

SKAGIT COUNTY COMMISSIONERS' AGENDA

I. MONDAY, DECEMBER 29, 2014:

- a) 1:30 p.m. – 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- b) 2:30 p.m. – 2:45 p.m. Budget and Finance – Trisha Logue, Director:
 - 1. Public Hearing to Consider Testimony Regarding Amending the 2014 Skagit County Budget
- c) *2:00 p.m. – 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. TUESDAY, DECEMBER 30, 2014:

FIFTH WEEK – NO AGENDA ITEMS SCHEDULED

III. THURSDAY, JANUARY 1, 2015:

NEW YEAR'S DAY HOLIDAY OBSERVED – COUNTY OFFICES CLOSED

MONDAY, DECEMBER 29, 2014 **BID OPENING (*Public Works Staff and Clerk of the Board*)**

2:00 p.m. Public Works Landscaping Maintenance

FUTURE BID OPENINGS:

Monday, January 12, 2015, 2:30 p.m. Rental Equipment with Expected Annual Expenditures to Exceed \$25,000, from April 1, 2015, through March 31, 2015

FUTURE PUBLIC HEARING:

Tuesday, January 6, 2015, 8:30 a.m. To Consider Testimony Regarding Adopting an Interim Ordinance on Marijuana Facilities

Tuesday, January 6, 2015, 10:00 a.m. To Consider Testimony Regarding a Proposed Skagit County Emergency Medical Services Ambulance Fee Schedule

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

IV. CONSENT AGENDA FOR MONDAY, DECEMBER 29, 2014 (items 1 through 43):

a) COMMISSIONERS:

1. Record of the proceedings for Tuesday, February 4, 2014.
2. Record of the proceedings for Thursday, April 24, 2014.
3. Record of the proceedings for Friday, December 19, 2014.
4. Record of the proceedings for Monday, December 22, 2014.
5. Record of the proceedings for Tuesday, December 23, 2014.
6. Resolution to appoint Susan Libby to a three-year term on the Skagit County Developmental Disabilities Advisory Board effective January 1, 2015, and expiring on January 1, 2018.

b) ASSIGNED COUNSEL:

7. Personal Services Agreement with E.P. Hackenberg, Attorney at Law, to provide indigent defense representation to defendants referred by the office of Assigned Counsel who have been deemed conflict of interest for the Skagit County Public Defender's office. The Agreement shall commence on January 1, 2015, and continue until December 31, 2016. Compensation shall not exceed \$75,000 and is based on a fee schedule.

c) AUDITOR:

8. Amendment No. 2 to Personal Services Agreement No. C20140487 with Marie Nelson to provide consulting services relating to documenting and accounting procedures and reporting requirements for the annual finance statement preparation. The purpose of this Amendment is to extend the term of the Agreement from December 31, 2014, to June 30, 2015. This Amendment increases compensation by an additional \$19,000 for new compensation amount not to exceed \$22,000. All other terms and conditions of the original Agreement and Amendment shall remain in effect.

d) BUDGET AND FINANCE:

9. Funding Agreement with Skagit Artists Together (SAT), which awards \$1,000 of Lodging Tax funds to support marketing and advertising. The Agreement shall commence on January 1, 2015, as authorized by Resolution No. R20140348, and continue until December 31, 2015.
10. Funding Agreement with Skagit River Bald Eagle Awareness Team, which awards \$5,000 of Lodging Tax funds to support marketing and advertising for the Skagit River Bald Eagle Interpretive Center. The Agreement shall commence on January 1, 2015, as authorized by Resolution No. R20140348, and continue until December 31, 2015.
11. Funding Agreement with Skagit Valley Tulip Festival for the Skagit Valley Tulip Festival Annual Brochure, which awards \$9,500 of Lodging Tax funds to support marketing and advertising. The Agreement shall commence on January 1, 2015, as authorized by Resolution No. R20140348, and continue until December 31, 2015.
12. Funding Agreement with Sedro-Woolley Museum, which awards \$1,500 of Lodging Tax funds to support marketing and advertising. The Agreement shall commence on January 1, 2015, as authorized by Resolution No. R20140348, and continue until December 31, 2015.
13. Funding Agreement with Skagit Valley Tulip Festival for Traffic Control, and Roundabout Maintenance, which awards \$20,000 of Lodging Tax funds to support marketing and advertising. The Agreement shall commence on January 1, 2015, as authorized by Resolution No. R20140348, and continue until December 31, 2015.
14. Funding Agreement with WSU Skagit County Extension – Master Gardeners Step-on-Guide bus and garden tours, which awards \$400 of Lodging Tax funds to support marketing and advertising. The Agreement shall commence on January 1, 2015, as authorized by Resolution No. R20140348, and continue until December 31, 2015.
15. Funding Agreement with Skagit County Historical Museum to support, which awards \$15,000 of Lodging Tax funds to support marketing and advertising. The Agreement shall commence on January 1, 2015, as authorized by Resolution No. R20140348, and continue until December 31, 2015.

16. Funding Agreement with Skagit County Chamber Executive Directors Association (SCCEDA), which awards \$39,500 in Lodging Tax funds to support marketing and advertising. The Agreement shall commence on January 1, 2015, as authorized by Resolution No. R20140348, and shall continue until December 31, 2015.
17. Funding Agreement with Concrete Heritage Museum Association, which awards \$1,500 of Lodging Tax funds to support marketing and advertising. The Agreement shall commence on January 1, 2015, as authorized by Resolution No. R20140348, and continue until December 31, 2015.
18. Resolution certifying the Skagit County 2014 estimated tax levies for 2015 collection, pursuant to the Revised Code of Washington (RCW) 84.52.070.

e) CLERK:

19. Personal Services Agreement with nCourt, LLC to build, host and maintain a website, including application, processing and customer service, for the Skagit County Clerk, in order to provide customers of the Skagit County Clerk with a website to pay Skagit County Superior Court/County Clerk fees and financial obligations online. The Agreement shall commence on January 1, 2015, and shall continue until terminated. All costs for development, hosting, application, processing and support are covered by a “user fee” charged to the cardholder as follows: 6.75% for online and phone payments of less than \$500; 6% for online and phone payments of \$500.01 and greater; and 3.5% for in-office payments regardless of the amount.

f) COMMUNITY SERVICES:

20. Interlocal Cooperative Agreement with the Mount Vernon High School District to support a special education group for families of students in special services. The Agreement shall commence on January 1, 2015, through December 31, 2015. Compensation shall not exceed \$15,000 and is funded by the Developmental Disabilities Millage funds.

g) DISTRICT COURT:

21. Personal Services Agreement with nCourt, LLC to build, host and maintain a website, including application, processing and customer service, for the Skagit County District Court, in order to provide customers of the Skagit County District Court with a website to pay Skagit County fines, fees and financial obligations online. The Agreement shall commence on January 1, 2015, and shall continue until terminated. All costs for development, hosting, application, processing and support are covered by a “user fee” charged to the cardholder as follows: 6.75% for online and phone payments of less than \$500; 6% for online and phone payments of \$500.01 and greater; and 3.5% for in-office payments regardless of the amount.

h) EMERGENCY MEDICAL SERVICES:

22. Personal Services Agreement with City of Anacortes for the provision of trauma and verified ambulance services 24 hours per day/7 days per week. The Contract shall commence on January 1, 2015, and continue until December 31, 2015. Compensation shall not exceed \$811,200.

i) FACILITIES MANAGEMENT:

23. Amendment No. 2 to Lease Agreement No. C20090575 between Skagit County and the Concrete Chamber of Commerce to lease approximately 100 square feet at 45770 Main Street, Concrete, known as the Ted W. Anderson East County Resource Center. The purpose of this Amendment is to exercise the option in the Agreement to extend the lease for one additional year making the new termination date October 1, 2015. The rent of \$150 a month plus the leasehold tax of \$19.26 shall remain the same. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect.
24. Vendor Services Agreement with Peter’s Towing to provide vehicle-towing services for the County at the Information Service building parking lot located at 1700 East College Way in Mount Vernon. The Agreement shall commence on the date of execution and shall continue for two years. Revenue generated from the collection of impound fees will be the Contractor’s only

compensation and is the Contractor's responsibility to collect these fees. The County will pay no fees to the Contractor.

25. Vendor Services Agreement with General Storefronts, Inc. to remove and replace Premium FireLite insulated glass panels that have experienced perimeter seal failures at the building, located at 1800 Continental Place in Mount Vernon. The Agreement shall commence on the date of execution and shall continue for one year. Compensation shall not exceed \$2,000.

j) INFORMATION SERVICES:

26. Amendment No. 6 to Financial Services Agreement No. C20020449 with Cayenta, a division of Harris Computer Corporation to upgrade the Cayenta Financial and Personnel Management Applications to version 7.6. The purpose of this Amendment is to modify the deliverables to remove the requirement to implement online applications and add training and professional services to implement Position Control. This Amendment shall commence on the date of execution and continue until December 31, 2015. This Amendment increases compensation by an additional \$91,965 for a new compensation amount not to exceed \$438,483. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect.
27. Personal Services Agreement with Prime West Systems to provide day-to-day assistance to the Skagit County Help Desk to maintain and install computers, laptop servers, Internet small computer system interface, storage area network, printers, plotters, and other peripheral equipment at various Skagit County locations. The Agreement shall commence on the date of execution and continue until December 31, 2015. Compensation shall not exceed \$80,000 and is based on a fee schedule.
28. Amendment No. 1 to Interlocal Technology Service Agreement No. C20140220 between Skagit County and the City of Mount Vernon to provide the Insight Spillman Service. The purpose of this Amendment is to allow the City to query the Island and San Juan Counties data sets. All other terms and conditions of the original Agreement shall remain in effect including the termination date of December 31, 2016, and the City compensating Skagit County up to \$60,000 per year.

k) PLANNING AND DEVELOPMENT SERVICES:

29. Resolution to establish the 2014 Docket of Comprehensive Plan Land Use/Zoning Map and Policy Amendments.

l) PROSECUTING ATTORNEY:

30. Personal Services Agreement with Mark R. McClung, MD to provide expert witness evaluation and testimony in the area of forensic psychiatry in the matter of the State v. Andrew Ford Smith, Skagit County Superior Court Cause No. 13-1-00857-1. The Agreement shall commence on the date of execution and continue until December 31, 2015. Compensation shall not exceed \$15,000 and is based on a fee schedule.

m) PUBLIC DEFENDER:

31. Personal Services Agreement with Kimberly A. Perrine to provide legal transcription services as requested by the Skagit County Public Defender. The Agreement shall commence on January 1, 2015, and continue until December 31, 2015. Compensation shall not exceed \$15,000 and is based on a fee schedule.

n) PUBLIC HEALTH:

32. Consolidated Contract with the State of Washington Department of Health (Contract # C17124) for the delivery of public health services as described in Exhibit A, Statements of Work. The Contract shall commence on January 1, 2015, and continue until December 31, 2017. Compensation shall not exceed \$366,986.
33. Amendment No. 2 to Personal Services Agreement No. C20130099 with Community Action to provide nutrition services and consultation for Special Supplemental Nutrition Program for Women, Infants and Children (WIC) and Maternity Support Services/Nurse-Family Partnership.

The purpose of this Amendment is to extend the term of the Agreement from December 31, 2014, to December 31, 2015, and to add Health Insurance Portability and Accountability Act (HIPPA) language. This Amendment increases compensation by an additional \$18,925 for a new compensation total not to exceed \$61,525. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect.

o) PUBLIC WORKS:

34. Interlocal Cooperative Agreement with Central Valley Ambulance Authority (CVAA) to allow the Equipment Division of Skagit County Public Works to perform vehicle maintenance and provide parts, upon request, from CVAA. The Agreement shall commence on the date of execution, and continue until December 31, 2015. CVAA will reimburse Skagit County for all costs and expenses incurred for such services, as well as an additional 9% for administrative costs, and an annual fee of \$440 to cover additional electricity costs for the charging of two (2) spare ambulances.
35. Amendment No. 1 to Local Agency Standard Consultant Agreement No. C20130045 with The Watershed Company for support with the management and administration of flood, stormwater, and drainage projects, and coordination of activities necessary to comply with Skagit County's National Pollutant Discharge Elimination System (NPDES) Phase II Municipal Stormwater Permit issued by the Washington State Department of Ecology. The purpose of this Amendment is to extend the completion date from December 31, 2014, to June 30, 2015, in order to complete and continue to support the management and administration of flood, stormwater, and drainage projects. All other terms and conditions of the original Agreement shall remain in effect including the compensation amount of \$200,000.
36. Interlocal Cooperative Agreement between the City of Anacortes and Skagit County, the County will perform work, provide materials, and provide the use of County equipment operated by a County operator, as requested by the City. The Agreement shall commence upon the date of execution and continue through December 31, 2019. The City of Anacortes will reimburse Skagit County at the actual cost incurred for work, materials, and equipment.
37. Interlocal Cooperative Agreement between the City of Burlington and Skagit County to allow the City and the County to cooperatively participate in the Skagit River General Investigation (GI) Study. The Agreement shall commence on the date of execution and continue until December 31, 2015. The City shall contribute \$75,000 towards the Skagit River GI Study.
38. Interagency Agreement (IAA) between the State of Washington, Department of Ecology and Skagit County to conduct monitoring at Regional Stormwater Monitoring Program (RSMP) small stream sites. The Agreement shall commence on the date of execution and continue until April 15, 2016. The Department of Ecology shall compensate the County's National Pollutant Discharge Elimination System (NPDES) Program an amount not to exceed \$79,300.
39. Amendment No. 1 to Interlocal Cooperative Agreement No. C20140184 with Skagit River System Cooperative to assist the County to evaluate preliminary designs for increased tidal freshwater habitat at the South Fork Levee Setback site. The purpose of this Amendment is to extend the term from December 31, 2014, to June 30, 2015. All other terms and conditions of the original Agreement shall remain in effect including compensation being 100% funded through the Washington State Recreation and Conservation Office PSAR Project Agreement 13-1057P (Skagit County Contract No. C20140117), and shall not exceed \$11,363.
40. Amendment No. 1 to Interlocal Cooperative Agreement No. C20130174 with Skagit River System Cooperative to work cooperatively in order to mitigate flood hazards and restore critical riparian habitat in the Skagit River delta, including the Carpenter Creek Watershed. The purpose of this Amendment is to authorize additional excavation and planting needed to complete the projects. This Amendment increases compensation by an additional \$15,000 for a new compensation shall not exceed \$165,000.

p) RISK MANAGEMENT:

41. Personal Services Agreement with Evergreen Safety Council to provide a qualified instructor and associated materials for miscellaneous safety and health training as requested by the Risk Management Department. The Agreement shall commence on December 31, 2014, and continue until December 31, 2015. Compensation shall not exceed \$15,000.

- 42. Personal Services Agreement with Daphne R. Schneider & Associates to provide investigative and consultant services and training for Skagit County as directed by the Human Resources/Risk Management Director. The Agreement shall commence on December 31, 2014, and continue until December 31, 2015. Compensation shall not exceed \$25,000 and is based on a fee schedule.
- 43. Personal Services Agreement with Summit Law Group PLLC to provide representation and assistance on matters related to employment law, labor relations/negotiations and litigation. The Agreement shall commence on December 31, 2014, and continue until December 31, 2015. Compensation shall not exceed \$50,000 and is based on a fee schedule.

V. RATIFICATION AGENDA (items 44 through 47):

q) PUBLIC HEALTH:

- 44. Resolution authorizing the ratification of a Washington State Association of Local Public Health Officials (WSALPHO) Agreement to facilitate the mandated operation of a statewide Random Moment Time Survey (RMTS) that complies with the requirements of Local Health Jurisdictions (LHJ) Cost Allocation Plan approved by the Centers for Medicare and Medicaid Services (CMS), with oversight by the Health Care Authority (HCA). There was not sufficient time to execute the Agreement before the commencement of services on January 1, 2014.
- 45. Washington State Association of Local Public Health Officials (WSALPHO) Agreement to facilitate the operation of a statewide Random Moment Time Survey (RMTS) that complies with the requirements of Local Health Jurisdictions (LHJ) Cost Allocation Plan approved by the Centers for Medicare and Medicaid Services (CMS), with oversight by the Health Care Authority (HCA). The Agreement commenced on January 1, 2014, and shall continue until terminated. Compensation shall not exceed \$9,000.
- 46. Resolution authorizing the ratification of an Interlocal Agreement between Skagit/Islands Head Start of Skagit Valley College and Skagit County to provide health consultation by a Public Health Nurse to the staff members and families of Skagit/Islands Head Start in Skagit County. There was not sufficient time to execute the Interlocal Agreement before commencement of services.
- 47. Interlocal Agreement between Skagit/Islands Head Start of Skagit Valley College and Skagit County to provide health consultation by a Public Health Nurse to the staff members and families of Skagit/Islands Head Start in Skagit County. The Agreement commenced on October 20, 2014, and continues until on August 31, 2015. Compensation to Skagit County shall not exceed \$2,000.