

SKAGIT COUNTY COMMISSIONERS' AGENDA

I. MONDAY, OCTOBER 3, 2011:

- a) *8:30 a.m. – 10:00 a.m. Briefing – County Commissioners/County Administrator
- b) 1:30 p.m. – 2:00 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items
- c) *2:00 p.m. – 3:00 p.m. Executive Session – Potential Litigation
- d) *3:00 p.m. – 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)
- e) 4:00 p.m. – 4:15 p.m. Proclamation: Recognizing October 2 through October 8, 2011, as 4-H Week in Skagit County

II. TUESDAY, OCTOBER 4, 2011:

- a) 8:30 a.m. – 9:00 a.m. Skagit County Board of Commissioners:
 - 1. Discussion: Pipeline Safety Investigation
 - 2. Discussion/Possible Action: Pipeline Safety Standards
 - 3. Miscellaneous
- b) 9:00 a.m. – 9:30 a.m. Planning and Development Services – Gary Christensen, Director:
 - 1. Discussion/Possible Action: Planning Commission Recommendations on 2011 Annual Code Amendment V.2
 - 2. Miscellaneous
- c) 9:30 a.m. – 10:00 a.m. Washington State University (WSU), Skagit County Extension – Kay Haaland Director:
 - 1. Discussion/Update: WSU Extension Organizational Chart
 - 2. Presentation: Skagit County Pest Control Program
 - 3. Miscellaneous
- d) 10:00 a.m. – 10:30 a.m. Planning and Development Services – Gary Christensen, Director:
 - 1. Discussion/Possible Action: Skagit County's Participation in a Multi-Jurisdictional Grant Application to the Federal Department of Housing and Urban Development
 - 2. Miscellaneous
- e) 11:00 a.m. – 11:15 a.m. Proclamation: Recognizing October 2011 as Down Syndrome Awareness Month in Skagit County
- f) 11:30 a.m. – 11:45 a.m. Public Comment Period

III. WEDNESDAY, OCTOBER 5, 2011:

- a) *1:00 p.m. Washington Association of Counties (WSAC) Regional Meeting (1800 Continental Place, Skagit County Commissioners' Hearing Room)

IV. SATURDAY, OCTOBER 8, 2011:

- a) *11:00 a.m. Samish River Family Fest (Donovan County Park, 3494 Friday Creek Road, Burlington)
- b) *11:00 a.m. 2011 Skagit County Buddy Walk (Bakerview Park, Fir at 30th Streets, Mount Vernon)

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

IV. CONSENT AGENDA FOR MONDAY, OCTOBER 3, 2011 (items 1 through 13):

a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Tuesday, September 20, 2011.
2. Record of the Proceedings for Monday, September 26, 2011.
3. Record of the Proceedings for Tuesday, September 27, 2011.

b) BUDGET AND FINANCE:

4. Interlocal Cooperative Agreement with the City of Anacortes to assist in providing library services to citizens of unincorporated Skagit County during 2011. The Agreement shall commence on the date of execution and continue until December 31, 2011. Compensation shall not exceed \$14,467.
5. Agreement with the Economic Development Association of Skagit County to award \$47,000 in Economic Development funds to provide administrative and marketing services for Skagit County. The Agreement shall commence on January 1, 2012, and continue through December 31, 2012. Funds were authorized pursuant to Resolution No. R20110298.

c) COMMUNITY SERVICES:

6. Resolution to approve mental health millage funding for 2012, as recommended by the Allocation Committee.

d) FACILITY MANAGEMENT:

7. Vendor Services Agreement with Great Floors Commercial Sales to provide services related to the removal, disposal of carpet, supply and installation of Connection Coron Sheet Vinyl "Nougatine", including floor preparation and other work in District Court as described in Exhibit "A". The Agreement shall commence upon the date of execution and continue for one year. Compensation shall not exceed \$904.62.

e) INFORMATION SERVICES:

8. Software Support & Maintenance Agreement with Creative Information Services, Inc. for support and maintenance services related to the SMS Turbo software used at Skagit County transfer stations. The Agreement shall commence upon the date of execution and renew automatically on a yearly basis. The initial compensation for support and maintenance is \$3,900.

f) PUBLIC WORKS:

9. Resolution authorizing the approval of maps, plans, and specifications and a call for bids for the Parson Creek Road Stabilization Project #ES52000-1 and Friday Creek Road Stabilization Project #ES50210-1. The bid opening is scheduled to take place on Monday, October 24, 2011, at 2:00 p.m.
10. Amendment No. 1 to Local Agency Standard Consultant Agreement No. C20100028 with Aziz Engineering Company for on-call geostructures and geotechnical engineering services for various Skagit County projects. The purpose of this Amendment is to extend the term of the Agreement from December 31, 2011, to December 31, 2012. This Amendment increases compensation from \$25,000 to an amount not to exceed \$50,000. All other terms and conditions of the original Agreement shall remain in effect.

g) TREASURER:

11. Addendum #10 to License Agreement No. 004743 with Balanced Action, Inc. to add the daily electronic import of Zero Account Balance data from Bank of America to Cash Receipts in the

Cashtax module. Payment of \$4,000 will be due at the completion of this module and installation in production environment. The module will add to the annual maintenance fees at the standard rate of 15% of costs, effective on January 1, 2012. This amendment increases compensation by \$4,000, for a new compensation amount not to exceed \$232,700.

12. Addendum #11 to License Agreement No. 004743 with Balanced Action, Inc. to add the electronic export of Real Estate Excise Tax data (DORREETA) from Cashtax module merged with Excise Affidavit data from PACS in the Department of Revenue (DOR) mandated format. Payment of \$10,000 will be due at the completion of this module and installation in production environment. The module will add to the annual maintenance fees at the standard rate of 15% of costs, effective on January 1, 2012. This amendment increases compensation by \$10,000, for a new compensation amount not to exceed \$242,700.
13. Addendum #12 to License Agreement No. 004743 with Balanced Action, Inc. to add the electronic import of Superior and District Courts Remittance data into Cashtax Transfer Receipt and to import Remittance Summary Reports data generated by Superior Court Clerk Office and District Court Office computer systems. Payment of \$1,000 will be due at the completion of this module and installation in production environment. The module will add to the annual maintenance fees at the standard rate of 15% of costs, effective on January 1, 2012. This amendment increases compensation by \$1,000, for a new compensation amount not to exceed \$243,700.

V. RATIFICATION AGENDA (Items 14 through 17):

h) AUDITOR:

14. Resolution authorizing the ratification of Amendment No. 6 to Help America Vote Act (HAVA) Grant Agreement No. G-2855, Skagit County Agreement No. C20050162 with the Office of the Secretary of State, Elections Division. The Secretary of State has made available additional funding for the purpose of making enhancements to the combined state and local voter's pamphlet.
15. Amendment No. 6 to Help America Vote Act (HAVA) Grant Agreement No. G-2855, Skagit County Agreement No. C20050162 with the Office of the Secretary of State, Elections Division. This Amendment awards funding to Skagit to enhance the printer voter's pamphlet by including candidate biographies and to change the font style and formatting for easier reading. This Amendment provides funding to Skagit County in an amount not to exceed \$11,550. All other terms and conditions of the original Agreement shall remain in effect.

i) COMMUNITY SERVICES:

16. Resolution authorizing the ratification of a Personal Services Agreement with United General Hospital to coordinate and implement prevention programs designed to prevent or delay the misuse and abuse of alcohol, tobacco, and other drugs. Review of contract terms and scope of work delayed the finalization of the Personal Services Agreement.
17. Personal Services Agreement with United General Hospital to coordinate and implement prevention programs designed to prevent or delay the misuse and abuse of alcohol, tobacco, and other drugs. The Agreement commenced on October 1, 2011, and shall continue until June 30, 2012. Compensation shall not exceed \$52,251.