

SKAGIT COUNTY COMMISSIONERS' AGENDA

I. MONDAY, AUGUST 12, 2013:

- a) *8:30 a.m. – 10:30 a.m. Briefing – County Commissioners/County Administrator
- b) 1:30 p.m. – 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) *2:00 p.m. – 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. TUESDAY, AUGUST 13, 2013:

- a) 9:00 a.m. – 9:30 a.m. Planning and Development Services – Dale Pernula, Director:
 - 1. Discussion: Planning and Land Use Legislative Reform Ordinance
 - 2. Miscellaneous
- b) 9:30 a.m. – 10:00 a.m. Board of County Commissioners:
 - 1. Presentation: Certificate of Appreciation to Alan Meritt for his Service on the Conservation Futures Advisory Board for the Farmland Legacy Program
- c) 10:00 a.m. – 11:00 a.m. Board of Health:
 - 1. Discussion: Assessment of Sexual Health Education Programs
 - 2. Discussion: The State of Washington Community Transformation Grant (CTG)
 - 3. Discussion: Creating a Smoke Free Campus
 - 4. Miscellaneous
- d) 11:00 a.m. – 11:30 a.m. Presentation/Update: Skagit Council of Governments (SCOG)
- e) 11:30 a.m. – 11:45 a.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. Miscellaneous Announcements

III. WEDNESDAY, AUGUST 14, 2013:

- a) *8:15 a.m. - 9:30 a.m. Law & Justice Council Meeting (Sheriff's Office Training Room, Public Safety Building, 600 South Third Street, Mount Vernon)
- b) *1:30 p.m. – 4:30 p.m. Northwest Regional Council Special Board Meeting

FUTURE BID OPENINGS:

- Monday, August 19, 2013, 2:00 p.m. Concrete Shop Sand/Salt Building Project #PW5-16
- Monday, August 26, 2013, 2:00 p.m. Pioneer Highway/Fir Island Road Intersection Project Schedules A & B – Roundabout, Skagit County Project #ES80090-4, Federal Aid #HSIP-P299(001) Schedule C – Water Line, Skagit County Project #Es97-79, PUD Project #WO 13-03439

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

IV. CONSENT AGENDA FOR MONDAY, AUGUST 12, 2013 (items 1 through 17):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, August 5, 2013.
2. Record of the Proceedings for Tuesday, August 6, 2013.
3. Resolution to appoint Burlington Fire Chief David Nielson to serve on the Central Valley Ambulance Authority Board as a representative for the City of Burlington. Chief Nielson's appointment shall commence on the date of execution and continue until July 31, 2014.

b) COMMUNITY SERVICES:

4. Personal Services Agreement with Able Opportunities, Inc. to provide leadership and training for the development of the Partnership for Employment Success Program. The Program is designed to create jobs for individuals with developmental disabilities. The Agreement shall commence on the date of execution and continue until June 30, 2014. Compensation shall not exceed \$16,933 and is funded by Developmental Disabilities State Millage funds.

c) FACILITIES MANAGEMENT:

5. Interlocal Agreement with Northwest Clean Air Agency to install an additional vehicle charging station at 1800 Continental Place in Mount Vernon. The Agreement shall commence on the date of execution and shall expire on the completion date of December 31, 2013. Compensation shall not exceed \$5,380.72 and shall be funded by a grant from Northwest Clean Air Agency pursuant to Agreement No. C20110062.
6. Personal Services Agreement with Arnason Appraisal Services for the preparation of an Appraisal Report based on inspection and market investigation for the parking lot adjacent to County office building located at 309 S. 3rd Street in Mount Vernon, Assessor Parcel No. P52067 Lots 1, 2, Block 10, Gates Addition to Mount Vernon, Plat No. 3700. The Agreement shall commence on the date of execution and shall continue until December 31, 2013. Compensation shall not exceed \$1,000.
7. Resolution to authorize a call for bids for the East Skagit County Community Resource Center Remodel project, located at 45770 Main Street in Concrete. The bid opening is scheduled to take place on Monday, September 9, 2013, at 2:00 p.m. or as soon thereafter as possible.
8. Amendment No. 1 to Personal Services Agreement No. C20110361 with Telmate, LLC to provide all inmate telephones located at Skagit County's designated sites. The original Agreement commenced on August 15, 2011 continuing for two years. The purpose of this Amendment is to extend the term of the Agreement by one (1) year to August 14, 2014, with the option to continue phones services at the same commission and rates for one (1) additional year. Telmate, LLC shall pay Skagit County on a monthly basis 60% of billed gross revenues from inmate calls.

d) HUMAN RESOURCES:

9. Memorandum of Settlement between Skagit County and the Skagit County Prosecutors' Guild.

e) PROSECUTING ATTORNEY:

10. Resolution declaring Skagit County a "hybrid agency" under the Health Insurance Portability and Accountability Act (HIPAA).
11. Amendment No. 1 to Personal Services Agreement No. C20130272 with Tomas Aminnie to provide translation and investigative services for the Skagit County Prosecuting Attorney's Office. The original Agreement commenced on May 30, 2013, and shall continue until December 31, 2013. The purpose of this Amendment is to add to the Scope of Work to allow Mr. Aminnie to accompany the Prosecution witness arriving from Ethiopia between SeaTac Airport and Mount Vernon and to cover additional translation services during interviews and meetings. This Amendment increases compensation by \$1,500 for a new compensation amount not to exceed \$2,000. All other terms and conditions of the original Agreement shall remain in effect.

f) PUBLIC DEFENDER:

12. Personal Services Agreement with Dennis Scott to provide consultation and representation service to clients for mental health and involuntary commitment hearings including any jury

trials. The Agreement shall commence on September 1, 2013, and continue until August 31, 2014. Compensation shall not exceed \$50,000.

g) PUBLIC WORKS:

13. Resolution amending Resolution No. R20120291 and to update the Skagit County Marine Resources Committee (MRC) membership roster.
14. Temporary Easement with Charles Hill for a portion of Skagit County Tax Parcel No. P49402 for the Natural Resources Stewardship Program (NRSP) riparian restoration maintenance work around Friday Creek. The Easement shall commence on the date of execution and continue for ten (10) years from the date of execution. All work associated with this Temporary Easement is 75% funded by the Washington State Department of Ecology Grant No. G0900062, NRSP, Skagit County Grant Funding Agreement No. C20080607, and 25% funded by the Clean Water Fund 120.
15. Federal Lands Access Program Match Agreement with the US Department of Transportation Federal Highway Administration, Western Federal Land Highway Division (FHWA) to meet the 13.5% match requirement for the Hard Creek Bridge Replacement Project. The project is on the 2013-2018 Six-Year Transportation Improvement Program, and will be submitted on the 2014 Annual Construction Program for design. The total estimated cost of the project is \$1,285,000, Skagit County's value of the match required shall not exceed \$148,230.
16. Interlocal Cooperative Agreement with Public Utility District (PUD) No.1 of Skagit County for the Pioneer Highway/Fir Island Road Intersection Project. The Agreement shall commence on the date of execution and shall continue until December 31, 2014. Skagit County will bill PUD for their portion of the project's cost estimated at \$357,258.

h) TREASURER:

17. Resolution authorizing the cancellation of warrants in the amount of \$2,961.74, pursuant to R.C.W. 36.22.100.

V. RATIFICATION AGENDA (items 18 and 41):

i) ADMINISTRATIVE SERVICES:

18. Resolution authorizing the execution of Advertising Agreement with Skagit Publishing to provide advertising services for fifteen (15) County departments. A signed Agreement was not executed prior to the continuation of services on August 1, 2013, due to delays in obtaining a new Agreement from Skagit Publishing.
19. Advertising Agreement with Skagit Publishing to provide advertising services as requested to fifteen (15) County departments. The Agreement commenced on August 1, 2013, and shall continue until July 31, 2014. Compensation shall not exceed \$35,000.
20. Resolution authorizing the ratification of Contract E14-017 with Washington State Military Department's Emergency Management Division and State Enhanced 911 Funds for the reimbursement of eligible coordinator professional development and operational expenses incurred described in W.A.C. 118-66-060 and E911 policies. The Contract was not received in time to be fully executed prior to the start date of July 1, 2013.
21. Contract E14-017 with Washington State Military Department's Emergency Management Division and State Enhanced 911 Funds for the reimbursement of eligible coordinator professional development and operational expenses incurred described in W.A.C. 118-66-060 and E911 policies. The Contract commenced on July 1, 2013, and shall continue until August 15, 2014. Reimbursement to Skagit County shall not exceed \$46,500.

j) COMMUNITY SERVICES:

22. Resolution authorizing the ratification of a Personal Services Agreement with Washington Vocational Services to provide services as part of a pathway to employment and tailored to an individual's needs, interests, abilities, and promote career development. Service provision exceeded contract amount and it was important to continue to provide these necessary services.

23. Personal Services Agreement with Washington Vocational Services to provide services as part of a pathway to employment and tailored to an individual's needs, interests, abilities, and promote career development. The Agreement commenced on June 1, 2013, and shall continue until June 30, 2013. Compensation shall not exceed \$24,320 and is funded by the Department of Social and Health Services, Division of Developmental Disabilities.
24. Resolution authorizing the ratification of a Personal Services Agreement with Service Alternatives, Inc. to provide pathways to employment and community access services to eligible individuals with developmental disabilities. Review of the contract terms delayed finalization and it was important to continue to provide these necessary services.
25. Personal Services Agreement with Service Alternatives, Inc. to provide pathways to employment and community access services to eligible individuals with developmental disabilities. The Agreement commenced on July 1, 2013, and shall continue until June 31, 2014. Compensation shall not exceed \$50,000 and is funded by the Department of Social and Health Services, Division of Developmental Disabilities.
26. Resolution authorizing the ratification of a Personal Services Agreement with Pioneer Human Services to provide jail transition services to adult inmates with mental illness. Review of the contract terms and scope of work delayed the finalization of the Agreement and it was important to continue to provide these necessary services.
27. Personal Services Agreement with Pioneer Human Services to provide jail transition services to adult inmates with mental illness. The Agreement commenced on July 1, 2013, and shall continue until September 30, 2013. Compensation shall not exceed \$18,000 and is funded by the 0.1% sales tax.

k) CONSERVATION FUTURES:

28. Resolution authorizing the ratification of Amendment No. 2 to Personal Services Agreement No. C20120342 with Eric Nelson to provide monitoring services for the Skagit County Farmland Legacy Program. The original Agreement commenced on August 6, 2012, and shall continue until December 31, 2013. Amendment No. A20130086 was approved by the Board of County Commissioners on July 15, 2013. The negotiated hourly rate of \$70, effective July 15, 2013, was not reflected in Amendment No. A20130086.
29. Amendment No. 2 to Personal Services Agreement No. C20120342 with Eric Nelson to provide monitoring services for the Skagit County Farmland Legacy Program. The original Agreement commenced on August 6, 2012, and shall continue until December 31, 2013. Amendment No. A20130086 was approved by the Board of County Commissioners on July 15, 2013. The purpose of this Amendment is to increase the hourly rate from \$60 to \$70, effective July 15, 2013. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect including the compensation amount not to exceed \$75,000.

l) FACILITIES MANAGEMENT:

30. Resolution authorizing the ratification of a Vendor Services Agreement with Meyer Sign and Advertising Co. Inc. to fabricate and install an awning at the Skagit County Public Safety Building, located at 600 South 3rd Street in Mount Vernon. Finalization of the Agreement was delayed due to staff turnover.
31. Vendor Services Agreement with Meyer Sign and Advertising Co. Inc. to fabricate and install an awning at the Skagit County Public Safety Building, located at 600 South 3rd Street in Mount Vernon. The Agreement commenced on March 18, 2013, and shall continue for one year. Compensation shall not exceed \$2,250.56.
32. Resolution authorizing the ratification of a Vendor Services Agreement with Esary Roofing & Siding Co. Inc. to repair a leak in the roof at the Skagit County Moen Building, located at 315. S. 3rd Street in Mount Vernon. Due to the size and location of the leak, it was deemed an emergency and repair was required prior to the finalization of the Agreement.
33. Vendor Services Agreement with Esary Roofing & Siding Co. Inc. to repair a leak in the roof at the Skagit County Moen Building located at 315. S. 3rd Street in Mount Vernon. The Agreement

commenced on May 30, 2013, and shall continue for one year. Compensation shall not exceed \$367.88.

m) PROSECUTING ATTORNEY:

34. Resolution to authorize the ratification of a Personal Services Agreement with Yohannes Kidane to provide translation of written documents from Ethiopian into English related to the criminal cases of the State v. Larry Williams and the State v. Carri Williams. Due to the immediate need of the services, translation of these official documents was required prior to the execution of the Agreement.
35. Personal Services Agreement Yohannes Kidane to provide translation of written documents from Ethiopian into English related to the criminal cases of the State v. Larry Williams and the State v. Carri Williams. The Agreement commenced on July 10, 2013, and shall continue until December 31, 2013. Compensation shall not exceed \$2,000.

n) OFFICE OF JUVENILE COURT:

36. Resolution to authorize the ratification of Interagency Agreement No. IAA14056 with the State of Washington Administrative Office of the Courts (AOC) for the BECCA Bill Programs and Services. The Agreement was not received in time to fully execute it prior to the start date of July 1, 2013.
37. Interagency Agreement No. IAA14056 with the State of Washington Administrative Office of the Courts (AOC) for the BECCA Bill Programs and Services. The Agreement commenced on July 1, 2013, and shall continue until June 30, 2014. Compensation to Skagit County shall not exceed \$323,285.

o) PUBLIC WORKS:

38. Resolution authorizing the ratification of Amendment No. 1 to Personal Services Agreement No. C20110303 with Golder Associates, Inc. to conduct domestic water use metering study in selected river tributaries. The metering study is required by the settlement agreement for instream flow implementation between Skagit County, the Department of Ecology, and the City of Anacortes. Due to unanticipated delays in resolving scheduling issues between Golder Associates, Inc., the Department of Ecology, and the County, it was necessary to conduct work before the Agreement expired.
39. Amendment No. 1 to Personal Services Agreement No. C20110303 with Golder Associates, Inc., to conduct domestic water use metering study in selected river tributaries. The metering study is required by the settlement agreement for instream flow implementation between Skagit County, the Department of Ecology, and the City of Anacortes. The original Agreement commenced on November 9, 2009, and shall continue until June 30, 2013. The purpose of this Amendment is to extend term of the Agreement to September 30, 2013. All other terms and conditions shall remain in effect including compensation amount not to exceed \$88,218.

p) SHERIFF:

40. Resolution authorizing the ratification of an Interagency Agreement with the Washington Association of Sheriffs and Police Chiefs (WASPC) for the Registered Sex Offender Address and Residency Verification Program. A signed Agreement was only recently received from WASPC after the amount of funding to allocate to Skagit County was determined.
41. Interagency Agreement with the Washington Association of Sheriffs and Police Chiefs (WASPC) for the Registered Sex Offender Address and Residency Verification Program. The grant award Agreement commenced on July 1, 2013, and shall expire on June 30, 2014. Compensation to Skagit County shall not exceed \$107,591.