

**SKAGIT COUNTY COMMISSIONERS
AGENDA**

MONDAY, OCTOBER 27, 2008:

- *8:00 a.m. – 10:00 a.m. Briefing – County Commissioners/Administrator/Deputy Administrator
- 10:00 a.m. – 11:00 a.m. Executive Session - Litigation/Land Acquisition
- 11:00 a.m. – 11:30 a.m. Consent Agenda and Miscellaneous Items
- 11:30 a.m. – 11:45 a.m. Public Comment Period
- 11:45 a.m. – 12:00 p.m. Proclamation – November 2008 as National Hospice Month
- *1:30 p.m. – 3:30 p.m. Executive Session – Potential Litigation

TUESDAY, OCTOBER 28, 2008:

- *8:00 a.m. – 2:45 p.m. Departmental Budget Work Sessions
- *3:00 p.m. – 4:30 p.m. Groundbreaking Ceremony for Farm Power Northwest LLC's Rexville Anaerobic Digester (19020 Beaver Marsh Road, Mount Vernon)
- *6:00 p.m. Skagit County Fair Advisory Board Meeting (Fairgrounds – Building A, Mount Vernon)

WEDNESDAY, OCTOBER 29, 2008:

- *8:00 a.m. – 5:00 p.m. Departmental Budget Work Sessions

THURSDAY, OCTOBER 30, 2008:

- *8:00 a.m. – 3:00 p.m. Departmental Budget Work Sessions
- *3:00 p.m. – 5:00 p.m. Reception for Departing Skagit County Administrator Gary Rowe

FRIDAY, OCTOBER 31, 2008:

- *8:00 a.m. – 12:00 p.m. Departmental Budget Work Sessions

FUTURE PUBLIC HEARING:

- Monday – November 20, 9:30 a.m. To Consider Testimony Regarding Changes to the Guemes Island Ferry Fare Schedule, Specifically, (1) Increase the Cash Fares for Vehicles and Drivers by \$1.00 Per Category, Except Senior/Disabled, (2) Eliminate 20 Trip Tickets, (3) Eliminate All Quarterly, Semi-Annual, and Annual Passes, (4) Create Two 23 Trip Monthly Tickets, One for Vehicle & Driver and One for Adult Passengers, (5) Establish Multi-Ride Ticket Parameters, (6) Rescind Resolution Nos. R20050298, R20050405, R20060338, R20080196, R20080288, and R20080405, (7) Establish One Concise Resolution For all Guemes Island Ferry Fare Information

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

IV. CONSENT AGENDA FOR MONDAY, OCTOBER 27, 2008 – ITEMS 1 - 16:

a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, October 20, 2008.
2. Record of the Proceedings for Tuesday, October 21, 2008.

b) BUDGET AND FINANCE:

3. Interlocal Cooperative Agreement between Skagit County and the City of Mount Vernon, which supplies funding in the amount of \$17,779 to assist in providing library services to the citizens of unincorporated Skagit County during 2008. The agreement shall commence upon the date of execution and continue through December 31, 2008.

c) CONSERVATION FUTURES:

4. Grant Deed of Conservation Easement granted by Eileen Jensen to Skagit County for approximately 115.66 acres of land in the 22000 block of Mud Lake Road, Mount Vernon, at a cost of \$230,000.
5. Grant Deed of Conservation Easement granted by Cecilia Spahr and Chris Soler, co-trustees for the Soler Family Farm Trust, to Skagit County for approximately 109.13 acres in the 19000 block of East Hickox Road, Mount Vernon, at a cost of \$460,000.

d) FACILITY MANAGEMENT:

6. Resolution awarding the remodeling and casework project at District Court and the Elections Office to Dimock Construction, LLC for the low bid amount of \$100,699.30 (plus applicable sales tax).
7. Vendor Services Agreement with Excavation West, LLC to install a new sewer line tying the Concrete Shop Building into the Town of Concrete's existing sewer line for the low bid amount of \$14,500 (plus applicable sales tax). The agreement shall commence upon the date of signature and continue until the project is complete and accepted.

e) HEALTH DEPARTMENT:

8. Resolution modifying and increasing the Public Health Department's Petty Cash Fund by \$200.

f) HUMAN RESOURCES:

9. Personal Services Agreement with Braun Consulting Group to provide union contract arbitration services as requested by the Human Resources Director. The agreement shall commence on November 15, 2008, and continue through December 31, 2009. Compensation is not to exceed a total of \$59,740.

g) INFORMATION SERVICES:

10. Personal Services Agreement with LeftHand to analyze Skagit County's technology environment and business needs and design, install, configure, test and optimize the performance of the LeftHand SAN equipment and technologies. The agreement shall

commence upon the date of signature and continue through December 31, 2009. There is no compensation for this installation service as it was bid by an RFP (Request for Proposals) and all costs associated with this have been billed separately.

h) PUBLIC WORKS:

11. Vendor Services Agreement with Island Building to provide personnel transportation, brush cutting, tree removal, spot repair on the roadway, drainage maintenance and other right-of-way maintenance as needed on Sinclair Island. The agreement shall commence upon the date of signature and continue for 2 years. Compensation is not to exceed a total of \$9,500.
12. Construction Contract Agreement with Trimaxx Construction, Inc. to perform work in connection with the Britt Slough Storm Sewer Conveyance Project #WA132004. The agreement shall commence upon the date of execution and continue until the project is complete and accepted. Compensation is not to exceed a total of \$150,471.
13. Resolution authorizing an Interfund loan in the amount of \$100,000 from General Fund #001 to the Britt Slough Sub-Flood Control Zone Fund #132 due to the fact that it has incurred expenditures related to the design and construction of a storm sewer system project to replace the existing system that is failing due to age. Said interest free loan shall be repaid by December 31, 2009.
14. Resolution awarding the Best Road/McLean Road Roundabout Project #ES44000-5 to BDZ Developers, Inc. in the amount of \$637,000.

i) SHERIFF'S OFFICE:

15. Amendment No. 1 to Personal Services Agreement No. C20070677 with Public Safety Selection, PC, which extends the date of the contract to December 31, 2009. All other terms and conditions of the original contract shall remain in effect.
16. Amendment No. 1 to Personal Services Agreement No. C20070637 with C. Maxwell, Inc. dba Inslee, Maxwell & Associates, which extends the date of the contract to December 31, 2009, and increases the maximum compensation for the calendar year by \$10,000 for a new contract total of \$85,000. All other terms and conditions of the original contract shall remain in effect.

V. CONTRACT RATIFICATIONS – ITEM 17 THROUGH 22:

j) ADMINISTRATIVE SERVICES:

17. Resolution ratifying an Advertising Agreement with the Skagit Valley Publishing Co. Weekly Network. This resolution is necessary as the agreement was not routed in a timely manner due to unforeseen delays.
18. Advertising Agreement between Skagit County and the Skagit Valley Publishing Company Weekly Network to provide advertising services. The agreement commenced on July 1, 2007, and shall continue through June 30, 2009. Compensation shall not exceed \$15,000.

k) EMERGENCY SERVICES:

19. Resolution ratifying a Personal Services Agreement with Bertha Bejar for providing assistance to the instructor teaching the Spanish CERT (Community Emergency Response Team) training course. This resolution is necessary as a signed contract was not received prior to the commencement of the agreement.
20. Personal Services Agreement with Bertha Bejar for assisting the Spanish CERT instructor with the delivery of the CERT training course in Skagit County. The agreement commenced on September 8, 2008, and continued through October 2, 2008. Compensation totaled \$525.

l) PUBLIC WORKS:

21. Resolution ratifying Amendment No. 1 to Vendor Services Agreement No. C20070623 with Surety Pest Control, Inc., which is necessary for payment of services prior to the execution of the amendment. The original contract was expected to be renewed through another department and Public Works was not notified that a new contract had not been created.
22. Amendment No. 1 to Vendor Services Agreement No. C20070623 with Surety Pest Control, Inc., which extends the original contract through December 31, 2008, at which time a new contract can be put into place. All other terms and conditions of the original contract shall remain in effect.