

**SKAGIT COUNTY COMMISSIONERS'  
AGENDA**

**I. TUESDAY, DECEMBER 29, 2009:**

- a) 11:30 a.m. – 12:00 a.m.      Public Hearing to Consider Levy Rates/Possible Action:
1. Resolution Making a Declaration of Substantial Need for Purposes of Setting the Limit Factor for the General, Road, Conservation Futures and Emergency Medical Services Property Tax Levies for 2010
  2. Resolution Authorizing the Property Tax Limit Factor Increase for the 2010 General Levy
  3. Resolution Authorizing the Property Tax Increase for the 2010 Skagit County General Levy
  4. Resolution Authorizing the Property Tax Limit Factor Increase for the 2010 Road Levy
  5. Resolution Authorizing the Property Tax Increase for the 2010 Skagit County Road Levy
  6. Resolution Authorizing the Property Tax Limit Factor for the 2010 Conservation Futures Levy
  7. Resolution Authorizing the Property Tax Increase for the 2010 Skagit County Conservation Futures Levy
  8. Resolution Authorizing the Property Tax Limit Factor Increase for the 2010 Emergency Medical Services Levy
  9. Resolution Authorizing the Property Tax Increase for the 2010 Skagit County Emergency Medical Services Levy
  10. Resolution Authorizing a Diversion of \$1,350,000 of Road Levy for Traffic Law Enforcement
- b) 1:30 p.m. – 1:45 p.m.      Consent Agenda and Miscellaneous Items
- c) 1:45 p.m. – 2:00 p.m.      Public Comment Period
- d) 2:00 p.m. – 2:15 p.m.      Decision - Town of Hamilton Vacant Council Seat

**II. FRIDAY, JANUARY 1, 2010:**

**NEW YEAR'S HOLIDAY OBSERVED – COUNTY OFFICES CLOSED**

**BID OPENING (COVERED BY PUBLIC WORKS STAFF AND CLERK OF THE BOARD):**

Monday, December 28, 2009 – 2:00 p.m.      Rental Equipment with annual expected expenditures to exceed \$25,000.

**FUTURE PUBLIC HEARINGS:**

Tuesday, January 5, 2010 - 9:00 a.m.      To Consider Testimony Regarding Possible Community Development Block Grant Application for Federal Funds to Benefit Low and Moderate Income Households

***CONTINUED (Over)***

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**FUTURE BID OPENINGS:**

- |                                     |  |
|-------------------------------------|--|
| Monday, January 4, 2010 – 2:00 p.m. | Procurement of Maintenance Materials with Expected Annual Expenditures to Exceed \$25,000 – Such As: Liquid Asphalt, Gravel Products, Rock Products, Specialty and Mixed Asphalt Products, and Concrete Products |
| Monday, January 4, 2010 – 2:30 p.m. | Construction of the Ferry Terminal Building, Guemes Island Ferry, Anacortes #FE-8-81/Federal Aid Project ARRAFB-2029(046)  |

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

**Except for the items marked with an asterisk \*, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.**

**I. CONSENT AGENDA FOR TUESDAY DECEMBER 29, 2009 (items 1 through 26):**

a) COMMISSIONERS' OFFICE:

1. Record of the Proceedings for Tuesday, December 15, 2009.
2. Record of the Proceedings for Monday, December 21, 2009.
3. Record of the Proceedings for Tuesday, December 22, 2009.

b) ADMINISTRATIVE SERVICES:

4. Interlocal Agreement with Skagit Council of Governments to provide funding for the Resource Conservation Manager program for 2009-2011 and for additional funding to hire 0.5 FTE for support staff. The Agreement shall commence on January 1, 2010 and continue until December 31, 2011. Compensation shall not exceed \$80,000.

c) BUDGET/FINANCE:

5. Resolution authorizing an interfund loan in the amount of \$300,000 from the General Fund to the Planning and Development Services Fund.
6. Resolution authorizing the allocation of 2163 Homeless Housing and Assistance Funds for 2010.
7. Resolution authorizing the allocation of 2060 Low-Income Housing Funds for 2010.
8. Resolution awarding Hotel/Motel Tax Funding for 2010.
9. Resolution authorizing an interfund loan in the maximum amount of \$200,000 from the General Fund to the Unemployment Compensation Fund to be repaid in full by December 31, 2012.

d) CORONER:

10. Personal Services Agreement with Carl Wigren MD to provide autopsy services and on-scene investigations as needed. The agreement shall commence on January 1, 2010 and shall continue through December 31, 2010. Compensation shall not to exceed a total of \$79,473.
11. Person Services Agreement with Daniel Selove MD to provide autopsy services and on-scene investigations as needed. The agreement shall commence on January 1, 2010 and shall continue through December 31, 2010. Compensation shall not to exceed a total of \$20,000.

e) FACILITY MANAGEMENT:

12. Amendment No. 3 to Vendor Services Agreement No. C20080087 with Northwest Moving Services, Inc. to provide labor and materials necessary to relocate and move County offices as directed by the Facility Management Department. This Amendment increases compensation by an additional \$20,000, for a new Agreement total not to exceed \$72,050. All other terms and conditions of the original Agreement shall remain in effect.

f) HUMAN RESOURCES:

13. Personal Services Agreement with Skagit Business & Staffing LLC to provide on-call general office staffing as requested by the Human Resources Director. The Agreement shall

commence on December 31, 2009, and continue until December 31, 2010. Compensation shall not exceed \$5,000.

14. Personal Services Agreement with Terri Ano, PhD to provide professional services as requested by the Human Resource Director, which include application of Job Evaluation Tool and various Human Resource related projects. The Agreement shall commence on December 31, 2009, and continue until December 31, 2010. Compensation shall not exceed \$10,000.
15. Personal Services Agreement with Tom Ballard and Associates Consulting, Inc. to provide consulting services for Skagit County. The Agreement shall commence on January 31, 2010, and continue until December 31, 2010. Compensation shall not exceed \$386,000.
16. Personal Services Agreement with Summit Law Group PLLC to provide representation and assistance for employment law. The Agreement shall commence on December 31, 2009, and continue until December 31, 2010. Compensation shall not exceed \$25,000.

g) PARKS AND RECREATION:

17. Resolution calling for a public hearing regarding the revision of the Parks and Recreation current fee schedules for Skagit Valley Playfields and Dream Field. The public hearing is scheduled for Tuesday, January 12, 2010, at 9:00 a.m.

h) PLANNING AND DEVELOPMENT SERVICES:

18. Ordinance adopting certain 2008 Comprehensive Plan amendment proposals to amend the Skagit County Comprehensive Plan and Comprehensive Plan/Zoning Map.

i) PROSECUTING ATTORNEY:

19. Interlocal Cooperative Agreement with Tulalip Tribes, beda?chelh Program for the Skagit County to provide child forensic interview services as requested. The Agreement shall commence on January 1, 2010, and continue through December 31, 2010. Compensation shall vary depending on services rendered.

j) PUBLIC WORKS:

20. On-call emergency event Personal Services Agreement with Geo/Test Services, Inc. to provide for services/products related to engineering/inspection, geotechnical engineering, environmental services and materials testing. The Agreement shall be activated upon official declaration of an emergency by the Board of County Commissioners and continue for no more than one year. Compensation shall not exceed \$100,000.
21. Personal Services Agreement with Western Washington Agricultural Association to allow for their continuation of support on issues related to drainage, clean water, and fish habitat and restoration for the mutual benefit of Skagit County and the agricultural community. The Agreement is to meet the requirement of Skagit County Code 6.68 Clean Water (Shellfish Protection) District for 2010. The Agreement shall commence on January 1, 2010, and continue until December 31, 2010. Compensation shall not exceed \$20,000.
22. Personal Services Agreement with Skagit Fisheries Enhancement Group for education outreach, riparian habitat restoration, and monitoring activities in order to improve water quality, protect the public's health, and for healthy fisheries. The Agreement is to meet the requirement of Skagit County Code 6.68 Clean Water (Shellfish Protection) District for 2010. The agreement shall commence January 1, 2010, and continue until December 31, 2010. Compensation shall not exceed \$30,000.

23. Personal Services Agreement with Skagit Conservation Education Alliance to assist Skagit County in water quality education. The Agreement is to meet the requirement of Skagit County Code 6.68 Clean Water (Shellfish Protection) District for 2010. The Agreement shall commence on January 1, 2010, and continue until December 31, 2010. Compensation shall not exceed \$12,000.
24. Personal Services Agreement with Skagit Watershed Council to support its work as Lead Entity for salmon recovery in the Skagit and Samish River watershed and for support in Skagit County's efforts to educate the public, implement watershed action plan recommendations, and to protect and restore riparian habitat in order to improve the functionality and health of the County Watersheds. The Agreement shall commence on January 1, 2010, and continue until December 31, 2010. Compensation shall not exceed \$30,000.
25. Interlocal Agreement with Skagit Conservation District to complete certain tasks related to the implementation of agricultural and other best management practices consistent with Skagit County Critical Areas Ordinance and Clean Water Program in 2010. The Agreement shall commence on January 1, 2010, and continue until December 31, 2010. Compensation shall not exceed \$243,000.

k) RISK MANAGEMENT:

26. Personal Services Agreement with Listen Audiology Services Inc. to provide audiology testing for Skagit County employees. The Agreement shall commence on December 31, 2009, and continue until December 1, 2010. Compensation shall not exceed \$5,000.

**II. RATIFICATION AGENDA (Items 27 through 30)**

l) PARKS AND RECREATION:

27. Resolution authorizing the ratification of a Personal Services Agreement with Professional Western Rodeo Association. A signed Agreement was not received prior to the commencement of services, as these fees were unknown until an invoice from the vendor was received. The cost for these services are determined by the actual number of paid entries for the 2009 rodeo held on August 14, and 15, 2009, and the actual number of paid entries is not known until after the event is completed.
28. Personal Services Agreement with Professional Western Rodeo Association for the services of an event secretary, two event judges, and two event timers for the 2009 Skagit County Fair Rodeo. The Agreement commenced on August 14, 2009, and was completed on August 15, 2009. Compensation shall not exceed \$500.

m) HUMAN RESOURCES:

29. Resolution authorizing the ratification of an Amendment of a Personal Services Agreement with Daphne Schnieder & Associates. The Skagit County Human Resources Department required more services than was originally anticipated in the original Agreement.
30. Amendment No. 1 to Personal Services Agreement No. C20090579 with Daphne Schnieder and Associates, which amends Exhibit "B" Compensation by increasing the Agreement total by an additional \$7,000 for investigative services as requested by the Human Resources Director, for a new Agreement total not to exceed \$17,000. All other terms and conditions of the original Agreement shall remain in effect.