

SKAGIT COUNTY COMMISSIONERS' AGENDA

I. MONDAY, NOVEMBER 7, 2016:

- a) *8:30 a.m. – 9:30 a.m. Briefing – Commissioners/County Administrator with Public Works, Planning and Development Services, and Public Health
- b) 1:30 p.m. – 2:15 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) 2:15 p.m. – 2:30 p.m. Proclamation Recognizing November as Hospice Month
- d) 2:30 p.m. – 3:00 p.m. Jail Construction Update from Project Manager Marc Estvold
- e) *3:00 p.m. – 4:00 p.m. Executive Session (None Scheduled as of the date of this Notice)

II. TUESDAY, NOVEMBER 8, 2016:

- a) 8:30 a.m. – 9:30 a.m. Public Works – Dan Berentson, Director:
 - 1. Public Hearing to Consider Testimony Regarding the 2017-2022 Six-Year Transportation Improvement Program (TIP)
- b) 10:15 a.m. – 10:45 a.m. Proclamation Recognizing Friday, November 18, 2016, as National Adoption Day
- c) 11:00 a.m. – 11:30 p.m. Parks, Recreation and Fair – Brian Adams, Director:
 - 1. Discussion Regarding the Dedication and Name of the Veterans Park Shelter at the Skagit County Community Veterans Park, at Northern State Recreation Area (NSRA), in Honor of US Air Corps Veteran Vern Sims
 - 2. Possible Action: Resolution to Dedicate and Name the Veterans Park Shelter at NSRA in Honor of Vern Sims
- d) 11:30 a.m. – 11:45 a.m. Board of County Commissioners:
 - 1. County and Individual Success Stories
 - 2. Public Comment Period
 - 3. Miscellaneous Announcements

III. WEDNESDAY, NOVEMBER 9, 2016:

- a) *1:00 p.m. – 3:00 p.m. Emergency Management Council Meeting

IV. FRIDAY, NOVEMBER 11, 2016:

VETERANS DAY HOLIDAY OBSERVED

V. SATURDAY, NOVEMBER 12, 2016:

- a) *2:00 p.m. – 3:00 p.m. City of Mount Vernon Annual Veterans Recognition Ceremony (Saint Joseph Center, 215 North 15th Street, Mount Vernon)

Continued *OVER...*

FUTURE BID OPENING:

Monday, November 21, 2016, 2:30 p.m. Burlington Northern Overpass Project #ES50510-8, Federal Aid #BRS-M291(006)

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

IV. CONSENT AGENDA FOR MONDAY, NOVEMBER 7, 2016 (items 1 through 12):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, October 31, 2016.
2. Resolution reappointing the following members to the Skagit County Board of Equalization: John Burke – District 1; John Rantschler – District 2; William Blunt – District 3; and Anthony Young – Alternate. The members new terms shall become effective on January 1, 2017, and expire on December 31, 2019.

b) BUDGET AND FINANCE:

3. Interlocal Cooperative Agreement with the City of Anacortes to assist in providing library services to the citizens of unincorporated Skagit County during 2016. The Agreement shall commence on the date of execution and continue through December 31, 2016. Compensation shall not exceed \$15,125.

c) DISTRICT COURT PROBATION:

4. Interlocal Cooperative Agreement with the City of Mount Vernon regarding the provision of adult probation services. The Agreement shall commence on January 1, 2017, and continue through December 31, 2019. The City shall compensate the County \$50 a month for each defendant placed on active probation supervision, not to exceed a maximum of \$1,200 per defendant/case. In cases involving pre-sentence supervision, supervision of mandatory community service of determination of restitution, the maximum per defendant/case shall be \$150.
5. Interlocal Cooperative Agreement with the City of Burlington regarding the provision of adult probation services. The Agreement shall commence on January 1, 2017, and continue through December 31, 2019. The City shall compensate the County \$50 a month for each defendant placed on active probation supervision, not to exceed a maximum of \$1,200 per defendant/case. In cases involving pre-sentence supervision, supervision of mandatory community service of determination of restitution, the maximum per defendant/case shall be \$150.

d) FACILITIES MANAGEMENT:

6. Vendor Services Agreement with Alpine Fire and Safety Systems, Inc. to perform maintenance inspections, hydrostatic tests, and extinguisher recharging in accordance with the Washington Administrative Code (WAC) 296-800-300 and Occupation Safety and Health Standards Association (OSHA) on approximately 296 extinguishers located in 22 Skagit County facilities. Additionally, Alpine Fire and Safety Systems, Inc. will provide an annual inventory list including extinguisher locations, specifications, and dates of future maintenance requirements. The Agreement shall commence on the date of execution and continue for no more than two years from the date of execution. Compensation for the two-year period shall not exceed \$8,000 and is based on a fee schedule.

e) INFORMATION SERVICES:

7. Personal Services Agreement with Handel Information Technologies, Inc. to provide report, configuration, interface and SQL table changes and other functions as needed to assist Skagit County in the management and operation of the RiteTrack Case Management system. The Agreement shall commence on the date of execution and continue until December 31, 2017. Compensation shall not exceed \$12,000 and is based on a fee schedule.

f) OFFICE OF JUVENILE COURT:

8. Personal Services Agreement with David V. McNeill, McNeill Polygraph Investigations, to perform polygraph examinations upon request of the Skagit County Office of Juvenile Court. The Agreement shall commence on January 1, 2017, and continue until December 31, 2018. Compensation per calendar year shall not exceed \$5,000 and is based on a fee schedule.

g) PUBLIC WORKS:

9. Resolution calling for a public hearing to consider testimony to rescind Resolution No. 18089, Allowing Placement of a Community Identification Sign located within a portion of County right-of-way for Bayhill Drive (County Road #30060). The public hearing is scheduled to take place on Tuesday, November 22, 2016, at 9:00 a.m. or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room.
10. Right of Entry Permit for Parcel No. P35367 granted to Skagit County by the State of Washington, the Department of Fish and Wildlife in conjunction with the Josh Wilson Road Phase 1 Project #ES33000-9. This project is in the preliminary stages of roadway improvements on Josh Wilson Road, and a Right-of-Entry is required from each property owner to allow Skagit County to survey and obtain accurate topographical data.
11. Amendment No. 1 to Professional Services Agreement No. C20150505 with the Skagit Watershed Council to provide funding to help to prioritize future fish barrier correction projects, including but not limited to: habitat surveys to quantify potential habit gains on selected known County owned fish barriers. This undertaking is being done in partnership with Skagit River System Cooperation and Skagit Fisheries Enhancement Group and will facilitate the County's efforts to acquire funding to correct the barriers that have the highest habitat gains. This Amendment extends the term of the Agreement from November 15, 2016, to June 30, 2017. All other terms and conditions of the original Agreement shall remain in effect. Compensation to Skagit County remains at an amount not to exceed \$10,000 and is based on fee for services rendered and costs incurred.

h) SHERIFF:

12. Amendment No. 2 to Organized Crime Drug Enforcement Task Forces (OCDETF) Investigation/Strategic Initiative Number PA-WAW-0308, Skagit County Contract No. C20160316, for the purpose of receiving reimbursement for costs incurred by the Skagit County Sheriff's Office in providing resources to joint operations/task forces. This Amendment de-obligates funds in the amount of \$2,500 from OCDEFT since Skagit County did not experience any expenses prior to the close of the investigation. The Agreement terminated on September 30, 2016.

V. RATIFICATION AGENDA (items 13 through 16):

i) FACILITIES MANAGEMENT:

13. Resolution authorizing the ratification of a Vendor Services Agreement with Esary Roofing and Siding to repair the leaking roof of the Skagit County Commissioners' Administration building, located 1800 Continental Place in Mount Vernon. The repair includes cleaning the TPO membrane around the two drain area and installation of a TPO patch that covers the drain area and over split/cracks in the area above the Planning and Development Services' customer service window. There was not sufficient time to execute an Agreement before expenses needed to be incurred.
14. Vendor Services Agreement with Esary Roofing and Siding to repair the leaking roof of the Skagit County Commissioners' Administration building located 1800 Continental Place in Mount Vernon. The repair includes cleaning the TPO membrane around the two drain area and installation of a TPO patch that covers the drain area and over split/cracks in the area above the Planning and Development Services' customer service window. The Agreement commenced on September 20, 2016, and continues until November 20, 2016. Compensation shall not exceed \$313.61.

j) PUBLIC WORKS:

15. Resolution authorizing the ratification of a Sub-Award Grant Agreement with Puget Sound Restoration Fund for services related to Skagit County Marine Resources Committee (MRC) Operations and projects including Pinto Abalone Monitoring and Restoration Task 5 under the Washington State Department of Ecology (DOE) Grant SEANWS-2016-SkCoPW-00003; Skagit County Contract No. C20160439, for the Northwest Straits Project. Negotiations between Skagit County, Puget Sound Partnership, Washington State Department of Ecology and the Northwest Straits Commission delayed the arrival of the grant contract documents.

16. Sub-Award Grant Agreement with Puget Sound Restoration Fund for services related to Skagit County Marine Resources Committee (MRC) Operations and projects including Pinto Abalone Monitoring and Restoration, Task 5 under the Washington State Department of Ecology (DOE) Grant SEANWS-2016-SkCoPW-00003; Skagit County Contract No. C20160439, for the Northwest Straits Project. The Agreement commenced on October 1, 2016, and continues through September 30, 2017. Compensation shall not exceed \$16,400.