

SKAGIT COUNTY COMMISSIONERS' AGENDA

I. MONDAY, OCTOBER 17, 2016:

- a) *8:30 a.m. – 9:30 a.m. Briefing – County Commissioners/County Administration with Public Works, Planning and Development Services, Public Health, and Emergency Medical Services
- b) *10:00 a.m. – 12:00 p.m. Northwest Regional Council Governing Board Special Meeting
- c) 12:00 p.m. – 1:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- d) *1:30 p.m. – 2:30 p.m. Department of Fish and Wildlife White House VIP Draft of the Fir Island Farm Restoration Project Site (Fir Island Road, down an unnamed gravel road marked by a Washington Department of Fish and Wildlife sign)
- e) *3:15 p.m. – 4:30 p.m. Executive Session (None Scheduled as of the date of this Notice)

II. TUESDAY, OCTOBER 18, 2016:

- a) 9:30 a.m. – 10:00 a.m. Public Works – Dan Berentson, Director:
 - 1. Work Session: Flood Awareness Week
- b) *10:00 a.m. – 10:30 a.m. Executive Session (Real Estate Sale - RCW 42.30.110(1)(c))
- c) 11:30 a.m. – 11:45 a.m. Board of County Commissioners:
 - 1. County and Individual Success Stories
 - 2. Public Comment Period
 - 3. Miscellaneous Announcements

III. WEDNESDAY, OCTOBER 19, 2016:

- a) *8:00 a.m. – 10:00 a.m. Flood Awareness Week Meet & Greet Breakfast (Dike District 12, 1317 South Anacortes Street, Burlington)
- b) *10:00 a.m. – 10:30 a.m. Workshop with Applicant Roger Mitchell & Staff from Planning and Development Services to Discuss Proposals Submitted for Future Consideration on the 2017 Docket of Comprehensive Plan Amendments
- c) *11:00 a.m. – 11:30 a.m. Workshop with Applicant Skagit Partners, LLC & Staff from Planning and Development Services to Discuss Proposal Resubmitted for Future Consideration on the 2017 Docket of Comprehensive Plan Amendments
- d) *1:00 p.m. Public Transportation Benefit Area - Board of Director's Meeting (Burlington City Council Chambers, 833 South Spruce Street)
- e) *1:30 p.m. Skagit Council of Governments - Transportation Policy Board Meeting (Burlington City Council Chambers, 833 South Spruce Street)
- f) *2:00 p.m. Skagit Council of Governments – Board Meeting (Burlington City Council Chambers, 833 South Spruce Street)
- g) *2:30 p.m. Skagit Council of Governments Growth Management Act Steering Committee Meeting (Burlington City Council Chambers, 833 South Spruce Street)
- h) *3:30 p.m. Skagit County Solid Waste Governance Board Meeting (Burlington City Hall, Conference Room 218 (Upstairs) 833 South Spruce Street)

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IV. THURSDAY, OCTOBER 20, 2016:

- a) *1:30 p.m. – 2:00 p.m. Workshop with Applicant Friends of Skagit County & Staff from Planning and Development Services to Discuss Proposals Submitted for Future Consideration on the 2017 Docket of Comprehensive Plan Amendments
- b) *2:30 p.m. – 3:00 p.m. Workshop with Applicant Guemes Island Planning Advisory Committee & Staff from Planning and Development Services to Discuss Proposals Submitted for Future Consideration on the 2017 Docket of Comprehensive Plan Amendments
- c) *5:30 p.m. Skagit Women's Alliance and Network (SWAN) Women of the Year Awards Banquet (Swinomish Casino & Lodge, 12885 Casino Drive, Anacortes)

V. FRIDAY, OCTOBER 21, 2016:

- a) *10:00 a.m. – 10:30 a.m. Workshop with Applicant Roger Robinson & Staff from Planning and Development Services to Discuss Proposal Submitted for Future Consideration on the 2017 Docket of Comprehensive Plan Amendments
- b) *11:30 a.m. United Way of Skagit County Board Meeting (Burlington City Council Chambers, 833 South Spruce Street)
- c) *1:00 p.m. Leadership Skagit Challenge Day (Sedro-Woolley Community Center, 703 Pacific Street, Sedro-Woolley)

VI. SATURDAY, OCTOBER 22, 2016:

- a) *5:00 p.m. 14th Annual Cardinal Sports Auction (Skagit Valley College, Dave Duvall Pavilion, 2405 East College Way, Mount Vernon)

FUTURE BID OPENING:

Monday, October 24, 2016, 2:30 p.m. 2017 Haul Out and Maintenance for the Vehicle and Passenger Ferry M/V Guemes, Project #FEH017-1 (**Note, rescheduled from Monday, October 10, 2016, at 2:30 p.m.**)

FUTURE PUBLIC HEARING:

Tuesday, October 25, 2016, 9:30 a.m. To Consider Testimony Regarding the Disposal of County-Owned Surplus Real Property Located at 1101 East College Way in Mount Vernon

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

IV. CONSENT AGENDA FOR MONDAY, OCTOBER 17, 2016 (items 1 through 22):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, April 11, 2016.
2. Record of the Proceedings for Tuesday, April 12, 2016.
3. Record of the Proceedings for Tuesday, June 21, 2016.
4. Record of the Proceedings for Monday, October 10, 2016.

b) AUDITOR:

5. Service Level Agreement with the State of Washington, Office of the Secretary of State, Archives & Records Management Division (OSOS No. 829Q-1395) for document preparation and imaging services. The Agreement shall commence upon the date of execution and continue until December 31, 2018. Annual compensation shall not exceed \$50,000.

c) BUDGET AND FINANCE:

6. Interlocal Cooperative Agreement with the City of Sedro-Woolley to assist in providing library services to the citizens of unincorporated Skagit County during 2016. The Agreement shall commence on the date of execution and continue through December 31, 2016. Compensation shall not exceed \$9,471.
7. Interlocal Cooperative Agreement with Public Utility District No. 1 of Skagit County to award \$110,000 of Economic Development/Public Facilities Projects grant funds to support Fiber Optic. The Agreement commenced on July 18, 2016, as authorized by Resolution No. R20160202, and shall continue until October 1, 2016.
8. Interlocal Cooperative Agreement with Economic Development Association of Skagit County to award \$200,000 of Economic Development/Public Facilities Projects grant funds to support hiring for business retention, expansion and research, business recruitment, Finance and Administration Manager as authorized by Resolution No. R20160202. The Agreement shall commence on January 1, 2017, and continue until December 31, 2017.
9. Interlocal Cooperative Agreement with the City of Mount Vernon to award \$215,834 of Economic Development/Public Facilities Projects grant funds to support College Way widening beneath I-5. The Agreement commenced on July 1, 2016, as authorized by Resolution No. R20160202, and shall continue until July 31, 2018.
10. Amendment No. 1 to Interlocal Cooperative Agreement No. C20160052 with the City of Sedro-Woolley to award \$220,000 of Economic Development/Public Facilities Projects grant funds to support the State Route 20/Cascade Trail West Extension. This Amendment extends the term of the Agreement from November 30, 2016, to December 31, 2017 for completion of the project. All other terms and conditions of the original Agreement shall remain in effect.

d) CLERK:

11. Amendment No. 1 to Personal Services Agreement No. C20140637 with nCourt, LLC to build, host and maintain a website, including application, processing and customer service, for the Skagit County Clerk, in order to provide customers of the Skagit County Clerk with a website to pay Skagit County Superior Court/County Clerk fees and financial obligations online. This Amendment adds the ability to accept recurring payments from citizens via ACH withdrawal or debit/ credit card transaction, a new service offered by nCourt. All other terms and conditions of the original Agreement shall remain in effect.

e) FACILITIES MANAGEMENT:

12. Vendor Services Agreement with Sonshine Tree Care to provide labor and equipment necessary to prune trees in vicinity of the County Courthouse located at 205 West Kincaid, Mount Vernon. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$6,273.13 and is based on a rate schedule.
13. Amendment No. 5 to AIA Document B103 – 2007 Standard Form of Agreement, Contract No. C20140269, with DLR Group for the design and construction management of the new Skagit County Jail facility. The purpose of this Amendment is to update four Articles to add services for additional smoke modeling performed by DLR Group sub-consultant Aegis Engineering

and to provide coordination, re-design, and re-permitting services for the monument sign located at the intersection of Suzanne Lane and Old Highway 99. Compensation is increased by \$12,447.50. Total compensation shall not exceed \$3,665,808.50. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect including the termination date of February 1, 2017.

14. Construction Agreement with Axthelm Construction Inc. to remodel the Skagit County Parks and Recreation Building, Located at 1730 Continental Place in Mount Vernon. The Agreement shall commence on the date of the Notice to Proceed. Compensation shall not exceed \$275,665.

f) INFORMATION SERVICES:

15. Service Agreement with Access Hosting, LLC to host an Access Database for the Public Works Department. This database will be used for the Pollution Identification and Correction Program and will be accessible by Skagit County and their partner agencies. The Agreement will commence upon the date of execution and continue until terminated. Compensation shall not exceed \$199 per month.

g) PROSECUTING ATTORNEY:

16. Resolution authorizing litigation to abate a public nuisance by Mary Jo Swiercz.

h) PUBLIC WORKS:

17. Resolution amending Resolution No. R20160078 appointing members to the Skagit County Marine Resources Committee (MRC) and updating the membership roster.
18. Resolution approving maps, plans, and specifications and calling for bids for the Burlington Northern Overpass Project #ES50510-8, Federal Aid #BRS-M291(006). The bid opening is scheduled to take place on Monday, November 14, 2016, at 2:30 p.m. or as soon as possible thereafter.
19. Vendor Services Agreement with Hatton Marine Engine and Generator Systems Inc. for the purchase, installation, and maintenance of one marine auxiliary generator for the M/V Guemes ferry. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$50,000 and is based on a rate schedule.
20. Construction Contract Agreement with American Construction Co. Inc. to provide live load pin guide assembly installation for the Anacortes and Guemes Island ferry docks. The Agreement shall commence on the date of execution and continue until completed. Compensation shall not exceed \$49,700 and Resolution No. R20160244 awarding the bid to American Construction Co. Inc. was executed September 26, 2016.

i) SHERIFF:

21. Amendment No. 1 to Personal Services Agreement No. C20150604 with Schryver Medical, LLC to provide on-site portable radiology services for jail inmates, juvenile offenders, and County personnel. This Amendment increases compensation by \$15,000 per calendar year for a total amount not to exceed \$35,000 per calendar year. The term remains the same and shall continue until December 31, 2020. All other terms and conditions of the original Agreement shall remain in effect.

j) TREASURER:

22. Personal Services Agreement with The Master's Touch, LLC to provide printing and mailing of Skagit County tax statements. The Agreement shall commence upon the date of execution and continue until December 31, 2019. Compensation shall not exceed \$25,000 and is based on a rate schedule.

V. RATIFICATION AGENDA (items 23 through 26):

k) PUBLIC DEFENDER:

23. Resolution authorizing the ratification of a Personal Services Agreement with Rebecca Carroll

to provide legal defense services on behalf of the Skagit County Public Defender's Office for person's detained at the Skagit Valley Hospital and North Sound Evaluation and Treatment Center under the involuntary treatment act. The Agreement was not received in time to execute by October 1, 2016.

24. Personal Services Agreement with Rebecca Carroll to provide legal defense services on behalf of the Skagit County Public Defender's Office for person's detained at the Skagit Valley Hospital and North Sound Evaluation and Treatment Center under the involuntary treatment act. The Agreement commenced on October 1, 2016, and shall continue until December 31, 2016. Compensation shall not exceed \$6,000 per month, \$72,000 annually, and is based on an hourly rate schedule.

l) PUBLIC WORKS:

25. Resolution authorizing the ratification of a Northwest Straits Grant Agreement No. SEANWS-2016-SkCoPW-00003 with the State of Washington Department of Ecology to support the Skagit County Marine Resources Committee (MRC) operations including: Fidalgo Bay Day, Salish Sea Stewards, Education and Outreach, and Pinto Abalone Monitoring and Restoration. Contract negotiations between Skagit County, the Department of Ecology, Puget Sound Partnership, and Northwest Straits Commission delayed the arrival of the Agreement in time to execute prior to October 1, 2016.
26. Northwest Straits Grant Agreement No. SEANWS-2016-SkCoPW-00003 with the State of Washington Department of Ecology to support the Skagit County Marine Resources Committee (MRC) operations including: Fidalgo Bay Day, Salish Sea Stewards, Education and Outreach, and Pinto Abalone Monitoring and Restoration. The Agreement commenced on October 1, 2016, and shall continue until September 30, 2017. Compensation to Skagit County shall not exceed \$64,000.