

## **SKAGIT COUNTY COMMISSIONERS' AGENDA**

### **I. SATURDAY, OCTOBER 11, 2014:**

- a) \*11:00 a.m.                                      8<sup>th</sup> Annual Skagit County Buddy Walk (YMCA Indoor Sports Center at Bakerview Park, 3301 Fir Street, Mount Vernon)

### **II. MONDAY, OCTOBER 13, 2014:**

- a) \*9:00 a.m. – 10:00 a.m.      Briefing – County Commissioners/County Administrator
- b) 1:30 p.m. – 2:00 p.m.      Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) \*2:00 p.m. – 4:00 p.m.      Executive Session (None Scheduled as of the Date of this Notice)

### **III. TUESDAY, OCTOBER 14, 2014:**

- a) 8:30 a.m. – 9:30 a.m.      Planning and Development Services - Dale Pernula, Director:
  - 1. Discussion/Possible Action: 2016 Comprehensive Plan Update
  - 2. Miscellaneous
- b) 9:30 a.m. – 10:30 a.m.      Washington State University (WSU) Skagit County Extension
  - 1. Quarterly Program Update
- c) 11:00 a.m. – 11:30 a.m.      Skagit County Auditor – Jeanne Youngquist:
  - 1. Presentation by Elections Supervisor David Cunningham: Make Your Vote Count
- d) 11:30 a.m. – 11:45 a.m.      Board of County Commissioners:
  - 1. County and Individual Success Stories
  - 2. Public Comment Period
  - 3. Miscellaneous Announcements

### **IV. WEDNESDAY, OCTOBER 15, 2014:**

- a) \*9:00 a.m. – 12:00 p.m.      Department Budget Meetings
- b) \*1:00 p.m.                                      Public Transportation Benefit Area – Board of Director's Meeting (Anacortes City Council Chambers, 904 6<sup>th</sup> Street, Anacortes)
- c) \*1:45 p.m.                                      Regional Transportation Planning Organization – Board Meeting (Anacortes City Council Chambers, 904 6<sup>th</sup> Street, Anacortes)
- d) \*2:15 p.m.                                      Skagit Council of Governments – Board Meeting (Anacortes City Council Chambers, 904 6<sup>th</sup> Street, Anacortes)
- e) \*3:30 p.m.                                      Skagit County Solid Waste System Governance Board Meeting (Anacortes City Council Chambers, 904 6<sup>th</sup> Street, Anacortes)
- f) \*5:30 p.m.                                      Skagit River Salmon Festival Committee Reception (Swinomish Lodge Event Center, 12885 Casino Drive, Anacortes)

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**V. THURSDAY, OCTOBER 16, 2014:**

- a) \*11:00 a.m. Street Waste Decant Facility Demonstration and Tour (Street Waste Decant Facility, 14104 Ovenell Road, Mount Vernon)
- b) \*5:30 p.m. Skagit Women's Alliance and Network (SWAN) 30<sup>th</sup> Annual Women of the Year Banquet (Swinomish Event Center, 12885 Casino Drive, Anacortes)

**VI. FRIDAY, OCTOBER 17, 2014:**

- g) \*8:30 a.m. – 11:30 a.m. Department Budget Meetings

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

**MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE**

Except for the items marked with an asterisk \*, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

**IV. CONSENT AGENDA FOR MONDAY, OCTOBER 13, 2014 (items 1 through 14):**

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, October 6, 2014.
2. Record of the Proceedings for Tuesday, October 7, 2014.

b) ADMINISTRATIVE SERVICES:

3. Amendment No. 1 to Personal Services Agreement No. C20140268 with Harmsen & Associates, Inc. to perform an American Land Title Association (ALTA)/American Congress on Surveying and Mapping (ACSM) Land Title Survey of the Truck City/Suzanne Lane jail site. The purpose of this Amendment is to add Boundary Line Adjustment services as outlined in "Attachment #2" to the Scope of Work. This Amendment adds an additional \$4,850 for a new compensation amount not to exceed \$27,850. All other terms conditions of the original Agreement including the termination date of December 31, 2014, shall remain in effect.

c) BUDGET AND FINANCE:

4. Personal Services Agreement with the Economic Development Association of Skagit County (EDASC) to provide Economic Gardening services. The Agreement commenced January 1, 2014, pursuant to Resolution No. R20140187, and shall continue until December 31, 2014. Compensation shall not exceed \$100,000.
5. Funding Agreement with the City of Mount Vernon to distribute economic development funds pursuant to RCW 82.14.370. The funds will be used to reimburse the City for the expense of membership in the Economic Development Association of Skagit County (EDASC). The Agreement commenced on January 1, 2014, pursuant to Resolution No. R20140187, and shall continue until December 31, 2014. Compensation shall not exceed \$10,000.
6. Funding Agreement with the City of Burlington to distribute economic development funds pursuant to RCW 82.14.370. The funds will be used to reimburse the City for the expense of membership in the Economic Development Association of Skagit County (EDASC). The Agreement commenced on January 1, 2014, pursuant to Resolution No. R20140187, and shall continue until December 31, 2014. Compensation shall not exceed \$7,500.

d) FACILITIES MANAGEMENT:

7. Vendor Services Agreement with Commercial Fire Protection Inc. to perform annual maintenance and hydrostatic tests on approximately 294 fire extinguishers due for testing during the term of the Agreement at various Skagit County facilities. The Agreement shall commence on the date of execution and shall continue for two years. Compensation shall not exceed \$4,975 and is based on a fee schedule.
8. Vendor Services Agreement with Commercial Fire Protection Inc. to perform annual backflow prevention assembly tests and repair work associated with the outcome of the tests at various Skagit County facilities. The Agreement shall commence on the date of execution and shall continue for two years. Compensation shall not exceed \$7,500 and is based on a fee schedule.

e) INFORMATION SERVICES:

9. Amendment No. 3 to Master License and Services Agreement No. C20070372 with Harris Local Government Solutions, Inc., previously known as True Automation to implement and support an Assessor/Treasurer system for the purpose of appraisal management, assessments, and tax collection. The purpose of this Amendment is to continue the software support services. The original Agreement commenced on June 11, 2007 and is non-terminating. This Amendment adds an additional \$10,000 for the year 2014 for software support. The new compensation amount shall not exceed \$716,885. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect.
10. Amendment No. 1 to Personal Services Agreement with Harris Local Government Solutions, previously known as True Automation to assist with the move of the Property Assessment and Collection Systems (PACS) database to a new server as part of the a hardware refresh plan. The purpose of this Amendment is to include the 8.5% sales tax to the \$1,800 compensation amount.

All other terms and conditions of the original Agreement including the termination date of December 31, 2014, shall remain in effect.

11. Amendment No. 1 to Interlocal Technology Services Agreement No. C20140171 with the City of Anacortes for the provision of the Insight Spillman technology services. The purpose of this Amendment is to allow the City to query the Island and San Juan Counties data sets. All other terms and conditions of the original Agreement including Skagit County invoicing the City on a quarterly basis based on a service for compensation fee schedule, and the termination date of December 31, 2016, shall remain in effect.
12. Amendment No. 1 to Interlocal Technology Agreement No. C20140253 with VP Consulting, Inc. to implement and install a Clerk Imaging System to replace the current Oracle system. The purpose of this Amendment is to upgrade a Laserfiche Quick Fields License to include bar code processing. This Amendment increases compensation by \$2,338.19 for a new compensation amount not to exceed \$132,338.19. All other terms and conditions of the original Agreement including the termination date of December 31, 2015, shall remain in effect.

f) PARKS, RECREATION AND FAIR:

13. Vendor Services Agreement with Interwest Construction Inc. to furnish all labor, materials and other incidentals including the coordination for the placement of a CXT concrete pre-manufactured restroom structure including installation and connection of utilities and miscellaneous site improvements. The Agreement shall commence on the date of execution and shall continue for one year. Compensation shall not exceed \$73,900, plus Washington State sales tax.

g) PUBLIC WORKS:

14. Amendment No. 1 to Interlocal Cooperative Agreement No. C20140073 with the Skagit Conservation District to perform work, on a reimbursable basis, to assist Skagit County in completing certain tasks related to the implementation of agricultural and other best management practices consistent with the Critical Areas Ordinance and Clean Water Program. The purpose of this Amendment is to include work that was needed to proceed on a time-sensitive mailing for the Clean Samish Initiative. This Amendment increases compensation by \$2,673.49 for a new compensation amount not to exceed \$245,673.49. All other terms and conditions of the original Agreement shall remain in effect including the termination of December 31, 2014.