

**SKAGIT COUNTY COMMISSIONERS  
AGENDA**

**MONDAY, JUNE 16, 2008:**

- \*8:00 a.m. – 8:30 a.m. Executive Session – Potential Litigation
- \*8:30 a.m. – 9:30 a.m. Briefing – County Commissioners/Administrator/Deputy Administrator
- 9:30 a.m. – 10:00 a.m. Decision – Closed Record Appeal No. PL08-0257 Submitted by Marjorie Sundberg of the Hearing Examiner's Denial of Special Use Permit No. PL06-0994 and Reconsideration Request No. PL08-0181 to Allow for the Operation of an Existing Facility for Breeding Approximately 150 Toy Breeds as a Home Based Business 2
- 10:00 a.m. – 11:00 a.m. Public Works Department – James Voetberg, Director
1. Discussion/Possible Action: Application to FEMA's Hazard Mitigation Grant Program – December 2007 Severe Storm and Floods (FEMA-1734-DR-WA)
  2. Update: M/V Guemes Ferry Operations
  3. Signature: Resolution Amending Resolution R20080196 to Set Expiration Dates for Frequent Use Media
  4. Signature: Resolution Adopting a Temporary, Interim Schedule for the Guemes Island Ferry
  5. Miscellaneous
- 11:00 a.m. – 11:30 a.m. Consent Agenda and Miscellaneous Items
- 11:30 a.m. – 11:45 a.m. Public Comment Period
- 11:45 a.m. – 12:00 p.m. Closed Record Hearing to Review the Hearing Examiner's Preliminary Plat Approval Recommendation No. PL06-0668 for the Long CaRD Plat of Challenger Ridge Estates
- \*1:30 p.m. – 3:30 p.m. Executive Session – Potential Litigation

**TUESDAY, JUNE 17 THROUGH FRIDAY, JUNE 20, 2008:**

- \*10:00 a.m. – 10:30 a.m. Meet With Town of Lyman Officials
- WASHINGTON STATE ASSOCIATION OF COUNTIES JOINT DISTRICT  
CONFERENCE – KITSAP CONFERENCE CENTER, BREMERTON**

**SUNDAY, JUNE 22, 2008:**

- \*2:30 p.m. Guemes Island Ferry Committee Meeting (Guemes Community Hall)

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE  
CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

**Except for the items marked with an asterisk \*, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.**

**I. CONSENT AGENDA – MONDAY, JUNE 16, 2008 (30 items):**

a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Tuesday, June 10, 2008.
2. Vendor Services Agreement between Skagit County and Skagit Valley Publishing Company, which will provide legal printing and publishing services. The agreement shall commence on July 1, 2008, and continue through June 30, 2009. Compensation shall be a maximum of \$6 per column inch for notices submitted by e-mail and \$7 per column inch for notices faxed.

b) AUDITOR:

3. Amendment No. 1 to Personal Services Agreement No. C20080130 with US Archive & Imaging Services, which adds digital conversion services to the Scope of Work and amends the Exhibit B – Compensation. All other terms and conditions of the original contract shall remain in effect.

c) DISTRICT COURT PROBATION:

4. Interlocal Cooperative Agreement between Skagit County District Court Probation and the City of Mount Vernon to provide probation services from January 1, 2008, through December 31, 2010. Compensation shall vary depending on the services being provided.

d) EMERGENCY MANAGEMENT:

5. Interagency Grant Agreement between Skagit County and Snohomish County, which authorizes the U.S. Department of Homeland Security, Office of Grant and Training to provide funds in the amount of \$3,137 to support Citizen Corps Councils with planning, outreach and management. The agreement commenced on July 1, 2007, and shall continue through December 31, 2009.

e) FACILITY MANAGEMENT:

6. Amendment No. 1 to Vendor Services Agreement No. C20070562 with Austin's Window Cleaning, which adds twice a year cleaning of all windows at the Skagit County Courthouse and extends the term to October 31, 2009. Additional compensation for the services described shall not exceed \$1,925 for a new contract total of \$7,925. All other terms and conditions of the original contract shall remain in effect.
7. Amendment No. 2 to Standard Form of Architect's Services No. C20070205 with Architects Rasmussen Triebelhorn, AIA/PS to provide additional architectural services support relating to the existing jail electronics systems upgrades. Compensation for this work shall not exceed \$7,400 for a new contract total of \$407,970. All other terms and conditions of the original contract shall remain in effect.

f) HEALTH DEPARTMENT:

8. Agreement with Skagit County Community Action Agency establishing the Skagit County Public Health Department as a "Community Jobs Host Worksite." This allows SCCAA to place a Community Jobs Parent Volunteer within the Public Health Department for the purpose of obtaining job experience for bioterrorism preparedness projects. The agreement commenced on January 1, 2008, and shall continue through June 30, 2008. No consideration is being paid.

9. County Program Agreement between Skagit County and the State of Washington Department of Social and Health Services, which provides funding in the amount of \$13,340 to continue grant work on the Early Family Support Services project. The agreement commences on July 1, 2008, and shall continue through June 30, 2009.

g) HUMAN SERVICES:

10. Personal Services Agreement with Skagit Preschool & Resource Center (SPARC) through their Parent to Parent program to provide support services for developmental disabilities clients from birth to three years of age. The agreement shall commence on July 1, 2008, and continue through June 30, 2009. Compensation shall not exceed a total of \$30,395.
11. Interlocal Cooperative Agreement between Skagit County and the La Conner School District to provide mental health intervention and treatment services for children or youth and their families, grades K through 8, who are identified with mental health issues. The agreement shall commence upon the date of execution and continue through August 31, 2009.
12. Personal Services Agreement with Molly Merrigan to provide three hours of training and facilitate discussion on Responding to Participant Behavior, including research and implementation on incentives, sanctions, and motivation for recovery on behalf of Family Treatment Court clients. The contract shall commence on July 15, 2008, and continue through July 31, 2008. Maximum compensation is not to exceed a total of \$1,300.
13. Amendment No. 1 to Personal Services Agreement No. C20070396 with Washington Vocational Services, which adjusts the per hour service rate effective July 1, 2008. This is due to a 1% vendor rate increase for developmental disabilities Individual Supported Employment and Person to Person services for the period of July 1, 2007, through June 30, 2009. The maximum compensation on a fee for services basis is increased by \$80,000 for a new contract total of \$320,000. All other terms and conditions of the original contract shall remain in effect.
14. Amendment No. 1 to Personal Services Agreement No. C20070410 with Skagit Recovery Center to continue to provide chemical dependency assessment and outpatient treatment services to individuals referred for participation in Skagit County's Adult Felony Drug Court. The contract commenced on July 1, 2007, and shall continue through June 30, 2008. Compensation is not to exceed \$310,755.
15. Resolution appointing Donna Erlandson to serve a three year term on the Skagit County Developmental Disabilities Board, effective June 1, 2008, through May 31, 2011.

h) INFORMATION SERVICES:

16. Resolution declaring a sole source purchase for General Ledger, Radio Shop, Development Services and Public Facility Funds Modules from Cascade Software Systems, Inc.
17. Amendment No. 1 to Agreement No. C20070313 with Cascade Software Systems, Inc., which allows for the procurement of General Ledger, Radio Shop, Development Services and Public Facility Funds modules. The contractor is the manufacturer of current Public Works Project Management and Cost Accounting Software. Additional compensation in the amount of \$19,750 is added to the contract. All other terms and conditions of the original contract shall remain in effect.
18. Amendment No. 1 to Agreement No. C20070314 with Cascade Software Systems, Inc., which modifies the payments for maintenance to include an additional \$1,725 per year to support the General Ledger, Radio Shop, Development Services and Public Facility Funds modules. All other terms and conditions of the original contract shall remain in effect.

i) MEDIATION SERVICES:

19. Vendor Services Agreement with Duane Collette to provide a Conflict Coach Training series scheduled for 14 hours. The agreement commenced on June 1, 2008, and shall continue through August 1, 2008. Compensation is not to exceed \$420.

j) RECORDS MANAGEMENT:

20. Grant Agreement between Skagit County and the State of Washington – Office of the Secretary of State, Division of Archives and Records Management for the purchase of a microfilm reader/printer for the Planning and Community Development Department. The contract shall commence upon the date of execution and shall continue through May 31, 2009. Compensation is not to exceed a total of \$6,808.

k) SHERIFF'S OFFICE:

21. Memorandum of Understanding with the National Park Service – United States Department of the Interior, through the Sheriff's Office, to deputize and work cooperatively with the National Park Service Park Rangers. The agreement shall commence upon the date of execution and continue for five years.

22. Interagency Agreement between the Skagit County Sheriff's Office and the Washington State Patrol, which supports a Federal grant for domestic cannabis eradication/suppression and provides funding to local law enforcement agencies to support the locating and eradication of illicit cannabis plants and the investigation and prosecution of cases involving controlled substances. The agreement commenced on January 1, 2008, and shall continue through December 31, 2008. Compensation is not to exceed a total of \$21,000.

23. Interagency Agreement between the Skagit County Sheriff's Office and the Washington State Parks and Recreation Commission for the purchase of two outboard motors. The agreement commenced on May 1, 2008, and shall continue through June 30, 2009. Compensation is not to exceed a total of \$12,525.

l) SUPERIOR COURT:

24. Interlocal Cooperative Agreement No. ICA09001 between Skagit County Superior Court and the State of Washington Administrative Office of the Courts to provide funding to facilitate implementation of a trial court coordination project focusing on maximum utilization of judicial and court resources among all trial court levels. The agreement shall commence on July 1, 2008, and continue through June 30, 2009. Compensation shall not exceed a total of \$6,715.

25. Amendment No. 1 to Interagency Agreement (IAA08313) No. C20080301 between Skagit County Superior Court and the Washington State Administrative Office of the Courts, which replaces two items eligible for reimbursement with a single item as follows: portable self-contained listening system with headsets to use for courtroom interpreting in the amount of \$792. All other terms and conditions of the original contract shall remain in effect.

m) YOUTH & FAMILY SERVICES:

26. Amendment No. 1 to County Program Agreement No. C20070638 with the State of Washington Department of Social and Health Services, which decreases the original compensation amount by \$70,332.14 and zeros out the total maximum consideration. However, funding for the Evidence Based Expansion services allowed under this contract is still available. Several other contract terms are being revised. All other terms and conditions of the original contract shall remain in effect.

n) PUBLIC WORKS DEPARTMENT:

27. Resolution awarding bid for purchase of one new latest model four-axle dump truck.
28. Local Agency Standard Consultant Agreement with Shearer Design, LLC to provide structural engineering services associated with load ratings for County bridges; assistance with evaluating overweight load permits (bridge crossings); assistance with the bridge inspection program; and assistance with evaluating structures in an emergency situation. The contract commenced on June 1, 2008, and shall continue through December 31, 2010. Compensation is not to exceed a total of \$150,000.
29. Vendor Services Agreement with Petroleum Sciences, Inc. for testing oil samples for Skagit County bituminous surface treated roads. The agreement shall commence upon the date of execution and continue for one year. Compensation is not to exceed a total of \$24,000.
30. Resolution to award the 2008 Asphalt Overlay Project to Lake Industries.