

**SKAGIT COUNTY COMMISSIONERS'
AGENDA**

I. MONDAY, NOVEMBER 23, 2009:

- a) *8:00 a.m. – 11:00 a.m. Briefing – County Commissioners/Administrator
- b) 1:30 p.m. – 2:00 p.m. Consent Agenda and Miscellaneous Items
- c) *2:00 p.m. – 4:00 p.m. Executive Session (none scheduled as of the date of this notice)

II. TUESDAY, November 24, 2009:

- a) 8:00 a.m. –9:00 a.m. Public Works – Thomas G. Ballard, Interim Director
 - 1. Public Hearing/Possible Action – Consideration of Franchise Agreement Application by Comcast of Washington IV, Incorporated
 - 1.1 Consideration of Resolution Authorizing Execution of a Franchise Agreement with Comcast of Washington IV, Incorporated
 - 1.2 Consideration of Signature of a Franchise Agreement with Comcast of Washington IV, Incorporated
 - 2. Public Hearing/Possible Action – Consideration of Adoption of Revision No. 1 to the 2010 – 2015 Six-Year Transportation Improvement Program
 - 3. Miscellaneous
- b) 9:00 a.m. – 9:15 a.m. Public Hearing to Consider Skagit County Budget Amendment
- c) 10:00 a.m. – 11:00 a.m. Presentation – Washington State Department of Ecology – Clean Samish Initiative
- d) 11:30 a.m. – 11:45 a.m. Public Comment Period

III. WEDNESDAY, NOVEMBER 25, 2009:

- a) *8:00 a.m. – 9:30 a.m. Breakfast with Elected Officials (Calico Cupboard – 121B Freeway Drive, Mount Vernon)

IV. THURSDAY, NOVEMBER 26, AND FRIDAY, NOVEMBER 27, 2009:

THANKSGIVING DAY HOLIDAY OBSERVED – COUNTY OFFICES CLOSED

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

I. CONSENT AGENDA FOR MONDAY, NOVEMBER 23, 2009 (items 1 through 19):

a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, November 16, 2009.

b) ASSIGNED COUNSEL:

2. Professional Services Agreement with Corbin Volluz, Attorney at Law, to provide indigent defense services for clients referred by the Office of Assigned Counsel. These are cases deemed conflict of interest for the Public Defender's office. The Agreement shall commence on January 1, 2010, and shall continue until December 31, 2011. Compensation shall not exceed \$50,000.

c) BUDGET AND FINANCE:

3. Resolution authorizing a call for public hearing to consider the adoption of Skagit County's budget for 2010. The public hearing will be held on December 8, 2009, at 9:00 a.m.
4. Resolution authorizing a call for public hearing to consider the adoption of Emergency Management Services and Central Valley Ambulance's 2010 budget. The public hearing will be held on December 15, 2009, at 11:00 a.m.
5. Resolution appointing members to the Lodging Tax Committee.
6. Personal Services Agreement with Miller & Miller, P.S., which allows for the contractor to review County overhead costs and train County staff to prepare a cost allocation plan. The Agreement shall commence upon the date of execution and continue until December 31, 2010. Compensation shall not exceed \$10,000.

d) FACILITY MANAGEMENT:

7. Resolution rejecting bids for the Skagit County Miscellaneous Projects Security System Install, Test and Train for three locations to Low Voltage Systems, Inc., in the amount of \$70,042 (plus applicable sales tax). The contractor is the only bidder to meet the qualifications (Skagit County issued a Small Works Roster Invitation for Bid for this project). The low bid from Low Voltage Systems, Inc. of Mill Creek, WA far exceeds the estimate expected for the proposed work of \$15,000 to \$35,000. The Capital Facilities Manager and the Information Services Director recommend the rejection of Low Voltage Systems, Inc.'s bid given due to insufficient budget to do the work bid. The bid submitted was over the budgeted amount.
8. Resolution awarding the Skagit County Prosecutor offices project, located at 700 South 2nd Street, Mount Vernon to Dimock Construction, LLC in the amount of \$18,330 (plus applicable sales tax). The contractor was the lowest bidder to meet the qualifications. (Skagit County issued a Small Works Roster invitation to bid for this project.)

e) HUMAN RESOURCES:

9. Resolution authorizing defense for Skagit County personnel.
10. Resolution authorizing defense for Skagit County personnel.

f) HUMAN SERVICES:

11. Resolution appointing Bruce Shellhamer to serve a three-year term on the Skagit County Mental Health Advisory Board, effective upon the date of execution of the resolution, and expiring on November 30, 2012.

g) PROSECUTING ATTORNEY:

12. Resolution authorizing the closure of Prosecuting Attorney Support Division Revolving Fund.

h) PUBLIC WORKS:

13. Resolution calling for Statement of Qualifications for the Engineering and Land Surveying Services 2010 Consultant Roster.
14. Resolution calling for Statement of Qualifications for the Personal Services 2010 Consultant Roster.
15. Resolution adopting the Guemes Island Ferry 2010-2023 Fourteen-Year Capital Improvement Plan.
16. Resolution calling for bids for the construction of the Ferry Terminal Building, Guemes Island Ferry, Anacortes Terminal, Project #FE8-81/Federal Aid Project #ARRAFB-2029(046). The bid opening is scheduled for December 14, 2009, at 2:30 p.m.
17. Vendor Services Agreement with Aaction Excavating, Inc., to clean various field drainage ditches in the Blanchard Sub Flood Control Zone. The Agreement shall commence upon the date of execution and shall continue through November 30, 2010. Compensation shall not exceed \$5,355.90.
18. Resolution authorizing the delegation of authority for accepting additional grant funding from the Washington Traffic Safety Commission.

i) SENIOR SERVICES:

19. 2010 Personal Services Agreement with Visiting Nurse Home Care to provide hand and foot care clinics at the Skagit County Senior Services Centers. Clients will compensate the contractor at the rate of \$5 for hands, and \$17 for feet, per appointment, paid by participants to Visiting Nurse Home Care. The Agreement shall commence on January 1, 2010, and shall continue until December 31, 2010.

II. CONTRACT RATIFICATIONS (Items 20 through 23):

j) HUMAN SERVICES:

20. Resolution authorizing the ratification of a Personal Services Agreement with Skagit Recovery Center. The development of an executed Personal Services Agreement was delayed while the parties continued to negotiate the scope of work.
21. Personal Services Agreement with Skagit Recovery Center to provide substance abuse treatment to adults and youth in Skagit County. The Agreement commenced on October 1, 2009, and shall continue through June 30, 2010. Compensation shall not exceed \$700,000.

k) PUBLIC WORKS:

22. Resolution authorizing the ratification of Supplemental Agreement No. 1 to Local Agency Standard Consultant Agreement No. C20070593 with Anchor Environmental, LLC. Continuation of the contract with Anchor Environmental, LLC is required to complete the National Environmental Policy Act (NEPA) review. Completion of the NEPA review is necessary for land acquisition for a future levee set-back project in the Skagit River 3-bridge Corridor between Mount Vernon and Burlington.
23. Supplemental Agreement No. 1 to Local Agency Standard Consultant Agreement No. C20070593 with Anchor Environmental, LLC. This amendment reflects the company's change of name to Anchor QEA, LLC. It also extends the expiration of the contract to September 30, 2010, in order to continue work on the Skagit River Bridge Modification and Interstate Highway Protection Project. All other terms and conditions of the original Agreement shall remain in effect.