

SKAGIT COUNTY COMMISSIONERS' AGENDA

I. MONDAY, SEPTEMBER 12, 2016:

- a) *8:30 a.m. – 9:30 a.m. Briefing – County Commissioners/County Administration with Planning and Development Services, Central Services: Information Services, Geographic Information Services, and Records Management Departments
- b) *9:45 a.m. – 10:15 a.m. Bi-Weekly Work Session – Public Works Department
- c) 1:30 p.m. – 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- d) *2:30 p.m. – 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. TUESDAY, SEPTEMBER 13, 2016:

- a) 9:30 a.m. – 10:00 a.m. Proclamation Recognizing September as National Senior Center Month
- b) 10:00 a.m. – 10:30 a.m. Planning and Development Services – Dale Pernula, Director:
 - 1. Discussion – Annual 2017 Comprehensive Plan, Map and Code Amendment Docket
- c) 10:30 a.m. – 11:00 a.m. Update: Skagit Library Directors
- d) 11:00 a.m. – 11:30 a.m. Presentation: 2016 Winner of the Digital Counties Survey Award
- e) 11:30 a.m. – 11:45 a.m. Board of County Commissioners:
 - 1. County and Individual Success Stories
 - 2. Public Comment Period
 - 3. Miscellaneous Announcements
- f) 11:45 a.m. – 12:00 p.m. Facilities Management – Dan Fitting, Director:
 - 1. Presentation of Monthly Real Estate Transaction Report Pursuant to Resolution No. R20160001
- g) *2:00 p.m. – 3:00 p.m. Work Session with Facilities Management and McKinstry Essention, LLC

III. WEDNESDAY, SEPTEMBER 14, 2016:

- a) *11:30 a.m. Skagit Watershed Council Annual Lunch (Maple Hall, 204 Douglas Street, La Conner)
- b) *1:00 p.m. – 3:00 p.m. Emergency Management Council Meeting

IV. FRIDAY, SEPTEMBER 16, 2016:

- a) *5:00 p.m. Leadership Skagit ~ Welcome Reception for the Class of 2017 “Time to Raise the Roof” (Skagit Valley College, Rooftop Deck of Charles Lewis Hall, 2405 East College Way, Mount Vernon)

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NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

V. SATURDAY, SEPTEMBER 17, 2016:

- b) *5:30 p.m. Skagitonians to Preserve Farmland Harvest Dinner and Auction (St. Joseph Center, 215 North 15th Street, Mount Vernon)

FUTURE BID OPENING:

Monday, September 19, 2016, 2:30 p.m. Purchase, Installation and Maintenance of One Marine Auxiliary Generator for the M/V Guemes Ferry

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IV. CONSENT AGENDA FOR MONDAY, SEPTEMBER 12, 2016 (items 1 through 11):

a) COMMISSIONERS:

1. Record of the Proceedings for Tuesday, September 6, 2016 .
2. Resolution to reappoint members to the Skagit Regional Public Facilities District. John Janicki, the incumbent of Position No. 1, shall be reappointed to represent District III and Rod W. Carter, the incumbent of Position No. 2, shall be reappointed to represent District II for a term of four years. The new terms expire on September 1, 2020.

b) BUDGET AND FINANCE:

3. Resolution to call for a public hearing to consider testimony regarding amending 2016 Skagit County Budget for the Funds in the approximate net amounts: General \$278,994; Public Health \$20,003; Emergency Management \$40,306; Elections \$0; Substance Abuse Services (\$46,235); Mental Health \$197,736; County Roads \$0; Community Services \$0; Drug Enforcement Cumulative Reserve \$30,000; Low-Income Housing (\$2,088); Title III Projects \$10,715; Homeless Housing & Assistance \$31,905; Interlocal Investigation Cumulative Reserve \$0; Debt Service \$0; Capital Improvements \$72,654; Solid Waste \$22,706; Drainage Utility \$37,000; County Jail \$170,620; Geographic Information Systems \$880; Unemployment Compensation \$125,000; Central Valley Ambulance Authority \$0. The public hearing is scheduled to take place on Tuesday, September 27, 2016, at 11:45 a.m. in the Skagit County Commissioners' Hearing Room.
4. Interlocal Cooperative Agreement with the City of Sedro-Woolley which awards \$400,000 of Economic Development/Public Facilities Projects grant funds to support the Fruitdale Road Arterial Improvement Project, as authorized by Resolution No. R20160202. The Agreement commenced on July 18, 2016, and continues until December 31, 2018.

c) FACILITIES MANAGEMENT:

5. Resolution to call for bids to remodel Skagit County Parks and Recreation Building, located at 1730 Continental Place in Mount Vernon. The bid opening is scheduled to take place on Monday, October 3, 2016, at 2:45 p.m., or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room.

d) INFORMATION SERVICES:

6. Amendment No. 1 to Professional Services Agreement No. C20160087 with Cayenta, a division of N. Harris Computer Corporation to implement a positive pay capability for Accounts Payable. This Amendment adds additional professional services to modify the Employee Self-Service system to meet the County's needs. Compensation is increased by an additional \$2,660 for a new compensation amount not to exceed \$8,360. All other terms and conditions of the original Agreement shall remain in effect including the termination date of December 31, 2018.

e) PLANNING AND DEVELOPMENT SERVICES:

7. Settlement Agreement between Pacific Rim Tonewoods, Inc., Stephen L. McMinn, and Eric Warner, and Skagit County related to code enforcement case CE15-0001 and pending appeal PL16-0011 for a building constructed without permits on property located at 38511 State Route 20 in Concrete.

f) PROSECUTING ATTORNEY:

8. Personal Services Agreement with Deborah Ridgeway to provide child forensic interviewer services for the Skagit County Prosecutor's office as needed during the transition from one interviewer to a new interviewer and to provide testimony at trial in cases where prior forensic interviews were done. The Agreement shall commence on the date of execution and continue until October 31, 2016. Compensation shall not exceed \$4,000 and is based on a rate schedule.

g) PUBLIC WORKS:

9. Resolution concerning the approval of plans and specifications and call for bids for the 2017 Haul Out and Maintenance for the Vehicle and Passenger Ferry M/V Guemes, Project

- #FEH017-1. The bid opening is scheduled to take on Monday, October 10, 2016, at 2:30 p.m. in the Skagit County Commissioners' Hearing Room.
10. Vendor Services Agreement with How it Works to provide graphic design services and shipping for 7,500 brochures in the form of three educational publications of full color, double-sided flyers, and double-sided, multiple-fold brochures. The brochures will be used to provide education and outreach materials to the public on topics of solid waste, recycling, and waste reduction. The Agreement shall commence on the date of execution and continue for two-years from the date of execution. Compensation shall not exceed \$10,000.
 11. Amendment No. 4 to Interagency Contract No. N20689, Skagit County Contract No. C20140380, with the State of Washington Department of Health (DOH) to develop the Pollution Identification and Correction (PIC) Program to identify and reduce pollution in the Samish and Padilla Bay watersheds through activities and data gathering. Due to no rain events occurring in the spring of 2016 that could be sampled, it is necessary to extend the task completion dates for Task 5 (Field Sampling – Livestock Tracers), Task 6 (Field Sampling – Human Sewage Tracers), and Task 7 (Reporting and Communication). Total compensation remains the same and shall not exceed \$653,044. The period of performance remains unchanged and shall end on July 31, 2017. All other terms of the original Agreement and subsequent Amendments shall remain in effect. This is a Federal Pass-Through Grant from the United States Department of Environmental Protection Agency and is 100% funded through the Washington State Department of Health.

V. RATIFICATION AGENDA (items 12 through 17):

h) PUBLIC HEALTH:

12. Resolution authorizing the ratification of a Personal Services Agreement with Eleven Vexler to provide behavioral health intervention services to children and youth in grades K-12, and their families in Skagit County school districts. Review of contract provisions and receipt of contract delayed the finalization of the Agreement.
13. Personal Services Agreement with Eleven Vexler to provide behavioral health intervention services to children and youth in grades K-12, and their families in Skagit County school districts. The Agreement commenced on September 1, 2016, and continues until August 30, 2017. Compensation shall not exceed \$55,000 and is based on a rate schedule and is funded by the Behavioral Health Treatment Sales Tax (1/10 sales tax).
14. Resolution authorizing the ratification of Amendment No. 1 to Toxics Cleanup Remedial Action Grant Program No. TCPRA-2015-SkCoHD-00007, Skagit County Contract No. C20150570, with the State of Washington Department of Ecology to perform Initial Investigations and Site Hazard Assessments in accordance with Ecology guidelines and provide information to Ecology for the ranking of sites in accordance with the Washington Ranking Method for sites located in Skagit County. Additional grant funding to Skagit County in an amount not to exceed \$9,755.96 only recently became available.
15. Amendment No. 1 to Toxics Cleanup Remedial Action Grant Program No. TCPRA-2015-SkCoHD-00007, Skagit County Contract No. C20150570 with the State of Washington Department of Ecology to perform Initial Investigations and Site Hazard Assessments in accordance with Ecology guidelines and provide information to Ecology for the ranking of sites in accordance with the Washington Ranking Method for sites located in Skagit County. The effective date of the funding was October 1, 2015, and the expiration date was December 31, 2015. Additional grant funding to Skagit County in an amount not to exceed \$9,755.96 only recently became available. Total compensation to Skagit County shall not exceed \$48,755.96.

i) PUBLIC WORKS:

16. Resolution authorizing the ratification of a Vendor Services Agreement with Gary Harper Construction, Inc. to replace the failed Britt Slough pump, motor, and outfall pipe for the Britt Slough Pump Replacement Project #WA402206. The ratification is necessary in order to compensate the contractor for additional unanticipated final work on the project that was performed under Skagit County Contract No. C20150357 and which expired on August 23, 2016.

17. Vendor Services Agreement with Gary Harper Construction, Inc. to replace the failed Britt Slough pump, motor, and outfall pipe. The Agreement commenced on August 24, 2016, and shall continue for one year from the date of execution. Compensation shall not exceed \$2,247.64.

VI. MISCELLANEOUS AGENDA (item 1 and 2):

j) ADMINISTRATIVE SERVICES:

1. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with Skagit 911 to facilitate the distribution of funds in the amount of \$54,500 through Grant Agreement E911 County Coordinator Professional Development Contract No. E17-041 for State Fiscal Year (SFY) 2017, Skagit County Contract No. C20160338. The Grant Agreement commenced on July 1, 2016, however the contract was not received for consideration and routing until August 15, 2016.
2. Interlocal Cooperative Agreement with Skagit 911 to facilitate the distribution of funds in the amount of \$54,500 through Grant Agreement E911 County Coordinator Professional Development Contract No. E17-041 for State Fiscal Year (SFY) 2017, Skagit County Contract No. C20160338. The Agreement commenced on July 1, 2016, and continues through August 15, 2017. This is a pass through contract from the Washington State Military Department to Skagit 911.