

**SKAGIT COUNTY BOARD OF COMMISSIONERS  
AGENDA**

**MONDAY, AUGUST 18, 2003:**

- 8:00 a.m. – 8:45 a.m.                    Work Session – Commissioners
- 8:45 a.m. – 9:30 a.m.                    Work Session – County Administrator
- \*T 9:45 a.m. – 10:00 a.m.                Decision – Consideration of Road Name Change of County Road Known as North East Cape Horn Road, #95010, to Elliott Road, #95010
- \*T 10:00 a.m. – 10:30 a.m.                Public Hearing – Consideration Regarding a Proposed Amendment to Skagit County Code 3.16, Which Would Set Forth the Requirement to Create a Lodging and Tax Advisory Committee
- 10:30 a.m. – 11:00 a.m.                    Consideration of Law and Justice Budget Requests for 2003
- 11:00 a.m. – 11:30 a.m.                    Consent Agenda and Miscellaneous Items
- 11:30 a.m. – 11:45 a.m.                    Public Comment Period
- 2:00 p.m. – 4:00 p.m.                    Executive Session – Personnel, Litigation and Land Acquisition

**TUESDAY, AUGUST 19, 2003:**

- 10:00 a.m. – 11:00 a.m.                    Budget/Finance Meeting
- 11:00 a.m. – 11:30 a.m.                    Annual Official County Visit by the County Road Administration Board (CRAB)
- 11:30 a.m. – 1:00 p.m.                    Luncheon Meeting with CRAB Representatives (Max Dales – 2030 Riverside Drive, Mount Vernon)
- 2:45 p.m. – 4:00 p.m.                    Board of Natural Resources Tour at Blanchard Mountain
- 6:30 p.m. – 9:00 p.m.                    Board of Natural Resources Dinner (La Conner Seafood & Prime Rib House – 614 South First Street, La Conner)

**WEDNESDAY, AUGUST 20, 2003:**

- 10:00 a.m. – 12:00 p.m.                    Executive Session – Personnel, Litigation and Land Acquisition
- 1:00 p.m. – 2:00 p.m.                    Public Transportation Area Board Meeting (Port of Skagit County)
- 2:00 p.m. – 3:00 p.m.                    Regional Transportation Area Board Meeting (Port of Skagit County)
- 3:00 p.m. – 4:00 p.m.                    Skagit Council of Governments Meeting (Port of Skagit County)

**THURSDAY, AUGUST 21, 2003:**

- 11:00 a.m. – 12:00 p.m.                    Skagit County Community Action Agency Board Meeting (330 Pacific Place, Mount Vernon)

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**SATURDAY, AUGUST 23, 2003:**

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| 12:00 p.m. – 2:00 p.m. | Skagit Sportsmen & Training Association Annual General Meeting<br>(Moose Gun Club – 14933 Josh Wilson Road, Mount Vernon) |
| 2:00 p.m. – 7:00 p.m.  | Hughes Farms Open House and Dinner (13225 Farm To Market Road,<br>Mount Vernon)   |

**FUTURE PUBLIC HEARINGS:**

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| Monday – August 25, 10:00 a.m. | To Consider Public Testimony on a Proposal to Adopt<br>Interim Development Regulations for Implementation<br>Within the Unincorporated Urban Growth Areas of the<br>Cities of Anacortes, Burlington, Mount Vernon and<br>Sedro-Woolley |
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**All items on the Agenda take place in the Commissioners' Hearing Room located on the second floor of the Skagit County Administration Building at 700 South Second Street, Room 202A, Mount Vernon, unless otherwise noted on the Agenda. A \*T next to a date on the Agenda schedule denotes that the session will be videotaped. Videotaped sessions will be broadcast on NORTHLAND CABLE – Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; AT&T CABLE Channel 10, Tuesdays through Fridays at 7:00 p.m. and Saturdays at 12:00 noon; and Anacortes AT&T CABLE – Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.**

**SKAGIT COUNTY BOARD OF COMMISSIONERS  
CONSENT AGENDA FOR MONDAY, AUGUST 18, 2003**

**COMMISSIONERS' OFFICE:**

1. Record of the Proceedings for Monday, August 11, 2003.
2. Record of the Proceedings for Tuesday, August 12, 2003.
3. Resolution amending Section 19.5 of the Personnel Policies and Procedures Manual under Travel Expenses to allow the County Administrator to authorize reimbursement for out-of-state travel requests by County employees.

**FACILITIES MANAGEMENT:**

4. Vendor Services Agreement with Culligan Water, Inc. to provide water dispensers and weekly bottle delivery for various County Courthouse locations at 205 W. Kincaid Street, Mount Vernon. The agreement shall commence on the date of execution and continue until August 31, 2005. Compensation shall not exceed \$7,500.

**HUMAN RESOURCES:**

5. Resolution authorizing the approval of sick leave transfer for Teresa A. Kelly of the Skagit County Sheriff's Office.

**HUMAN SERVICES:**

6. Amendment No. 1 to Personal Services Agreement **No. 05541** with Skagit Preschool & Resource Center (SPARC), which would allow for SPARC's continuation of the Developmental Disabilities Early Childhood Development services from July 1, 2003 through August 31, 2003 for an additional cost of \$12,000. The amendment would also allow continuation of Parent to Parent services through December 31, 2003 at a cost of \$4,778.58.
7. Personal Services Agreement with Skagit Recovery Center, which allows for the continuance of Substance Abuse Treatment services for Skagit County residents for the period July 1, 2003 through December 31, 2003. Compensation is not to exceed a total of \$342,735.
8. Resolution authorizing the execution of an Interlocal Agreement with Educational Service District 105.
9. Interlocal Contractual Agreement between Skagit County and Educational Service District 105, which would allow ESD 105 to act as the fiscal agent for the Northwest High Intensity Drug Trafficking Area Federal Funding from the Office of National Drug Control Policy. These funds allow for continued support to the Kulshan Creek Neighborhood Station Outreach Substance Abuse Prevention Project in the City of Mount Vernon. The agreement is for the period of January 1, 2003 through December 31, 2003 in the amount of \$35,000.
10. Amendment No. 2 to Personal Services Agreement **No. 05390** with Sea Mar Community Health Centers to allow for the adjustment of the number of service hours for the 7/1/01 – 6/30/03 biennium for substance abuse treatment. There is no additional compensation amount.
11. Personal Services Agreement with Sea Mar Community Health Centers, which allows for continuance of Substance Abuse Outpatient Treatment services to the Hispanic community in Skagit County for the period July 1, 2003 through December 31, 2003. Compensation in the amount of \$25,000 is funded by DSHS – Division of Alcohol & Substance Abuse with both State and Federal funds.

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**LAW LIBRARY:**

12. Subscriber Agreement with West Group, which would allow the formation of a password for the stand-alone computer located in the Law Library that would enable public access to Westlaw's legal research database. The agreement would commence on September 1, 2003 and continue until August 31, 2006. Compensation shall total \$42,024.

**NOXIOUS WEEDS:**

13. Interagency Agreement between Skagit County and its agent the Skagit County Noxious Weed Control Board and the Washington State Department of Agriculture. The agreement will provide funding for Spartina control and eradication within the County and shall commence on July 1, 2003 and continue until June 30, 2005 for a total cost not to exceed \$80,000.

**PLANNING & PERMIT CENTER:**

14. Resolution authorizing a preliminary plat application of John Raby, #PP 03 0016, Red Tail Flats.
15. Ordinance addressing the Northern State Recreation Area Comprehensive Parks and Recreation Plan Amendment for the Northern State Recreation Area Facility.

**PROSECUTOR'S OFFICE:**

16. Partial Satisfaction and Release of Judgment in the Halverson, et al. v. Skagit County case as it relates to Kathy and Neil Evans, which will pay \$1,009.83 for said Release.

**RISK MANAGEMENT:**

17. Personal Services Agreement with Skagit Whatcom Electronic Supply to provide installation of ADA required assisted listening devices in County court rooms. The agreement shall commence on August 1, 2003 and continue until August 1, 2004. Compensation is not to exceed \$2,000.

**SENIOR SERVICES:**

18. Amendment No. 2 to Contract **No. C20030001** with Northwest Regional Council, which would provide an additional \$5,666 in funding for the purchase of produce from local farmers to distribute to low-income seniors. Funding also includes administrative support. The effective date of the amendment is July 1, 2003.

**SHERIFF'S OFFICE:**

19. Personal Services Agreement with Securitas Security Services USA, Inc. to provide security officer services for the Public Safety Building and the Skagit County Courthouse beginning July 1, 2003 and continuing through June 30, 2004. Compensation shall be paid hourly.

**YOUTH & FAMILY SERVICES:**

20. Personal Services Agreement with Randy Green to provide specialized child, adolescent, adult and family assessment, evaluation and treatment services to group and/or individual and/or families as referred by the County. The agreement shall commence on September 1, 2003 and continue until August 31, 2004. Compensation shall vary depending on the services being provided.

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**PUBLIC WORKS DEPARTMENT:**

21. Resolution calling for a Public Hearing to consider a vacation of unopened County Right-of-Way known as Short Street and Front Street in the Town of Rockport. The hearing will take place on Tuesday, September 9, 2003 at 9:00 a.m.
22. Resolution calling for a Public Hearing regarding the sale of County surplus property. The hearing will be held on Tuesday, September 9, 2003 at 9:00 a.m.
23. Task Assignment No. 8 to Personal Services Agreement **No. 05481** with EnviroIssues, which would allow them to revise the Skagit Risk Video that educates the community about flood dangers and the need for action. The effective date of the agreement is July 14, 2003 and compensation will not exceed \$6,822.30 for this task.
24. Amendment No. 1 to Vendor Services Agreement **No. C20030150** with Chinook Enterprises, which will include landscape and parking lot maintenance at 1800 Continental Place. The effective date of the amendment is July 22, 2003 with additional compensation totaling \$2,414.72.
25. Vendor Services Agreement with Custom Design, Inc. to perform work on the existing Pole Sign as part of the Morris Street Improvement Project for the Town of La Conner, ES 9700-3. The agreement shall commence on July 30, 2003 and continue until December 31, 2003. Compensation is expected to be approximately \$3,985.
26. Amendment No. 1 to Personal Services Agreement **No. C20020369** with Robert K. Weidner for consulting and lobbying services on behalf of Skagit County in Washington, D.C. This amendment provides for additional services necessary for activities associated with the Skagit County 3-Bridge Corridor flood project initiative and the Federal Energy Regulatory Commission relicensing process of the Baker River Hydroelectric project. An additional \$10,000 in compensation is being added to the original amount of \$17,500 per year.
27. Amendment No. 1 to Vendor Services Agreement **No. C20030306** with Herman Hobbick Trucking, Inc., which will provide water truck services for dust control along Morris Street in conjunction with the Morris Street Improvement Project in La Conner. Additional compensation in the amount of \$8,000 will be added to the original amount of \$9,800.
28. Resolution awarding the contract for the 2003 Bridge Painters Maintenance Cleaning and Painting Project to Americoat Painting Company, Inc.
29. Contract with Americoat Painting Company, Inc. for the maintenance cleaning and painting of Skagit County Bridges for project ES40089-1 and ES40099-1 (Government Bridge No. 40099, Finney Creek Bridge No. 40089, and BNSF Railroad Overpass Guardrail No. 40111) for 2003 for the low bid of \$245,500.