

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573. Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item.

I. MONDAY, JANUARY 9, 2023:

- a) 8:45 a.m. - 9:45 a.m. Briefing - Planning and Development Services, Facilities Management, Central Services: Information Services, Geographic Information Services and Records Management
- b) 9:45 a.m. - 10:15 a.m. Public Works Bi-Weekly Briefing
- c) *10:30 a.m. Pledge of Allegiance
- d) *10:30 a.m. - 11:30 a.m. WSU Quarterly Update
- e) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties (WSAC) Virtual Assembly hosted by WSAC
- f) *1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- g) 2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. TUESDAY, JANUARY 10, 2023:

- a) 8:30 a.m. - 9:30 a.m. Skagit County Law and Justice Council Meeting (Skagit County Sheriff's Office Training Room - 600 South Third Street, Mount Vernon) or join the meeting from your computer, tablet, or smartphone: [Click here to join the meeting.](#) Meeting ID: 213 000 044 345, Passcode: KDPS7e or smartphone [+1 323-553-1010..584202193#](#) or telephone 1 323-553-1010
- b) *Pledge of Allegiance *10:30 a.m.
- c) *10:30 a.m. - 11:30 a.m. Public Works - Michael See, Assistant Director:
 - 1. 2022 Road Operations Accomplishments
 - 2. Miscellaneous
- d) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous
- e) 4:00 p.m. Skagit County Employees' Open House (700 South Second Street, Mount Vernon, Auditor's Office Lobby)

III. WEDNESDAY, JANUARY 11, 2023:

- a) 12:00 p.m. - 1:30 p.m. Skagit 911 Board of Directors Meeting (Hosted by Skagit 911)
- b) 5:00 p.m. - 7:00 p.m. Joint Meeting with Housing Authority of Skagit County

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IV. THURSDAY, JANUARY 12, 2023:

- a) 7:30 a.m. Breakfast with Elected Officials (Calico Cupboard, 121 Freeway Drive, Mount Vernon)
- b) 3:00 p.m. - 4:00 p.m. Commissioners' Briefing

FUTURE BID OPENING:

Monday, February 6, 2023, 2:00 p.m. Maintenance Materials with Annual Purchases Expected to Exceed \$25,000

FUTURE PUBLIC HEARING:

Tuesday, January 17, 2023, 11:45 a.m. To Consider Testimony Regarding Amending the 2022 Skagit County Budget

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

1. CONSENT AGENDA FOR MONDAY, JANUARY 9, 2023 (items 1 through 17):

a) COMMISSIONERS:

1. Record of the Proceedings for Tuesday, January 3, 2023.
2. Record of the Proceedings for Wednesday, January 4, 2023.
3. Record of the Proceedings for Friday, January 6, 2023.

b) ADMINISTRATIVE SERVICES:

4. Amendment No. 1 to Agreement No. C20220036 with the Skagit County Historical Society to provide funding for operation of the Museum, use of an artifact storage area, and support for information technology. This Amendment reflects the 2023 budget funding and the request to purchase used furniture. Compensation is increased from \$170,000 to an amount not to exceed \$340,000. The term of the Agreement remains unchanged and shall continue until December 31, 2024. All other terms and conditions of the original Agreement shall remain in effect.

c) DISTRICT COURT:

5. Personal Services Agreement with The Language Exchange, Inc. to provide court-certified, court-registered, or qualified interpreters in all languages for hearings and trials as requested by Skagit County Superior Court and Skagit County District Court. Compensation is based on a fee schedule and shall not exceed \$175,000. The Agreement is ratified to commence on January 1, 2023 and continue until December 31, 2023.

d) EMERGENCY MANAGEMENT:

6. Intergovernmental Agreement with Washington State Military Department (WMD), MIL Contract No. U23-002 to reimburse Skagit County for flooding that occurred on November 15, 2021 that resulted in extensive damage to homes and personal property. WMD will reimburse Skagit County an amount not to exceed \$80,312 which includes \$10,000 for travel, training, and mentorship, and \$70,312 for salary and benefits related to Disaster Case Management. The Agreement shall commence on the date of mutual execution and continue until June 30, 2023.
7. Agreement with The Salvation Army to provide Disaster Case Management services for persons displaced from their residences as a result of damages incurred by the continuous series of severe winter storms, high winds, flooding, landslides and mudslides in November and December of 2021. Compensation is based on an Emergency Disaster Services Case Management Budget and shall not exceed \$80,312. The Agreement is ratified to commence on July 1, 2022 and continue until June 30, 2023.

e) FACILITIES MANAGEMENT:

8. Resolution to Request for Qualifications (RFQs) for Architectural Services required to design the Skagit County Crisis Stabilization Center. RFQs must be submitted by 4:00 p.m. on January 26, 2023.
9. Vendor Services Agreement with Axthelm Construction Inc. to supply all labor, demolition, materials, equipment, and supervision of a prevailing wage project to supply and install scaffolding inside the Administration Building HVAC mechanical Space located at 700 South Second Street in Mount Vernon. Compensation shall not exceed \$21,521.78 including all applicable taxes. The Agreement shall commence on the date of execution and continue until December 31, 2023.
10. Amendment No. 1 to Standard AIA Form of Agreement No. C20220031 with TRICO Companies LLC for the Skagit County Morgue Facility Remodel located at 1700 Continental Place in Mount Vernon. This Amendment follows four (4) contract change orders that were approved by the Facilities Management Director under Resolution No. R20080332. Compensation is increased from \$685,897 to an amount not to exceed \$759,377.56 including applicable sales tax. The Agreement shall commence on the date of execution and continue until February 28, 2023. All other terms and conditions of the original Agreement shall remain in effect.

f) HUMAN RESOURCES:

11. Resolution to establish 2023 compensation and benefits for non-represented County employees.

g) PUBLIC DEFENDER:

12. Personal Services Agreement with Jennifer C. Pollino to prepare court transcripts as needed upon the specific request by the Skagit County Public Defender. Compensation is based on a rate schedule and shall not exceed \$20,000 for the entire term of the Agreement. The Agreement is ratified to commence on January 1, 2023 and continue until December 31, 2024.

13. Personal Services Agreement with Kevin Steward dba Steward Investigations to provide investigation service as requested by the Skagit County Public Defender. Investigation services include, but are not limited to, witness interviews, preparation of witness interview reports or transcripts, locating witnesses, service of subpoenas, preparation of diagrams, photographing items of evidentiary value, obtaining records, and court testimony. Compensation is based on an annual rate of \$97,500 per year for a total compensation amount not to exceed \$195,000 for the entire term of the Agreement. The Agreement is ratified to commence on January 1, 2023 and continue until December 31, 2024.

h) PUBLIC HEALTH:

14. Amendment No. 1 to Agreement with the National Association of County and City Health Officials (NACCHO) to provide resources to Skagit Medical Reserve Corps MRC Contract #MRC RISE 22-1027, Skagit County Agreement No. C20220419 to support COVID-19 response by increasing capacity to Respond, Innovate, Sustain, and Equip (RISE). This Amendment extends the term of the Agreement from December 31, 2022 to June 30, 2023 and changes language of Submission of Deliverable 3. Compensation remains at an amount not to exceed \$75,000. All other terms and conditions of the original Agreement shall remain in effect.
15. Personal Services Agreement with Lifeline Connections to provide jail transition services to adult inmates with behavioral health disorders to facilitate safe transfer from Skagit County Community Justice Center into community-based services. Compensation is based on reimbursement for services and shall not exceed \$100,008. The Agreement is ratified to commence on January 1, 2023 and continue until December 31, 2023.

i) SUPERIOR COURT:

16. Amendment No. 1 to Personal Services Agreement No. C20210583 with The Language Exchange, Inc. to provide court-certified, court-registered, or qualified interpreters in all languages for hearings and trials for Superior and District Court. This Amendment increases compensation from \$150,000 to \$170,000 due to an increase in interpreter costs. The term remains the same and shall expire on December 31, 2022. All other terms and conditions of the original Agreement shall remain in effect.
17. Interlocal Cooperative Agreement with Skagit County Law Library Board of Trustees to establish and clarify provisions for the operation and financing of the Skagit County Law Library and its employees. This Interlocal Agreement replaces Skagit County Contract No. C20200511. The Agreement shall commence on the date of execution and continue until January 30, 2028.

2. MISCELLANEOUS AGENDA (item 1):

a) PUBLIC WORKS:

1. Resolution calling for a public hearing to consider testimony regarding the adoption and designation of the 2023 Washington State Noxious Weed List and to consider alternations and additions to the 2023 Skagit County Noxious Weed List. The public hearing is scheduled to take place before the Skagit County Noxious Weed Board on January 19, 2023, at 5:30 p.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone via Microsoft Teams.