

## SKAGIT COUNTY COMMISSIONERS' AGENDA

Meetings are held at 1800 Continental Place, Mount Vernon unless noted otherwise  
Access for some meetings is provided [through Zoom](#) or by Telephone: 1 (253) 215-8782 #871 8000 1980  
Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

### **I. MONDAY, JANUARY 27, 2025:**

- a) 8:45 a.m. - 10:15 a.m. Briefing – Public Works, Planning and Development Services, Public Health, Emergency Medical Services, Parks, Recreation and Fair
- b) 10:30 a.m. - 11:00 a.m. Weekly Check-In with Gordon Thomas Honeywell Governmental Affairs
- c) 11:00 a.m. - 12:00 p.m. Work Session with Public Works
- d) \*12:45 p.m. Pledge of Allegiance
- e) \*12:45 p.m. - 1:30 p.m. Central Services – Russell Walker, Director:
  - 1. Presentation: New Public Disclosure Request (PDR) Software
  - 2. Miscellaneous
- f) \*1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
  - 1. Public Comment (Specifically related to the agenda item)
- g) 2:30 p.m. - 3:30 p.m. Executive Session (Real Estate Acquisition - RCW 42.30.110(1)(b))
  - 1. Call Public Meeting to Order
  - 2. Executive Session
  - 3. Reconvene Public Meeting for the sole purpose of Adjournment
- h) 3:30 p.m. - 5:00 p.m. Commissioners Briefing

### **II. TUESDAY, JANUARY 28, 2025:**

- a) \*9:30 a.m. Pledge of Allegiance
- b) \*9:30 a.m. - 10:30 a.m. Closed Record Appeal Hearing No. PL24-0362 Appeal of Administrative Order to Abate File No. CE22-0175 Submitted by Chris Longnecker and Ashlynn Dennis
- c) \*10:30 a.m. - 11:30 a.m. WSU Skagit County Extension Quarterly Update
- d) \*11:30 a.m. - 11:45 a.m. Board of County Commissioners:
  - 1. Public Comment Period
  - 2. County and Individual Success Stories
  - 3. Miscellaneous (announcements, letters, etc.)

### **III. WEDNESDAY, JANUARY 29, 2025:**

- a) •6:00 p.m. Social Event – Boys & Girls Clubs of Skagit County Youth of the Year (The Skagit Casino Resort, 5984 Darrk Lane, Bow)

***Continued OVER...***

**IV. FRIDAY, JANUARY 31, 2025:**

- a) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties (WSAC) Legislative Virtual Update hosted by WSAC

**V. SATURDAY, FEBRUARY 1, 2025:**

- a) •5:00 p.m. Social Event – 2025 Annual Skagit Valley College Athletic Auction (Swinomish Casino & Lodge, 12885 Casino Road, Anacortes)

**MONDAY, JANUARY 27, 2024:**

***BID OPENING (Clerk of the Board & Public Works Staff)***

\*2:15 p.m. (or soon thereafter)

Maintenance Materials (liquid asphalt, mixed asphalt, gravel, and rock products) with Annual Purchases Expected to Exceed \$25,000

**FUTURE BID OPENING:**

Monday, February 10, 2025, 2:00 p.m. 2025 March's Point (Whitmarsh) Landfill Remediation, Project #WM33-14-2

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21). Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21). •Social event – This is a social event only and no county business or action will be taken at this event.

1. **CONSENT AGENDA FOR MONDAY, JANUARY 27, 2025 (items 1 through 29):**

a) **COMMISSIONERS:**

1. Record of the Proceedings for Tuesday, January 21, 2025.
2. Resolution to reappoint Bud Bowers to the Civil Service Commission for an additional six-year term which shall expire on December 31, 2030.
3. Approve a Washington State Department of Commerce Certification/Designation Form to designate the Economic Development Alliance of Skagit County (EDASC) as an Associate Development Organization (ADO) for the 2023-2025 Biennium. **(Signature Only)**

b) **ASSIGNED COUNSEL:**

4. Personal Services Agreement with Legal Counsel for Youth and Children to provide indigent defense representation for Guardianship cases to clients referred by Superior Court or approved by the Presiding Judge for Assigned Counsel. Cases include those under the Uniform Guardianship Act RCW 11.130.200. Compensation is based on a rate schedule and shall not exceed \$200,000. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2026.
5. Personal Services Agreement with Petrasek Law, PLLC to provide indigent defense representation for Guardianship cases to clients referred by Superior Court or approved by the Presiding Judge for Assigned Counsel. Cases include those under the Uniform Guardianship Act RCW 11.130.200. Compensation is based on a rate schedule and shall not exceed \$200,000. The Agreement is ratified to commence on January 1, 2025 and continue until December 26, 2026.
6. Personal Services Agreement with Petrasek Law, PLLC to provide consultation and representation for cases considered to be conflict of interest cases for the Skagit County Public Defender's Office that have been determined to be within the scope of indigent defense. Case referrals will be from Superior Court, Juvenile Court, and District Court. Compensation is based on a rate schedule and shall not exceed \$200,000. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2026.

c) **BUDGET AND FINANCE:**

7. Funding Agreement with Anacortes Arts Festival to award \$10,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20240220. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2025.
8. Funding Agreement with Anacortes Arts Festival (Nautical Treasure Hunt) to award \$7,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20240220. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2025.
9. Funding Agreement with Washington State University Foundation (Breadlab) to award \$5,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20240220. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2025.

d) **EMERGENCY MANAGEMENT:**

10. Grant Agreement No. D25-033 with the Washington State Military Department and the Federal Emergency Management Agency (FEMA) for mitigation planning and cost-effective mitigation actions after a Presidential disaster declaration to reduce the risk of loss of life and property damage in future disasters. Compensation to Skagit County shall not exceed \$1,042,890.72. The Agreement is ratified to commence on July 12, 2024 and continue until June 27, 2026.

e) **FACILITIES MANAGEMENT:**

11. Resolution awarding the bid for the Skagit County Prosecutor Tenant Improvements Project to TRICO Companies in the amount of \$2,119,000.

f) **GEOGRAPHIC INFORMATION SERVICES:**

12. Interlocal Cooperative Agreement with Public Utility District (PUD) No. 1 of Skagit County to establish a cost-sharing partnership for Pictometry digital imagery services. Compensation to Skagit County shall not exceed \$12,500 per year plus tax for the flights, and \$480 per year for ten Pictometry Connect Explorer licenses which may change in 2026 depending on the agency's needs. Total compensation to Skagit County is estimated at an amount not to exceed \$27,680 including applicable sales tax. The Agreement shall commence

on the date of execution and continue for two (2) years.

g) PARKS, RECREATION & FAIR:

13. Resolution regarding the Transfer of Excess Property to the Port of Skagit.
14. Personal Services Agreement with Geotest Services Inc. to provide compaction testing, submittal review, and the review/approval of all value engineering for the Howard Miller Steelhead Park CXT project and other park projects as assigned. Compensation is based on a fee schedule and shall not exceed \$20,000 plus applicable taxes. The Agreement shall commence on the date of execution and continue until December 31, 2026.
15. Vendor Services Agreement with R & H Mechanical, Inc. to remove and install a new furnace at the Skagit County Parks and Recreation shop located at 690 County Shop Lane in Burlington. Contractor may also be tasked with maintenance and repair of other heating and cooling systems as needed. Compensation shall not exceed \$10,000. The Agreement shall commence on the date of execution and continue for two (2) years.

h) PUBLIC HEALTH:

16. Resolution to authorize Skagit County Behavioral Health 0.1% Sales Tax Fund Allocations for 2025.
17. Personal Services Agreement with Mount Baker Presbyterian Church to provide substance use disorder treatment, outreach, peer services, and other services to residents of Skagit County. Compensation shall not exceed \$35,000. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2025.
18. Personal Services Agreement with Psychiatric Nurse Consulting Therapy LLC to provide on-site mental health services to guests at the Skagit First Steps Shelter located at 465 Pease Road in Burlington, and to clients referred for services by community outreach workers. Compensation is based on a rate schedule and shall not exceed \$15,000. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2025.
19. Lease Agreement with Bud (Lewis E.) Norris to lease storage space located at 1711 East College Way in Mount Vernon for the Syringe Exchange Program. Monthly rent shall not exceed \$1,035.64 plus utilities, insurance, and maintenance costs as applicable. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2025.
20. Personal Services Agreement with Consejo Counseling and Referral Services to provide outpatient behavioral health services to eligible Skagit County residents. Compensation is based on a rate schedule and shall not exceed \$20,000. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2025.

i) PUBLIC WORKS:

21. Resolution amending Resolution No. R20230152 and establishing the 2025 Ferry Fare Schedule.
22. Resolution to approve contract provisions and specifications and call for bids for the Temporary Passenger-Only Ferry Service between Anacortes and Guemes Island, WA. The bid opening is scheduled to take place on Tuesday, February 18, 2025, at 11:45 a.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person, remote <https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdz09> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980.
23. Resolution electing to receive National Forest related safety-net payments under PL 106-393 – Secure Rural Schools and Community Self Determination Act of 2000 for federal fiscal year 2025.
24. Right of Entry Agreement with Paul S. Randal and Kimberly L. Randal to allow Skagit County access to survey the property for the Mill Creek project. The property is located on Parcel numbers P42601 and P106594, as described in Exhibit A. There is no compensation associated with this Agreement. The Agreement shall commence on the date of execution and continue for one (1) year.
25. Amendment No. 2 to Personal Services Agreement No. C20240297 with Crucible Engineering, LLC to provide as-needed Naval Architectural and Marine Engineering Services for the Ferry Division of Public Works on non-federally funded projects. This Amendment updates “Exhibit B” to reflect new rates and labor classifications. Compensation remains the same and shall not exceed \$400,000. The term remains the same and shall continue until June 24, 2026. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
26. Amendment No. 16 to Grant Agreement No. C20230364 with Washington State Conservation Commission (2023-25 Biennium Contract No. K2425) to continue implementation of the Voluntary Stewardship Program

(VSP) plan work. This Amendment changes the project type of Outcome 26 from a Cost Share to a District Implemented Project (DIP). Compensation remains the same and shall not exceed \$1,228,404.68. The term remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

j) RISK MANAGEMENT:

27. Resolution to authorize updated Skagit County Risk Management Accident Prevention Plan policies and procedures.

k) SHERIFF:

28. Resolution to authorize waiving the competitive bidding procedures outlined in RCW 36.32.245 and declare a sole source provider for Shadow Systems Pistols and accessories and authorize trade-in of like kind property through ProForce Law Enforcement.

l) TREASURER:

29. Armored Car Services Agreement with SecureTrans, Inc. dba Axiom Armored Transport to provide armored courier transport during normal business hours between the Treasurer's Office and a bank identified in Schedule A. Compensation is based on a pick-up fee schedule. The Agreement is ratified to commence on January 1, 2025 and continue for one year.

**2. MISCELLANEOUS AGENDA (items 1 and 2):**

a) PUBLIC HEALTH:

1. Personal Services Agreement with Community Action of Skagit County to provide management, staffing, and operations for the following programs: access to dental care, adult education, and the East County Resource Center. Compensation shall not exceed \$156,000. The Agreement is ratified to commence on January 1, 2025 and shall continue until December 31, 2025.
2. Personal Services Agreement with Community Action of Skagit County to manage and offer programming at the Concrete Community Center to provide meals and a place of connection as a community hub and outlet for a variety of activities and programs that meet community needs and interests. Compensation shall not exceed \$167,400. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2025.