

SKAGIT COUNTY COMMISSIONERS' AGENDA

I. MONDAY, OCTOBER 17, 2011:

COUNTY CLOSURE DAY – COUNTY OFFICES CLOSED

II. TUESDAY, OCTOBER 18, 2011:

- a) *8:30 a.m. – 9:30 a.m. Briefing – County Commissioners/County Administrator
- b) *9:30 a.m. – 10:30 a.m. Executive Session (Personnel)
- c) 10:30 a.m. – 11:00 a.m. Presentation/Discussion: Skagit County Forest Advisory Board – Kendra Smith, Natural Resource Lands Policy Coordinator
 - 1. American Alps Legacy Proposal
- d) 11:00 a.m. – 11:30 a.m. Public Works – Henry Hash, Director:
 - 1. Work Session: U.S. Army Corps of Engineers Flood Awareness Week
 - 2. Miscellaneous
- e) 11:30 a.m. – 11:45 a.m. Public Comment Period
- f) 1:30 p.m. – 2:00 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items
- g) 2:00 p.m. – 2:30 p.m. Proclamation: October 17 through October 23, 2011, as Adult Literacy Week in Skagit County
- h) 2:30 p.m. – 3:30 p.m. Planning and Development Services – Gary Christensen, Director:
 - 1. Proclamation: October as National Community Planning Month in Skagit County
 - 2. Discussion: 2011 Comprehensive Plan Amendment Docket Process Memorandum
 - 3. Miscellaneous
- i) *3:30 p.m. to 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

III. WEDNESDAY, OCTOBER 19, 2011:

- a) *7:30 a.m. – 9:30 a.m. 2011 Flood Awareness Week Meet and Greet Breakfast Meeting (Dike District 12 Headquarters, 1317 South Anacortes Street, Burlington)
- b) *1:00 p.m. – 1:45 p.m. Public Transportation Benefit Area – Board of Director's Meeting (Port of Skagit County)
- c) *1:45 p.m. – 2:15 p.m. Regional Transportation Planning Organization – Board Meeting (Port of Skagit County)
- d) *2:15 p.m. – 2:45 p.m. Skagit Council of Governments – Board Meeting (Port of Skagit County)
- e) *2:45 p.m. – 4:30 p.m. Solid Waste Governance Board Meeting (Port of Skagit County)

IV. THURSDAY, OCTOBER 20, 2011:

- a) *11:00 a.m. – 12:00 p.m. Skagit County Community Action Agency Board Meeting (320 Pacific Place, Mount Vernon)

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- b) *5:30 p.m. 2011 SWAN Woman of The Year Banquet (The Skagit Valley Casino Resort, 5984 N. Darrk Lane, Bow)

FUTURE BID OPENING:

- Monday, October 31, 2011, 2:00 p.m. Mobile Marine Refueling Services for the Vehicle and Passenger Ferry, M/V Guemes
- Monday, October 31, 2011, 2:15 p.m. Parson Creek Road Stabilization Project #ES52000-1 and Friday Creek Road Stabilization Project #ES50210-1 Bid Opening Rescheduled from Monday, October 24, 2011, 2:00 p.m. to Allow Issuance of Addendum

FUTURE PUBLIC HEARING:

- Monday, October 24, 2011, 6:00 p.m. To Consider Testimony Regarding Pipeline Safety Standards
- Tuesday, November 8, 2011, 8:30 a.m. To Consider Testimony Regarding the Consideration to Vacate a Portion of County Right-of-Way Easement Known as MacFarland Road, No. 30900

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

IV. CONSENT AGENDA FOR TUESDAY, OCTOBER 18, 2011 (items 1 through 14):

a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, October 10, 2011.
2. Record of the Proceedings for Tuesday, October 11, 2011.

b) COMMUNITY SERVICES:

3. Grant award from the U.S. Department of Justice Office of Justice Programs, Bureau of Justice Assistance, Award No. 2011-DC-BX-0016, awarding \$162,914 in grant funding to the expand the current Adult Drug Court Enhancement project to include driving under the influence (DUI) offenders. The term of the grant is from October 1, 2011 to September 30, 2013.
4. Resolution appointing Matt Helt to serve a three-year term on the Skagit County Mental Health Advisory Board. Mr. Helt's term shall commence on the date of execution and continue until October 31, 2014.
5. Resolution reappointing Joan Lubbe to serve a three-year term on the Skagit County Mental Health Advisory Board. Her term shall commence on the date of execution and continue until October 31, 2014.
6. Resolution authorizing the allocation of Millage Mental Health funds for 2012, as recommended by the Mental Health Advisory Board.
7. Resolution authorizing the allocation of Developmental Disabilities funds for 2012, as recommend Developmental Disabilities Advisory Board.
8. Amendment No. 1 to Personal Services Agreement No. C20100422 with Sea Mar Community Health to provide mental health services as referred and pre-authorized by the County. The purpose of this Amendment to amend Section IA of Exhibit "C" Compensation for services provided. This Amendment adds an additional \$10,000 in compensation, for a new compensation amount not to exceed \$30,000. All other terms and conditions of the original Agreement shall remain in effect.

c) FACILITY MANAGEMENT:

9. Resolution awarding the Metal Roof Retrofit Project at the Skagit County Food Distribution Center, located at 220 Michael Street, Sedro-Woolley, to Esary Roofing & Siding Co., Inc. in the amount of \$17,100 (plus applicable sales tax.) Esary Roofing & Siding Co., Inc. was the lowest bidder to meet the specifications. Skagit County issued a Small Works Roster Invitation to Bid for this project.

d) HEALTH:

10. Memorandum of Understanding with Skagit County Community Action Agency to support the United States Department of Agriculture (USDA) Loving Support Breastfeeding Peer Counseling Program to increase breastfeeding initiation and duration rates among women, infants, and children (WIC) clients in Skagit County. The Agreement shall commence on the date of execution and continue for a period of 12 months. There is no financial consideration associated with this Agreement.

e) PARKS, RECREATION, AND FAIRGROUNDS:

11. Vendor Services Agreement with Economy Fence Center, a division of JKS Enterprises, Inc. to construct and install 194' of galvanized chain link fence with a 6' wide pedestrian gate to be located at the north side of Building A at the Skagit County Fairgrounds, located at 1410 Virginia Street in Mount Vernon. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$4,455.68, including applicable sales tax.

f) PLANNING AND DEVELOPMENT SERVICES:

12. Modification No. 0001 to Grant Agreement No. DTPH56-10-G-PHPT12, Skagit County Agreement No. C20100469, with the U.S. Department of Transportation Pipeline and Hazardous Materials Safety Administration, which awarded funding in the amount of \$49,667 to Skagit County to develop regulations pertaining to transmission pipeline safety. The purpose of this Modification is to extend the period of performance through January 31, 2012. All other terms and conditions of the original Agreement shall remain in effect.

g) PUBLIC WORKS:

13. Temporary Easement with the United States of America in Trust for the Upper Skagit Indian Tribe, and Letitia J. Brown, as the successor to the Tribal Trust Allotment of Frank Bob, for a portion of Skagit County Assessor Tax Parcel Number P49441. The purpose of the Temporary Easement is to allow work on the restoration project associated with the Natural Resource Stewardship Program. The work includes bank stabilization and enhancement of riparian areas on private property located adjacent to Friday Creek. The Temporary Easement shall commence on the date of execution and continue for ten years. All work associated with this temporary conservation easement is 75% funded by the Washington State Department of Ecology Grant No. G0900062, Natural Resource Stewardship Program, Skagit County Grant Funding Agreement No. C20080607, and is 25% funded by the Clean Water Fund.

14. Vendor Services Agreement with Industrial Power Supply, Inc. dba Skagit Hydraulics to provide hydraulic maintenance and repair to Skagit County Public Work sites that includes, but are not limited to: 1) Guemes Island Ferry facilities, 2) Solid Waste facilities and, 3) Operations facilities. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$34,500.

V. RATIFICATION AGENDA (Items 15 through 30):

h) COMMUNITY SERVICES:

15. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with the LaConner School District to provide Truancy Intervention Specialist services. Administrative delays were experience in the school district, which delayed the approval of the Agreement.

16. Interlocal Cooperative Agreement with the LaConner School District to provide Truancy Intervention Specialist services. The Agreement commenced on September 1, 2011, and shall continue until August 31, 2012. Compensation to Skagit County shall not exceed \$565.63.

17. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with the Burlington-Edison School District to provide Truancy Intervention Specialist services. Administrative delays were experience in the school district, which delayed the approval of the Agreement.

18. Interlocal Cooperative Agreement with the Burlington-Edison School District to provide Truancy Intervention Specialist services. The Agreement commenced on September 1, 2011, and shall continue until August 31, 2012. Compensation to Skagit County shall not exceed \$5,373.45.

19. Resolution authorizing a Personal Services Agreement with Skagit County Community Action Agency to coordinate activities and sub-contract with the Center for Capacity Building to provide a local HEARTH Implementation clinic to develop a centralized area homeless prevention and intervention service strategy. Administrative delays resulting from receipt of plans regarding this forum from a key partner, the Center for Capacity Building, delayed the drafting of an Agreement with Skagit County Community Action Agency.

20. Personal Services Agreement with Skagit County Community Action Agency to coordinate activities and sub-contract with the Center for Capacity Building to provide a local HEARTH

Implementation clinic to develop a centralized area homeless prevention and intervention service strategy. The Agreement commenced on October 1, 2011, and shall continue until December 31, 2011. Compensation shall not exceed \$5,330.

i) HEALTH:

21. Resolution authorizing the ratification of Amendment No. 4 to Coordinated Prevention Grant Agreement No. G1000459, Skagit County contract No. C20100038 with the State of Washington Department of Ecology to provide funding for the continuation of the Solid Waste Enforcement Program. The grantor provided documents for signature after the contract amendment commencement of date of July 1, 2011.
22. Amendment No. 4 to Coordinated Prevention Grant Agreement No. G1000459, Skagit County contract No. C20100038 with the State of Washington Department of Ecology to provide funding for the continuation of the Solid Waste Enforcement Program. The purpose of this Amendment is to provide additional funding in the amount \$18,985.75 for additional quarter activities within the scope of work. The new funding amount shall not exceed \$113,916.75. All other terms and conditions of the original Agreement shall remain in effect.

j) OFFICE OF JUVENILE COURT:

23. Resolution authorizing the ratification of a Personal Services Agreement with Volunteers of America to administer the Victim Offender Meeting Program. A signed document was not received in time to fully execute the Agreement prior to the commencement date of October 1, 2011.
24. Personal Services Agreement with Volunteers of America, to administer the Victim Offender Meeting Program funded by the Edward Byrne Memorial grant. The Agreement commenced on October 1, 2011, and shall continue until December 31, 2012. Compensation shall not exceed \$10,887. All expenses are paid with the Edward Byrne Memorial grant.

k) PUBLIC WORKS:

25. Resolution authorizing the ratification of Grant No. G1200104 with the State of Washington Department of Ecology to provide funding for much-needed toilet facilities at several highly used recreational locations as part of the Clean Samish Initiative. Pre-authorization from the Department of Ecology for Skagit County to incur expenses for the project, Reducing Fecal Coliform from Recreational Users, was not received in time to fully execute the Agreement prior to the commencement date of August 1, 2011.
26. Grant No. G1200104 with the State of Washington Department of Ecology to benefit water quality on the Samish River by providing funding for much-needed toilet facilities at several highly used recreational locations as part of the Clean Samish Initiative, Reducing Fecal Coliform from Recreational Users project. The Agreement commenced on August 1, 2011, and shall continue until June 30, 2012. Total grant funds shall not exceed \$6,508. Compensation from Skagit County shall not exceed \$2,400, for a total compensation amount not to exceed \$8,908.
27. Resolution authorizing the ratification of a Personal Services Agreement with the Skagit Conservation Education Alliance (SCEA) to conduct community education and outreach services as part of the Clean Samish Initiative, Reducing Fecal Coliform from Recreational Users project. Pre-authorization from the Department of Ecology for Skagit County to incur expenses for the project was not received in time to fully execute the Agreement prior to the commencement date of August 1, 2011.
28. Personal Services Agreement with Skagit Conservation Education Alliance (SCEDA) to conduct community education and outreach services as part of the Clean Samish Initiative, Reducing Fecal Coliform from Recreational Users project. The Agreement commenced on August 1, 2011, and shall continue until June 30, 2012. Compensation shall not exceed \$6,508.

1) SHERIFF:

29. Resolution authorizing the ratification of a Memorandum of Agreement with the Town of LaConner to provide the use of generator equipment, identified as a Honda Diesel Generator, Model EB 12D. The County-owned equipment shall provide back-up electrical services during emergencies or other periods of disruption of normal electrical availability to shared office space occupied by the Sheriff's office and the Town of LaConner. A Signed Memorandum of Agreement was only recently received from the Town on completion of negotiations.
30. Memorandum of Agreement with the Town of LaConner to provide the use of generator equipment, identified as a Honda Diesel Generator, Model EB 12D. The County-owned equipment shall provide back-up electrical services during emergencies or other periods of disruption of normal electrical availability to shared office space occupied by the Sheriff's office and the Town of LaConner. The Agreement commenced on June 28, 2011, and shall continue for ten years. All costs associated with the generator will be incurred by the Town.