

**SKAGIT COUNTY COMMISSIONERS'  
AGENDA**

**Monday, December 14, 2009, through Friday, December 18, 2009**

**I. MONDAY, DECEMBER 14, 2009:**

- a) \*8:00 a.m. – 10:00 a.m. Briefing – County Commissioners/Administrator
- b) 10:00 a.m. – 10:30 a.m. Presentation of Draft Climate Action Plan
- c) 1:30 p.m. – 2:00 p.m. Consent Agenda and Miscellaneous Items
- d) \*2:00 p.m. – 4:00 p.m. Executive Session (none scheduled as of the date of this notice)

**II. TUESDAY, DECEMBER 15, 2009:**

- e) \*7:00 a.m. – 8:00 a.m. Skagit Conservation District Board Meeting (Best Western Cotton Tree Inn, Mount Vernon, WA)
- f) 8:00 a.m. – 9:00 a.m. Public Works– Thomas G. Ballard, Interim Director
  - 1. County Engineer's 2009 Annual Bridge Report
  - 2. Miscellaneous
- g) 9:00 a.m. – 9:45 a.m. Discussion/Possible Action - Open Space Applications
- h) 9:45 a.m. – 10:00 a.m. Adoption of Skagit County's Budget for 2010
- i) 10:30 a.m. – 11:00 a.m. Planning and Development Services Department – Gary Christensen, Director
  - 1. Discussion – 2008 Comprehensive Plan Amendments and the Sanfi Acres Remanded Comprehensive Plan Amendment
  - 2. Miscellaneous
- j) 11:00 a.m. – 11:30 a.m. Public Hearing To Consider the Adoption of Emergency Management Services and Central Valley Ambulance's 2010 Budget
- k) 11:30 a.m. – 11:45 a.m. Public Comment Period

**III. WEDNESDAY, DECEMBER 16, 2009:**

- l) \*9:00 a.m. – 12:00 p.m. Facilities Management Department Retreat (Copper Room – 1800 Continental Place, Mount Vernon)
- m) \*1:00 p.m. – 1:45 p.m. Public Transportation Benefit Area – Board of Director's Meeting (Port of Skagit County)
- n) \*1:45 p.m. – 2:15 p.m. Regional Transportation Planning Organization - Board Meeting (Port of Skagit County)
- o) \*2:15 p.m. – 2:45 p.m. Skagit Council of Governments - Board Meeting (Port of Skagit County)
- p) \*2:45 p.m. – 4:45 p.m. Skagit County Solid Waste Governance - Board Meeting (Port of Skagit County)

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**IV. THURSDAY, DECEMBER 17, 2009:**

- q) \*11:00 a.m. – 1:00 p.m. Skagit County Community Action Agency Board Meeting and Appreciation Luncheon (320 Pacific Place, Mount Vernon)

**V. FRIDAY, DECEMBER 18, 2009:**

- r) \*3:30 p.m. – 4:30 p.m. Dedication Ceremony of the Anacortes Municipal Courthouse (1218 24<sup>th</sup> Street, Anacortes, WA)

**FUTURE BID OPENING:**

- Monday, December 21, 2009 - 2:00 p.m. Construction of a 5,800 Square Foot Addition to the Skagit County Regional Food Distribution Center in Sedro-Woolley
- Monday, December 21, 2009 - 2:30 p.m. Construction of the Ferry Terminal Building, Guemes Island Ferry, Anacortes #FE-8-81/Federal Aid Project ARRAFB-2029(046)
- Monday, December 28, 2009 - 2:00 p.m. Rental Equipment with Expected Annual Expenditures to Exceed \$25,000, such as: Excavators, Dozers, Rollers, Sweepers, Trench Boxes, Pumps, etc.

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

**Except for the items marked with an asterisk \*, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.**

**SKAGIT COUNTY COMMISSIONERS'  
CONSENT AGENDA**

**I. CONSENT AGENDA FOR MONDAY, DECEMBER 14, 2009, (Items 1 through 10):**

a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Monday, December 7, 2009.
2. Record of the Proceedings for Tuesday, December 8, 2009.

b) BUDGET & FINANCE:

3. Resolution authorizing the call for a public hearing for the general, road, and conservations futures property taxes for the 2010 budget year. The public hearing will be held on Tuesday, December 29, 2009, at 11:30 a.m. in the Commissioner's Hearing Room.
4. Resolution authorizing the call for a public hearing for the emergency medical services property taxes for the 2010 budget year. The public hearing will be held on Tuesday, December 29, 2009, at 11:30 a.m. in the Commissioner's Hearing Room.

c) HUMAN SERVICES:

5. Resolution to re-appoint Steve Hayes to the Skagit County Mental Health Advisory Board. His term will expire on November 30, 2012.
6. Resolution to re-appoint Charles Wend to the Skagit County Mental Health Advisory Board. His term will expire on November 30, 2012.
7. Amendment No. 1 to Personal Services Agreement No. C20080470 with Sandra J. Higman to extend the termination date of the contract to December 31, 2010. All other terms and conditions of the original Contract shall remain in effect.
8. Interagency Agreement between Skagit County and North Sound Mental Health Administration. Funding is provided from North Sound Mental Health Administration for the County Mental Health Coordinator to participate in regional NSMHA related administrative functions in Skagit County. The term of this Agreement shall commence on January 1, 2010, and shall continue through December 31, 2010. Compensation shall not exceed a total of \$55,164.

d) PUBLIC WORKS:

9. Resolution to call for bids for the procurement of maintenance materials with expected annual expenditures to exceed \$25,000, such as: liquid asphalt, gravel products, rock products, specialty and mixed asphalt products, and concrete products. The bid opening will be held on Monday, January 4, 2010, at 2:00 p.m.

e) SHERIFF:

10. Resolution to Amend Resolution No. 16192 to increase the monetary amount of change fund for cash transactions in the Skagit County Sheriff's Office. The amount will be increased from \$300 to \$400. The custodian of this fund shall remain the Skagit County Sheriff's Office.

**II. CONTRACT RATIFICATIONS (Items 10 through 14):**

f) ASSESSOR:

11. Resolution authorizing the ratification of a Personal Services Agreement with The Master's Touch. The Agreement was not fully signed and approved prior to the start date,

the Master's Touch began the process necessary, in good faith, of proofing the notices so that they could be sent out as soon as possible without further delay.

12. Personal Services Agreement with The Master's Touch, LLC for printing and preparation of re-assessment notices as required by law. The term of this Agreement shall commence on November 1, 2009, and shall continue until November 1, 2010. Compensation shall not exceed a total of \$25,000.

g) PLANNING & DEVELOPMENT SERVICES:

13. Resolution authorizing the ratification of a Personal Services Agreement with Globalwise, Inc. Washington State University began the initial study of Skagit County's agricultural economy for the Skagit Alternative Futures Project (C20090148) on March 2, 2009. Due to severe budget cuts by Washington State University, the economist contracted with to perform the analysis was laid off. In order to stay with the Environmental Protection Agency grant timeline, it was necessary to continue work in August with Globalwise, Inc. This Agreement will cover work performed from August 1, 2009, through September 3, 2009. A long-term new contract will be executed to complete the study with a separate consultant chosen from the Planning & Development Services consultant roster in accordance with Skagit County's purchasing guidelines.
14. Personal Services Agreement with Globalwise, Inc. for the development of an analysis of Skagit County's agricultural economy for the Skagit Alternative Futures Project. This contract is funded through an Environmental Protection Agency grant. The term of this Agreement shall commence on August 1, 2009, and shall continue until September 3, 2009. Compensation shall not exceed a total of \$16,810.