

IV. WEDNESDAY, SEPTEMBER 25, 2013:

- a) *8:00 a.m. Breakfast with Elected Officials (Calico Cupboard at 121B Freeway Drive, Mount Vernon, Scott's Bookstore Building)
- b) *11:00 a.m. Senior Centers Picnic in Celebration of National Senior Center Month (Sedro-Woolley at Riverfront Park)

V. FRIDAY, SEPTEMBER 27, 2013:

CLOSURE DAY – COUNTY OFFICES CLOSED

- a) *2:00 p.m. Northwest Regional Council - Open House and Farewell for Executive Director Victoria Doerper (600 Lakeway Drive, Suite 100, Bellingham)

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

IV. CONSENT AGENDA FOR MONDAY, SEPTEMBER 23, 2013 (items 1 through 11):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, September 16, 2013.
2. Record of the Proceedings for Tuesday, September 17, 2013.
3. Resolution to appoint Owen Peth to the Conservation Futures Program Advisory Board to fill the seat vacated by Alan Merritt. Mr. Peth's term shall commence on date of execution and expire on December 31, 2014.

b) COMMUNITY SERVICES:

4. Personal Services Agreement with Sea Mar Community Health to provide culturally competent, bilingual, English and Spanish, mental health treatment services by a Mental Health Professional as defined by Washington Administrative Code (WAC) 388-865-0150 for individuals detained in the Skagit County Jail. The Agreement shall commence on the date of execution and continue until June 30, 2014. Compensation shall not exceed \$18,000 and is funded by a grant from Washington State Department of Social and Human Services.

c) FACILITIES MANAGEMENT:

5. Vendor Services with Great Floors Commercial Sales for the removal of existing carpet, installation of moisture barrier sealer and new carpet in two (2) areas, Fire Marshal's office, and Building Official's office, located at 1800 Continental Place in Mount Vernon. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$6,512.06, including applicable sales tax.
6. Building Lease Agreement with Optimum Properties, LLC for the lease of property located at 116 South 11th Street in Mount Vernon for the sum of \$1,000 per month, with a 4% increase each year. The Agreement shall commence on October 1, 2013, and expire on September 30, 2016.

d) HUMAN RESOURCES:

7. Amendment No. 1 to Personal Services Agreement No. C20120552 with Skagit Business & Staffing LLC to provide on-call general office, clerical, and/or accounting services. The original Agreement commenced on December 31, 2012, and the expiration date remains unchanged at December 31, 2013. The purpose of this Amendment is to increase compensation by an additional \$1,500 for a new compensation amount not to exceed \$6,500. All other terms and conditions of the original Agreement shall remain in effect.

e) INFORMATION SERVICES:

8. Wave Broadband Customer Agreement for Small Business Internet Access Service for Skagit County Upriver Services, located at 45770 Main Street in Concrete to provide faster internet access services. The Agreement shall commence on the date of execution and shall continue for one year, then automatically renew for successive twelve (12) month terms. Initial yearly compensation shall not exceed \$8,000.

f) PARKS, RECREATION, AND FAIRGROUNDS:

9. Amendment No. 1 to Personal Services Agreement No. C20130245 with Graham-Bunting & Associates to prepare a fish and wildlife site assessment update and shoreline permit application for proposed improvements at Clear Lake Park, located at 12925 Front Street in Clear Lake. The original Agreement commenced on June 17, 2013, and the expiration date remains as June 17, 2014. The purpose of this Agreement is to change the scope of work to include a wetlands reconnaissance of 1.5 to 3 acres of land on parcel numbers P25008 and P25006 at the northwest end of the Skagit Playfields, located at 2700 Martin Road in Mount Vernon. This Amendment increases compensation by \$5,000 for a new compensation amount not to exceed \$8,500. All other terms and conditions of the original Agreement shall remain in effect.

g) PUBLIC WORKS:

10. Resolution to authorize the closure of Concrete Sauk Valley Road #08000 at milepost 12.50 for five (5) days beginning on October 7, 2013, to replace a culvert to improve fish passage.

11. Resolution to award the bid for Public Works landscaping maintenance to Mark Lawrence, Inc., dba Simply Yards Landscape and Design in the amount of \$16,147.54.

V. RATIFICATION AGENDA (items 12 through 23):

h) ADMINISTRATIVE SERVICES:

12. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with Skagit 911 to facilitate the distribution of funds in the amount of \$46,500 through the Grant Agreement with the Washington State Military Department via Skagit County Contract No. C20130342. The Agreement was not received for consideration until after the commencement date of July 1, 2013.
13. Interlocal Cooperative Agreement with Skagit 911 to facilitate the distribution of funds in the amount of \$46,500 through the Grant Agreement with the Washington State Military Department via Skagit Contract No. C20130342. The Agreement commenced on July 1, 2013, and shall continue until August 15, 2014.

i) COMMUNITY SERVICES:

14. Resolution authorizing the ratification of Amendment No. 1 to Personal Services Agreement No. C20130296 with Washington Vocational Services to provide Pathways to Employment and Community Access services to eligible individuals with developmental disabilities. Review of the contract's scope of work delayed finalization of the Amendment.
15. Amendment No. 1 to Personal Services Agreement No. C20130296 with Washington Vocational Services to provide Pathways to Employment and Community Access services to eligible individuals. The original Agreement commenced on July 1, 2013, and shall continue until June 30, 2014. The purpose of this Amendment to add additional services to the Scope of Work. Compensation remains unchanged at an amount not to exceed \$343,968 which is funded by the Department of Social and Health Services, Division of Development Disabilities (DSHS-DDD). All other terms and conditions of the original Agreement shall remain in effect.

j) HEALTH:

16. Resolution authorizing the ratification of a Services Agreement with Public Health Seattle & King County to provide medication services in the form of prepackaged medications per the specifications and conditions attached as Exhibit 1. Review of the contract terms delayed finalization of the Agreement.
17. Services Agreement with Public Health Seattle & King County to provide medication services in the form of prepackaged medications per the specifications and conditions attached as Exhibit 1. The Agreement commenced on August 30, 2013, and shall continue until February 28, 2014. Compensation shall not exceed \$2,500.
18. Resolution authorizing the ratification of a Personal Services Agreement with Alison Zecha, Inc. Coach AZ to provide a day-long staff development session on September 20, 2013. Department did not forward the contract prior to the start of the service which delayed finalization of the Agreement.
19. Personal Services Agreement with Alison Zecha, Inc. Coach AZ to provide a day-long staff development session on September 20, 2013. The Agreement commenced on August 28, 2013, and shall continue until September 20, 2013. Compensation shall not exceed \$5,400, which includes \$3,600 for the one day staff development training, and \$40 per participant for The Birkman Method self-assessment.

k) RISK MANAGEMENT:

20. Resolution authorizing the ratification of Amendment No. 1 to Personal Services Agreement No. C20120126 with Parker Corporation Services, Inc. dba Whatcom Security Agency for the provision of security officer services for buildings located at 600 South Third Street, and 205 W. Kincaid Street in Mount Vernon. It was necessary to provide additional security service prior to the finalization of an Agreement due to vandalism and theft.

21. Amendment No. 1 to Personal Services Agreement No. C20120126 with Parker Corporation Services, Inc. dba Whatcom Security Agency for the provision of security officer services for buildings located at 600 South Third Street, and 205 W. Kincaid Street in Mount Vernon. The purpose of this Amendment is to amend the scope of services to include security patrol in the employee designated parking areas for offices located at 1800 Continental Place in Mount Vernon. The original Agreement commenced on April 1, 2012, expiration date remains unchanged at December 31, 2014. This Amendment increases compensation by an additional \$2,500 for a new compensation amount not to exceed \$122,784 per calendar year.

l) SHERIFF:

22. Resolution authorizing the ratification of a Memorandum of Understanding (MOU) with Pioneer Human Services Jail Transition for the provision of mental health care management services and protection of confidential client information. Negotiation of terms and conditions delayed finalization of the MOU.

23. Memorandum of Understanding (MOU) with Pioneer Human Services Jail Transition for the provision of mental health care management services and protection of confidential client information. The Agreement commenced on August 1, 2013, and shall continue until September 30, 2014. There is no compensation associated with this MOU.