

**SKAGIT COUNTY BOARD OF COMMISSIONERS  
AGENDA**

**MONDAY, NOVEMBER 17, 2003:**

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| 8:00 a.m. – 8:45 a.m.   | Work Session – Commissioners  |
| 8:45 a.m. – 9:30 a.m.   | Work Session – County Administrator   |
| 9:30 a.m. – 10:00 a.m.  | Adoption – 2004 Preliminary Budget  |
| 10:00 a.m. – 11:00 a.m. | Budget/Finance Meeting  |
| 11:00 a.m. – 11:30 a.m. | Consent Agenda and Miscellaneous Items  |
| 11:30 a.m. – 11:45 a.m. | Public Comment Period   |
| 1:30 p.m. – 2:00 p.m.   | Consideration/Possible Action – Planning Commission Recorded Motion on Transportation System Plan |
| 2:00 p.m. – 2:30 p.m.   | Executive Session – Personnel, Litigation and Land Acquisition                                    |
| 2:30 p.m. – 4:30 p.m.   | Budget Work Session   |

**TUESDAY, NOVEMBER 18, 2003:**

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| 9:00 a.m. – 9:30 a.m.   | Presentation – Boys and Girls Club |
| 10:00 a.m. – 12:00 p.m. | Budget Work Session (If Needed)    |

**WEDNESDAY, NOVEMBER 19, 2003:**

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| 12:00 p.m. – 1:00 p.m. | Speaking Engagement – Burlington Chamber of Commerce (Old Burlington Fire Hall) |
| 1:00 p.m. – 2:00 p.m.  | Public Transportation Area Board Meeting (Port of Skagit County)                |
| 2:00 p.m. – 3:00 p.m.  | Regional Transportation Area Board Meeting (Port of Skagit County)              |
| 3:00 p.m. – 4:00 p.m.  | Skagit Council of Governments Meeting (Port of Skagit County)                   |

**THURSDAY, NOVEMBER 20, 2003:**

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| 11:00 a.m. – 12:00 p.m. | Skagit County Community Action Agency Board Meeting (330 Pacific Place, Mount Vernon) |
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**\*T – These sessions will be video taped and will be broadcast on NORTHLAND CABLE – Channel 3, Thursday at 12:00 noon and 7:00 p.m.; COMCAST TV – Channel 10, Monday through Friday and Sunday at 2:00 p.m. and Saturday at 12:00 noon; COMCAST – Channel 21, Tuesday through Friday at 7:00 p.m. and Saturday at 12:00 noon; and Anacortes COMCAST – Channel 10, Friday at 2:00 p.m. and 7:00 p.m.**

**SKAGIT COUNTY BOARD OF COMMISSIONERS  
CONSENT AGENDA FOR MONDAY, NOVEMBER 17, 2003**

**COMMISSIONERS' OFFICE:**

1. Record of the Proceedings for Monday, November 10, 2003.

**BUDGET & FINANCE:**

2. Resolution adopting the preliminary FY 2004 Budget.
3. Resolution calling for a public hearing on the proposed 2004 Skagit County Budget. The public hearing will be held on Monday, December 1, 2003 at 9:30 a.m.
4. Resolution authorizing a call for a public hearing regarding an increase in property taxes for the 2004 Budget Year. The public hearing will be held on Monday, December 8, 2003 at 10:30 a.m.
5. Resolution calling for a public hearing for consideration of a supplemental budget for 2003. The public hearing will be held on Monday, December 1, 2003 at 10:45 a.m.

**FIRE MARSHAL:**

6. Memorandum of Agreement with Northwest Air Pollution Authority (NWAPA), Island County and Skagit County, which allows NWAPA to provide \$43,000 for Fiscal Year 2004 to help offset the costs associated with operating an outdoor burning permit program.

**HEALTH DEPARTMENT:**

7. Amendment No. 2 to Interlocal Cooperative Agreement **No. C20030346** between Skagit County and Affiliated Health Services (AHS). Compensation shall be changed as follows: AHS shall receive \$2,500 per month, for the period of October through December 2003, for a total contract increase of \$7,500. The total contract reimbursement shall not exceed \$27,500. All other terms and conditions of the original contract shall remain in effect.

**HUMAN SERVICES:**

8. Resolution re-appointing Joan Lubbe to the North Sound Mental Health Administration Advisory Board effective January 1, 2004 through December 31, 2006.
9. Personal Services Agreement with Youthnet Northwest. Federal grant funds from DSHS/Division of Alcohol & Substance Abuse and agency match funds provide for Life Skills Prevention Training addressing the Favorable Attitudes Towards Substance Use Risk Factor and Opportunities for Pro-social Involvement Protective Factor. A Youthnet staff person will be trained to facilitate 110 Life Skills classes to approximately 50 youth. The agreement shall commence on January 1, 2003 and continue through June 30, 2005. Compensation shall not exceed \$7,740.
10. Amendment No. 1 to Personal Services Agreement **No. C20030324** with Chinook Enterprises, which extends the term of the agreement to June 30, 2005 and allows for changes to continue Developmental Disabilities Individual Supported Employment, Supported Employment and Pre-Vocational Services in the community.
11. Amendment No. 1 to Personal Services Agreement **No. C20030348** with Washington Vocational Services, which extends the term of the agreement to June 30, 2005 and allows for changes to continue Developmental Disabilities Individual Supported Employment Services in the community.

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**INFORMATION SERVICES:**

12. Personal Services Agreement with Breakwater Security Associates, Inc. to provide services for Security/Firewall Upgrades within the Skagit County Network. The agreement shall commence on November 24, 2003 and continue through November 24, 2005. Compensation shall not exceed \$18,000.
13. Resolution authorizing competitive bidding procedures be waived in the purchase of the Spillman License and Permits software.
14. Amendment No. 5 to Computer Software Support Agreement **No. 000484** with Spillman Technologies, Inc., authorizing the procurement, installation and support of the Summit Module. The agreement shall become effective on the date of signing. Compensation shall total \$53,071.
15. Resolution authorizing the transfer of surplus computer equipment to the Burlington-Edison School District.

**YOUTH & FAMILY SERVICES:**

16. Amendment No. 5 to Personal Services Agreement **No. C20020146** with Youthnet, which will expand the Scope of Work beginning November 1, 2003 to include a Life Skills Program. The program provides an interactive, comprehensive and scientifically proven class based on an effective method of preventing underage smoking, and alcohol and drug abuse in middle school youth. This amendment shall not exceed \$10,000 annually.

**PUBLIC WORKS DEPARTMENT:**

17. Resolution amending Resolution No. R20030308, regarding the disposal of surplus property. Two vehicles are being excluded from the list of surplus property, as these vehicles will remain in the fleet.
18. Resolution authorizing the transfer of a 1998 Ford Expedition, from Equipment Rental & Replacement (ER&R) to the Skagit County Sheriff, to be used by Skagit County Search and Rescue.
19. Resolution calling for a public hearing to consider a vacation of County right-of-way known as Front Street and Short Street in the town of Rockport, off of Railroad Avenue. The public hearing will be held on Tuesday, December 9, 2003 at 9:00 a.m.
20. Resolution calling for a public hearing to consider a vacation of a portion of unopened County right-of-way known as Coots Cove Lane in Big Lake, off West Big Lake Boulevard. The public hearing is scheduled for Tuesday, December 9, 2003 at 9 a.m.
21. Amendment No. 1 to Personal Services Agreement **No. C20020019** with Timmers Appraisal Services, which will extend the expiration date of the agreement from December 31, 2003 to December 31, 2004. All other terms of the original contract shall remain the same.
22. Amendment No. 1 to Personal Services Agreement **No. C20030184** with People for Puget Sound, which amends the Scope of Work as it relates to the Blueprint for Skagit Bays Conservation/Restoration Sites, March's Point Beach Restoration Site Plan, and Spartina Survey and Removal. All other terms and conditions of the original contract shall remain in effect.