

**SKAGIT COUNTY COMMISSIONERS
AGENDA**

MONDAY, DECEMBER 15, 2008:

- *8:00 a.m. – 11:00 a.m. Briefing – County Commissioners/Administrator
- *2:00 p.m. – 4:00 p.m. Executive Session – Potential Litigation

TUESDAY, DECEMBER 16, 2008:

- *7:00 a.m. Skagit Conservation District's Annual Supervisors Breakfast Meeting
(Moose Lodge – Mount Vernon)
- 8:00 a.m. – 8:30 a.m. Consent Agenda and Miscellaneous Items
- 8:30 a.m. – 9:30 a.m. Public Works Department – James E. Voetberg, Director
1. Decision – Abolishment and Distribution of Assets of the Bryson Road Sub-Flood Control Zone. (Public Hearing was November 25, 2008)
 2. Decision – Establishment of the 2009 Guemes Island Ferry Fare Structure, and Rescinding Resolution Nos. R20050298, R20050405, R20060338, R20080196, R20080288, and R20080405. (Public Hearing was November 10, 2008)
 3. Decision – Guemes Island Ferry Departure Schedule and Hours of Operation. (Public Hearing was November 25, 2008)
 4. Submittal – 2008 Annual Bridge Report
 5. Miscellaneous
- 10:30 a.m. – 11:30 a.m. Discussion – Planning Commission Recorded Motion on 2007 Comprehensive Plan Amendment Proposals
- 11:30 a.m. – 11:45 a.m. Public Comment Period
- 11:45 a.m. – 12:00 p.m. Presentation – 2009 Skagit County Tulip Festival Poster
- 1:30 p.m. – 1:45 p.m. Public Hearing - To Consider an Increase in Property Tax Revenues in Excess of Increases in the Value of State-Assessed Property, New Construction and Improvements to Property for the 2009 Budget Year
- 1:45 p.m. – 2:00 p.m. Public Hearing - To Consider an Increase in EMS (Emergency Medical Services) Property Tax Revenues, in Excess of Increases in the Value of State-Assessed Property, New Construction and Improvements to Property for the 2009 Budget Year
- 2:15 p.m. – 2:30 p.m. Discussion/Possible Action – Closed Record Public Meeting for Final Plat Approval for the Plat of Shore View Estates (PL06-0762) Submitted by James Nelson
- 2:30 p.m. Farewell Celebration – Skagit County Commissioner Don Munks

Continued, OVER...

**COMMISSIONERS' AGENDA
PAGE TWO**

WEDNESDAY, DECEMBER 17, 2008:

- *10:00 a.m. – 10:45 a.m. Public Transportation Benefit Area Board Meeting (Skagit Station)
- *10:45 a.m. – 11:30 a.m. Regional Transportation Planning Organization Board Meeting (Skagit Station)
- *11:30 a.m. – 12:00 p.m. Skagit Council of Governments Board Meeting (Skagit Station)
- *12:00 p.m. – 1:30 p.m. Legislator Luncheon/Forum (Skagit Station)
- *1:45 p.m. – 3:45 p.m. Skagit County Solid Waste Governance Board Meeting (Skagit Station)

THURSDAY, DECEMBER 18, 2008:

- *11:00 a.m. – 12:00 p.m. Skagit County Community Action Agency Board Meeting (330 Pacific Place - Mount Vernon)
- *11:30 a.m. – 1:30 p.m. No-Host Luncheon Meeting With the Mayors of Skagit County Cities and Towns (Johnny Carino's Italian Restaurant – 150 Cascade Mall Drive, Burlington)

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

IV. CONSENT AGENDA FOR TUESDAY, DECEMBER 16, 2008, ITEMS 1 - 36:

a) COMMISSIONERS' OFFICE :

1. Record of the Proceedings for Tuesday, December 9, 2008.

b) ADMINISTRATIVE SERVICES:

2. Resolution awarding Hotel/Motel tax funding for 2009.

c) ASSIGNED COUNSEL:

3. Personal Services Agreement with Robert S. Jones, Attorney at Law, to provide legal representation to indigent defendants referred by the Office of Assigned Counsel. These are deemed conflict of interest cases for the Public Defender's Office. The agreement shall commence on January 1, 2009, and continue through December 31, 2010. Compensation is not to exceed a total of \$150,000.
4. Personal Services Agreement with Wendy Wall, Attorney at Law, to provide indigent defense services for minor children in dependency proceedings who have been referred by the Office of Assigned Counsel. The agreement shall commence on January 1, 2009, and continue through December 31, 2010. Total compensation is not to exceed \$75,000.
5. Resolution establishing revised Indigent Defense fees, which reflects the portion of cost to be paid by the defendant when deemed "indigent and able to contribute".
6. Amendment No. 2 to Personal Services Agreement with Jennifer Bouwens, Attorney at Law, which adds additional compensation of \$15,000 for a new contract total not to exceed \$90,000. The Contractor shall provide legal services to indigent defendants. All other terms and conditions of the original contract shall remain in effect.
7. Personal Services Agreement with Tom Sequine, Attorney at Law, to provide legal representation to indigent defendants referred by the Office of Assigned Counsel. These are cases deemed conflict of interest for the Public Defender's Office. The agreement shall commence on January 1, 2009, and continue through December 31, 2010. Compensation is not to exceed a total of \$150,000.

d) FACILITY MANAGEMENT:

8. Standard AIA Contract with Dimock Construction, LLC to remodel casework at the District Court and Elections Office – Downtown Campus in Mount Vernon. The contractor was awarded the contract for the low bid of \$100,699.30, plus applicable sales tax. The agreement shall commence upon the date of signature and continue until the project is accepted.
9. Amendment No. 1 to Vendor Services Agreement No. C20080614 with Excavation West, LLC for installing a new sewer line from the Concrete Shop Building and tying into the Town of Concrete's existing sewer line. The amendment awards additional expenses incurred during the construction of the new sewer line in the amount of \$12,116.44. This raises the total compensation for the original contract to \$26,616.44, plus applicable sales tax. All other terms and conditions of the original contract shall remain in effect.
10. Resolution calling for a Public Hearing to consider disposing of real property(P10857) owned by Skagit County located at 44511 Concrete Sauk Valley Road in Concrete. The Hearing will be held on Tuesday, January 13, 2009, at 11:45 a.m.

e) HUMAN SERVICES:

11. Amendment No. 3 to County Program Agreement No. C20070464 between Skagit County and the State of Washington Department of Social and Health Services – DASA, which increases the contract amount by \$4,975 for State Grant-In-Aid to subcontract with the Northwest Addiction Treatment Institute to coordinate, implement and provide follow-up for Regions 3 & 4 Conference Retreat in Warm Beach on February 19-20, 2009. The maximum contract amount is now \$6,375,653. All other terms and conditions of the original contract, including amendments, shall remain in effect.
12. Amendment No. 3 to Personal Services Agreement No. C20080197 with United General Hospital, which extends the term of the contract through December 31, 2009, and adds another GL Code for the Westview Neighborhood Outreach Project in Burlington. All other terms and conditions of the original contract, including amendments, shall remain in effect.
13. Amendment No. 2 to Personal Services Agreement No. C20070635 with Skagit Recovery Center as part of Skagit County's Youth Recovery Court Team. The Contractor shall be reimbursed for the cost of inpatient chemical dependency treatment for low-income, non Medicaid eligible youth. Compensation remains the same at \$92,000. All other terms and conditions of the original contract, including Amendment No. 1, shall remain in effect.
14. Amendment No. 1 to Personal Services Agreement No. C20070670 with Skagit Preschool & Resource Center (SPARC), to participate in Skagit County's comprehensive 5-Year Planning Process and to develop a comprehensive report and presentation on the early intervention service delivery system in Skagit County. The agreement began January 1, 2008 and shall be extended one year through December 31, 2009. Additional funding in the amount of \$12,800 has been added to the contract for a maximum contract amount of \$27,800. All other terms and conditions of the original contract shall remain in effect.

f) INFORMATION SERVICES:

15. Service Agreement with Eaton Electrical, Inc. to provide service and maintenance of building battery backup systems at the Skagit County Data Center. The agreement shall commence upon the date of execution and renew each successive year until terminated, per the termination language. Compensation is not to exceed a total of \$32,000 for the next 3 years, including applicable taxes.

g) PARKS & RECREATION:

16. Vendor Services Agreement with Upper Timberland Services to provide removal and clearing of brush and woody debris at the Northern State Recreation Area, including 2 days use of an excavator, dump truck and personnel necessary to complete the project. The agreement shall commence on December 23, 2008, and continue through December 22, 2009. Compensation is not to exceed a total of \$2,800.

h) PLANNING & DEVELOPMENT SERVICES:

17. Ordinance approving the proposed amendment to the Skagit County Shoreline Management Master Program shoreline area designation map for Young Island from Natural to Conservancy (PL07-0569). The applicants are Robert and Patricia Glein and Margaret Schulz, Trustee for the Schulz Family Trust.
18. Amendment No. 1 to Personal Services Agreement No. C20070527 with Graham-Bunting & Associates, which extends the termination date to December 31, 2009, with no additional compensation. All other terms and conditions of the original contract shall remain in effect.

i) PROSECUTING ATTORNEY:

19. Quit Claim Deed and Real Estate Excise Affidavit for property being deeded over to the County from the Don L. and Billie V. McKee Family Limited Partnership for the sole purpose of correcting inaccuracies in the title to a former right-of-way.
20. Contract with Pitney Bowes Global Financial Services for a meter lease for the Family Support Division. The agreement shall commence on January 1, 2009, and continue through December 31, 2014. Compensation is not to exceed \$7,100.
21. Amendment No. 2 to Personal Services Agreement No. C20070492 with Ryan Walters, which amends the Scope of Work to include other duties as assigned. All other terms and conditions of the original contract shall remain in effect.

j) PUBLIC DEFENDER:

22. Personal Services Agreement with Shauna L. Bean, Attorney at Law, to provide consultation and representation relating to District Court cases for the Skagit County Public Defender's Office. The agreement shall commence on January 1, 2009, and continue through December 31, 2009. Compensation is not to exceed a total of \$49,992.

k) PUBLIC WORKS DEPARTMENT:

23. Resolution calling for a Public Hearing regarding the sale of county surplus vehicles and equipment. The Hearing will be held on Tuesday, January 6, 2009, at 8:30 a.m.
24. Change Order No. 1 for Construction Contract Agreement No. C20080335 with Callen Construction Company, Inc. for the McLean Road Culvert Installation Project No. WA402086. The amended agreement adds additional compensation in the amount of \$6,130.04 for a new contract total of \$26,373.79. All other terms and conditions of the original contract shall remain in effect.
25. Amendment No. 1 to Vendor Services Agreement No. C20060506 with Skagit River Steel & Recycling, Inc., which extends the contract through June 30, 2009, at no additional expense. All other terms and conditions of the original contract shall remain in effect.
26. Small Works Roster Resolution awarding the contract for compactor maintenance, inspection and repair at County transfer stations to Recycle Systems.
27. Vendor Services Agreement with Recycle Systems for compactor maintenance, inspection and repair services as needed at County transfer stations. The agreement shall commence upon the date of execution and continue for one year. Compensation is not to exceed a total of \$25,000.
28. Local Agency Standard Consultant Agreement with HDR Engineering, Inc. to assist with development and implementation plans for the Bayview Ridge Subarea. This consultant was selected from the 2008 Consultant Roster for Architectural & Engineering Services and scored the highest. The agreement shall commence upon the date of execution and continue through December 31, 2009. Compensation is not to exceed a total of \$200,000.
29. Amendment No. 3 to Vendor Services Agreement No. C20060473 with ZF Marine, LLC, for services related to the Guemes Island Ferry. The amendment extends the contract through December 31, 2009, with no additional compensation. All other terms and conditions of the original contract shall remain in effect.

30. Vendor Services Agreement with D G Buchanan Construction, Inc. to provide services during on-call emergency events. Services shall consist of debris removal, heavy equipment services, tree removal/trimming and the provision of dump trucks and excavators. The agreement shall commence upon the occurrence of both a formal declaration of emergency by resolution of the Skagit County Commissioners and notification of commencement of this Contract by the County to the Contractor subsequent to the adoption of the emergency resolution. Compensation shall not exceed a total of \$100,000.

l) SENIOR SERVICES:

31. Interlocal Cooperative Agreement between Skagit County and the Department of Corrections to provide frozen meals and dinner rolls for the Skagit County Nutrition Project. The agreement shall commence on January 1, 2009, and continue through December 31, 2009. The County shall pay the Contractor \$1.85 per frozen dinner meal and \$.12 per dinner roll.

32. Interlocal Cooperative Agreement between Skagit County and the City of Burlington, which would allow Skagit County Senior Services to annually provide staff, equipment and materials for the delivery of community-based services to the senior citizens of Burlington. The agreement shall commence on January 1, 2009, and continue through December 31, 2009. Compensation is not to exceed a total of \$16,295.

m) SHERIFF:

33. Amendment No. 3 to Agreement No. C20060221 with Okanogan County in Washington, which increases the rate to house Skagit County inmates from \$40 per day per inmate to \$49 per day, effective January 1, 2009. All other terms and conditions of the original contract shall remain in effect.

n) YOUTH & FAMILY SERVICES:

34. Contract with the Washington State Department of Social and Health Services, which will allow the purchase of 2 licensures for the RiteTract database program for Skagit County Youth & Family Services. The agreement shall commence on December 15, 2008, and continue through November 30, 2009. Compensation is not to exceed a total of \$5,000.

35. Amendment No. 1 to Personal Services Agreement No. C20080111 with Doug Andrews, MSW, to provide specialized child, adolescent, adult and family assessment services as referred by the County. The amendment increases the annual compensation amount to \$25,000. All other terms and conditions of the original contract shall remain in effect.

36. Amendment No. 1 to Interlocal Cooperative Agreement No. C20070482 between Skagit County and the Mount Vernon School District, which authorizes new carpeting/installation and door repair at the Kulshan Creek Neighborhood Station as reimbursed by High Intensity Drug Trafficking Area funds. All other terms and conditions of the original contract shall remain in effect.

V. CONTRACT RATIFICATIONS, ITEMS 37 - 44:

o) PUBLIC HEALTH DEPARTMENT:

37. Resolution ratifying an Interlocal Cooperative Agreement with NW Educational Service District 189 for continuation of the Nurse Family Partnership Program. Funding allocations for this project had not been finalized before the start date of the contract, and it was prudent to continue serving the involved families.

38. Interlocal Cooperative Agreement between Skagit County and NW Educational Service District 189, which provides funding in the amount of \$90,000 to continue the Nurse Family Partnership Program. The agreement commenced on October 1, 2008, and shall continue through September 30, 2009.

p) SHERIFF'S DEPARTMENT:

39. Resolution ratifying an Agreement between Skagit County and the Washington Association of Sheriffs and Police Chiefs (WASPC). The agreement was only recently received from WASPC and, therefore, the delay.

40. Agreement between Skagit County and the Washington Association of Sheriffs and Police Chiefs (WASPC), which allows for participation in a U.S. Department of Justice, Office of Community Oriented Policing Services Methamphetamine Initiative Grant for an amount not to exceed \$20,300. The agreement commenced on July 1, 2008, and shall continue through December 31, 2009.

q) YOUTH & FAMILY SERVICES:

41. Resolution ratifying a Vendor Services Agreement with Aldo's Carpet Services. The signed contract was not received in time to fully execute prior to November 28, 2008.

42. Vendor Services Agreement with Aldo's Carpet Services to provide services required for the installation of new carpet at the Kulshan Creek Station. The agreement commenced November 28, 2008, and ended on November 29, 2008. Compensation was not to exceed a total of \$2,431.

43. Resolution ratifying an Interlocal Cooperative Agreement between Skagit County and the Mount Vernon School District for continuation of the Leadership Program. The District experienced administrative delays in signing the Agreement prior to its commencement.

44. Interlocal Cooperative Agreement between Skagit County and the Mount Vernon School District for continuation of the Leadership Program, which provides resources to 40 Chicano/Latino Mount Vernon High School and La Venture Middle School students. The agreement commenced on September 1, 2008, and shall continue through August 31, 2009. Compensation is not to exceed a total of \$7,500.