. Compensation shall not exceed \$25,266.75 plus applicable taxes.

k) PUBLIC WORKS:

19. Amendment No. 1 to Vendor Services Agreement No. C20120208 with Dahl Electric, Inc. to provide electrical repair and maintenance services for the Guemes Island Ferry, Road

Operations, and Solid Waste Divisions. The purpose of this Amendment is to exercise the option to extend the term of the Agreement by one year. The original Agreement commenced on May 21, 2012, and shall now be extended to continue until May 21, 2014. All other terms and conditions of the original Agreement shall remain effect including the compensation amount not to exceed \$100,000.

20. Local Agency Standard Consultant Agreement with BergerABAM Inc. to provide engineering and environmental services for the Burlington Northern Overpass, Project ES50510-8. This Agreement was procured by Resolution No. R20130001, Request Qualifications for Engineering and Environmental Services for the Burlington Northern Overpass. The Agreement shall commence on the date of execution and continue until June 30, 2015. Compensation shall not exceed \$1,402,406.
21. Vendor Services Agreement with American Environmental Construction LLC to provide for the removal and disposal of approximately 40' of buried and 25' of exposed abandoned asbestos pipe for property located in the Hansen Creek area. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$6,978.90.

VI. RATIFICATION AGENDA (items 22 and 23):

l) SHERIFF:

22. Resolution authorizing the ratification of a Harley-Davidson Law Enforcement Vehicle Lease Agreement with Smernis Enterprises, Inc. dba Sound Harley-Davidson for the lease of three (3) motorcycles. A signed Agreement was only recently received due to the need to wait for delivery of the motorcycles in order to identify and incorporate their Vehicle Identification Numbers (VIN) into the Agreement.
23. Harley-Davidson Law Enforcement Vehicle Lease Agreement with Smernis Enterprises, Inc. dba Sound Harley-Davidson for the lease of three (3) motorcycles. The Agreement commenced on April 26, 2013, and shall continue until April 25, 2015. The lease amount for each motorcycle shall not exceed \$2,187.44 per month for a total monthly lease amount not exceed \$6,562.32.