

# Board of Health Record Of the Proceedings – Skagit County, Washington

Date: December 17, 2024

The Skagit County Board of Commissioners met in regular session on Tuesday, December 17, 2024, with Chair Peter Browning, Commissioner Lisa Janicki, and Commissioner Ron Wesen present.

I. [CALL TO ORDER:](#)

Chair Browning called the proceedings to order at 9:35 a.m. and introduced Public Health Director Keith Higman.

II. [AGENDA:](#)

a) Approval of Minutes:

1. Board of Health Record of the Proceedings for October 22, 2024. **(Approved)**

A motion was made by Commissioner Janicki to approve Minutes for October 22, 2024. Commissioner Wesen seconded the motion. The vote passed unanimously.

b) [Public Health Director Remarks](#)

Public Health Director Keith Higman did not have an update to provide, made comments about 2024 and wished everyone Happy Holidays.

c) [Election of Board of Health Chair for 2025](#)

Commissioner Lisa Janicki made a motion to appoint Commissioner Peter Browning as the Chair of the Board of Health for 2025. Commissioner Ron Wesen seconded the motion. The vote passed unanimously.

d) [Environmental Health Fee Schedule Update Presentation and Discussion](#)

Environmental Health Manager Britt Pfaff-Dunton shared a PowerPoint presentation and gave a general overview of Environmental Health division fees. She said that the last revision to the fee schedule happened in 2019 and that in 2021 drinking water was added to the fee schedule.

Discussion was held regarding federal and state standards, food establishment and school plan review, site evaluations, junk vehicle affidavits, drinking water and on-site sewage permits.

Ms. Pfaff-Dunton shared that next steps included to solicit public comments and input from the public and business community and that a public hearing was proposed to take place on January 14, 2025.

For additional information and comments: [EH@co.skagit.wa.us](mailto:EH@co.skagit.wa.us)

Link to PowerPoint presentation:

<https://www.skagitcounty.net/CountyCommissioners/Documents/AgendaPackets/12162024.zip>

e) [Resolution Calling for Public Hearing on Fee Schedule Update](#)

A motion was made by Commissioner Wesen to approve a Resolution to call for public hearing regarding proposed update to fee schedule on January 14, 2025. **(Resolution No. R20240281)** Commissioner Janicki seconded the motion. The vote passed unanimously.

f) [Health Officer Update](#)

Health Officer Dr. Howard Leibrand shared comments regarding preparedness, contagious diseases, and vaccination safety and effectiveness.

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Further discussion was held regarding critical thinking, Avian Influenza, and human influenza transmission and treatment.

g) [Public Comment](#)

None provided.

III. [ADJOURNMENT:](#)

Chair Browning adjourned the proceedings at 10:48 a.m.

\*Note, to obtain an audio or video recording of this meeting; please contact the Skagit County Commissioners' office.

**BOARD OF HEALTH  
SKAGIT COUNTY, WASHINGTON**

\_\_\_\_\_  
Peter Browning, Chair

ATTEST:

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Lisa Janicki, Commissioner

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Clerk of the Board  
Skagit County Board of Health

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Ron Wesen, Commissioner