

**SKAGIT COUNTY COMMISSIONERS
AGENDA**

MONDAY, AUGUST 3, 2009:

- *8:00 a.m. – 11:00 a.m. Briefing – County Commissioners/Administrator
- 11:00 a.m. – 11:30 a.m. Consent Agenda and Miscellaneous Items
- *11:30 a.m. – 12:00 p.m. Executive Session – Potential Litigation
- *1:30 p.m. – 3:30 p.m. Executive Session – Personnel, Potential Litigation

WEDNESDAY, AUGUST 5, 2009:

- *1:30 p.m. – 2:30 p.m. Emergency Management Council Meeting (Skagit Emergency
Communications Center – 2911 East College Way, Mount Vernon)

THURSDAY, AUGUST 6, 2009:

- *10:00 a.m. 105th Annual Skagit County Pioneer Association Picnic
(Pioneer Park - La Conner)

SATURDAY, AUGUST 8, 2009:

- *12:00 p.m. Skagit Family Fest Sponsored by the Skagit Fisheries Enhancement
Group (Howard Miller Steelhead Park – Rockport)

FUTURE PUBLIC HEARING:

- Tuesday - August 11, 2009, at 8:30 a.m. To Consider Testimony Regarding the 2010-2015 Six-
Year Transportation Improvement Program (TIP)

FUTURE BID OPENING:

- Monday – August 17, 2009, at 2:00 p.m. Skagit County Parks and Recreation Department
Recreation and Event Center - Phase 1 Project

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE
CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

I. CONSENT AGENDA FOR MONDAY, AUGUST 3, 2009, ITEMS 1 through 36:

a) **COMMISSIONERS' OFFICE:**

1. Record of the Proceedings for Monday, July 20, 2009.
2. Record of the Proceedings for Tuesday, July 21, 2009.
3. Resolution authorizing the appointment of Susan Regan to fill the unexpired term of Mary Scott on the Skagit Regional Public Facility District Board effective September 1, 2009, until September 1, 2011.
4. Resolution authorizing the appointment of Pam S. Nelson to the Skagit Regional Public Facility District Board for a term of four years, effective September 1, 2009, and expiring on September 1, 2013.
5. Resolution authorizing the appointment of Alan Merritt to serve as the new Horticultural Pest and Disease Board President, replacing Cecily Hoffman who resigned from the post. The appointment becomes effective on the date of execution and expires on December 31, 2010.

b) **ADMINISTRATIVE SERVICES:**

6. Advertising Agreement with Skagit Publishing to provide advertising services as requested. The agreement commenced on August 1, 2009, and shall continue through July 31, 2010. Compensation is not to exceed a total of \$85,000.

c) **BUDGET & FINANCE:**

7. Resolution allocating additional Homeless Housing and Assistance funding pursuant to the Washington State Legislature's authorization of an additional \$20 surcharge on all documents recorded through the County Auditor's Office for the purpose of providing homeless housing and assistance, which became effective on July 26, 2009, and shall continue through June 30, 2013.
8. Amendment No. 2 to Interlocal Cooperative Agreement No. C20080475 between Skagit County and the Town of Lyman, which extends the term of the agreement from July 29, 2009, to July 29, 2010. All other terms and conditions of the original contract shall remain in effect.

d) **FACILITY MANAGEMENT:**

9. Amendment No. 2 to Vendor Services Agreement No. C20070562 with Austin's Window Cleaning, which changes ownership of the business from Charles "Austin" and Monica DenHerder as sellers to Laura and Matt Cozza as buyers. It also amends the Scope of Work to include cleaning all windows at the Skagit County Courthouse once a year. There is no additional compensation for services. All other terms and conditions of the original contract shall remain in effect.
10. Resolution awarding the bid for the Skagit County Commissioners Administrative Audio/Visual Project to Dimensional Communications, Inc. for the low bid of \$158,449.17 (plus applicable sales tax).

11. Standard Form of Agreement with Dimensional Communications, Inc. for the Audio/Visual Project located at the Skagit County Commissioners Administrative Building. The Contractor submitted the lowest bid of \$158,449.17. The agreement shall commence upon the date of signature and continue until the project is accepted.

e) FAIRGROUNDS:

12. Vendor Services Agreement with Grand Event Rentals to install and take down canopies for the 2009 Skagit County Fair. The agreement shall commence on August 7, 2009, and continue through August 17, 2009. Compensation is not to exceed a total of \$10,405.
13. Personal Services Agreement with Professional Western Rodeo Association to make payment to the winner of each rodeo event at the 2009 Skagit County Fair. The agreement shall commence on August 14, 2009, and continue through August 15, 2009. Compensation is not to exceed a total of \$5,800.
14. Amendment No. 1 to Personal Services Agreement No. C20080630 with Backman Marketing, Inc. to provide added services in connection with the 2009 Skagit County Fair. Additional compensation in the amount of \$1,000 is added for a new contract total not to exceed \$1,000. All other terms and conditions of the original contract shall remain in effect.

f) GEOGRAPHIC INFORMATION SERVICES:

15. Interlocal Cooperative Agreement, per Resolution No. R20050377, between Skagit County and the Town of La Conner to provide geographic services on a per project basis. The agreement shall commence upon the date of execution and continue through December 31, 2012.

g) HUMAN SERVICES:

16. Personal Services Agreement with Chinook Enterprises for continuance of pre-vocational services, which will assist clients to develop informed choices as they strive for integrated employment and community contribution. The agreement shall commence upon the date of execution and continue through June 30, 2010. These services are funded by the Washington State Department of Social and Health Services – Division of Developmental Disabilities for the 2009-2010 biennium in the amount of \$144,000.
17. Personal Services Agreement with Skagit Preschool & Resource Center (SPARC) through their Parent to Parent Program to provide support services for developmentally disabled clients from birth to three years of age. The agreement shall commence upon the date of execution and continue through June 30, 2010. Compensation is not to exceed a total of \$21,000.

h) INFORMATION SERVICES:

18. Amendment No. 3 to True Automation Master License and Services Agreement No. C20070372, which provides the Contractor access to the County network for the specific purpose of coordinating, implementing and supporting the Assessor/Treasurer PACS system. All other terms and conditions of the original contract shall remain in effect.

19. Interlocal Cooperative Agreement between Skagit County and Stevens County, which allows Stevens County to procure the Cascade Software Systems, Inc. Cost Accounting System for Public Works using the Request for Proposal let by Skagit County for the same purpose. The agreement shall commence upon the date of signature and continue through December 31, 2009.
 20. Amendment No. 1 to Personal Services Agreement No. C20080489 with Code Publishing, Inc., which modifies the Scope of Work to host and provide search capabilities of Skagit County code on the Code Publishing web site. Additional compensation in the amount of \$1,075 is added for a new contract total not to exceed \$4,309. All other terms and conditions of the original contract shall remain in effect.
 21. Amendment No. 4 to Services Agreement No. C20020449 with Cayenta Canada Corporation, a division of Harris Computers, clarifying terms and project schedule changes for completing the Human Resources System. The amendment adds additional compensation in the amount of \$5,000 for travel related expenses for Cayenta employees to complete the project. This brings the new contract total to \$169,500. All other terms and conditions of the original contract shall remain in effect.
- i) MEDIATION & FACILITATION SERVICES:
22. Personal Services Agreement with Volunteers of America Western Washington Dispute Resolution Center of Snohomish and Island Counties to provide curriculum, training materials and two trainers for the Department's 40-hour professional mediation training. The agreement shall commence on November 2, 2009, and conclude on November 6, 2009. The net revenue generated by this training will be split equally between the Contractor and the County.
- j) PARKS & RECREATION:
23. Resolution amending Resolution No. R20080296 and rescinding Resolution No. R20080379 regarding the Revolving Fund for the Skagit County Fair. Resolution No. R20080296 shall be amended to authorize the Skagit County Fair Premium Revolving Checking Account to remain active year round to responsibly account for all outstanding premium checks. Prior to July 15th of each year, this revolving checking account will be reimbursed by appropriate vouchering procedures up to \$40,000 by a warrant drawn on Skagit County Fair Fund #106 to cover premium checks and the daily operations of each year's upcoming Skagit County Fair.
- k) PUBLIC WORKS DEPARTMENT:
24. Resolution calling for a public hearing to consider the sale of surplus vehicles and other equipment. The hearing will be held on Tuesday, August 18, 2009, at 10:00 a.m.
 25. Resolution establishing Higgins Airport Way #31150 as a County Road.
 26. Resolution calling for a public hearing to review comments to the proposed Special Assessment Roll, Rates and Charges for Skagit County Lake Management District No. 2 for Lake McMurray. The hearing will be held on Tuesday, August 25, 2009, at 9:00 a.m.
 27. Resolution authorizing the Declaration of Sole Source with People for Puget Sound to perform Task #10: Spartina Survey and Removal, as outlined in the Washington Department of Ecology Grant No. G1000022, which will provide 100% funding in the amount of \$6,200.

28. Amendment No. 1 to Interlocal Cooperative Agreement No. C20080179 between Skagit County and the Upper Skagit Indian Tribe, which increases compensation by \$325,000 for a new contract total not to exceed \$357,500 for the Hansen Creek Alluvial Fan and Wetland Restoration Project. The County will provide \$250,000 from REET funds and Fund 402 will provide \$75,000 for in-kind services in the form of materials and hauling. All other terms and conditions of the original contract shall remain in effect.
29. Temporary Construction Easement between Skagit County and the Upper Skagit Indian Tribe, which grants the Tribe and their contractor access to allow construction of the Hansen Creek Alluvial Fan and Wetland Restoration Project located on the County-owned Northern State Recreation Area. The agreement commenced on March 1, 2009, and shall continue through December 31, 2012.
30. Temporary Construction Easement between Skagit County and Stephen M. Shubert, which grants the County access through the property of Mr. Shubert for the construction of permanent rock berms along both sides of Pipeline Creek within the easement. The agreement commenced on July 15, 2009, and shall continue through August 31, 2009.
31. Temporary Construction Easement between Skagit County and Neil A. Hall, which grants the County access through the property of Mr. Hall for the construction of permanent rock berms along both sides of Pipeline Creek within the easement. The agreement commenced on July 15, 2009, and shall continue through August 31, 2009.
32. Drainage Easement between Skagit County and Jean Guthrie, which grants the County access through the property of Ms. Guthrie on Brigham Lane for the installation, repair and maintenance for storm water discharge and drain lines. The agreement commenced on August 1, 2009, and shall continue through September 15, 2009.
33. Drainage Easement between Skagit County and Asher and Cindy Cohen, which grants the County access through the property of the Cohen's on Brigham Lane for the installation, repair and maintenance for storm water discharge and drain lines. The agreement commenced on August 1, 2009, and shall continue through September 15, 2009.
34. Drainage Easement between Skagit County and Jason and Gennafer Litke, which grants the County access through the property of the Litke's on Brigham Lane for the installation, repair and maintenance for storm water discharge and drain lines. The agreement commenced on August 1, 2009, and shall continue through September 15, 2009.
35. Amendment No. B to Abbreviated Standard Form of Agreement No. C20070686 and Amendment No. A20080052 with Theisen Architects, which adds an additional \$50,000 in compensation to cover the remainder of costs to complete Phase 1 of the Guemes Ferry Terminal Facility. All other terms and conditions of the original contract shall remain in effect.

l) RECORDS MANAGEMENT:

36. Vendor Services Agreement with Sound Shredding & Recycling for on-site shredding and disposal services. The agreement commenced on August 1, 2009, and shall continue until August 1, 2010. Compensation is not to exceed a total of \$7,000.

II. CONTRACT RATIFICATIONS (Items 37 through 48):

m) **HEALTH DEPARTMENT:**

37. Resolution ratifying an Interlocal Cooperative Agreement between Skagit County and Skagit County Public Hospital District No. 1, aka Skagit Valley Hospital, for the Quality Improvement Project that commenced on October 1, 2008. During contract language negotiations, several of the agencies involved with the project experienced staff reductions due to budget shortfalls. The Scope of Work could not be finalized until staff assignments were determined.
38. Interlocal Cooperative Agreement between Skagit County and Skagit County Public Hospital District No. 1, aka Skagit Valley Hospital, to provide funding for a Quality Improvement Project to improve performance in chronic disease prevention. Funding in the amount of \$24,000 was awarded via Washington State Department of Health Consolidated Contract #14962. The agreement commenced on October 1, 2008, and shall continue through April 14, 2011.

n) **PARKS & RECREATION:**

39. Resolution ratifying a Vendor Services Agreement with Aqua Technex, LLC for removal of the bottom barrier at Clear Lake Beach Park. It was necessary to hire the services of commercial divers to perform the removal prior to the execution of the contract in order to maintain public health safety.
40. Vendor Services Agreement with Aqua Technex, LLC for removal of the bottom barrier material at Clear Lake Beach Park. The agreement commenced on June 22, 2009, and shall continue through June 21, 2010. Compensation shall not exceed a total of \$2,000.

o) **PROSECUTING ATTORNEY:**

41. Resolution ratifying a Grant Agreement between Skagit County and the Washington State Department of Community, Trade and Economic Development, Office of Crime Victims Advocacy, for funding to support a part-time victim/witness advocate. The Victim/Witness Assistance Grant was not received by the Prosecuting Attorney's Office until July 9, 2009.
42. Victim/Witness Assistance Grant between Skagit County and the Washington State Department of Community, Trade and Economic Development, Office of Crime Victims Advocacy, which awards funding in the amount of \$35,042 to support a part-time victim/witness advocate. The agreement commenced on July 1, 2009, and shall continue through June 30, 2010.

p) **PUBLIC WORKS DEPARTMENT:**

43. Resolution ratifying a Coastal Zone Management Grant Agreement between Skagit County and the Washington State Department of Ecology, which will provide 100% funding for the Marine Resources Committee's administration and action projects over the next two years. The agreement became effective on July 1, 2009; however due to the time required to fully execute the Ecology grant and the need to begin work as soon as possible, it was necessary to obtain authorization from the Department of Ecology.

44. Coastal Zone Management Grant Agreement between Skagit County and the Washington State Department of Ecology, which will provide \$240,000 for the Marine Resources Committee administration, marine focused research, restoration, protection and education projects over the next two years. The agreement commenced on July 1, 2009, and shall continue through June 30, 2011.

q) YOUTH & FAMILY SERVICES:

45. Resolution ratifying a County Program Agreement between Skagit County and the Washington State Department of Social and Health Services (DSHS) for continuation of services for several contracts. DSHS experienced administrative delays in drafting a contract covering specified services.

46. County Program Agreement between Skagit County and the Washington State Department of Social and Health Services for the continuation of the following: Consolidated Services Contract No. C20080074, Disposition Alternatives Contract No. C20080076 and Various Services Contract No. C20080075. The agreement commenced on July 1, 2009, and shall continue through June 30, 2010. This is a Fee-for-Service arrangement.

47. Resolution ratifying a Justice Assistance Grant Agreement between Skagit County and the Washington State Department of Community, Trade and Economic Development (CTED) with special emphasis targeting the Gang Crime Program. The grant application review process of CTED required a significant amount of time, which delayed the completion of the agreement.

48. Justice Assistance Grant Agreement between Skagit County and the Washington State Department of Community, Trade and Economic Development (CTED). The agreement provides U. S. Department of Justice, Bureau of Justice Assistance funding in the amount of \$67,778 to units of local government to recover or retain criminal justice related jobs or to improve the operations of the criminal justice program. This will allow the County to fund Skagit Exit Strategies, a gang intervention and prevention program. The agreement commenced on July 1, 2009, and shall continue through June 30, 2010.