

## **SKAGIT COUNTY COMMISSIONERS' AGENDA**

### **I. MONDAY, OCTOBER 24, 2011:**

- a) \*8:30 a.m. – 10:30 a.m. Briefing – County Commissioners/County Administrator
- b) 1:30 p.m. – 2:00 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items
- c) \*2:00 p.m. – 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)
- d) 6:00 p.m. – 7:30 p.m. Public Hearing: To Consider Testimony Regarding Pipeline Safety Standards

### **II. TUESDAY, OCTOBER 25, 2011:**

- a) 8:30 a.m. – 9:45 a.m. Joint Skagit County Commissioners and Skagit County Assessor - Strategic Planning Meeting
- b) \*10:00 a.m. – 4:30 p.m. Departmental Budget Work Sessions

### **III. WEDNESDAY, OCTOBER 26, 2011:**

- a) \*8:00 a.m. Breakfast with Elected Officials (Calico Cupboard, 121B Freeway Drive, Mount Vernon)

### **IV. THURSDAY, OCTOBER 27, 2011:**

- a) \*7:30 a.m. Skagit County Employees' Health & Benefit Fair (Skagit County Fairgrounds Building A & B)
- b) \*10:00 a.m. – 4:30 p.m. Departmental Budget Work Sessions

### **V. FRIDAY, OCTOBER 28, 2011:**

- a) \*10:00 a.m. – 4:30 p.m. Departmental Budget Work Sessions

### **FUTURE BID OPENINGS:**

- Monday, October 31, 2011, 2:00 p.m. Mobile Marine Refueling Services for the Vehicle and Passenger Ferry, M/V Guemes
- Monday, October 31, 2011, 2:15 p.m. Parson Creek Road Stabilization Project #ES52000-1 and Friday Creek Road Stabilization Project #ES50210-1 Bid Opening Rescheduled from Monday, October 24, 2011, 2:00 p.m. to Allow Issuance of Addendum

### **FUTURE PUBLIC HEARINGS:**

- Tuesday, November 8, 2011, 8:30 a.m. To Consider Testimony Regarding the Consideration to Vacate a Portion of County Right-of-Way Easement Known as MacFarland Road, No. 30900
- Tuesday, November 8, 2011, 1:30 p.m. To Consider Testimony Regarding the Docketing of the 2011 Comprehensive Plan Amendments

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

Except for the items marked with an asterisk \*, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

**IV. CONSENT AGENDA FOR MONDAY, OCTOBER 24, 2011 (items 1 through 18):**

a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Tuesday, October 18, 2011.
2. Resolution changing the deadline for taxpayer property tax petition to the Skagit County Board of Equalization.

b) ASSESSOR:

3. Personal Services Agreement with The Masters Touch to provide printing and mailing Change of Value notices. The Agreement shall commence on October 24, 2011, and continue until December 31, 2012. Compensation shall not exceed \$9,000.

c) BUDGET AND FINANCE:

4. Interlocal Cooperative Agreement with the City of Sedro-Woolley to award Economic Development Public Facility grant funds. The Agreement commenced on September 20, 2011, per Resolution No. R20110298, and continues until March 19, 2013. Compensation shall not exceed \$300,000.

d) CLERK'S OFFICE:

5. Interlocal Agreement with Washington State Office of the Attorney General to establish terms and conditions under which Skagit County agrees to allow electronic access to adult criminal non-confidential documents on a subscription basis. The Agreement shall commence on the date of execution, and shall continue through June 30, 2012. Skagit County will bill Washington State Office of the Attorney General \$125 each quarter.

e) COMMUNITY SERVICES:

6. Personal Services Agreement with NAMI Skagit to provide education and outreach services to individuals living with mental illness. The Agreement shall commence on January 1, 2012, and continue until December 31, 2012. Compensation shall not exceed \$12,000 and is funded by the 0.1% sales tax.
7. Personal Services Agreement with Marianne Shapiro to provide mental health services through the Community Wellness Program. The contract shall commence on the date of execution, and continue until December 31, 2012. Compensation shall not exceed \$20,000 and is funded by the 0.1% sales tax.
8. Amendment No. 1 to Personal Services Agreement No. C20110379 with Catholic Community Services. This Amendment extends the contract four months, ending June 30, 2012, and increases compensation by \$175,000, for a new total compensation amount not to exceed \$450,000. All other terms and conditions of the original Agreement shall remain in effect.

f) FACILITY MANAGEMENT:

9. Resolution awarding the Skagit Miscellaneous Tenant Improvement Projects at 700 S. Second Street and 1700 East College Way, Mount Vernon to IMAC, Inc. in the amount of \$81,950.13 plus applicable sales tax. IMAC, Inc. was the lowest bidder to meet the specifications for these projects.
10. Vendor Services Agreement with Northwest Moving and Storage, Inc. to provide labor and materials necessary to move and relocate a County department to 1700 East College Way and various County offices to 700 South 2<sup>nd</sup> Street, Room 202 in Mount Vernon. The Agreement shall commence on the date of execution, and continue for one year. Compensation shall not exceed \$2,755.75 plus applicable sales tax.
11. Personal Services Agreement with Howard Consulting, LLC, Contractor, to provide on-call

Capital Project Management services to Skagit County by telephone, email, or in-person, as requested by the County Administrator, and to assist other project managers as needed. The Agreement shall commence on the date of execution, and continue until December 31, 2013. Compensation shall not exceed \$150,000.

g) PARKS, RECREATION, AND FAIRGROUNDS:

12. Amendment No. 1 to Vendor Services Agreement No. C20110086 with Mimnaugh Excavation, LLC. This Amendment increases compensation by \$1,000 so that a Whitewater DF 150 Air Compressor can be installed for the septic system at the Swinomish Boat Launch. The new total compensation amount shall not exceed \$2,500. All other terms and conditions of the original Agreement shall remain in effect.

h) PUBLIC WORKS:

13. Interlocal Cooperative Agreement with Skagit County Drainage and Irrigation Improvement District No. 14 to construct stormwater capital improvement projects within the district. The Agreement shall commence on the date of execution, and continue for twenty years. Compensation shall not exceed \$885,000.

14. Interlocal Cooperative Agreement with Skagit County Dike, Drainage and Irrigation Improvement District No. 12 to construct stormwater capital improvement projects within the district. The Agreement shall commence on the date of execution, and continue for twenty years. Compensation shall not exceed \$225,000.

15. Temporary Easement with Steven Kramer and Sharilyn Kramer for a portion of Skagit County Assessor Tax Parcel No. P36693. The purpose for the Temporary Easement is to allow for riparian restoration work and weed control. The Temporary Easement shall commence on the date of execution and continue for ten years. All work associated with this temporary conservation easement is 75% funded by the Washington State Department of Ecology Grant No. G0900062, Natural Resource Stewardship Program, Skagit County Grant Funding Agreement No. C20080607, and is 25% funded by the Clean Water Fund 120.

i) RISK MANAGEMENT:

16. Personal Services Agreement with End Results Training, LLC to provide specialized training for the Sheriff's Department and Juvenile Corrections. The Agreement shall commence on October 31, 2011, and continue until October 31, 2012. Compensation shall not exceed \$10,000.

j) SHERIFF:

17. Amendment No. 2 to Agreement No. C20110414 with Safe Boats International, LLC. The purpose of this Amendment reduces the price of the boat by \$11,173.07, for a new total compensation amount not exceed \$528,468.27. All other terms and conditions of the original Agreement shall remain in effect.

k) TREASURER:

18. Memorandum of Understanding with Washington State Department of Revenue for the alternate transmittal of Real Estate Excise Tax Affidavits in the form of electronic data. The Memorandum of Understanding shall become effective from the date all parties have signed and continue until either party formally withdraws.

**V. RATIFICATION AGENDA (Items 19 through 26):**

l) COMMUNITY SERVICES:

19. Resolution authorizing the ratification of Program Agreement No. 1163-38470 with the

Department of Social and Health Services, Division of Behavioral Health and Recovery (DSHS-DBHR) to provide funds to implement the Residential Substance Abuse Treatment Program for the provision of chemical dependency treatment services to offenders incarcerated in the Skagit County Jail. Negotiation of the Agreement terms between DSHS-DBHR and Community Services delayed the finalization of the Agreement before the commencement date.

20. Program Agreement No. 1163-38470 with the Department of Social and Health Services, Division of Behavioral Health and Recovery (DSHS-DBHR) to provide funds to implement the Residential Substance Abuse Treatment Program for the provision of chemical dependency treatment services to offenders incarcerated in the Skagit County Jail. The Agreement commenced on October 1, 2011, and continues until September 30, 2012. DSHS-DBHR shall compensate Skagit County \$98,456.
21. Resolution authorizing the ratification of a Personal Services Agreement with Skagit Recovery Center to provide recovery support services to enrolled WA-CARES eligible clients. Development of the Agreement terms and Scope of Work delayed the finalization of the Agreement before the commencement date.
22. Personal Services Agreement with Skagit Recovery Center to provide recovery support services to enrolled WA-CARES eligible clients. The Agreement commenced on October 1, 2011, and shall continue until September 30, 2012. Compensation shall not exceed \$46,585 and is funded by DSHS-DBHR.
23. Resolution authorizing the ratification of Amendment No. 2 to Program Agreement No. C20110203 with the State of Washington Department of Social and Health Services (DSHS No. 1163-24773) through the Division of Behavioral Health and Recovery which provides funding to Skagit County to implement the WA-CARES program for substance abuse treatment and support services to Drug Court clients. Receipt of the Amendment delayed its finalization before the commencement date.
24. Amendment No. 2 to Program Agreement No. C20110203 with the State of Washington Department of Social and Health Services (DSHS No. 1163-24773) through the Division of Behavioral Health and Recovery which provides funding to Skagit County to implement the WA-CARES program for substance abuse treatment and support services to Drug Court clients. This Amendment commenced on October 1, 2011, and extends the Agreement to September 30, 2012. This Amendment also increases compensation by \$46,585, for a new compensation amount not to exceed \$112,170. All other terms and conditions of the original Agreement shall remain in effect.

m) INFORMATION SERVICES:

25. Resolution authorizing the ratification of Interlocal Agreement with the Port of Anacortes to place pre-recorded Port of Anacortes meetings onto Skagit-21 and upload the meetings to the Internet for on-demand access, known as the Video Streaming Service. The signed Agreement was only recently received from the Port of Anacortes due to the negotiations regarding the date of termination of the Agreement.
26. Interlocal Agreement with the Port of Anacortes to place pre-recorded Port of Anacortes meetings onto Skagit-21 and upload the meetings to the Internet for on-demand access, known as the Video Streaming Service. The Agreement commenced on January 1, 2011, and shall continue through December 31, 2012. Compensation from the Port of Anacortes is estimated in the amount of \$3,500.