

## SKAGIT COUNTY COMMISSIONERS' AGENDA

Washington State Governor Inslee issued Proclamation 20-28 which among other things, temporarily prohibits in-person public attendance at meetings subject to the Open Public Meetings Act (OPMA). See below on how to join a meeting remotely.

### **I. MONDAY, JANUARY 11, 2021:**

- a) \*8:45 a.m. - 9:00 a.m. Appointment of District Court Judge (Watch the meeting live on Skagit21 Television, streamed online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21) or listen to the meeting by calling: 1 (786) 535-3211 Access Code: 513 031 829 or join by computer: <https://global.gotomeeting.com/join/513031829>):
1. Possible Action: Resolution Appointing Jennifer G. Howson to Fill District Court Judge Position Three Vacancy
- b) 9:00 a.m. - 10:00 a.m. Briefing – County Administrator, Planning and Development Services, Human Resources/Risk Management, and Central Services - Information Services, Geographic Information Services and Records Management (Listen to the meeting by calling: 1 (872) 240-3412 Access Code: 649 174 133 or join by computer: <https://global.gotomeeting.com/join/649174133>)
- c) 10:30 a.m. - 11:30 a.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i)) (Listen to the meeting by calling: 1 (224) 501-3412 Access Code: 520 321 453 or join by computer: <https://global.gotomeeting.com/join/520321453>):
1. Call Public Meeting to Order/Roll Call
  2. Executive Session (Potential Litigation - RCW 42.30.110(1)(i)) (Approximately 1 hour)
  3. Reconvene Public Meeting/Adjournment
- d) 11:45 a.m. - 12:15 p.m. Remote Swearing in Ceremony for District Court Judge hosted by District Court
- e) 12:00 p.m. - 1:00 p.m. Commissioners may attend a Virtual Assembly hosted by Washington State Association of Counties (WSAC)
- f) \*1:00 p.m. - 1:20 p.m. Discussion/Possible Action - Board of County Commissioners 2021 Committee Assignments (Watch the meeting live on Skagit21 Television, streamed online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21) or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>)
- g) \*1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items (Watch the meeting live on Skagit21 Television, streamed online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21) or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>)
- h) \*2:30 p.m. - 4:00 p.m. Snohomish, Whatcom, Island, San Juan, and Skagit Counties (SWISS) Meeting (Watch the meeting live on Skagit21 Television, streamed online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21), or listen to the meeting by calling: 1 (253) 215-8782 Meeting ID: 981 7310 6288 Passcode: 631555 or join by computer: <https://zoom.us/j/98173106288>)

### **II. TUESDAY, JANUARY 12, 2021:**

- a) \*11:30 a.m. - 11:45 a.m. Board of County Commissioners (Watch the meeting live on Skagit21 Television, streamed online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21) or listen to the meeting by

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calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer:  
<https://global.gotomeeting.com/join/632327501>):

1. County and Individual Success Stories
2. Public Comment Period
3. Miscellaneous Announcements

**III. WEDNESDAY, JANUARY 13, 2021:**

- a) 11:00 a.m. - 11:30 a.m. Briefing with Innovative Environments (Listen to the meeting by calling: 1 (872) 240-3412 Access Code: 649 174 133 or join by computer:  
<https://global.gotomeeting.com/join/649174133>)
- b) 1:00 p.m. - 2:00 p.m. 911 Board of Directors Meeting hosted by Skagit 911

**IV. FRIDAY, JANUARY 15, 2021:**

- a) 10:00 a.m. Leadership Skagit Law & Justice Day hosted by Economic Development Alliance of Skagit County (EDASC)
- b) 3:00 p.m. - 4:00 p.m. Work Session with Public Health and Anacortes Family Center Board of Directors (Listen to the meeting by calling: 1 (786) 535-3211 Access Code: 476 397 189 or join by computer: <https://global.gotomeeting.com/join/476397189>)

**FUTURE PUBLIC HEARING:**

Wednesday, January 20, 2021, 10:30 a.m. (Board of Health) Public Hearing to Consider Testimony Regarding the Adoption of a New Health Code to Establish Civil Penalties for Violations of Health Officer Orders

**FUTURE BID OPENING:**

Monday, February 8, 2021, 3:00 p.m. Maintenance Materials With Annual Purchases Expected to Exceed \$25,000

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21)  
Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 a.m./p.m. and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21)

**IV. CONSENT AGENDA FOR MONDAY, JANUARY 11, 2021 (items 1 through 26):**

**a) COMMISSIONERS:**

1. Record of the Proceedings for Monday, January 4, 2021.
2. Record of the Proceedings for Tuesday, January 5, 2021.
3. Record of the Proceedings for Thursday, January 7, 2021.
4. Record of the Proceedings for Friday, January 8, 2021.
5. Resolution reappointing Jeff Maher to the Upper Skagit Library Board of Trustees for an additional 5-year term, ending December 31, 2025, and appointing Danielle Horner to the position vacated by Linden Jorden. Ms. Horner's term shall expire on December 31, 2022.

**b) BUDGET AND FINANCE:**

6. Personal Services Agreement with Susan Musselman LLC to assist Skagit County with financial analysis and consulting services as requested. Compensation shall not exceed \$50,000 and is based on a fee schedule. The Agreement is ratified to commence on January 1, 2021, and continue until December 31, 2023.
7. Funding Agreement with Celtic Arts Foundation to award \$5,000 of Lodging Tax Funds to support marketing and advertising as authorized by Resolution No. R20200200. The Agreement is ratified to commence on January 1, 2021, and continue until December 31, 2021.

**c) FACILITIES MANAGEMENT:**

8. Amendment No. 2 to Personal Services Agreement No. C20180237 with Orkin Pest Control (previously Surety Pest Control) to provide pest control service at the Technology Services Building, exterior perimeter, located at 1700 East College Way in Mount Vernon; Public Safety Building, located at 600 South 3<sup>rd</sup> Street in Mount Vernon and any additional sites as requested by the Skagit County Facilities Management Department. This Amendment increases compensation by \$1,500 to account for pest control services at additional facilities, for a new total compensation amount not to exceed \$9,000. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect including the term which shall continue until April 30, 2021.

**d) PARKS, RECREATION AND FAIR:**

9. Resolution to approve plans and specifications and call for bids for the Presentin Park Side Channel Restoration and Recreational Improvements Project #RCO 16-1730. The bid opening is scheduled to take place on Monday, February 8, 2021, at 3:30 p.m., or as soon thereafter as possible. Attendance will be remote by computer, tablet or smartphone: <https://global.gotomeeting.com/join/220727813> or by telephone: 1 (646) 749-3122 Access Code: 220 727 813.
10. Personal Services Agreement with Geotest Services, Inc. to provide compaction testing, submittal review, and the review/approval of all value engineering for the Skagit Playfields Project and other park projects as assigned. Compensation shall not exceed \$20,000 plus applicable taxes, and is based on a rate schedule. The Agreement shall commence on the date of execution and continue until December 31, 2021.

**e) PROSECUTING ATTORNEY:**

11. Personal Services Agreement with Vickie Maurer to provide guidance and assistance to new hire Chief of Administration for the Prosecuting Attorney's Office. Compensation shall not exceed \$2,000 and is based on an hourly rate schedule. The Agreement shall commence on the date of execution and continue until February 28, 2021.
12. Amendment No. 2 to County Program Agreement, Skagit County Agreement No. C20180081 with the State of Washington, Department of Social and Health Services (DSHS), DSHS Contract No. 1863-23217, Division of Child Support to provide limited Title IV-D services for San Juan County. This Amendment extends the term of the Agreement from December 31, 2020, to December 31, 2021. There is no monetary amount associated with this Agreement. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

**f) PUBLIC HEALTH:**

13. Amendment No. 1 to Personal Services Agreement No. C20200513 with Sunny Ledge Enterprises dba Avenue Catering to provide daily food delivery services to individuals and households in quarantine and isolation at the Burlington Inn facility. This Amendment updates Exhibit "A" Scope of Work to include other motel locations as requested by Skagit County, increases compensation from \$15,000 to \$80,000, and extends the term of the Agreement to continue until June 30, 2021. All other terms and conditions of the original

Agreement shall remain in effect.

14. Personal Services Agreement with Community Action of Skagit County for the provision of motel vouchers for homeless households that include an individual at the highest risk of complications from COVID-19. Compensation shall not exceed \$97,500. The Agreement is ratified to commence on January 1, 2021, and continue until January 31, 2021.
15. Amendment B to Grant Agreement with the Washington State Department of Commerce through the Community Services and Housing Division Housing Assistance Unit, Contract No. 21-4614C-123, Skagit County Contract No. C20200448 to provide rent assistance for low income households to help prevent evictions. This Amendment extends the term of the Agreement from December 31, 2020, to continue until June 30, 2021. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
16. Personal Services Agreement with Northwest Regional Council to provide Recovery Care Coordination Services to eligible individuals. Compensation shall not exceed \$287,466 and is based on a fee schedule. The Agreement is ratified to commence on January 1, 2021, and shall continue until December 31, 2021.

g) PUBLIC WORKS:

17. Personal Services Agreement with EarthCorps to provide labor services for five to six (5-6) persons for restoration services at the Maddox Creek Restoration Site. EarthCorps has awarded Skagit County grant funding in the form of labor to complete restoration projects. The Agreement shall commence on January 15, 2021, and continue until December 31, 2022.
18. Resolution to approve contract provisions and specifications and call for bids for the Temporary Passenger-Only Ferry Service between Anacortes and Guemes Island, WA. The bid opening is scheduled to take place on Monday, February 8, 2021, at 2:30 p.m., or as soon thereafter as possible. Attendance will be remote by computer, tablet or smartphone: <https://global.gotomeeting.com/join/220727813> or by telephone: 1 (646) 749-3122 Access Code: 220 727 813.
19. Real Estate Excise Tax Affidavit for Parcel Numbers P19676 and P19713 to complete the Quit Claim Deed, Skagit County Contract No. C20200608, granted by Snow Mountain Land Company, LLC (Grantor) to Skagit County (Grantee) for the purpose of guaranteeing access to portions of Whitmarsh Landfill in order to implement the Department of Ecology's preferred cleanup action plan (CAP).

h) RISK MANAGEMENT:

20. Personal Services Agreement with Daphne R. Schneider & Associates to provide investigative and consultant services for Skagit County as directed by the Human Resources/Risk Management Director. Compensation shall not exceed \$25,000 and is based on an hourly rate schedule. The Agreement is ratified to commence on January 1, 2021, and continue until December 31, 2021.
21. Personal Services Agreement with Integrity Safety to provide qualified instructors and associated materials and certificates for various safety and health trainings as requested by the Risk Management Department. Compensation shall not exceed \$25,000 per year for instructor fees and pre-approved travel expenses. The Agreement shall commence on the date of execution and continue until December 31, 2021.

i) SHERIFF:

22. Interagency Agreement with Washington State Patrol (WSP) to support a federal grant to conduct two projects: Research Open Arrests and Enhance PCN Generation Through Fingerprint Submission. Compensation to Skagit County shall not exceed \$66,200 (\$59,580 Federal, \$6,620 Local match). The Agreement is ratified to commence on January 1, 2021, and continue until December 31, 2021.
23. Interagency Agreement with Washington State Department of Corrections (DOC) to establish a temporary per diem rate effective during the temporary suspension and Contract term ordered by Washington State Proclamation 20-80. Skagit County will bill the current negotiated violator rate through the 7<sup>th</sup> day of confinement. Beginning on the 8<sup>th</sup> day, Skagit County will bill the per diem rate of \$93.71 per DOC offender. The Agreement is ratified to commence on December 21, 2020, and continue through January 8, 2021.
24. Interlocal Cooperative Agreement with Whatcom County Parks and Recreation to provide the use of the Plantation Rifle Range, located at 5102 Samish Highway in Whatcom County, to the Skagit County Sheriff's Patrol and Correctional staff. Compensation shall not exceed \$15,286.73 for 21 days. Additional days, if any, to be mutually agreed upon and paid within 30 days. The Agreement is ratified to commence on January 1, 2021, and continue through December 31, 2021.
25. Amendment No. 1 to Organized Crime Drug Enforcement Task Forces (OCDETF) Investigation/Strategic

Initiative Number PA-WAW-0339 for fiscal year 2021, Skagit County Contract No. C20200557, for the purpose of receiving reimbursement for costs incurred by the Skagit County Sheriff's Office in providing resources to joint operations/task forces. This Amendment increases compensation by \$1,047.58 for the obligation of additional funding resources towards joint operations/task forces for a new total compensation amount not to exceed \$3,547.58. All other terms and conditions of the original Agreement shall remain in effect including the term which shall continue until September 30, 2021.

26. Resolution authorizing Michele Long to sign an Agreement between Skagit County and Carfax.