

SKAGIT COUNTY COMMISSIONERS' AGENDA

I. MONDAY, JANUARY 20, 2020:

MARTIN LUTHER KING JR. DAY - COUNTY OFFICES CLOSED

II. TUESDAY, JANUARY 21, 2020:

- a) *8:45 a.m. - 9:45 a.m. Briefing - County Commissioners/County Administrator with Planning and Development Services, Public Works, Public Health and Emergency Management Departments
- b) *9:45 a.m. - 10:15 a.m. Growth Management Technical Advisory Committee Meetings Briefing from Planning and Development Services and Public Health
- c) *10:30 a.m. - 11:30 a.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
- d) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. County and Individual Success Stories
 - 2. Public Comment Period
 - 3. Miscellaneous Announcements
- e) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- f) *2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

III. WEDNESDAY, JANUARY 22, 2020:

- a) *6:00 p.m. Washington State Association of Counties (WSAC) Legislative Steering Committee Roundtable (WSAC, 206 Tenth Avenue, SE, Olympia)

IV. THURSDAY, JANUARY 23, 2020:

- a) *7:30 a.m. Breakfast with Elected Officials (Calico Cupboard, 121B Freeway Drive, Mount Vernon)

V. SATURDAY, JANUARY 25, 2020:

- a) *5:00 p.m. Skagit Rotary Auction and Dinner (Saint Joseph Center, 215 North 15th Street, Mount Vernon)

TUESDAY, JANUARY 21, 2020: *BID OPENING (with Public Works Staff and Clerk of the Board)*

2:30 p.m. (or soon thereafter) Public Works Landscape Maintenance Project

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

IV. CONSENT AGENDA FOR TUESDAY, JANUARY 21, 2020 (items 1 through 28):

a) COMMISSIONERS:

1. Record of the Proceedings for Tuesday, January 14, 2020.
2. Resolution to rescind Resolutions Nos. 10361 and 16405 and establish a County Inventory Policy to comply with the recent changes/revisions made to the Revised Code of Washington (RCW) 36.32.
3. Resolution to appoint members to the Low Income Housing and Homeless Services Committee for the 2020 - 2021 year.

b) ADMINISTRATIVE SERVICES:

4. Personal Services Agreement with NW Innovation Resource Center (NWIRC) to provide programs that directly support the success of entrepreneurs and inventors in Skagit County. The programs will include developing resources, conducting activities and collaborating with other business leaders. Compensation is based on a fee schedule and shall not exceed \$15,000. The Agreement is ratified to commence on January 1, 2020, and continue until December 31, 2020.
5. Interlocal Cooperative Agreement with the State of Washington Office of Financial Management to provide \$60,600 in funding for Skagit County to undertake outreach activities for the 2020 Census. The Agreement shall commence on the date of execution and continue through June 30, 2020.

c) BUDGET AND FINANCE:

6. Funding Agreement with the Sedro-Woolley Riding Club, which awards \$2,500 in Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20190193. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.
7. Funding Agreement with the Children's Museum of Skagit County, which awards \$5,000 in Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20190193. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.

d) CORONER:

8. Personal Services Agreement with Ladd Tremaine, MD to perform necessary external and internal forensic autopsies, toxicology reports and on-scene investigations. Compensation is based on a fee schedule and shall not exceed \$80,000. The Agreement is ratified to commence on January 1, 2020, and continue until December 31, 2020.

e) FACILITIES MANAGEMENT:

9. Personal Services Agreement with Semrau Engineering and Surveying, PLLC to provide required surveys on properties designated by the County. The initial requirement is to plot and provide a legal description of planned temporary construction on Parcel No. P76499, 1288 State Route 20 in Sedro-Woolley, related to the construction of the County's Evaluation and Treatment Center on adjacent Parcel Nos.: P104178, P76502 and P76503. Compensation is based on a fee schedule and shall not exceed \$5,000. The Agreement shall commence on the date of execution and continue until December 31, 2020.
10. Vendor Services Agreement with Cascade Roofing Company, Inc. to provide all labor and materials to repair standing seam roof leaks at the mechanic shop located at 550 County Shop Lane in Burlington. Compensation is based on a fee schedule and shall not exceed \$6,889.75. The Agreement shall commence on the date of execution and continue for six (6) months.
11. Personal Services Agreement with Pacific MicroRem, Inc. to provide a closed-end lease of X-ray imaging systems and a service agreement for a County-owned X-ray system to deliver X-ray imaging capability for baggage and other small items at security checkpoints in Skagit County buildings. Compensation for the entire term of the Agreement is based on a fee schedule and shall not exceed \$50,000, plus any applicable taxes. The Agreement shall commence on February 1, 2020, and continue until January 31, 2023.
12. Amendment No. 1 to Personal Services Agreement No. C20180237 with Surety Pest Control to perform pest control services at the Technology Services Building, exterior perimeter, located at 1700 East College Way in Mount Vernon; Public Safety Building, located at 600 South 3rd Street in Mount Vernon and any additional sites as requested by Skagit County Facilities Management Department. This Amendment will increase compensation by \$3,000 to account for pest control services at additional facilities. The new compensation

amount shall not exceed \$7,500. The Agreement termination date remains unchanged and shall continue until April 30, 2021. All other terms and conditions of the original Agreement shall remain in effect.

f) PARKS, RECREATION AND FAIR:

13. Personal Services Agreement with Freeland and Associates, Inc. to provide civil engineering, landscape design and project closeout services for the Skagit Valley Playfields project. Compensation for services of pre-application, construction documents, permitting, construction administration and project closeout is based on a fee schedule and shall not exceed \$65,000. The Agreement shall commence on the date of execution and continue until December 31, 2020.

g) PROSECUTING ATTORNEY:

14. Resolution to provide legal defense to Skagit County Corrections Chief Don Marlow; Shift Sergeant Christian Andersen; Corporal Christopher Loveless; and Corrections Officers Sherry Kness, Devrishi Mohan Kayashap and Mike Sytsma in a lawsuit filed by Keith Rawlins.
15. Personal Services Agreement with Claudia Peters to have her trained facility dog, Monroe, available at the Children's Advocacy Center in Mount Vernon, or other locations where such services may be needed for child interviews and as a courtroom dog to assist children and adult victims with special needs. Compensation is based on a fee schedule and shall not exceed \$1,500. The Agreement is ratified to commence on January 1, 2020, and continue until December 31, 2020.

h) PUBLIC HEALTH:

16. Interlocal Cooperative Agreement with the City of Mount Vernon to set forth the duties between the City and the County regarding a law enforcement embedded social worker program that hires a social worker to provide outreach and engagement to enhance and assist in community support services to vulnerable populations. Skagit County will reimburse the City for services provided in the Agreement. Total reimbursement shall not exceed two-thirds (2/3) of the total cost of the program, for a total sum not to exceed \$63,620. The Agreement is ratified to commence on January 1, 2020, and continue until December 31, 2020.
17. Personal Services Agreement with Eric Chambers to provide professional planning and grant application writing services to Skagit County Public Health department for the purposes of responding to Health Care Authority (HCA) Law Enforcement Assisted Diversion Request for Applications (RFA) RFA No. 4007. Compensation is based on a fee schedule and shall not exceed \$6,000. The Agreement is ratified to commence on December 31, 2019, and continue until January 31, 2020.
18. Amendment No. 12 to Consolidated Contract with the Washington State Department of Health (DOH Contract No. CLH18259), Skagit County Agreement No. C20180132, to facilitate the delivery of public health services in Skagit County. This Amendment amends Statement of Work for the following DOH programs: Childhood Lead Poisoning Prevention; NEP SSI FY18 NTA 2018-0270 O&M Inspection Assistance for Low-Income; Office of Drinking Water Group A Program and Office of Emergency Preparedness & Response. This Amendment also increases compensation to Skagit County from \$1,321,655 to an amount not to exceed \$1,323,655. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect including the termination date of December 31, 2020.

i) PUBLIC WORKS:

19. Resolution authorizing the Final Order to Vacate and Real Estate Excise Tax Affidavit for a portion of Skagit County Right-of-Way known as West Big lake Boulevard, County Road #89500 (17609 West Big Lake Boulevard - containing 0.149 acres), as requested by Donald G. Lewis.
20. Resolution for the approval of maps, plans and specifications and call for bids for the Guardrail Project (Installation/Upgrade at Various Locations) #ES21200-7; Federal Aid #HSIP-000S(514). The bid opening is scheduled to take place on Monday, February 10, 2020, at 2:30 p.m., or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room.
21. Resolution to call for bids for one (1) new latest model three (3) axle pup trailer. The bid opening is scheduled to take place on Monday, February 10, 2020, at 2:45 p.m., or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room.
22. Resolution to call for bids for maintenance materials (liquid asphalt, gravel products, rock products, specialty and mixed asphalt products and concrete products) with annual purchases expected to exceed \$25,000. The

bid opening is scheduled to take place on Monday, February 10, 2020, at 3:00 p.m., or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room.

23. Grant Contract with the Rose Foundation for the Barrel Springs Dam Removal and Fish Passage Improvement project. Compensation to Skagit County shall not exceed \$25,000 and is funded through the Puget Sound Stewardship & Mitigation Fund Fall 2019. The Agreement shall commence on the date of execution and continue until terminated.
24. Local Agency A&E Professional Services Cost Plus Fixed Fee Consultant Agreement with MacLeod Reckord, PLLC to provide planning, design, engineering, environmental reporting, environmental documentation, and permit application services in accordance with the Washington State Department of Transportation Local Agency Guidelines Manual (WSDOT LAG Manual) for the Centennial Trail (Big Rock - Clear Lake) project. Compensation is based on a fee schedule and shall not exceed \$250,000. The Agreement shall commence on the date of mutual execution and continue until December 31, 2021.
25. Vendor Services Agreement with Bryan Cox, dba Northwest Diving & Marine Services for a visual inspection of the M/V Guemes Ferry drive pods to confirm the mooring line had been removed completely (by County crews) and to confirm that there was no visible damage resulting from the line that became entangled in the propeller on December 12, 2019. Compensation shall not exceed \$2,445.75. The Agreement is ratified to commence on December 12, 2019, and continue for one year from the date of execution.

j) SHERIFF:

26. Resolution amending Resolution No. R20130064 to increase the monetary amounts of the change fund for cash transactions in the Skagit County Sheriff's Office from \$600 to \$800.
27. Amendment No. 2 to Organized Crime Drug Enforcement Task Forces (OCDETF) Investigation/Strategic Initiative Number PA-WAW-0340 for fiscal year 2020, Skagit County Contract No. C20190571, for the purpose of receiving reimbursement for costs incurred by the Skagit County Sheriff's Office in providing resources to joint operations/task forces. This Amendment increases compensation by \$2,579.57 for the obligation of additional funding resources towards joint operations/task forces. Total reimbursement to Skagit County shall not exceed \$10,000. The term remains the same and shall continue until September 30, 2020. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

k) TREASURER:

28. Resolution to approve a listing of 2019 property tax refunds processed by the Skagit County Treasurer's Office.