

SKAGIT COUNTY COMMISSIONERS' AGENDA

I. MONDAY, DECEMBER 12, 2011:

- a) *8:30 a.m. – 10:30 a.m. Briefing – County Commissioners/County Administrator
- b) 1:30 p.m. – 2:00 p.m. Consent Agenda, Vouchers, Warrants, and Miscellaneous Items
- c) *2:00 p.m. – 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. TUESDAY, DECEMBER 13, 2011:

- a) 8:30 a.m. to 9:30 a.m. Public Works – Henry Hash, Director:
 - 1. Public Hearing/Possible Action: To Consider Testimony Regarding the Consideration of Vacating County Right-of-Way Known as South Texas Lane, No. 17210
 - 2. Discussion/Possible Action: Resolution to Approve the Guemes Island Fourteen-Year Ferry Capital Improvement Plan 2012 – 2025
 - 3. Miscellaneous
- b) 9:30 a.m. – 10:30 a.m. Budget and Finance – Trisha Logue, Director:
 - 1. Discussion/Possible Action: Adoption of the 2012 Skagit County Budget, Associated Levies, 2012 – 2017 Capital Facilities Plan, Compensation and Benefits for Non-Represented Employees, & Establishing Closure Days for 2012
- c) 10:30 a.m. – 11:00 a.m. Public Hearing: Consider Testimony Regarding the 2012 Emergency Medical Services (EMS) and Central Valley Ambulance Authority (CVA) Budgets
- d) 11:00 a.m. – 11:30 a.m. Decision: Closed Record Appeal PL#11-0362, Submitted by Robert Weeks, and PL#11-0366, Submitted by Evergreen Islands, Regarding the Preliminary Approval of Short Plat SP 93-0040, a Three-Lot Short Plat Submitted on June 10, 1993, Approved November 3, 2010 for Larry Dent
- e) 11:30 a.m. – 11:45 a.m. Public Comment Period
- f) 1:30 p.m. – 2:30 p.m. Health Department – Peter Browning, Director:
 - 1. Public Hearing: Health Code Revisions

III. THURSDAY, DECEMBER 15, 2011:

- a) *11:00 a.m. – 1:00 p.m. Skagit County Community Action Agency Board Meeting (320 Pacific Place, Mount Vernon)
- b) *5:30 p.m. Skagit Safe Kids Year-End Gathering (Max Dales, 2030 Riverside Drive, Mount Vernon)

FUTURE BID OPENINGS:

Monday, December 19, 2011, at 2:00 p.m. Haul Out and Maintenance for the Vehicle and Passenger Ferry M/V Guemes

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

V. CONSENT AGENDA FOR MONDAY, DECEMBER 12, 2011 (items 1 through 26):

a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, December 5, 2011.
2. Record of the Proceedings for Tuesday, December 6, 2011.

b) ADMINISTRATIVE SERVICES:

3. Interlocal Cooperative Agreement with the City of Mount Vernon to award Economic Development Public Facility grant funds for the Downtown and Waterfront Flood Control Project. The Agreement commenced on September 20, 2011, per Resolution No. R20110298, and continues until September 19, 2014. Compensation shall not exceed \$500,000.
4. Amendment No. C to Skagit County Contract No. C20100345 with the Washington State Department of Commerce, Energy Office (Formerly Energy Policy Division) contract no. F10-52110-065 which funds the Skagit Council of Governments Resource Conservation Manager (RCM) program's electrician. This Amendment extends the end date of the contract by two months, ending June 30, 2012 in order to allow for completion of the Scope of Work. All other terms and conditions of the original Agreement shall remain in effect.

c) ASSIGNED COUNSEL:

5. Personal Services Agreement with Corbin Volluz, Attorney at Law, to provide indigent defense representation for indigent defendants referred by the Office of Assigned Counsel who have been deemed conflict of interest for the Skagit County Public Defender's Office. The Agreement shall commence on January 1, 2012, and continue until December 31, 2013. Compensation shall not exceed \$100,000.

d) BUDGET AND FINANCE:

6. Funding Agreement with North Cascades Institute, which awards \$2,500 of Lodging Tax funds to support promoting the North Cascades project, as authorized by Resolution No. R20110350. The Agreement shall commence on January 1, 2012, and shall continue until December 31, 2012.
7. Funding Agreement with Northwest Agriculture Business Center, which awards \$5,000 of Lodging Tax funds for the 2012 Kneading Conference West, as authorized by Resolution No. R20110350. The Agreement shall commence on January 1, 2012, and shall continue until December 31, 2012.
8. Funding Agreement with Lincoln Theatre, which awards \$3,000 of Lodging Tax funds for the marketing/outreach program, as authorized by Resolution No. R20110350. The Agreement shall commence on January 1, 2012, and shall continue until December 31, 2012.
9. Funding Agreement with Skagit County Historical Society, which awards \$20,000 of Lodging Tax funds for the Heritage Tourism Marketing Project, as authorized by Resolution No. R20110350. The Agreement shall commence on January 1, 2012, and shall continue until December 31, 2012.
10. Funding Agreement with Economic Development Association of Skagit County, which awards \$60,000 of Lodging Tax funds to support the Skagit Valley Conventions and Visitors Bureau Formation Project, as authorized by Resolution numbers R20100417 and R20110350. The Agreement commenced on January 1, 2011, and shall continue until December 31, 2012.

e) COMMUNITY SERVICES:

11. Interlocal Cooperative Agreement with the Town of Concrete for the provision of administrative and professional care services to senior citizens. The Agreement shall commence on January 1, 2012 and continue through December 31, 2012. Compensation shall not exceed \$7,639.

12. Interlocal Cooperative Agreement with the City of Sedro-Woolley for the provision of administrative and professional care services to senior citizens. The Agreement shall commence on January 1, 2012 and continue through December 31, 2012. Compensation shall not exceed \$20,441.
 13. Funding Agreement with Skagit Domestic Violence and Sexual Assault Services to distribute low-income housing funds for shelter services pursuant to Substitute House Bill 2060 and House Bill 2331. The Agreement shall commence on January 1, 2012, and continue until December 31, 2012. Compensation shall not exceed \$45,000.
 14. Funding Agreement with Skagit County Community Action Agency to distribute low-income housing funds pursuant to Substitute House Bill 2331. The Agreement shall commence on January 1, 2012, and continue until December 31, 2012. Compensation shall not exceed \$5,000.
 15. Personal Services Agreement with Eugene Aisenberg, PhD to create a comprehensive report and an executive summary regarding contractor's conclusions and recommendations regarding most effective practices for mental health and substance services for Skagit County. The Agreement shall commence on the date of execution, and continue until January 31, 2012. Compensation shall not exceed \$2,100.
- f) CORONER:
16. Personal Services Agreement with Daniel Selove MD to provide autopsy services and on-scene investigations as needed. The Agreement shall commence on January 1, 2012 and shall continue through December 31, 2012. Compensation shall not exceed a total of \$79,473 which is based on a fee structure that consists of set charges for each routine and homicide autopsy performed, on-scene investigation, examination, laboratory testing, and case and/or toxicology consult.
 17. Vendor Services Agreement with Mount Vernon Cemetery Inc. dba Kern Funeral Home to provide a person available twenty-four hours a day, seven days a week to receive the deceased at the funeral facility or provide the Coroner's Office with access to the funeral facility. The Agreement shall commence on the date of execution, and shall continue for one year. Compensation shall not exceed a total of \$5,000 which is based on a fee structure that consists of set charges for the type of work performed including each transfer, transport, indigent, and autopsy performed.
- g) HEALTH DEPARTMENT:
18. Coordinated Prevention Grant Agreement No. G1200222 with the State of Washington Department of Ecology which provides partial funding to continue the CPG Coordinated Prevention Grant contract. The Agreement shall commence on January 1, 2012, and continue until June 30, 2013. Compensation is 75% funded by the Washington State Department of Ecology in the amount of \$104,164, and 25% funded by Skagit County in the amount of \$34,721.33.
- h) PARKS, RECREATION AND FAIR:
19. Personal Services Agreement with Eccos Design LLC for services regarding the Howard Miller Creek Re-Alignment Boardwalk project. The Agreement shall commence on the date of execution and continue until December 31, 2012. Compensation shall not exceed \$9,750.
- i) PLANNING AND DEVELOPMENT SERVICES:
20. Amendment No. 2 to Personal Services Agreement No. C20100277 with ECONorthwest to amend the Scope of Work to include a possible trip to Skagit County for a final presentation of the study results, extend the contract period through June 30, 2012, and increase compensation by \$5,000, for a new total of \$45,000. Funding is provided by a grant from the United States Environmental Protection Agency. All other terms and conditions of the original Agreement shall remain in effect.

21. Resolution establishing the 2011 Docket of Comprehensive Plan Land Use/Zoning Map and Policy Amendments.

j) PROSECUTING ATTORNEY:

22. Amendment No. 1 to Personal Services Agreement No. C20110080 with GordonDerr, LLP to provide legal counsel, representation, and services relating to the review and/or possible litigation matter related to the Growth Management Act and Other Land Use matters. This Amendment increases compensation by \$10,000, for a new compensation amount not to exceed \$50,000. All other terms and conditions of the original Agreement shall remain in effect.

k) PUBLIC DEFENDER:

23. Personal Services Agreement with Gary T. Way, dba Way Investigations to provide investigation services. The Agreement shall commence on January 1, 2012, and shall continue until December 31, 2012. Compensation shall not exceed \$70,000.

24. Personal Services Agreement with Shauna Snyder, dba Skepton Investigations to provide investigation services. The Agreement shall commence on January 1, 2012, and shall continue until December 31, 2012. Compensation shall not exceed \$70,000.

l) SHERIFF:

25. Vendor Services Agreement with Multi Services Inc. to provide industrial services related to the inspection and repair of the kitchen appliances in the Skagit County Jail. The Agreement shall commence on January 1, 2012, and shall continue until December 31, 2012. Compensation shall not exceed \$5,000.

m) SUPERIOR COURT:

26. Personal Services Agreement with Allen R. Emerson and Associates to provide pro tem court reporter services for Skagit County. The Agreement shall commence on January 1, 2012, and continue until December 31, 2012. Compensation shall be paid at \$190 for a full day and \$95 for a half day.

VI. RATIFICATION AGENDA (items 27 through 30):

n) ADMINISTRATIVE SERVICES:

27. Resolution authorizing the ratification of a Personal Services Agreement with Emma C. Whitfield to perform various public information administrative services as requested. Contract negotiations delayed execution of the Agreement before its commencement on October 13, 2011.

28. Personal Services Agreement with Emma C. Whitfield to perform various public information administrative services as requested. The Agreement commenced on October 13, 2011, and continues until October 12, 2012. Compensation shall not exceed \$74,000.

o) PUBLIC DEFENDER:

29. Resolution authorizing the ratification of a Personal Services Agreement with Eileen Sterns to prepare court transcripts as requested by the Public Defender. The Agreement was not fully processed prior to the commencement of the services on November 1, 2011.

30. Personal Services Agreement with Eileen Sterns to prepare court transcripts as requested by the Public Defender. The Agreement commenced on November 1, 2011, and shall continue until December 31, 2012. Compensation shall not exceed \$5,000.