

**SKAGIT COUNTY COMMISSIONERS'
AGENDA**

I. MONDAY, DECEMBER 21, 2009:

- a) *8:00 a.m. –11:00 a.m. Briefing – County Commissioners/Administrator
- b) 1:30 p.m. – 2:00 p.m. Consent Agenda and Miscellaneous Items
- c) *2:00 p.m. – 4:30 p.m. Executive Session – (Potential Litigation)

II. TUESDAY, DECEMBER 22, 2009:

- a) 9:00 a.m. – 10:00 a.m. Planning & Development Services Department – Gary Christensen, Director
 1. Discussion/Possible Action - Resolution Approving Bylaws for the Skagit County Planning Commission
 2. Discussion/Possible Action – Natural Resource Land Easement (NRLE) for Short CaRD PL08-0569, Submitted by Norman and Eleanor Ovenell
 3. Discussion/Possible Action – 2008 Comprehensive Plan Amendments and Sanfi Acres Remanded Comprehensive Plan Amendment
 4. Miscellaneous
- b) 11:30 a.m. – 11:45 a.m. Public Comment Period
- c) 1:30 p.m. – 3:00 p.m. Town of Hamilton – Interview Candidates for Vacant Council Seat

III. WEDNESDAY, DECEMBER 23, 2009:

- a) *8:00 a.m. – 9:30 a.m. Breakfast with Elected Officials (Calico Cupboard – 121B Freeway Drive, Mount Vernon)

IV. THURSDAY, DECEMBER 24, 2009:

MANDATORY CLOSURE DAY – COUNTY OFFICES CLOSED

V. FRIDAY, DECEMBER 25, 2009:

CHRISTMAS HOLIDAY OBSERVED – COUNTY OFFICES CLOSED

FUTURE PUBLIC HEARINGS:

Tuesday, December 29, 2009 – 11:30 a.m. To Consider Testimony Regarding the General, Road and Conservation Futures Property Taxes for the 2010 Budget Year

Tuesday, December 29, 2009 – 11:30 a.m. To Consider Testimony Regarding the Emergency Medical Services Property Taxes for the 2010 Budget Year

CONTINUED (OVER)

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FUTURE BID OPENINGS:

- Monday, December 28, 2009 - 2:00 p.m. Rental Equipment with Expected Annual Expenditures to Exceed \$25,000, such as: Excavators, Dozers, Rollers, Sweepers, Trench Boxes, Pumps, etc.
- Monday, January 4, 2010 – 2:00 p.m. Procurement of Maintenance Materials with Expected Annual Expenditures to Exceed \$25,000 – Such As: Liquid Asphalt, Gravel Products, Rock Products, Specialty and Mixed Asphalt Products, and Concrete Products
- Monday, January 4, 2010 – 2:30 p.m. Bid Opening Date Rescheduled for Monday, January 4, 2010; Resolution Pending to Authorize Call for Bids (Resolution No. R20090479) - Construction of the Ferry Terminal Building, Guemes Island Ferry, Anacortes #FE-8-81/Federal Aid Project ARRAFB-2029(046)

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

I. CONSENT AGENDA FOR MONDAY, DECEMBER 21, 2009 (items 1 through 40):

a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Tuesday, December 8, 2009.
2. Record of the Proceedings for Monday, December 14, 2009.
3. Resolution re-appointing Tom Dellinger to a four-year term on the Skagit County Noxious Weed Control Board, effective July 31, 2009, and ending on July 31, 2013.
4. Ordinance to modify Skagit County Code 9.04.080 to allow the Sheriff, rather than the Board of County Commissioners, to issue permits for boating events, exempt applicants from fees if they have already obtained a permit from another agency.

b) ADMINISTRATIVE SERVICES:

5. Personal Services Agreement with Northwest Real Estate Valuation, LLC for land appraisals for the Farmland Legacy Program. The Agreement shall commence on January 1, 2010, and continue until December 31, 2010. Compensation shall not exceed \$75,000.

c) ASSIGNED COUNSEL:

6. Personal Services Agreement with the Snohomish County Public Defenders Association to provide legal representation to indigent defendants referred by the Office of Assigned Counsel. The Agreement shall commence on January 1, 2010, and continue until December 31, 2010. Compensation shall not exceed \$82,500.

d) BUDGET AND FINANCE:

7. Cooperative Service Agreement No.: 10-73-53-2009-RA with the United States Department of Agriculture (USDA), Animal and Plant Health Inspection Service (APHIS), Wildlife Services (WS), to provide assistance to Skagit County for bird control activities. The Agreement shall commence on January 1, 2010, and continue through December 31, 2010. Compensation shall not exceed \$15,000.
8. Resolution to adopt the 2010 Central Valley Ambulance Budget.
9. Resolution to adopt the 2010 Emergency Medical Services Budget.

e) CONSERVATION FUTURES:

10. Interlocal Cooperative Agreement with Skagit Conservation District to provide monitoring services for County held conservation easements on agricultural land and establishing baseline documentation, and assist the Farmland Legacy staff in delivering reports and information to appropriate partner agencies. The Agreement shall commence on January 1, 2010, and continue through December 31, 2010. Compensation shall not exceed \$40,000.

f) FACILITIES MANAGEMENT:

11. Resolution authorizing a call for public hearing to consider testimony regarding possible Community Development Block Grant Application for federal funds that will principally benefit low and moderate income households. The public hearing is scheduled to take place on January 5, 2010, at 9:00 a.m.

12. Vendor Services Agreement with Washington Automated Inc. to provide services and repairs to the existing washing machines in the jail laundry room. The trunion kit will be replaced and the basket will be replaced/repared as needed. The jail laundry room is located in the Skagit County Public Safety Building, at 600 South 3rd Street in Mount Vernon. The Agreement shall commence upon the date of execution and shall continue for one year. Compensation shall not exceed \$8,429.43.
13. Change Order No. 6 to AIA Contract No. C20090283 with Ebenal General, Inc. for the Skagit County Courthouse Masonry and Repair project. This change order is for additional readhere WP Membrane beyond Alternate 3 allowance, which adds an additional \$36,960 for a new compensation total not to exceed \$218,421.38. All other terms and conditions of the original Agreement shall remain in effect.
14. Resolution to authorize the postponement of the bid opening, scheduled for Monday, December 21, 2009, for the Regional Food Distribution Center.

g) HEALTH:

15. Resolution regarding compensation for overtime work at the December 12, 2009, swine flu clinic.

h) HUMAN RESOURCES:

16. Amendment No. 3 to Personal Services Agreement No. C20090200 with Accountemps, which adds an additional \$10,000 to Exhibit "B" compensation, for a new total not to exceed \$70,000. All other terms and conditions of the original Agreement shall remain in effect.
17. Personal Services Agreement with Daphne Schneider & Associates to provide investigative services for the Human Resources Director as requested. The Agreement shall commence on December 31, 2009, and continue until December 31, 2010. Compensation shall not exceed \$15,000.
18. Personal Services Agreement with Braun Consulting Group to provide collective bargaining representation for Skagit County as requested by the Human Resource Director. The Agreement shall commence on December 31, 2009, and continue until December 31, 2010. Compensation shall not exceed \$60,000.

i) HUMAN SERVICES:

19. Personal Services Agreement with United General Hospital to develop a substance abuse prevention program in the Westview Neighborhood in Burlington. These are federal funds awarded under contract with Educational Service District 105 through their prevention and treatment contract with Northwest High Intensity Drug Trafficking Area (NWHIDTA). The Agreement shall commence on January 1, 2010, and continue through December 31, 2010. Compensation shall not exceed \$28,790.
20. Interlocal Agreement with North Sound Mental Health Administration and Skagit County to provide funds to match the Washington State Mental Health Division grant of \$153,400 to provide High Fidelity Wraparound Mental Health Services to children and their families in Skagit County. The Agreement shall commence upon the date of execution and continue through June 30, 2010. Compensation shall not exceed \$35,000.
21. Resolution re-appointing Joan Lubbe to serve another three-year term on the North Sound Mental Health Advisory Board from January 1, 2010, through December 31, 2012.

22. Resolution re-appointing Mary Good to serve another three-year term on the North Sound Mental Health Administration Advisory Board from January 1, 2010, through December 31, 2012.
23. Amendment No. 1 to Personal Services Agreement No. C20080661 with Sharon R. Olson to extend the expiration date of the Agreement to December 31, 2010, to continue to provide counseling services to clients participating in the Community Wellness Program. All other terms and conditions of the original Agreement shall remain in effect.
24. Amendment No. 1 to Personal Services Agreement No. C20080663 with Roksan H. Biktimir, dba COMAS, Inc. to provide counseling services to clients participating in the Community Wellness Program. This Amendment adds an additional \$10,000, for a new total not to exceed \$20,000. All other terms and conditions of the original Agreement shall remain in effect.

j) INFORMATION SERVICES:

25. Amendment No. 3 to Subscription Agreement No. C20060501 with Westlaw, a Thomson Reuters business to provide legal search services for the Prosecuting Attorney, Public Defender, Health Department, and Law Library. The Agreement shall commence on January 1, 2010, and continue through December 31, 2013. Compensation shall not exceed \$115,000.

k) PLANNING AND DEVELOPMENT SERVICES:

26. Amendment No. 2 to Personal Services Agreement No. C20090147 with Dally Environmental to add scope of work for the Alternative Futures project Stakeholder Committee pre-work and to assist with defining sideboards and facilitate communication with the Board of County Commissioners. This Amendment also adds a provision that will bring the Agreement into compliance with the Environmental Protection Agency's (EPA) special provisions. This Amendment increases compensation by \$20,000, for a new total not to exceed \$61,492. All terms and conditions of the original Agreement shall remain in effect.
27. Amendment No. 3 to Personal Services Agreement No. C20070158 with Mark Personius to extend the contract through December 31, 2010, for continued work on the Alternative Futures Project and other on-call planning services as required. Amendment No. 3 also increases compensation by \$50,000 for a new total not to exceed \$200,000. All other terms and conditions of the original Agreement shall remain in effect.

l) PROSECUTING ATTORNEY:

28. Resolution authorizing defense for Skagit County personnel.

m) PUBLIC DEFENDER:

29. Personal Services Agreement with Shauna L. Bean, Attorney at Law, to provide consultation and representation relating to 35 District Court cases for the Skagit County Public Defender's Office. The agreement shall commence on January 1, 2010, and continue through December 31, 2010. Compensation is not to exceed a total of \$49,992.

n) PUBLIC WORKS:

30. Resolution amending Resolution No. R20090479 to reschedule the bid opening date for the Ferry Terminal Building, Guemes Island Ferry Project #FE8-81, Federal Aid #ARRAFB-2029(046). The bid opening is scheduled to take place on January 4, 2010, at 2:30 p.m.

31. On-call emergency event vendor contract with BDZ Developers, Inc. to provide services/products related to culvert pipe, debris removal, electrical and utility contractors, erosion control services, heavy equipment services, pipeline repair, pipe/various and rock/screenings/rip rap. Contract shall be executed upon official declaration of an emergency by the Board of County Commissioners. The Contract is effective upon the date of execution and shall continue for one year. Maximum payable compensation shall not exceed \$100,000.
32. Amendment No. 1 to Personal Services Agreement No. C20080304 with Tetra Tech, Inc. to continue to coordinate public involvement, provide technical assistance, and develop the South Fidalgo Island Stormwater Management Plan. This Amendment extends the Agreement expiration date to December 31, 2010, and lists updated hourly rates for each position working on the project. All other terms and conditions of the original Agreement shall remain in effect.

o) RISK MANAGEMENT:

33. Personal Services Agreement with Allied Claims Service, Inc. to provide professional property and casualty claims adjustment services. The Agreement shall commence on December 31, 2009, and continue until December 31, 2010. Compensation shall not exceed \$20,000.

p) SHERIFF:

34. Amendment No. 2 to Personal Services Agreement No. C20070677 with Public Safety Selection, PC, which extends the date of contract to December 31, 2010. The contractor shall be compensated at an amount not to exceed \$350 per psychological exam plus any fees incurred in mailing or delivery. All other terms and conditions of the original Agreement shall remain in effect.
35. Interlocal Cooperative Agreement with Whatcom County Parks & Recreation to provide use of the Plantation Rifle Range to the Sheriff's Patrol and Correctional staff. The Agreement shall commence on January 1, 2010, and continue through December 31, 2010. Compensation shall not exceed \$10,319.

q) SUPERIOR COURT:

36. Personal Services Agreement with Northwest Family & Children's Services to provide Guardian ad Litem services required for dependency cases filed and heard in Skagit County Superior Court. The Agreement shall commence on January 1, 2010, and continue until December 31, 2010. Compensation shall not exceed \$156,000.
37. Personal Services Agreement with The Language Exchange to provide interpreter services to Superior Court, District Court, and District Court Probation. The Agreement shall commence on January 1, 2010, and continue until December 31, 2010. Compensation will vary depending on services provided.
38. Resolution authorizing the increase of the user fee from \$10 per visit to \$20 per visit for pro se litigants to meet with a Courthouse Family Law Facilitator. The fee increase is effective on January 1, 2010.

r) TREASURER:

39. Resolution designating banks as depositories for all public funds for year 2010.

s) YOUTH AND FAMILY SERVICES:

40. Amendment A to Justice Assistance Grant Agreement between Skagit County and the Washington State Department of Community, Trade and Economic Development (CTED). This Amendment reduces U.S. Department of Justice, Bureau of Justice Assistance funding in the amount \$575, for a new Agreement total not to exceed \$67,203. This reduction will be accompanied by an equal reduction in expenses, but will allow the County to continue to fully provide Skagit Exit Strategies, a gang intervention and prevention program. All other terms and conditions of the original Agreement shall remain in effect.

II. CONTRACT RATIFICATIONS (Items 41 through 50):

t) HEALTH:

41. Resolution authorizing the ratification of a County Program Agreement with the Department of Social & Health Services (DSHS). An executed amendment was delayed while the parties continued to negotiate the nominal reduction in compensation.
42. Amendment No. 1 to County Program Agreement No. C20090423 with DSHS (Contract #0963-68574), for the Foster Care Public Health Nurse Services aka Passport. This Amendment reduces compensation by \$186.30, for a new compensation amount not to exceed \$16,013.70. All other terms and conditions of the original Agreement shall remain in effect.
43. Resolution authorizing the ratification of a County Program Agreement with the Department of Social & Health Services (DSHS). An executed amendment was delayed while the parties continued to negotiate the nominal reduction in compensation.
44. Amendment No. 1 to County Program Agreement No. C20090424 with DSHS (Contract #0963-68580), for the Early Intervention Program EIP aka CPS. This Amendment reduces compensation by \$333.62, for a new compensation amount not to exceed \$19,006.39. All other terms and conditions of the original Agreement shall remain in effect.
45. Resolution authorizing the ratification of a County Program Agreement with the Department of Social & Health Services (DSHS). An executed amendment was delayed while the parties continued to negotiate the nominal reduction in compensation.
46. Amendment No. 1 to County Program Agreement No. C20090432 with DSHS (Contract #0963-68546), for the Early Family Support Services aka ARS. This Amendment reduces compensation by \$230.12, for a new compensation amount not to exceed \$13,109.89. All other terms and conditions of the original Agreement shall remain in effect.

u) PARKS AND RECREATION:

47. Resolution authorizing the ratification of a Vendor Services Agreement Amendment with Dimensional Communications, Inc. A signed Amendment was not received prior the commencement of the services dated May 28, 2009, as it was not discovered until the invoice was received that the service rate charged on the invoice was different than the service rates included in the original Agreement.
48. Amendment No. 1 to Vendor Services Agreement No. C20090401 with Dimensional Communications, Inc. to revise the hourly service rates, the hourly truck charge and the commencement date. This Amendment does not change the contract amount, which remains at an amount not to exceed \$2,500. All other terms and conditions of the original Agreement shall remain in effect.

v) PLANNING AND DEVELOPMENT SERVICES:

49. Resolution authorizing the ratification of a Personal Services Agreement with ECONorthwest. An executed Agreement was delayed while the County sought competitive contractors.
50. Personal Services Agreement with Economic Consultants Oregon Ltd. dba ECONorthwest for the development of an analysis of Skagit County's agricultural economy for the Skagit Alternative Futures Project. This contract is funded through the Environmental Protection Agency (EPA). The Agreement commenced on December 1, 2009, and shall continue until December 31, 2010. Compensation shall not exceed \$75,000.