

SKAGIT COUNTY COMMISSIONERS' AGENDA

All meetings will be held remotely. You may attend meetings by computer, tablet or smartphone: <https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdzo9> or by telephone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

I. MONDAY, JANUARY 17, 2022:**MARTIN LUTHER KING JR. DAY OBSERVED - COUNTY OFFICES CLOSED****II. TUESDAY, JANUARY 18, 2022:**

- a) 8:45 a.m. - 9:45 a.m. Briefing - Administrative Services, Public Works, Public Health and Department of Emergency Management
- b) 10:30 a.m. - 11:30 a.m. Monthly Briefing with Planning and Development Services
- c) *11:30 a.m. Pledge of Allegiance
- d) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 1. County and Individual Success Stories
 2. Public Comment Period
 3. Miscellaneous Announcements
- e) *1:30 p.m. - 2:10 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- f) 2:10 p.m. - 2:30 p.m. Legislative Briefing from Gordon Thomas Honeywell Governmental Affairs
- g) 2:30 p.m. - 4:00 pm. Executive Session (None Scheduled as of the Date of this Notice)

III. WEDNESDAY, JANUARY 19, 2022:

- a) 11:00 a.m. - 12:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
 1. Call Public Meeting to Order/Roll Call
 2. Executive Session (Potential Litigation - RCW 42.30.110(1)(i)) (Approximately 1 hour)
 3. Reconvene Public Meeting/Adjournment
- b) 1:00 p.m. Public Transportation Benefit Area - Board of Director's Meeting (Remote through Zoom: <https://us02web.zoom.us/j/86092215677> Meeting ID: 860 9221 5677 or call-in: 1 (253) 215-8782)
- c) 1:30 p.m. Skagit Council of Governments - Transportation Policy Board Meeting (Remote through GoToMeeting: <https://global.gotomeeting.com/join/464586381> Access Code: 464 586 381 or call-in: 1 (877) 309-2073)

IV. THURSDAY, JANUARY 20, 2022:

- a) 7:30 a.m. Economic Development Alliance of Skagit County (EDASC) Annual Meeting of Investors and Board of Directors Meeting hosted by EDASC
- b) *9:30 a.m. Pledge of Allegiance
- c) *9:30 a.m. - 9:45 a.m. Discussion/Possible Action: Resolution Clarifying Comprehensive Plan Amendment Docket No. LR20-04

Continued OVER...

- d) 1:00 p.m. Commissioners may attend National Association Counties (NACo) West Regional Monthly Videoconference hosted by NACo

V. FRIDAY, JANUARY 21, 2022:

- a) 8:15 a.m. - 9:00 a.m. Briefing with Innovative Environments

FUTURE BID OPENINGS:

Monday, January 24, 2022, 2:30 p.m. South Fork Skagit River Floodplain Restoration Project #WA402248

FUTURE PUBLIC HEARING:

Tuesday, January 25, 2022, 8:30 a.m. To Consider Testimony Regarding a Petition to Vacate Portions of County Unopened Right-of-Way Known as Chestnut Street and Alleyway within C.W. Griest's Plat of Grassmere

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

1. CONSENT AGENDA FOR Tuesday, January 18, 2022 (items 1 through 34):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, January 3, 2022.
2. Record of the Proceedings for Tuesday, January 4, 2022.
3. Record of the Proceedings for Monday, January 10, 2022.
4. Resolution to appoint Patricia Cloer and Janet Loyd to serve on the Darrington Rural Partial-County Library Advisory Board for a five-year term. Ms. Cloer's term will begin on January 1, 2022, and expire on December 31, 2026. Ms. Loyd's term will begin on March 20, 2022, and expire on March 19, 2027.

b) ADMINISTRATIVE SERVICES:

5. Interlocal Cooperative Agreement with Washington State University (WSU) to provide clientele in Skagit County with educational programs in the four Extension Program areas of Agriculture and Natural Resources; Family & Consumer Sciences, and Food Access; 4-H/Youth Development; and Pollution Identification, Correction Program Outreach and Protecting Water Quality Recommendations. Compensation is based on a fee schedule and shall not exceed \$369,278 from Administrative Services and \$13,000 from Public Works for a total compensation amount not to exceed \$382,278. The Agreement is ratified to commence on January 1, 2022, and continue until December 31, 2022.

c) BUDGET AND FINANCE:

6. Resolution authorizing a call for public hearing to amend the 2021 Skagit County Budget. The public hearing is scheduled to take place on Monday, January 31, 2022, at 1:15 p.m. or as soon thereafter as possible. Attendance will be remote by computer, tablet or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.
7. Funding Agreement with Lincoln Theatre which awards \$10,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20210244. The Agreement is ratified to commence on January 1, 2022, and continue until December 31, 2022.
8. Funding Agreement with Children's Museum of Skagit County which awards \$5,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20210244. The Agreement is ratified to commence on January 1, 2022, and continue until December 31, 2022.
9. Funding Agreement with Shakespeare Northwest Association (Skagit River Shakespeare Festival) which awards \$1,500 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20210244. The Agreement is ratified to commence on January 1, 2022, and continue until December 31, 2022.

d) CORONER:

10. Personal Services Agreement with Hunt Forensics, PLLC to provide autopsy and consultation services for the Coroner's Office. Compensation shall not exceed \$110,000 and is based on a rate schedule. The Agreement is ratified to commence on January 1, 2022, and continue until December 31, 2022.
11. Professional Services Agreement with Pacific Northwest Forensic Pathology, PLLC for the forensic pathology services of Dr. Megan Quinn. Compensation shall not exceed \$80,000 and is based on a rate schedule. The Agreement is ratified to commence on December 16, 2021, and shall continue through December 16, 2022, shall automatically renew each year unless terminated.

e) EMERGENCY MEDICAL SERVICES:

12. Declaration of sole source purchase from PatCen Healthcare Inc. for Onescape Video Laryngoscopes and compatible accessories per RCW 36.32.245.

f) INFORMATION SERVICES:

13. Vendor Services Agreement with Cities Digital Inc., for ongoing maintenance and support of the County's Laserfiche software. Compensation is based on a fee schedule and shall not exceed \$60,000. The Agreement shall commence on the date of execution and continue until December 31, 2024.

g) PLANNING AND DEVELOPMENT SERVICES:

14. Amendment No. 1 to Personal Services Agreement No. C20210178 with The Watershed Company for the provision of on-call planning and review services. This Amendment increases compensation from \$60,000 to an amount not to exceed \$104,000 to assist with further planning tasks relating to the comprehensive and

periodic Shoreline Master Program update. The term remains the same and shall continue until December 31, 2023. All other terms and conditions of the original Agreement shall remain in effect.

h) PROSECUTING ATTORNEY:

15. County Program Agreement with the State of Washington Department of Social and Health Services (DSHS), DSHS Contract No. 2263-36213, Division of Child Support to process the required Title IV-D child support services in San Juan County. There is no compensation associated with this Agreement. The Agreement is ratified to commence on January 1, 2022, and continue until December 31, 2023.

i) PUBLIC DEFENDER:

16. Personal Services Agreement with Gabriela Kelpel DBA Kelpel Investigative Agency, LLC to provide investigation services as requested by the Skagit County Public Defender. Compensation shall not exceed \$110,883 and is based on a rate schedule. The Agreement is ratified to commence on January 1, 2022, and continue until December 31, 2022.

j) PUBLIC HEALTH:

17. Interlocal Cooperative Agreement with the City of Mount Vernon to facilitate a Senior Services Program at the Mount Vernon Senior Service Center. Compensation to Skagit County shall not exceed \$57,148. The Agreement is ratified to commence on January 1, 2022, and continue until December 31, 2022.
18. Amendment No. 1 to Vendor Services Agreement No. C20200719 with Oliver Packaging & Equipment Company to provide dual oven/microwave meal trays and equipment to seal home-delivered meals. This Amendment extends the term of the Agreement through March 31, 2022. Compensation remains the same and shall not exceed \$75,000. All other terms and conditions of the original Agreement shall remain in effect.
19. Resolution to call for a competitive bid process per competitive bidding requirements in RCW 36.32.245 to procure motel/hotel rooms for guests enrolled in a supportive housing program. The bid opening is scheduled to take place on Monday, January 31, 2022, at 2:45 p.m. or as soon thereafter as possible. Attendance will be remote by computer, tablet or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.
20. Interlocal Cooperative Agreement with the City of Anacortes to provide nutrition programming at the Anacortes Senior Activity Center. The City will oversee and provide comprehensive programming and operational support to the Anacortes Senior Activity Center for all Senior Center programs and activities, other than those provided by the County as part of the nutrition program. Compensation is based on a fee schedule and shall not exceed \$102,750 and the City will pay the County an amount not exceed \$38,970 for 2022. The Agreement is ratified to commence on January 1, 2022, and continue until December 31, 2022.
21. Subaward Agreement with Catholic Community Services of Western Washington to administer the Community Development Block Grant (CDBG) Program Services Washington for the COVID-19 Motel Voucher Project pursuant to CDBG award Contract No. 20-6221c-124 (CFDA 14.228). Skagit County shall pass through to Catholic Community Services of Western Washington an amount not to exceed \$238,145 in CDBG funds for eligible incurred costs and expenses for the Project. The Agreement is ratified to commence on September 16, 2021, and will be in effect for the time period during which the Subrecipient remains in control of CDBG funds.
22. Vendor Services Agreement with Sunny Ledge Enterprises, dba Avenue Catering Enterprises to prepare and deliver balanced, nutritional lunches and dinners in microwave-safe containers for each guest in quarantine/isolation at 9384 Old Highway 99 North in Burlington and other hotel/motel locations as requested by Skagit County. Compensation is based on a rate and delivery schedule and shall not exceed \$205,540. The Agreement is ratified to commence on January 1, 2022, and continue for one year.
23. Personal Services Agreement with Stericycle, Inc., to provide for the collection and disposal of Regulated Biomedical Waste as defined under WAC 480-70-226 for Skagit County's syringe exchange program. Compensation is based on a reimbursement for services schedule and shall not exceed \$16,000. The Agreement is ratified to commence on December 1, 2021, and continue until November 30, 2023.

k) PUBLIC WORKS:

24. Amendment No. 1 to Personal Services Agreement No. C20210375 with Aquatechnex, LLC to secure the Hydraulic Project Approval Permit for aquatic work at Lake McMurray from the Washington Department of Fish and Wildlife. This Amendment increases compensation by \$682 for an additional National Pollutant Discharge Elimination System permit fee. Total compensation shall not exceed \$15,682. The term remains the same and shall continue until June 30, 2022. All other terms and conditions of the original Agreement

shall remain in effect.

25. Amendment No. 2 to Personal Services Agreement No. C20190077 with AHNE, PLLC to provide lobbying services before the Washington State Legislature to assist with matters related to the County’s combined vehicle and passenger ferry (M/V Guemes) and obtaining funding for the anticipated replacement of the ferry. This Amendment increases compensation by \$53,000 for a new total not to exceed \$212,000 and extends the term of the Agreement to February 24, 2023. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
26. Amendment No. 1 to Vendor Services Agreement No. C20200177 with Cummins, Inc. to provide engine control components incorporated into the ferry main engines and related materials and technical support to inspect and repair the engines for the Guemes Island Ferry, M/V Guemes, as authorized by sole source Resolution No. R20160153, dated May 31, 2016. This Amendment increases compensation by \$150,000 for a new total not to exceed \$300,000 and extends the term of the Agreement an additional year to continue until May 22, 2023. All other terms and conditions of the original Agreement shall remain in effect.
27. Amendment No. 2 to Local Agency A & E Professional Services Negotiated Hourly Rate Consultant Agreement No. C20210047 with KBA, Inc. to provide construction management services for the Bow Hill Road Reconstruction Project #ES21200-6. This Amendment updates the prime consultants’ job classifications and rates per attached Exhibit D-2 and reduces compensation from \$642,097 to an amount not to exceed \$544,700. The term remains the same and shall continue to December 31, 2022. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
28. Personal Services Agreement with Natural Systems Design to provide as-needed support (on an on-call task assignment basis) for management and administration of non-federally funded capital flood, stormwater, and drainage projects. Compensation is based on a fee schedule and shall not exceed \$100,000. The Agreement is ratified to commence on January 1, 2022, and continue until December 31, 2022.
29. Resolution appointing Kevin Douglas Anderson to serve a four-year term on the Skagit County Noxious Weed Control Board as board member for District 1. Mr. Anderson’s term is effective January 18, 2022, through January 18, 2026.
30. Amendment No. 1 to Personal Services Agreement No. C20210046 with KPFF, Inc. to continue work performed pursuant to Skagit County Contract No. C20190634, to finalize the design and construct the project objectives of the Ovenell Slough/Cedar Grove Culvert Replacement Project #WA402229. This Amendment supplements the scope of work to include tasks associated with Technical Construction Support Services and Construction Management Services for the Project. Compensation is increased from \$58,859.57 to an amount not to exceed \$355,872.37 which is funded by grants received through Skagit County Contract No. C20190265 and Contract No. C20190357. This Amendment also extends the term of the Agreement from December 31, 2021, to December 31, 2022. All other terms and conditions of the original Agreement shall remain in effect.
31. Resolution to call for bids for the procurement of maintenance materials to multiple vendors for upcoming Public Works projects and regular maintenance. This call for bids will cover the following products: liquid asphalt, gravel, rock, specialty and mixed asphalt and concrete products. The bid opening is scheduled to take place on Monday, February 14, 2022, at 2:30 p.m., or as soon thereafter as possible. Attendance will be remote by computer, tablet or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.
32. Personal Services Agreement with Brown and Caldwell, Inc. to provide as-needed support with the County’s compliance and management of the National Pollutant Discharge Elimination System (NPDES) Western Washington Phase II Municipal Stormwater Permit (Permit), and other drainage-related planning and design activities. Compensation is based on a fee schedule and shall not exceed \$100,000. The Agreement is ratified to commence on January 1, 2022, and continue until December 31, 2022.

l) SHERIFF:

33. Memorandum of Understanding (MOU) with the Department of Veterans Affairs (VA) to electronically submit certifications to the VA of enrollments and changes in enrollments of students of the Skagit County Sheriff’s Office who seek benefits under educational assistance programs administered by the VA. There is no compensation associated with this MOU. The MOU shall commence on the date of execution and continue until terminated.

m) TREASURER:

34. Resolution to rescind Resolution No. 15510 and dissolve the Cash Over/Short Revolving Fund of the Treasurer’s Office. The Fund has not been utilized in over 10 years and is no longer needed. \$50 will be returned to the General Fund.

2. MISCELLANEOUS AGENDA (item 1):

a) PUBLIC WORKS:

1. Farmland Legacy Program Grant Deed of Conservation Easement with Edison Fields, LLC to place a Conservation Easement to protect 50.95 acres of agricultural land on Parcel Numbers P33797 and P33799 and eliminates two (2) residential development rights for the compensation of \$170,000. The Conservation Values include protection of agricultural productivity and the protection of prime and important agricultural soils. The Agreement shall commence upon mutual execution and continue in perpetuity.