

**SKAGIT COUNTY BOARD OF COMMISSIONERS
AGENDA**

MONDAY, JUNE 23, 2003:

- 8:00 a.m. – 8:45 a.m. Work Session – Commissioners
- 8:45 a.m. – 9:30 a.m. Work Session – County Administrator
- *T** 9:30 a.m. – 9:45 a.m. Decision Following Public Hearing – Amended Draft Revision to Skagit County Code to Protect Critical Areas and Lands in On-Going Agriculture Under the Growth Management Act
- 10:00 a.m. – 10:30 a.m. Decision – Appeal of the Hearing Examiner’s Decision on the PUD Water Line as Submitted by Roger Pedersen
- 10:30 a.m. – 10:45 a.m. Consideration of the Hearing Examiner’s Recommendation for Approval for the Timber Open Space Application of Martin McNett for Property Located West of Shaw Road and Interstate 5 (C/U TMB #8-2002)
- *T** 10:45 a.m. – 11:00 a.m. Presentation – Boy Scouts
- 11:00 a.m. – 11:30 a.m. **Consent Agenda and Miscellaneous Items**
- 11:30 a.m. – 11:45 a.m. Public Comment Period
- 2:00 p.m. – 4:00 p.m. Executive Session – Personnel, Litigation and Land Acquisition

TUESDAY, WEDNESDAY, THURSDAY & FRIDAY – JUNE 24 – 27, 2003:

**WASHINGTON STATE ASSOCIATION OF COUNTIES
CONVENTION** (DoubleTree Hotel Spokane Valley, Spokane, Washington)

FUTURE PUBLIC HEARINGS:

- Monday – July 8, 11:00 a.m. To Consider Public Testimony Related to the Assessment of the Recently Completed East County Community Resource Center Project, Which Was Funded in Part By a Community Development Block Grant (CDBG)
- Monday – July 8, 11:30 a.m. To Consider Public Testimony For the Purpose of Considering a Resolution to Amend the 2003 Budget
- Tuesday – July 22, 11:00 a.m. To Consider Public Testimony Related to the Adoption of a Schedule of Charges Revisions Proposed by the Skagit County Health Department

***T – These sessions will be videotaped. Effective May 8, 2003, the Skagit County Government Access Channel that broadcasts the Board of Skagit County Commissioners meetings will be changed for COMCAST subscribers, from Channel 10 to Channel 21 in the Sedro-Woolley, Burlington, and Mount Vernon areas and air on Thursday’s at 7:00 p.m. and Saturday’s at 12:00 noon. The Commissioners meetings will continue to be aired on NORTHLAND CABLE, Channel 3, in the La Conner and Bow -Edison areas, with broadcasts on Thursday’s at 12:00 noon and 7:00 p.m., and in Anacortes on Channel 10 every Friday at 2:00 p.m. and 7:00 p.m., and on MVTV, Channel 10, Monday through Friday at 3:00 p.m., Saturday at 12:00 p.m., and Sunday at 3:00 p.m.**

**SKAGIT COUNTY BOARD OF COMMISSIONERS
CONSENT AGENDA - MONDAY, JUNE 23, 2003**

COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, June 16, 2003.
2. Record of the Proceedings for Tuesday, June 17, 2003.

ASSESSOR'S OFFICE:

3. Out-of-State Travel Request for Mark Leander to attend the National Assessment Administration Conference in Nashville, Tennessee, September 13-18, 2003. Due to the fact that Mr. Leander is President of the State Assessor's Association, the Association will reimburse the Assessor's Office for the cost of the airfare, hotel and registration fee. Therefore, the cost for the Assessor's Office will be approximately \$210, which covers the cost of meals.

BUDGET & FINANCE:

4. Resolution setting statutory dates for the FY 2004 budget schedule.

EMERGENCY MANAGEMENT:

5. Vendor Services Agreement with J. M. Construction to tear down, remove and transport a modular building from the Burlington City Hall to the Skagit County E-911 Center and then reconnect the two halves and place the building on existing concrete slabs. The agreement shall commence on June 13, 2003 and continue until December 31, 2003. Compensation shall total \$4,294.90.

FACILITIES MANAGEMENT:

6. Standard Form of Agreement Between Owner (Skagit County) and Architect (Tom Theisen) to provide space planning services for Public Works and the Planning & Permit Center in a new building at 1800 Continental Place, Mount Vernon. Also, Mr. Theisen will design, prepare construction documents and construction contract administration for the alterations of the same building. In addition, he will complete construction documents and construction contract administration of the new Search & Rescue building at 2911 East College Way, Mount Vernon. The agreement shall commence upon the date of execution and continue through December 31, 2005. Compensation shall be a total of \$73,000.

HUMAN SERVICES:

7. Vendor Services Agreement with Frontline Office Cleaning Services to provide cleaning services to the Human Services Department located at 601 S. Second Street, Mount Vernon, for the low bid of \$155 per month for a maximum total of \$930. The agreement shall commence on July 1, 2003 and continue until December 31, 2003.
8. Personal Services Agreement with People First of Skagit County. A total not to exceed \$2,000 was allotted by the Skagit County Developmental Disabilities Advisory Board from 2003 millage funds, which allows for reimbursement of approved expenses for activities and events, such as the Region 3 Legislative Reception, incurred by People First. The agreement shall commence on January 1, 2003 and continue through December 31, 2003.

INFORMATION SERVICES:

9. Out-of-State Travel Request for Tony Harrell to attend the 2003 FrontRange Solutions User Conference in San Diego, California, August 3-10, 2003 for a total approximate cost of \$3,363.

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PARKS AND RECREATION:

10. Land Lease Agreement between Skagit County and John Bates to lease Northern State Recreational area land for hay cutting. The agreement shall commence on June 16, 2003 and continue until October 31, 2003. Mr. Bates shall pay the County \$105 in rent for the use and occupation of said premises.

PLANNING & PERMIT CENTER:

11. Amendment No. 3 to Washington State Water Pollution Control Revolving Fund Agreement **No. 04871** between Skagit County and the Department of Ecology. The amendment extends the completion date from June 30, 2003 to August 31, 2003. Also, the loan amount shall be revised from \$1,500,000 to \$1,575,000.

PROSECUTING ATTORNEY'S OFFICE:

12. Personal Services Agreement with Rachelle Eason to provide legal services for the Prosecuting Attorney, Family Support Division, in the absence of Staff Attorney, Gwen Halliday, for the period beginning June 16, 2003 until September 17, 2003. Compensation shall be at the hourly wage of \$28.23.

SENIOR SERVICES:

13. Out-of-State Travel Request for Donna Sitts, RSVP Director, to attend the NW Network Conference 2003 in Portland, Oregon, August 4 -6, 2003 for a total approximate cost of \$685.
14. Resolution calling for bids for the Countywide frozen meal program providing approximately 30,000 meals to housebound senior citizens in Skagit County. The bid opening will be held on Monday, July 21, 2003 at 10:00 a.m.
15. Amendment No. 1 to Contract **No. C20030001** with Northwest Regional Council, which allows for "Special Project" funds in the amount not to exceed \$27,498 for a walk-in freezer and installation and a steam jacketed kettle and installation at the Anacortes Senior Center. This amendment shall become effective on May 14, 2003.

SHERIFF'S DEPARTMENT:

16. Amendment No. D to Professional Services Agreement **No. 03035** with Burns International Security Services, which will increase the maximum consideration for the term of the agreement by an additional \$170,000 for a new contract total of \$375,000. All other terms and conditions of the original contract shall remain in effect.

YOUTH & FAMILY SERVICES:

17. Amendment No. 1 to Interlocal Cooperative Agreement **No. C20030103** between Skagit County and the La Conner School District. This amendment extends the term of the agreement through May 31, 2004, effective May 31, 2003. In addition, reimbursement costs in the amount of \$46,452 shall be paid for the Amigos De La Familia Resource Coordinator and reimbursement costs in the amount of \$20,000 shall be paid for the Bilingual Tutoring Program located in the Kulshan Creek neighborhood.
18. Personal Services Agreement with Diane J. Lowry to provide specialized child, adolescent, adult and family assessment, evaluation and treatment, individual, family or group therapy, consultation, education, classes, etc. as referred by the County and accepted for services by Ms. Lowry. The agreement shall commence on January 1, 2003 and continue through December 31, 2004. Annual compensation is not to exceed a total of \$10,000.

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19. Interlocal Cooperative Agreement, per Resolution **No. R20020406**, between the Swinomish Tribal Community and Skagit County Youth and Family Services, which would allow the Tribal Community to provide after-school cultural programming to Tribal children. The agreement shall commence on July 1, 2003 and continue until June 30, 2004. Reimbursement shall total \$38,572 for the term of the agreement.

PUBLIC WORKS:

20. Supplement No. 1 to Local Agency Standard Consultant Agreement **No. C20020190** with HWA Geosciences, Inc., which extends the expiration date to June 30, 2003 and provides geotechnical work for the Main Street Road Improvement Project, Baker River Bridge Rehabilitation Project, the Town of Concrete and the Helmick Road Project. No additional compensation is being paid.
21. Resolution awarding the contract for the haulout and dry docking of the M/V Guemes to Foss Maritime.
22. Vendor Services Agreement with Foss Maritime for the haulout and dry docking of the M/V Guemes for the low bid of \$158,233.99. The agreement shall commence on July 8, 2003 and continue through July 18, 2003.
23. Resolution authorizing the execution of an Interagency Agreement between the Skagit County Public Works Department and the Washington Traffic Safety Commission.
24. Interagency Agreement between the Skagit County Public Works Department and the Washington Traffic Safety Commission, which allow the Commission to fund a portion of the salary of Public Works employee Don McKeehen for work in the field of traffic safety. The agreement shall commence on July 1, 2003 and continue until June 30, 2005.
25. Vendor Services Agreement with Martin Marietta Materials to provide rock and gravel products for the term beginning April 1, 2003 through March 31, 2004. The material purchases are expected to exceed \$25,000.
26. Resolution calling for bids for 2003 bridge painters. The bid opening will be held on Tuesday, July 22, 2003 at 11:30 a.m.