

SKAGIT COUNTY COMMISSIONERS' AGENDA

Meetings are held at 1800 Continental Place, Mount Vernon unless noted otherwise. Access for some meetings provided [through Zoom](#) or 1 (253) 215-8782 #871 8000 1980

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item.

I. MONDAY, JANUARY 20, 2025:

MARTIN LUTHER KING JR. BIRTHDAY – COUNTY OFFICES CLOSED

II. TUESDAY, JANUARY 21, 2025:

- a) *1:00 p.m. Pledge of Allegiance
- b) *1:00 p.m. - 1:15 p.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous (announcements, letters, etc.)
- c) *1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to agenda item)
- d) 2:30 p.m. - 3:00 p.m. Weekly Check-In with Gordon Thomas Honeywell Governmental Affairs
- e) 3:00 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

FUTURE BID OPENINGS:

- Monday, January 27, 2025, 2:15 p.m. Maintenance Materials (liquid asphalt, mixed asphalt, gravel, and rock products) with Annual Purchases Expected to Exceed \$25,000
- Monday, February 10, 2025, 2:00 p.m. 2025 March's Point (Whitmarsh) Landfill Remediation, Project #WM33-14-2

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21. •Social event – This is a social event only and no county business or action will be taken at this event.

1. CONSENT AGENDA FOR TUESDAY, JANUARY 21, 2025 (items 1 through 29):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, January 13, 2025.
2. Record of the Proceedings for Tuesday, January 14, 2025.
3. Record of the Proceedings for Thursday, January 16, 2025.

b) ADMINISTRATIVE SERVICES:

4. Amendment No. 2 to Personal Services Agreement No. C20240359 with Housing Authority of Skagit County to provide strategic planning activities/services. This Amendment extends the term of the Agreement from December 31, 2024 to March 31, 2025, establishes a GL expenditure code for the Agreement, and amends Scope of Work, Deliverables #2. Compensation remains the same and shall not exceed \$50,000. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

c) ASSIGNED COUNSEL:

5. Personal Services Agreement with Legal Counsel for Youth and Children to provide indigent defense representation for cases referred from Superior Court, Juvenile Court, and District Court. Compensation is based on a rate schedule and shall not exceed \$300,000. The Agreement is ratified to commence on January 1, 2025 and shall continue until December 31, 2026.

d) BUDGET AND FINANCE:

6. Agreement with Economic Development Alliance of Skagit County (EDASC) to award \$47,000 for marketing and administrative services for Skagit County. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2025.
7. Funding Agreement with Skagitonians to Preserve Farmland to award \$10,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20240220. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2025.

e) EMERGENCY MEDICAL SERVICES:

8. Funding Agreement with the City of Anacortes to contribute to the applicant contribution portion of the grant award for the purchase of an EMS patient transport capable boat for use by the City of Anacortes Fire Department in response to EMS incidents. The County will compensate the City a maximum of \$75,000 towards the applicant portion of the FEMA Port Security Grant Award. The Agreement shall commence on the date of execution and continue until December 31, 2030.
9. Amendment No. 2 to Personal Services Agreement No. C20180327 with Aero Skagit Emergency Services to provide Basic Life Support (BLS) Ongoing Training and Evaluation Program (OTEP) training in the "Aero Skagit Training Hub" that includes training Fire Districts 10, 19, 24, Concrete Fire District and Newhalem Fire Brigade a minimum of two times per site, per year for 2018 through 2024. This Amendment extends the term from December 31, 2024 to June 30, 2025. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
10. Amendment No. 2 to Interlocal Cooperative Agreement No. C20180418 with City of Sedro-Woolley Fire Department for the provision of Basic Life Support (BLS) Ongoing Training and Evaluation Program (OTEP) training in the "Sedro-Woolley Fire Department Training Hub" that includes training Fire Districts 4, 8, 16, Town of Hamilton and Clear Lake a minimum of 12 times per year for 2018 through 2024. This Amendment extends the term from December 31, 2024 to June 30, 2025. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

f) FACILITIES MANAGEMENT:

11. Resolution awarding the bid for two (2) security x-ray imaging systems to Autoclear LLC in the amount of \$21,675.

g) GEOGRAPHIC INFORMATION SERVICES:

12. Interlocal Cooperative Agreement with the Port of Skagit to establish a cost-sharing partnership for Pictometry digital imagery services. Compensation to Skagit County shall not exceed \$5,000 per year plus tax for the flights, and \$144 per year for three Pictometry Connect Explorer licenses which may change in 2026 depending on the agency's needs. Total compensation to Skagit County is estimated at an amount not to exceed \$11,168 including applicable sales tax. The Agreement shall commence on the date of execution and continue for two (2) years.

13. Interlocal Cooperative Agreement with the Port of Anacortes to establish a cost-sharing partnership for Pictometry digital imagery services. Compensation to Skagit County shall not exceed \$5,000 per year plus tax for the flights, and \$96 per year for two Pictometry Connect Explorer licenses which may change in 2026 depending on the agency's needs. Total compensation to Skagit County is estimated at an amount not to exceed \$11,072 including applicable sales tax. The Agreement shall commence on the date of execution and continue for two (2) years.

h) INFORMATION SERVICES:

14. Resolution awarding the Request for Proposals (RFP) to procure a Digital Strategy and Performance Management Solution to ClearPoint Strategy.

i) PUBLIC DEFENDER:

15. Amendment No. 1 to Personal Services Agreement No. C20230590 with Gregory Dixon, Attorney at Law, to provide legal defense services to persons detained under the Involuntary Treatment Act. This Amendment extends the term from December 31, 2024 to February 28, 2025. Compensation remains the same and shall not exceed \$86,400. All other terms and conditions of the original Agreement shall remain in effect.

j) PUBLIC HEALTH:

16. Resolution authorizing Chair Lisa Janicki to electronically sign the submission of Interagency Agreement for Reentry Demonstration Initiative Project with Washington State Health Care Authority (HCA) Contract Number K8163 to provide pre-release services for individuals while in or preparing for release from a carceral facility (i.e., state prison, county/city jail, or correction facility).
17. Interagency Agreement for Reentry Demonstration Initiative Project with Washington State Health Care Authority (HCA) Contract Number K8163 to provide pre-release services for individuals while in or preparing for release from a carceral facility (i.e., state prison, county/city jail, or correction facility). Compensation to Skagit County is based on targeted milestones set forth in Attachment 1: Statement of Work, and shall not exceed \$2,250,000. The Agreement is ratified to commence on November 1, 2024 and continue until July 31, 2028.
18. Interlocal Cooperative Agreement with the City of Mount Vernon to facilitate a senior services program at the Mount Vernon Senior Center. Compensation to Skagit County shall not exceed \$65,080. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2025.

k) PUBLIC WORKS:

19. Memorandum of Understanding (MOU) for the Land Transfer Navigators Program Supporting Transfer and Access on Agricultural Lands between American Farmland Trust, a District of Columbia nonprofit corporation (AFT) and Skagit County Farmland Legacy Program (Navigator). This MOU clarifies the framework of expectation for grants to be received by Skagit County Farmland Legacy Program from American Farmland Trust, for training and work supporting the transfer of agricultural land to a new generation of growers in Skagit County. Compensation to Skagit County shall not exceed \$100,000. The Agreement is ratified to commence on October 1, 2024 and continue until September 30, 2027.
20. Interlocal Cooperative Agreement with Skagit Conservation District to coordinate the development and implementation of a stormwater education and outreach program in Skagit County to continue to meet requirements of the National Pollutant Discharge Elimination System (NPDES) Western Washington Phase II Municipal Stormwater Permit. Compensation is based on a fee schedule and shall not exceed \$32,584. The Agreement is ratified to commence on January 1, 2025 and shall continue until December 31, 2026.
21. Personal Services Agreement with Northwest Center Services, dba Lithtex NW to provide bulk mailing services for projects and programs, such as the Clean Samish Initiative, Lake Management District newsletters, public meeting invitations, and landowner outreach correspondence. Compensation is based on a fee schedule and shall not exceed \$20,000. The Agreement shall commence on the date of mutual execution and continue until December 31, 2026.
22. Amendment No. 3 to Personal Services Agreement No. C20210071 with WSP USA Environment & Infrastructure Inc. to provide environmental expertise and consulting services to assist Skagit County in the remediation of Whitmarsh/March Point Landfill Cleanup Action Plan. This Amendment extends the term of the Agreement for two (2) additional years from December 31, 2024 to December 31, 2026, adds additional tasks described in Exhibit "A", and increases compensation by \$150,000 for a new total compensation amount not to exceed \$1,860,000. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

23. Personal Services Agreement with GeoEngineers, Inc. to provide environmental consulting support on an as-needed, task assignment basis, for non-federally funded capital projects. Compensation is based on a fee schedule and shall not exceed \$150,000. The Agreement shall commence on the date of mutual execution and continue for an initial term of two (2) years with the option to renew for an additional two (2) years.
24. Vendor Services Agreement with Economy Fence Center to install fencing at the Guemes Ferry Terminal. Compensation shall not exceed \$9,092.92 plus applicable sales tax. The Agreement shall commence on the date of mutual execution and continue for one (1) year.
25. Amendment No. 3 to Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement No. C20220074 with David Evans & Associates, Inc. fka TranTech Engineering, LLC to provide consultant services for the Francis Road Section 3 Project #ES79000-10, Federal Aid #STPR-F294(002). This Amendment revises the Scope of Work to include attached Exhibit A.3 which provides for additional hours needed to finalize the design for the cattle crossing at Parcel #23454, and provide for additional meetings caused by permitting delays, and extends the term from December 26, 2026 to December 31, 2027. This Amendment also reflects the Contractor's name change from TranTech Engineering LLC to David Evans & Associates, Inc. Compensation is increased from \$740,974 to an amount not to exceed \$950,221. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
26. Personal Services Agreement with David Evans and Associates, Inc. to provide environmental consulting support on an as-needed, task assignment basis, for non-federally funded capital projects. Compensation shall not exceed \$150,000. The Agreement shall commence on the date of mutual execution and continue for an initial term of two (2) years with the option to renew for an additional two (2) years.
27. Resolution amending and superseding Resolution No. R20240282, suspending the sale of and limiting future use of paper punch cards for the Guemes Island Ferry.
28. Construction Contract Agreement with Ice Floe, LLC dba Nichols Brothers Boat Builders for the 2025 Haul Out and Maintenance for the Vehicle and Passenger Ferry M/V Guemes, Project #FEHO25-1. Compensation shall not exceed \$1,629,837.95 and was awarded per Resolution No. R20240249. The Agreement shall commence on the date of execution and continue until project completion.

l) SHERIFF:

29. Subrecipient Grant Agreement with Washington State Parks and Recreation Commission, Agreement No. MLE 325-524 to award funds for recreational boating enforcement and education and to set forth the deliverables under the Federal Financial Assistance Grant. Compensation to Skagit County shall not exceed \$25,809.03. Skagit County will provide 25% (\$3,952.26) of the total project cost as a cost-sharing match. The Agreement shall commence on the date of the last signature and continue until December 31, 2025.

2. MISCELLANEOUS AGENDA (Items 1 and 2):

a) PUBLIC HEALTH:

1. Resolution approving FY2016 HOME Investment Partnerships Program Closeout Certification, Grant No. M16DC530210 and designating Chair Lisa Janicki as the authorized representative to sign the Grant Closeout Certification.
2. Personal Services Agreement with Community Action of Skagit County to provide case management and emergency financial assistance to veterans, and to provide space for services at Skagit Vets Connect Center located at 160 Cascade Place in Burlington. Compensation is based on a reimbursement fee schedule and shall not exceed \$303,088. The Agreement is ratified to commence on January 1, 2025 and shall continue until December 31, 2025.