

SKAGIT COUNTY COMMISSIONERS' AGENDA

I. MONDAY, DECEMBER 8, 2014:

- a) *9:00 a.m. – 10:00 a.m. Briefing – County Commissioners/County Administrator
- b) 11:00 a.m. – 11:30 a.m. Planning and Development Services – Dale Pernula, Director:
 - 1. Discussion: Scope of 2016 Comprehensive Plan Update
 - 2. Miscellaneous
- c) 1:30 p.m. – 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- d) 2:00 p.m. – 2:30 p.m. Budget and Finance – Trisha Logue, Director:
 - 1. Adoption of 2015 Budget and Levies
 - 2. Miscellaneous
- e) 2:30 p.m. – 3:00 p.m. Public Works – Dan Berentson, Director:
 - 1. Presentation: Certificate of Commendation for Solid Waste Employee Michael McLaskey
 - 2. Miscellaneous
- f) *3:00 p.m. – 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. TUESDAY, DECEMBER 9, 2014:

- a) 11:30 a.m. – 11:45 a.m. Board of County Commissioners:
 - 1. County and Individual Success Stories
 - 2. Public Comment Period
 - 3. Miscellaneous Announcements

III. THURSDAY, DECEMBER 11, 2014:

- a) *5:30 p.m. Department of Ecology Open House and Public Hearing RE: Jail Site (Truck City) Environmental Cleanup

IV. FRIDAY, DECEMBER 12, 2014:

- a) *11:45 a.m. – 1:15 p.m. Leadership Skagit Communicating as a Leader Luncheon (Skagit Valley Gardens, 18923 Peter Johnson Road, Mount Vernon)

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

IV. CONSENT AGENDA FOR MONDAY, DECEMBER 8, 2014 (items 1 through 36):

a) COMMISSIONERS:

1. Revised Record of the Proceedings for Monday, October 14, 2014 (*corrected to reflect the date of the Public Hearing to Consider Testimony on the Proposed Scope of the 2016 Comprehensive Plan Update*).
2. Record of the Proceedings for Monday, December 1, 2014.
3. Record of the Proceedings for Tuesday, December 2, 2014.
4. Resolution appointing Carol McCormick to the Upper Skagit Library District Board of Trustees. Her term shall commence on January 1, 2015, and expire on December 31, 2019.

b) ADMINISTRATIVE SERVICES:

5. Cooperative Service Agreement No. 10-73-53-2009-RA with the United States Department of Agriculture (USDA), Animal and Plant Health Inspection Services (APHIS), Wildlife Services (WS), for wildlife control activities. The Agreement shall commence on January 1, 2015, and continue until December 31, 2015. Compensation shall not exceed \$15,000.

c) ASSESSOR:

6. Amendment No. 1 to Personal Services Agreement No. C20130465 with The Masters Touch to provide printing and mailing Change of Value notices. The Amendment extends the term of the contract, ending December 31, 2016, and increases compensation by \$5,000, for a new total compensation amount not to exceed \$55,000. All other terms and conditions of the original Agreement shall remain in effect.

d) AUDITOR:

7. Personal Services Agreement with The Language Exchange, Inc. to provide interpreter and translation services for the Auditor's Office as requested. The Agreement shall commence upon the date of execution and continue until December 31, 2016. Compensation shall not exceed \$2,500.

e) BUDGET AND FINANCE:

8. Resolution to call for a public hearing to amend the 2014 Skagit County budget in the amount of \$1,308,748 in order to allow for the early payment of a water quality loan and save future interest payment expense. The public hearing is scheduled to take place on Tuesday, December 23, 2014, at 11:15 a.m.
9. Resolution awarding Hotel/Motel Tax Funds for 2015.
10. Amendment No. 3 to Personal Services Agreement No. C20110438 with Public Financial Management, Inc. to provide financial advisory services and analysis. The original Agreement commenced on October 10, 2011, and shall continue until December 31, 2015. The purpose of this Amendment is to update the Scope of Work to include services related to all debt planning and financing services initiated by the County and language to Exhibit "B" Compensation to add pay schedule and official statement preparation language. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect including the compensation amount not to exceed \$100,000.

f) HUMAN RESOURCES:

11. Memorandum of Agreement, Amending Labor Agreement No. C20030389 by and between the Board of County Commissioners and the Attorneys of the Public Defender's Office AFSCME Local 176-PD, to add item no. 19 VEBA (Voluntary Employees' Beneficiary Association) language, and for the provision of closure days. All other terms and conditions of the original Agreement and subsequent Memorandum of Agreements shall remain in effect. See also related documents C20130075 and C20130023.
12. Personal Services Agreement with Terri Maki, Ph.D. to provide professional services including the application of a Job Evaluation Tool and other projects as assigned. The Agreement shall commence on December 31, 2014, and continue until December 31, 2015. Compensation shall not exceed \$10,000.

g) INFORMATION SERVICES:

13. Personal Services Agreement with Ivoxy Consulting, LLC to provide troubleshooting, configuration, architecture recommendations, training and other functions as needed to assist Skagit County in the management and operation of the NetApp Storage Area Network and VMWare Virtual Server system environment. The Agreement shall commence on the date of execution and continue until December 31, 2015. Compensation shall not exceed \$20,000.
14. Personal Services Agreement with Dimensional Communications for troubleshooting, installation, and repair for Skagit 21 and the hearing room audio and visual components. The Agreement shall commence on the date of execution and continue until December 31, 2015. Compensation shall not exceed \$3,000.
15. Personal Services Agreement with David Lowrance to provide audio-visual productions both in-house for Skagit County as well as on-location for Skagit 21. The Agreement shall commence upon the date of execution and continue until December 31, 2015. Compensation shall not exceed \$40,000.
16. Personal Services Agreement with Black Box Network Services to configure two T1/PRI telecommunication cards in Skagit County's telephone switch. The Agreement shall commence upon the date of execution and continue until March 31, 2015. Compensation shall not exceed \$4,000.
17. Personal Services Agreement with Handel Information Technologies, Inc. to provide report, configuration, interface and SQL table changes. The Agreement shall commence upon the date of execution and continue until December 31, 2015. Compensation shall not exceed \$5,000.

h) PARKS, RECREATION AND FAIRGROUNDS:

18. Amendment No. 2 to Personal Services Agreement No. C20140241 with Semrau Engineering & Surveying, PLLC to provide construction bid documents and specifications for site improvements, building pad and utility rough-in for the County's Clear Lake restroom facility project. This Amendment extends the contract an additional year, ending December 31, 2015, and increases compensation by \$9,000 in order to provide for construction phase administrative services. Total compensation shall not exceed \$23,000. All other terms and conditions of the original agreement and subsequent amendments shall remain in effect.
19. Trail Establishment Agreement with Harold W. Mousel for a proposed public non-motorized trail on parcel numbers P19314 and P19317. The Agreement shall commence on the date of execution and continue in perpetuity. No monetary value is associated with this Agreement.
20. Personal Services Agreement with Graham-Bunting & Associates to provide coordination and oversight of the regulatory remedies for the wetland site constraints of Parcels No. P25048 and P25050 at the Skagit Valley Playfields and affiliated contiguous lands east of the Skagit Valley College campus. A conceptual site plan may be developed as work progresses at which time Skagit Valley Community College and Skagit County may identify a portion of the site for structural purposes. The Agreement shall commence on the date of execution and continue until December 31, 2015. Compensation shall not exceed \$7,500.

i) PLANNING AND DEVELOPMENT:

21. Ordinance adopting the 2015 – 2020 Capital Facilities Plan.

j) PROSECUTING ATTORNEY:

22. Grant No. F14-31103-056 from the Washington State Department of Commerce Community Services and Housing Division Office of Crime Victims Advocacy for funding to support through the FFY 2014 STOP Violence Against Women Formula Grant Program. The Grant shall commence on January 1, 2015, and shall continue until December 31, 2015. The Grant awards \$17,290 to Skagit County. Skagit County shall contribute \$5,763 in matching funds.
23. Release and Settlement Agreement with John J. DiPardo and Jessica L. DiPardo and accompanying Quit Claim Deed and Real Estate Excise Tax Affidavit for portions of Parcel No. P74610 and P74611 known as Washington Lane, Private Road #04319.

k) PUBLIC WORKS:

24. Resolution to call for Statement of Qualifications for the 2015 Engineering and Land Surveying Services Consultant Roster.
25. Resolution to call for Statement of Qualifications for the 2015 Personal Services Consultant Roster.
26. Resolution and notice of call for bids for rental equipment with expected annual expenditures to exceed \$25,000, from April 1, 2015 through March 31, 2016. The bid opening is scheduled for Monday, January 12, 2015, at 2:30 p.m. or as soon thereafter as possible.
27. Resolution authorizing a call for bids for Public Works Landscaping Maintenance. The bid opening is scheduled to take place on Monday, December 29, 2014, at 2:00 p.m. or as soon thereafter as possible.
28. Resolution authorizing the adoption of new County Road Projects (CRP) that are listed in Skagit County's 2015 Annual Construction Program.
29. Resolution to adopt the 2015-2020 six-year Transportation Improvement Program.

l) RISK MANAGEMENT:

30. Personal Services Agreement with Allied Claims Service to provide professional adjustment services for property and casualty claims against Skagit County. The Agreement shall commence on December 31, 2014, and continue until December 31, 2015. Compensation shall not exceed \$20,000.
31. Personal Services Agreement with Listen Audiology Services, Inc. to provide mandated hearing tests, reports and letters for Skagit County employees in accordance with State and Federal regulations. The Agreement shall commence on December 31, 2014, and continue until December 31, 2015. Compensation shall not exceed \$6,500.

m) SHERIFF:

32. Amendment No. 9 to Agreement No. C20060221 with Okanogan County for housing inmates in the Okanogan County Jail. The purpose of this Amendment is to extend the term of the Agreement from December 31, 2014, to December 31, 2015. This Amendment also increases rates to house Skagit County inmates from \$54.50 per day to \$56.00 per day, effective January 1, 2015. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect.

n) SUPERIOR COURT:

33. Personal Services Agreement with Corpolongo and Associates, Inc. to provide pro tem, official court reporter services in the event that Skagit County employee court reporters cannot cover scheduled trials or hearings due to sickness or planned vacations. The Agreement shall commence on January 1, 2015, and continue until December 31, 2015. Compensation shall not exceed \$3,500.
34. Personal Services Agreement with The Language Exchange, Inc. to provide interpreter services to Superior Court, District Court and District Court Probation. The Agreement shall commence on January 1, 2015, and continue until December 31, 2015. Compensation shall not exceed \$75,000.

o) TREASURER:

35. Resolution designating banks qualifying as depositories for public funds for 2015.
36. Application for Tax Title Property to approve a Treasurers Deed to sell Parcel No. P29792 to Donald Gaspard per RCW 36.35.150.