

## **SKAGIT COUNTY COMMISSIONERS' AGENDA**

### **I. MONDAY, JUNE 18, 2012:**

- a) \*8:30 a.m. – 10:30 a.m. Briefing – County Commissioners/County Administrator
- b) 1:30 p.m. – 2:00 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items
- c) 2:00 p.m. – 3:00 p.m. Presentation: Washington Counties Risk Pool Annual Report
- d) \*3:00 p.m. – 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

### **II. TUESDAY, JUNE 19, 2012:**

- a) 8:30 a.m. – 9:30 a.m. Public Works – Henry Hash, Director:
  - 1. Public Hearing/Possible Action: Consideration of the Vacation of a Portion of County Right-of-Way Known as Similk Bay Road, No. 16010
  - 2. Public Hearing: Consideration of Road Name Change Petition Request Regarding a Road Name Change of a Portion of County Road Known as Roney Road, No. 30610, South of Halloran Road
  - 3. Miscellaneous
- b) 9:30 a.m. – 10:30 a.m. Washington State University (WSU), Skagit County Extension – Don McMoran, Director:
  - 1. 4-H Program Update
  - 2. Community Development and Public Issues Program Update
  - 3. Miscellaneous
- c) 10:30 a.m. – 11:30 a.m. Planning and Development Services – Dale Pernula, Director:
  - 1. Presentation: Skagit Transfer of Development Rights Project
  - 2. Miscellaneous

### **III. WEDNESDAY, JUNE 20, 2012:**

- a) \*8:30 a.m. Presentations: Leadership Skagit the Class of 2012 Projects (Skagit Valley College - Phillip Tarro Theatre, 2405 E. College Way, Mount Vernon)
- b) \*12:30 p.m. – 1:00 p.m. Public Meeting: Skagit Transit Board Composition Review (Port of Skagit)
- c) \*1:00 p.m. – 1:45 p.m. Public Transportation Benefit Area – Board of Director's Meeting (Port of Skagit)
- d) \*1:45 p.m. – 2:15 p.m. Regional Transportation Planning Organization – Board Meeting (Port of Skagit)
- e) \*2:15 p.m. – 2:30 p.m. Skagit Council of Governments – Board Meeting (Port of Skagit)
- f) \*2:30 p.m. – 3:30 p.m. Solid Waste System Governance Board (Port of Skagit)
- g) \*5:30 p.m. Dinner and Graduation Ceremony: Leadership Skagit the Class of 2012 (McIntyre Hall, 2501 E. College Way, Mount Vernon)

**Continued (OVER)...**

**IV. THURSDAY, JUNE 21, 2012:**

- a) \*11:00 a.m. – 12:00 p.m. Skagit County Community Action Agency Board Meeting (320 Pacific Place, Mount Vernon)

**FUTURE PUBLIC HEARINGS:**

- Tuesday, June 26, 2012, 9:30 a.m. To Consider Testimony Regarding Amending the 2012 Skagit County Budget
- Tuesday, June 26, 2012, 10:00 a.m. To Consider Testimony Regarding Skagit County's Notice of Intent to Lease a County-Owned Building, Commonly Known as the Skagit Regional Food Distribution Center, Located at 220 Michael Street, Sedro-Woolley, to Skagit County Community Action Agency

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

Except for the items marked with an asterisk \*, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

**V. CONSENT AGENDA FOR MONDAY, JUNE 18, 2012 (items 1 through 27):**

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, June 11, 2012.
2. Record of the Proceedings for Tuesday, June 12, 2012.

b) APPOINTMENTS:

3. Resolution appointing Barbara Trask to the Upper Skagit Library District Board of Trustees to fill the position vacated by Heather Haj upon her resignation. Ms. Trask's appointment will be effective from June 1, 2012, and shall expire at the end of the term on December 31, 2013.

c) BUDGET AND FINANCE:

4. Resolution setting statutory dates for FY 2013 budget schedule.

d) COMMUNITY SERVICES:

5. Personal Services Agreement with United General Hospital to coordinate and implement prevention programs designed to prevent or delay the misuse and abuse of alcohol, tobacco, and other drugs. The Agreement shall commence on July 1, 2012, and continue until June 30, 2013. Compensation shall not exceed \$58,251 and is funded by the Division of Behavioral Health and Recovery (DBHR).
6. Interlocal Cooperative Agreement with the Anacortes School District to provide for joint funding for a Truancy Intervention Specialist position to serve the school districts and the County Juvenile Court in implementing the truancy portion of the BECCA Bill, as outlined by the Revised Code of Washington (RCW) and the Washington Administrative Code (WAC). The Agreement shall commence on September 1, 2012, and continues through August 31, 2013. The Anacortes School District shall reimburse Skagit County \$3,465.
7. Interlocal Cooperative Agreement with the Sedro-Woolley School District to provide for joint funding for a Truancy Intervention Specialist position to serve the school districts and the County Juvenile Court in implementing the truancy portion of the BECCA Bill, as outlined by the Revised Code of Washington (RCW) and the Washington Administrative Code (WAC). The Agreement shall commence on September 1, 2012, and continues through August 31, 2013. The Sedro-Woolley School District shall reimburse Skagit County \$6,176.
8. Amendment No. 2 to Program Agreement No. 1163-27323 with the State of Washington Department of Social and Health Services (DSHS), Skagit County Contract No. C20110367, to provide funding for chemical dependency prevention and treatment services in Skagit County. The purpose of this Amendment is to modify the funding source amounts, add new subsections under Section 5, Statement of Work, and to increase compensation to Skagit County by \$88,874 for a new compensation amount not to exceed \$2,755,109. The original Agreement commenced on July 1, 2011, and continues through June 30, 2013. All other terms and conditions of the original Agreement and amendment shall remain in effect.
9. Amendment No. 1 to Interlocal Agreement No. C20120109 with Oregon Health & Science University and its division – Northwest Frontier Addiction Technology Transfer Center to enhance Community Services' capacity to make the department's system more congruent with a recovery oriented model of care. The purpose of this Amendment is to add training language under item #2, Responsibilities, after item D, extend the expiration date of the Agreement from September 30, 2012, to December 31, 2012, and increases compensation by \$8,775 for a new compensation amount not to exceed \$42,125. All other terms and conditions of the original Agreement shall remain in effect.

10. Personal Services Agreement with Leanne Lunsford-Haywood to provide mental health services through the Community Wellness Program. The Agreement shall commence on July 1, 2012, and continue until June 30, 2013. Compensation shall not exceed \$10,000 and is funded by the 0.1% sales tax.
  11. Personal Services Agreement with Chris Tobey to provide mental health services through the Community Wellness Program. The Agreement shall commence on July 1, 2012, and continue until June 30, 2013. Compensation shall not exceed \$10,000 and is funded by the 0.1% sales tax.
  12. Personal Services Agreement with Charles Britt to provide mental health services through the Community Wellness Program. The Agreement shall commence on July 1, 2012, and continue until June 30, 2013. Compensation shall not exceed \$10,000 and is funded by the 0.1% sales tax.
  13. Personal Services Agreement with Diane Dempsey Marr to provide mental health services through the Community Wellness Program. The Agreement shall commence on July 1, 2012, and continue until June 30, 2013. Compensation shall not exceed \$10,000 and is funded by the 0.1% sales tax.
  14. Personal Services Agreement with Judith McCarthy to provide mental health services through the Community Wellness Program. The Agreement shall commence on July 1, 2012, and continue until June 30, 2013. Compensation shall not exceed \$10,000 and is funded by the 0.1% sales tax.
  15. Personal Services Agreement with Rehabco Skagit Inc. for the continuance of Developmental Disabilities employment services. The Agreement shall commence on July 1, 2012, and continue until June 30, 2013. Compensation shall not exceed \$195,800 and is funded by the State of Washington Department of Social and Health Services Division of Development Disabilities (DSHS-DDD).
  16. Personal Services Agreement with Rehabco Skagit Inc. for the continuance of Developmental Disabilities retirement services. The Agreement shall commence on July 1, 2012, and continue until June 30, 2013. Compensation shall not exceed \$12,000 and is funded by the State of Washington Department of Social and Health Services Division of Development Disabilities (DSHS-DDD).
  17. Personal Services Agreement with Chinook Enterprises to provide services to in group settings, based on the individual plan, to assist clients to develop informed choices as they strive for integrated employment and community contribution. The Agreement shall commence on July 1, 2012, and continue until June 30, 2013. Compensation shall not exceed \$211,220 and is funded by the State of Washington Department of Social and Health Services Division of Development Disabilities (DSHS-DDD).
  18. Personal Services Agreement with Chinook Enterprises to provide retirement services to individuals with development disabilities 62 years of age and older and to those who need assistance to access services in the community. The Agreement shall commence on July 1, 2012, and continue until June 30, 2013. Compensation shall not exceed \$12,000 and is funded by the State of Washington Department of Social and Health Services Division of Development Disabilities (DSHS-DDD).
- e) FACILITY MANAGEMENT:
19. Personal Services Agreement with Jones & Smith and Gail R. Smith to provide consultation and representation services to assist the County in negotiations for the purchase of private property and the preparation of purchase agreements and other associated documents. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$15,000.
  20. Vendor Services Agreement with Black Box Network Services to provide periodic repairs and maintenance to the County phone system at the Skagit County Administration Building located

at 700 S. 2<sup>nd</sup> Street in Mount Vernon. The Agreement shall commence on the date of execution and continue for two years. Compensation shall not exceed \$8,000.

f) HEALTH:

21. Resolution authorizing a special assessment to reimburse Skagit County for costs incurred to defray the cost of abating a nuisance under RCW 36.32.120(10) relating to property owned by Andranita Roberts.

g) HUMAN RESOURCES:

22. Memorandum of Agreement with Professional and Technical Employees (PTE) Local 17 and Skagit County regarding 2012 closure days.

h) PUBLIC WORKS:

23. Resolution awarding bid and appropriating funds for the 2012 Asphalt Overlay Project #ESA012-1 to Lakeside Industries, Incorporated in the amount of \$886,127.33.
24. Resolution calling for a public hearing regarding 2012 – 2017 Six-Year Transportation Improvement Program (TIP) Revision No. 2. The public hearing is scheduled to take place on Tuesday, July 10, 2012, at 8:30 a.m. or as soon as possible thereafter.
25. Resolution for approval of contract specifications and call for bids for the purchase of two (2) new precast concrete box culverts including delivery. The bid opening is scheduled to take place on Monday, July 16, 2012, at 2:00 p.m. or as soon as possible thereafter.
26. Resolution for approval of contract specifications and call for bids for the purchase of three (3) new precast concrete bridges including delivery. The bid opening is scheduled to take place on Monday, July 16, 2012, at 2:15 p.m. or as soon as possible thereafter.
27. Resolution for approval of maps, plans and specifications and call for bids for the Francis Road Curve Realignment and Reconstruction Project: Section 2A, Milepost 03.75 to 04.20, Federal Aid #HSIP-29FR (001), Skagit County #ES79000-5; Section 2B, Milepost 04.20 to 04.51, Skagit County Project #ES79000-6, and Section 2C, Milepost 04.51 to 05.14, County Road Administration Board RAP #2909-1, Skagit County Project #ES79000-7. The bid opening will be scheduled following final approval from the Washington State Department of Transportation Federal Highway Administration (WSDOT/FHWA).

**VI. RATIFICATION AGENDA (28 items 31):**

i) COMMUNITY SERVICES:

28. Resolution authorizing the ratification of a Funding Agreement with Skagit Valley YMCA to provide summer and winter camp services to youth from low-income families. Administrative delays postponed the completion of the contract.
29. Personal Services Agreement with Skagit Valley YMCA to provide summer and winter camp services to youth from low-income families. The Agreement commenced on June 1, 2012, and shall continue until December 31, 2012. Compensation shall not exceed \$7,000.

j) FACILITY MANAGEMENT:

30. Resolution authorizing the ratification of a Personal Services Agreement with McKinstry Co., to provide a Resource Conservation Manager (RCM) to complete a comprehensive RCM report regarding facility condition, systems overview, systems use, occupant behavior, efficiency of building systems and overall base building energy/utility performance for County facilities located at 1800 Continental Place, Ada Bean Building, Burlington New Mechanic's Shop, Burlington Sign Shop, Ferry Buildings, Burlington Shop Administration Building, Community Services Building, Guemes Island Ferry Anacortes Terminal and Maintenance Building, Public

Defender's Office, and Skagit County Search and Rescue Building. It was necessary to begin work immediately in order meet the grant timeline and to complete scope of work by June 30, 2012.

31. Personal Services Agreement with McKinstry Co. to provide a Resource Conservation Manager (RCM) to complete a comprehensive RCM report regarding facility condition, systems overview, systems use, occupant behavior, efficiency of building systems and overall base building energy/utility performance County facilities located at 1800 Continental Place, Ada Bean Building, Burlington New Mechanic's Shop, Burlington Sign Shop, Ferry Buildings, Burlington Shop Administration Building, Community Services Building, Guemes Island Ferry Anacortes Terminal and Maintenance Building, Public Defender's Office, and Skagit County Search and Rescue Building. The Agreement commenced on May 22, 2012, and shall continue until June 30, 2012. Compensation shall not exceed \$17,960.