

**SKAGIT COUNTY COMMISSIONERS
AGENDA**

MONDAY, JULY 21, 2008:

- *8:00 a.m. – 11:00 a.m. Briefing – County Commissioners/Administrator/Deputy Administrator
- *1:30 p.m. – 4:00 p.m. Executive Session – Litigation and Potential Litigation

TUESDAY, JULY 22, 2008:

8:00 a.m. – 8:30 a.m. Consent Agenda and Miscellaneous Items

8:30 a.m. – 9:30 a.m.

Public Works Department – James E. Voetberg, Director

1. Public Hearing - Regarding the Vacation of a Portion of Jura Way, Known as County Road #13910
2. Presentation – Certificate of Commendation by the Board Upon the Retirement of W. Dub Queen, Equipment Rental and Revolving Coordinator
3. Miscellaneous

9:30 a.m. – 10:30 a.m.

Planning & Development Services – Gary Christensen, Director

1. Closed Record Public Meeting for Final Plat Approval for the Plat of Nookachamp Hills Phase 3 & 4
2. Closed Record Public Meeting for Final Plat Approval of the Plat of River Valley Estates Submitted by Jason Lenz
3. Closed Record Public Meeting for Final Plat Approval for the Plat of Mangat Estates Submitted by Hapi Mangat
4. Signature – Grant Deed of Conservation Easement for Lot 3 of Short Plat PL08-0093 Submitted by Nick Cecotti
5. Discussion - Long Range (Legislative) Work Program – Remainder of 2008
6. Miscellaneous

10:30 a.m. – 11:30 a.m.

Board of Health – Peter Browning, Director

1. Introduction of New Staff
2. Update – 2010 Census
3. Public Hearing – Ordinance Adopting a New Chapter of Skagit County Code 12 – Process for Adopting Health Code Ordinances
4. Call for Public Hearing Regarding the Adoption of Marine Recovery Areas for Onsite Sewage Disposal Systems
5. Report on a Feasibility Study Regarding the Conversion of a Public Health Department to a Public Health District
6. Miscellaneous

11:30 a.m. – 11:45 a.m.

Public Comment Period

11:45 a.m. – 12:00 p.m.

Introduction of Al Jongsma – Capital Facilities Manager

1:30 p.m. – 3:00 p.m.

Update – Ag-CAO, Ruckelshaus Center, and Monitoring and Adaptive Management Program

**COMMISSIONERS' AGENDA
PAGE TWO**

WEDNESDAY, JULY 23, 2008:

- *8:00 a.m. - 9:30 a.m. Breakfast with Elected Officials (EZ Rider Café – 1581 Bouslog Road, Burlington)
- *9:30 a.m. – 11:30 a.m. Skagit County Solid Waste System Governance Board Meeting (Burlington City Hall)

THURSDAY, JULY 24, 2008:

- *2:30 p.m. – 3:30 p.m. Growth Management Act Steering Committee Meeting (Skagit Council of Governments - 204 Montgomery, Mount Vernon)

FRIDAY, JULY 25, 2008:

- *5:30 p.m. Economic Development Association of Skagit County's Twentieth Annual Wine Festival & Food Fair (Avalon Golf Club – 19345 Kelleher Road, Burlington)

SUNDAY, JULY 27, 2008:

- *12:00 p.m. Guemes Island Ferry Committee Meeting (Guemes Island Community Center - Anacortes)

FUTURE PUBLIC HEARING:

- Tuesday – August 12, 9:00 a.m. To Consider Comments Regarding the Proposed 2008 Amendment to the 2005 Comprehensive Solid Waste Management Plan

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

I. CONSENT AGENDA FOR TUESDAY, JULY 22, 2008 - 79 ITEMS:

a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Tuesday, July 8, 2008.
2. Resolution re-appointing Anna Ankrum to serve on the Skagit County Northwest Senior Services Board effective July 1, 2008, through June 30, 2011.
3. Resolution re-appointing Virginia Olivarez to serve on the Skagit County Northwest Senior Services Board effective July 1, 2008, through June 30, 2011.

b) BUDGET & FINANCE:

4. Amendment No. 1 to Interlocal Cooperative Agreement between Skagit County and Public Utility District No. 1, which extends the termination date through December 31, 2008, for water system improvements for the Chuckanut Drive Project. All other terms and conditions of the original contract shall remain in effect.
5. Memorandum of Agreement with the Mount Vernon Chamber of Commerce, which awards 2008 Tourism Tax Funds in the amount of \$5,000 for the Mount Vernon Branding Project. The effective date of the agreement is January 1, 2008, and it shall continue through December 31, 2008.
6. Interlocal Cooperative Agreement, per Resolution No. R20070182, between Skagit County and the Port of Anacortes, which awards \$100,000 in funding for Economic Development Public Facilities Projects for the Port's Pier 1 Redevelopment Project. The agreement commenced on February 1, 2008, and shall continue through January 31, 2010.
7. Resolution authorizing a call for a public hearing for the FY 2008 Skagit County budget. The hearing will be held on Tuesday, August 5, 2008, at 9:30 a.m.
8. Resolution setting the statutory dates for the FY 2009 Skagit County budget schedule.

c) DEPARTMENT OF EMERGENCY MANAGEMENT:

9. Emergency Management Planning Grant between Skagit County and the Washington State Military Department and the U.S. Department of Homeland Security in the amount of \$42,146. These funds are to support the County's emergency management operating budget in an effort to enhance their Emergency Management Program. The agreement commenced on October 1, 2007, and shall continue through March 31, 2009.

d) FACILITY MANAGEMENT:

10. Amendment No. 1 to Vendor Services Agreement No. C20080087 with Northwest Moving Services to provide labor and materials necessary to relocate/move County offices as directed by the Facility Management Department and provide storage services for said Department from May 2008, to September 2009. Compensation is increased by an additional \$17,050 for a new contract amount not to exceed \$37,050. All other terms and conditions of the original contract shall remain in effect.
11. Resolution authorizing construction change order(s) in excess of 10% of the contract award to be executed by the Capital Facilities Manager and the Board of County Commissioners.

e) HEALTH DEPARTMENT:

12. Interagency Agreement between Skagit County and Skagit/Islands Head Start, which provides for the continuation of health consultations by public health nurses, to the staff and families of the Skagit/Islands Head Start in Skagit County. The contract shall commence on September 1, 2008, and continue through August 31, 2009. Compensation is not to exceed a total of \$1,000.
13. Personal Services Agreement with Skagit Business and Staffing, LLC to provide on-call general office and clerical assistance as requested by the Accounting & Administrative Services Manager. The agreement shall commence on August 1, 2008, and continue through December 31, 2008. Compensation is not to exceed \$15,000.
14. Resolution ratifying an Interagency Agreement between Skagit County and the Washington State Department of Ecology for the Well Drilling Delegation Program.
15. Interagency Agreement between Skagit County and the Washington State Department of Ecology for the Well Drilling Delegation Program, which commenced on July 1, 2008, and shall continue through June 30, 2014. Compensation is estimated at \$120,000, which is 50% of the notification fees collected for water wells constructed and decommissioned within Skagit County during the time period covered by this agreement.
16. Resolution ratifying an Interlocal Agreement between Skagit County and the Washington State Superintendent of Public Instruction.
17. Interlocal Agreement between Skagit County and the Washington State Superintendent of Public Instruction, which allows Public Health Department Environmental Health Specialists to provide health and sanitation evaluations of food service management companies. The agreement commenced on June 2, 2008, and shall continue through August 29, 2008. Compensation is not to exceed a total of \$1,280.

f) HUMAN SERVICES:

18. Personal Services Agreement with Compass Health to provide treatment expansion services to Adult Title XIX and GA-U enrolled patients who are also in mental health treatment at Compass Health. The agreement commenced on July 1, 2008, and shall continue through June 30, 2009. Compensation is not to exceed a total of \$30,000.
19. Personal Services Agreement with Phoenix Recovery Services, which allows for the continuance of Substance Abuse Treatment services for Skagit County residents. The agreement commenced on July 1, 2008, and shall continue through June 30, 2009. Maximum compensation shall not exceed \$145,473.
20. Resolution appointing Bryon Scott as a Designated Mental Health Professional effective July 1, 2008.
21. Resolution appointing Bryon Scott as a Designated Crisis Responder effective July 1, 2008.
22. Resolution ratifying a Personal Services Agreement with Compass Health, who shall provide on-site mental health services to clients of Phoenix Recovery Services who are participating in the Family Treatment Court Program and the Meth Program.
23. Personal Services Agreement with Compass Health, who shall provide on-site mental health services to clients of Phoenix Recovery Services who are participating in the Family Treatment Court Program and the Meth Program. The agreement commenced July 1, 2008, and shall continue through June 30, 2009. Compensation is not to exceed a total of \$40,250.
24. Amendment No. 1 to Interlocal Agreement No. C20080033 between Skagit County and the

Stillaguamish Tribe of Indians to provide Group Care Enhancement services. The contract amount is decreased from \$206,400 to \$143,900 due to a lack of clients to serve. All other terms and conditions of the original contract shall remain in effect.

25. Resolution ratifying a Personal Services Agreement with Skagit Recovery Center to continue to provide chemical dependency services, urinalysis screening, and mental health services to individuals referred for participation in Skagit County's Adult Felony Drug Court.
26. Personal Services Agreement with Skagit Recovery Center to continue to provide chemical dependency services, urinalysis screening, and mental health services to individuals referred for participation in Skagit County's Adult Felony Drug Court. The agreement commenced on July 1, 2008, and shall continue through June 30, 2009. Compensation is not to exceed a total of \$126,000.
27. Personal Services Agreement with United General Hospital to provide a Parent Program Coordinator to facilitate the implementation of Strengthening Families Programs throughout Skagit County. The agreement shall commence upon the date of execution and continue through June 30, 2009. Compensation is not to exceed a total of \$4,080.
28. Resolution ratifying a Personal Services Agreement with Skagit Recovery Center to provide alcohol and substance abuse treatment services.
29. Personal Services Agreement with Skagit Recovery Center, which allows for the continuance of alcohol and substance abuse treatment services for Skagit County residents. The contract is funded by the Washington State Department of Social and Health Services – Division of Alcohol and Substance Abuse. The agreement commenced on July 1, 2008, and shall continue through June 30, 2009. Maximum compensation is not to exceed a total of \$895,020.

g) INFORMATION SERVICES:

30. Resolution ratifying an Interlocal Cooperative Agreement between Skagit County and Public Utility District No. 1 of Skagit County to establish fiber connectivity for the Upper Skagit Library District and the Skagit County Concrete Sheriff's detachment.
31. Interlocal Cooperative Agreement between Skagit County and Public Utility District No. 1 of Skagit County to establish fiber connectivity for the Upper Skagit Library District and the Skagit County Concrete Sheriff's detachment. The agreement commenced on May 20, 2008, and shall continue through April 30, 2011. Each entity is providing use of facilities to the other; therefore, there will be no charges levied against either party.

h) NATURAL RESOURCES:

32. Resolution authorizing application(s) for funding assistance for a Washington Wildlife and Recreation Program Project to the Recreation and Conservation Office.
33. Resolution appointing Greg Lee to serve on the Agricultural Advisory Board, replacing Dave Boon, effective July 1, 2008, and expiring on January 31, 2009.

i) PARKS & RECREATION:

34. Resolution ratifying a Vendor Services Agreement with The Drain Doctor.
35. Vendor Services Agreement with The Drain Doctor to do necessary repairs to the septic vault at Skagit Playfields. The agreement commenced on May 28, 2008, and shall continue through May 27, 2009. Compensation is not to exceed a total of \$7,500.

36. Resolution ratifying a Personal Services Agreement with Moondance Sea Kayak Adventures.

37. Personal Services Agreement with Moondance Sea Kayak Adventures to provide kayaking trips for paid participants. The agreement commenced on May 24, 2008, and shall continue through May 23, 2009. Compensation is not to exceed a total of \$4,950.

j) PLANNING & DEVELOPMENT SERVICES:

38. Ordinance adopting amendments to Skagit County Code 14.16.155, Bayview Ridge Community Center, and Skagit County Code 14.16.210, Airport Environs Overlay, to allow schools as a Hearing Examiner special use with specific criteria.

k) PROSECUTING ATTORNEY:

39. Resolution ratifying a Personal Services Agreement with Dale R. Todd.

40. Personal Services Agreement with Dale R. Todd to provide expert witness services on behalf of Washington State in Skagit County Superior Court. The agreement commenced on June 1, 2008, and shall continue through December 31, 2008. Total billings for all services are not to exceed \$1,200.

41. Amendment No. A to Intergovernmental Agreement No. C20080344 between Skagit County and the Washington State Department of Community, Trade and Economic Development – Community Services Division – Office of Crime Victims Advocacy, which modifies a portion of the Statement of Work by removing the second paragraph under the “Outcomes Project” subsection stating OCVA staff may conduct periodic checks for compliance during the contract period. All other terms and conditions of the original contract shall remain in effect.

l) PUBLIC DEFENDER:

42. Resolution ratifying a Personal Services Agreement with Sheralyn McCormick.

43. Personal Services Agreement with Sheralyn McCormick to prepare court transcripts as needed upon specific request of the Skagit County Public Defender. The agreement commenced on May 15, 2008, and shall continue through December 31, 2009. Compensation shall vary depending on the services being rendered.

44. Resolution ratifying a Personal Services Agreement with Jennifer C. Schroeder.

45. Personal Services Agreement with Jennifer C. Schroeder to prepare court transcripts as needed upon specific request of the Skagit County Public Defender. The agreement commenced on May 15, 2008, and shall continue through December 31, 2009. Compensation shall vary depending on the services being rendered.

46. Resolution ratifying a Personal Services Agreement with Deanna M. Ellis.

47. Personal Services Agreement with Deanna M. Ellis to prepare court transcripts as needed upon specific request of the Skagit County Public Defender. The agreement commenced on May 15, 2008, and shall continue through December 31, 2009. Compensation shall vary depending on the services being rendered.

48. Resolution ratifying a Personal Services Agreement with Geoffrey W. McCann, Attorney at Law.

49. Personal Services Agreement with Geoffrey W. McCann, Attorney at Law, to handle 35 District Court cases per month for the Skagit County Public Defender. The agreement

commenced on July 1, 2008, and shall continue through June 30, 2009. Compensation is not to exceed a maximum of \$4,000 per month.

m) SENIOR SERVICES:

50. Resolution ratifying a Vendor Services Agreement with Rick's Refrigeration.
51. Vendor Services Agreement with Rick's Refrigeration to repair and replace defective parts on the central and satellite kitchens for the Senior Nutrition Program. The agreement commenced on April 1, 2008, and shall continue until March 31 2009. Compensation is not to exceed a total of \$8,000.

n) SHERIFF'S OFFICE:

52. Resolution ratifying the re-execution of Contract No. C20070027 between Skagit County and the Humane Society of Skagit Valley.
53. Re-execution of Contract No. C20070027 between Skagit County and the Humane Society of Skagit Valley. Action taken on the re-execution of Contract No. C20070027, including Amendment No. A20080078, is retroactive to April 1, 2008, and shall continue no later than December 31, 2008. All other terms and conditions of the original contract shall remain in effect.

o) SUPERIOR COURT:

54. Amendment No. 1 to Interagency Agreement (IAA08348) No. C20080300 between Skagit County Superior Court and the State of Washington – Administrative Office of the Courts, which extends the term of the agreement through June 30, 2009, and modifies the compensation language. All other terms and conditions of the original contract shall remain in effect.

p) YOUTH & FAMILY SERVICES:

55. Personal Services Agreement with The Language Exchange to provide interpretation services for the period July 1, 2008, through June 30, 2010, for an amount not to exceed \$20,000.
56. Personal Services Agreement with Judith E. McCarthy, MS to provide specialized child, adolescent, adult and family assessments, evaluation and treatment consultations, education classes and other services requested by the department. The agreement commenced on July 1, 2008, and shall continue through June 30, 2010. Compensation is not to exceed a total of \$20,000.
57. Personal Services Agreement with Susan Gardner, MSW to provide specialized child, adolescent, adult and family assessments, evaluation and treatment consultations, education classes and other services requested by the department. The agreement commenced on July 1, 2008, and shall continue through June 30, 2010. Compensation is not to exceed a total of \$20,000.
58. Resolution ratifying a Personal Services Agreement with Richard Spritzer, PhD.
59. Personal Services Agreement with Richard Spritzer, PhD to provide specialized child, adolescent, adult and family assessments, evaluation and treatment consultations, education classes and other services requested by the department. The agreement shall commence on August 1, 2008, and continue through July 31, 2010. Compensation is not to exceed a total of \$20,000.

60. Resolution ratifying a Personal Services Agreement with Charlotte Underwood.
61. Personal Services Agreement with Charlotte Underwood to provide specialized child, adolescent, adult and family assessments, evaluation and treatment consultations, education classes and other services requested by the department. The agreement commenced on July 1, 2008, and shall continue through June 30, 2010. Compensation is not to exceed a total of \$40,000.
62. Resolution ratifying a Personal Services Agreement with DeLlamas and Associates, Inc.
63. Personal Services Agreement with DeLlamas and Associates, Inc. to provide specialized child, adolescent, adult and family assessments, evaluation and treatment consultations, education classes and other services requested by the department. The agreement commenced on July 1, 2008, and shall continue through June 30, 2010. Compensation is not to exceed a total of \$20,000.
64. Resolution ratifying an Interlocal Cooperative Agreement between Skagit County and the Mount Vernon School District.
65. Interlocal Cooperative Agreement between Skagit County and the Mount Vernon School District to provide Mount Vernon High School Credit Retrieval summer school classes for youth referred by Youth & Family Services. The agreement commenced on June 1, 2008, and shall continue through September 30, 2008. Compensation is not to exceed a total of \$4,500.
66. Resolution ratifying a Personal Services Agreement with KLDW Enterprises, LLC, dba Western Van Services.
67. Personal Services Agreement with KLDW Enterprises, LLC, dba Western Van Services to provide non-ambulance, non-emergent transportation for clients referred by Youth & Family Services. The agreement commenced on June 1, 2008, and shall continue through July 31, 2009. Maximum annual compensation is not to exceed a total of \$5,000.

q) PUBLIC WORKS DEPARTMENT:

68. Resolution calling for a public hearing regarding the 2009-2014 Six-Year Transportation Improvement Program (TIP) to be held August 12, 2008, at 9:00 a.m.
69. Resolution awarding the Samish Island Road Culvert Replacement Project to Razz Construction, Inc. for the low bid amount of \$128,020.
70. Resolution awarding a bid to Motor Trucks, Inc. for one new latest model 5th wheel truck for the low bid of \$114,315.45. The new truck will replace a 1995 unit used by the Solid Waste Division.
71. Resolution ratifying a Vendor Services Agreement with Motor Trucks, Inc. for engine repair work performed on a County owned dump truck.
72. Vendor Services Agreement with Motor Trucks, Inc. for engine repair work performed on a dump truck. The agreement commenced on May 20, 2008, and shall continue through July 31, 2008. Compensation paid totaled \$14,284.67.
73. Resolution ratifying Amendment No. 1 to Armored Car Service Agreement No. C20070171 with Garda CL Northwest, previously known as AT Systems Northwest, Inc.
74. Amendment No. 1 to Armored Car Service Agreement No. C20070171 with Garda CL Northwest, previously known as AT Systems Northwest, Inc., which provide armored car

service for the Transfer Station on Ovenell Road. The amendment transfers all rights and responsibilities from AT Systems Northwest, Inc. to Garda CL Northwest, Inc. effective February 22, 2008. All other terms and conditions of the original contract shall remain in effect.

75. Resolution ratifying a Vendor Services Agreement with VanderVeen Family Transport, Inc.
76. Vendor Services Agreement with VanderVeen Family Transport, Inc. to pump and transfer leachate/condensate from the pretreatment facility at Inman Landfill, and discharge them at the Mount Vernon Waste Water Treatment Plant. The agreement commenced on July 1, 2008, and shall continue through June 30, 2010. Maximum compensation shall not exceed \$30,000.
77. Local Agency Standard Consultant Agreement with Materials Testing & Consulting, Inc., which will provide material testing services for Skagit County road and bridge projects. The agreement shall commence upon the date of signature and continue through December 31, 2010. Compensation is not to exceed a total of \$50,000.
78. Resolution ratifying Amendment No. 1 to Vendor Services Agreement No. C20060436 with Recycle Systems, LLC.
79. Amendment No. 1 to Vendor Services Agreement No. C20060436 with Recycle Systems, LLC to provide contractor repairs at the Skagit County Transfer Facility, the Clear Lake Compactor Site and the Sauk Transfer Station. The amendment extends the original contract to April 30, 2008. All other terms and conditions of the original contract shall remain in effect.