

**SKAGIT COUNTY COMMISSIONERS
AGENDA**

MONDAY, DECEMBER 10, 2007:

- *8:00 a.m. – 10:00 a.m. Briefing – County Commissioners/Administrator/Deputy Administrator
- 10:00 a.m. – 11:00 a.m. Adoption of 2008 Skagit County Budget
- 11:00 a.m. – 11:15 a.m. Consent Agenda
- 11:15 a.m. – 11:30 a.m. Miscellaneous Items
- 11:30 a.m. – 11:45 a.m. Public Comment Period
- 1:30 p.m. – 2:00 p.m. Update – McIntyre Hall
- 2:00 p.m. – 4:00 p.m. Executive Session - Litigation

TUESDAY, DECEMBER 11, 2007:

- *7:00 a.m. Skagit Conservation District Annual Partnership Meeting/Breakfast (The Moose Lodge – 1640 813 South First Street, Mount Vernon)
- 9:00 a.m. – 10:00 a.m. Public Works Department – James E. Voetberg, P.E., Director/County Engineer
1. Public Hearing – Regarding the Sale of County Surplus Vehicles and Equipment
 2. Discussion – Temporary Repairs to Sinclair Dock
 3. Discussion – Change Order Requirement – North and South Fork Bridge Debris Removal Project #PD-40037-5/PD-40008-4
 4. Signature – Resolution Requesting Qualifications for Group Facilitation and Comprehensive Flood Hazard Management Planning for the Surface Water Management Section of Public Works
 5. Miscellaneous
- 10:00 a.m. – 11:00 a.m. Public Health Department – Peter Browning, Director
1. Introduction - New Employees
 2. Discussion – Expanded Board of Health
 3. Update – 5930 Legislative Funding
 4. Report – Washington State Department of Health Collection of Key Indicators
 5. Miscellaneous
- *12:00 p.m. Skagit County Human Services Advisory Board Appreciation Luncheon (The CottonTree Inn – 2300 Market Street, Mount Vernon)
- 1:30 p.m. – 2:00 p.m. Public Hearing - Regarding a Resolution Authorizing Skagit County to Increase Property Tax Revenues, in Excess of Increases in the Value of State-Assessed Property, New Construction and Improvement to Property for the 2008 Budget Year

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- 2:00 p.m. – 2:30 p.m. Adoption of the Emergency Medical Services (EMS) 2008 Budget
- 2:30 p.m. – 3:00 p.m. Public Hearing - Regarding a Resolution Authorizing Skagit County to Increase EMS Property Tax Revenues, in Excess of Increases in the Value of State-Assessed Property, New Construction and Improvements to Property for the 2008 Budget Year
- *4:00 p.m. Skagit Watershed Council, Skagit Fisheries Enhancement Group and People for Puget Sound Holiday Open House (407 Main Street – Second Floor, Mount Vernon)

WEDNESDAY, DECEMBER 12, 2007:

- *1:30 p.m. – 2:30 p.m. December Drug Court Graduation (Judge John Meyer's Courtroom – Skagit County Courthouse)

THURSDAY, DECEMBER 13, 2007:

- *10:00 a.m. City of Anacortes Waterline Replacement Project Ribbon Cutting Ceremony (Water Treatment Plant – 14489 Riverbend Road, Mount Vernon)
- *4:00 p.m. Natural Resources (Farmland Legacy, Forest Advisory Board, and Ag Advisory Board) Open House (Skagit Conservation District – 2021 East College Way, Suite 200, Mount Vernon)

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

I. CONSENT AGENDA FOR MONDAY, DECEMBER 10, 2007:

a) **COMMISSIONERS' OFFICE:**

1. Record of the Proceedings for Monday, December 3, 2007.
2. Record of the Proceedings for Tuesday, December 4, 2007.

b) **ADMINISTRATIVE SERVICES:**

3. Amendment No. 1 to Personal Services Agreement No. C20070198 between Skagit County and Don Slack, M.D. who provides services as the Medical Director for Skagit County. The amendment extends the expiration date to December 31, 2008, and adds 4% to the compensation amount, for a new contract total of \$176,132.10. All other terms and conditions of the original contract shall remain in effect.

c) **AUDITOR'S OFFICE:**

4. Resolution to authorize closing the Best Place Fund 126 in the amount of \$65 and transferring it to General Fund 001.

d) **BUDGET AND FINANCE:**

5. Amendment No. 2 to Funding Agreement No. C20070137 with the Skagit County Community Action Agency, which amends the original submitted budget for the Channel Cove Project. The HUD 1% monitoring fee of \$15,179 and \$12,000 for HUD technical assistance shall be shifted to \$18,000 for a staff position to oversee the project and the remaining \$9,179 shall be used for maintenance. The expiration date of the contract is also being extended from December 31, 2007, to December 31, 2008. All other terms and conditions of the original contract shall remain in effect.

e) **CORONER'S OFFICE:**

6. Personal Services Agreement with Daniel Selove, M.D. to provide various services as requested by the Skagit County Coroner. The agreement shall commence on January 1, 2008, and continue through December 31, 2008. Compensation is not to exceed a total of \$150,000.
7. Personal Services Agreement with Sigmund Menchel, M.D. to provide various services as requested by the Skagit County Coroner. The agreement shall commence on January 1, 2008, and continue through December 31, 2008. Compensation is not to exceed a total of \$150,000.

f) **HEALTH DEPARTMENT:**

8. Medical Service Agreement with Group Health Cooperative, which provides the mechanism for GHC to pay for influenza immunizations their clients receive at the Public Health Department. The agreement shall commence on January 1, 2008, and continue through December 31, 2009.

g) **HUMAN RESOURCES:**

9. Amendment No. 1 to Personal Services Contract No. C20050023, which changes the original name of the contractor from Acordia, Inc. to their new name, Wells Fargo Insurance

Services of Washington, LLC. All other terms and conditions of the original contract shall remain in effect.

10. Resolution establishing salary levels for certain Skagit County Elected Officials for 2008.
11. Resolution establishing 2008 salary increases for regular full-time and regular part-time non-represented employees.
12. Resolution authorizing the Skagit County Voluntary Medical Incentive Program for non-represented employees.

h) HUMAN SERVICES:

13. Personal Services Agreement with Washington Vocational Services for providing assistance on a monthly basis to adult and transition aged youth job seekers with developmental disabilities living in Skagit County through a "Job Club" format. The agreement shall commence on January 1, 2008, and continue through December 31, 2008. Compensation is not to exceed a total of \$6,000.
14. Amendment No. 1 to Personal Services Agreement No. C20070504, which increases the amount of 2008 Millage Funds allocated to the Skagit Preschool And Resource Center (SPARC), Parent to Parent Program by \$10,000, for a new contract total of \$40,375. All other terms and conditions of the original contract shall remain in effect.
15. Personal Services Agreement with SPARC to provide evaluations for children age birth to three who have been referred for developmental assessments due to concerns in cognitive, physical, social, emotional, communication, or adaptive skills through the Connections to Services Program. The agreement shall commence on January 1, 2008, and continue through December 31, 2008. Compensation is not to exceed \$15,000.
16. Resolution ratifying a Personal Services Agreement with Phoenix Recovery Services.
17. Personal Services Agreement with Phoenix Recovery Services to provide mental health and substance abuse treatment for persons with methamphetamine addiction. The contract commenced on November 1, 2007, and shall continue through August 31, 2008. Compensation shall not exceed a total of \$88,996.
18. Amendment No. 1 to Program Agreement No. C20070395 with the Department of Social and Health Services – Division of Developmental Disabilities for the 2007-2009 biennium to provide additional funding in the amount of \$565,957 for developmental disability services to clients in the community. The Contract period is July 1, 2007, through June 30, 2009. Maximum compensation shall not exceed a total of \$2,046,699. All other terms and conditions of the original contract shall remain in effect.
19. Resolution appointing Timm Forthun to serve a three-year term on the Skagit County Substance Abuse Board, beginning December 1, 2007, through November 30, 2010.
20. Resolution appointing Rebecca Peck to serve a three-year term on the Skagit County Substance Abuse Board, beginning December 1, 2007, through November 30, 2010.

i) INFORMATION SERVICES:

21. Amendment No. 1 to Contract Agreement No. C20050253 between Skagit County and Handel Information Technologies, which adds a new section titled "Management of County Supplied Juvenile Information" to the agreement. The purpose of this is data conversion of

the existing case management system to the Rite Track Case Management System. All other terms and conditions of the original contract shall remain in effect.

22. Dark Fiber Optic Lease Agreement between Skagit County and Black Rock Cable to install and manage a fiber optic line from the Skagit County Courthouse to 2021 College Way, Mount Vernon. The agreement shall commence upon the date of execution and continue for one year. The agreement shall automatically renew for a one year extension term unless either party gives notice. Compensation shall not exceed a total of \$3,995.
23. Personal Services Agreement with Mental Velocity, Inc. to provide maintenance and support services for the Septic Manager application. The agreement commenced on December 1, 2007, and shall continue through December 31, 2008. Compensation is not to exceed a total of \$35,000.
24. Personal Services Agreement with Mental Velocity, Inc. to provide software development services for County projects. The agreement commenced on December 1, 2007, and shall continue through December 31, 2008. Compensation is not to exceed a total of \$35,000.

j) PLANNING & DEVELOPMENT SERVICES:

25. Personal Services Agreement with Kelly Services, Inc. to provide front desk reception and/or professional clerical services for calendar year 2008 at a rate of \$16.35 per hour, for a not-to-exceed total of \$25,000.
26. Amendment No. 2 to Centennial Clean Water Fund Grant Agreement No. C20070200 (Grant No. G0700153) with the State of Washington Department of Ecology, which modifies the scope of work and amends the grant agreement to begin on January 1, 2007, and remain effective through October 16, 2011. All other terms and conditions of the original agreement shall remain in effect.
27. Amendment No. 1 to Washington State Water Pollution Control Revolving Fund Loan Agreement No. C20070201 (Grant No. L0700010) with the State of Washington Department of Ecology, which modifies the scope of work and amends the grant agreement to begin on January 1, 2007, and remain effective through October 16, 2011. All other terms and conditions of the original agreement shall remain in effect.
28. Amendment No. 1 to Personal Services Agreement No. C20070287 with Miller Consulting, which revises the Scope of Work for the Hamilton Relocation/Floodway Open Space Planning. All other terms and conditions of the original contract shall remain in effect.

k) PROSECUTING ATTORNEY'S OFFICE:

29. Resolution ratifying a Personal Services Agreement with Lisa A. Rolston, dba Likkel & Associates, Inc. for court reporting services.
30. Personal Services Agreement with Lisa A. Rolston, dba Likkel & Associates, Inc. to provide court reporting and transcription services for victim, and/or witness interviews and depositions. The agreement commenced on March 15, 2007, and shall continue through December 31, 2007. Compensation is not to exceed a total of \$5,000.
31. Resolution authorizing the execution of Interlocal Cooperative Agreements between Skagit County and other public agencies pursuant to terms in the Interlocal Cooperation Act. All executed Interlocal Agreements shall be listed by subject on the County's public internet site.

l) SHERIFF:

32. Resolution declaring a sole source purchase for a new Eagle Tactical Headset from Atlantic Signal, LLC.
33. Resolution ratifying a Personal Services Agreement with Public Safety Selection, PC.
34. Personal Services Agreement with Public Safety Selection, PC to provide psychological examinations for potential and existing employees of the Skagit County Sheriff's Office. The agreement commenced on September 1, 2007, and shall continue through December 31, 2008. Compensation is not to exceed \$350 plus mailing costs per exam.
35. Interlocal Cooperative Agreement, per Resolution No. 16389, between Skagit County and Whatcom County's Northwest Minichain to provide transportation services for prisoners. The agreement shall commence on January 1, 2008, and continue through December 31, 2008. Compensation is not to exceed a total of \$23,174.
36. Resolution declaring Remington Arms Company the sole source provider for Eye Ball R1 Camera System at the Skagit County Sheriff's Office.

m) YOUTH & FAMILY SERVICES:

37. Interlocal Cooperative Agreement, per Resolution No. R20060282, between Skagit County and the Mount Vernon School District to provide resources for Youth and Family Services to contract with a vocational services provider to deliver vocational services for youth who have been held in detention facilities in Skagit, Island, or Whatcom Counties. The agreement commenced on November 1, 2007, and shall continue through August 31, 2008. Compensation is not to exceed a total of \$38,136.
38. Resolution authorizing an Interlocal Cooperative Agreement with Whatcom County to formalize the coordination and delivery of vocational services for youth at Juvenile Justice Facilities in Whatcom County.
39. Resolution ratifying an Interlocal Cooperative Agreement with Whatcom County for the delivery of vocational services for youth at Juvenile Justice Facilities in Whatcom County.
40. Interlocal Cooperative Agreement between Skagit County and Whatcom County to provide delivery of vocational services for youth at Juvenile Justice Facilities in Whatcom County. This project is a cooperative effort of the Department of Youth & Family Services, Island and Whatcom Counties Juvenile Court, the Mount Vernon and Bellingham School Districts, and Northwest Educational Service District No. 189. The agreement commenced on November 1, 2007, and shall continue through August 31, 2008.
41. Business Class Service Order Agreement between Skagit County and Comcast to provide television service for Skagit County Juvenile Detention. The agreement shall commence upon the date of signature and continue indefinitely at a cost of \$92.50 per month.
42. Resolution ratifying an Interlocal Cooperative Agreement between Northwest Educational Service District No. 189 and Skagit County for services provided in the collaborative Safe Schools/Healthy Students Initiative.
43. Amendment No. 1 to Personal Services Agreement No. C20070164 with Carol R. Hundahl, dba Phoenix Recovery Services, which replaces and adds several exhibits and provides an Alcohol Drug Information School class and two CDDA assessment/outpatient costs for Fiscal Years 2008 and 2009. All other terms and conditions of the original contract shall remain in effect.

44. Personal Services Agreement with the Northwest Services Council, dba Northwest Workforce Development Council to provide direct vocational counseling services to young people in Juvenile Detention facilities in Skagit, Island and Whatcom Counties. The agreement commenced on November 7, 2007, and shall continue until August 31, 2008. Compensation is not to exceed \$38,136.

n) PUBLIC WORKS:

45. Vendor Services Agreement with Skagit City Turf to provide Hydro Seeding for various projects. The agreement commenced December 3, 2007, and shall continue through December 3, 2009. Compensation is not to exceed a total of \$23,000.

46. Vendor Services Agreement with Industrial Mowing and Spraying to provide mowing services for various Skagit County locations. The agreement commenced on December 3, 2007, and shall continue through December 3, 2009. Compensation is not to exceed a total of \$23,000.

47. Resolution ratifying Amendment No. 1 to Personal Services Agreement No. C20070113 with Skagit Fisheries Enhancement Group.

48. Amendment No. 1 to Personal Services Agreement No. C20070113 with Skagit Fisheries Enhancement Group, which expands the contract period to allow the Contractor to invoice the County for work conducted between January 1, 2007, and February 20, 2007. All other terms and conditions of the original contract shall remain in effect.

49. Amendment No. 3 to Personal Services Agreement No. C20060402 with W. Eugene Sampley, P.E, which extends the agreement through January 31, 2008, and adds an additional \$25,000 for a new contract total of \$182,000.

50. Personal Services Agreement with Geomatrix Consultants, Inc. to provide environmental expertise to assist the County in evaluating remedial alternatives and quantify remedial costs for the former Sinnes Road Landfill.

51. Abbreviated Standard Form of Agreement between Skagit County and Theisen Architects to provide services in connection with the Skagit County Guemes Ferry Terminal Improvement Project – Anacortes side. The agreement shall commence upon the date of execution and continue until the project is complete. Compensation is not to exceed a total of \$21,000.