

SKAGIT COUNTY COMMISSIONERS' AGENDA

I. MONDAY, JANUARY 28, 2019:

- a) *8:45 a.m. - 9:45 a.m. Briefing - County Commissioners/County Administrator with Planning and Development Services, Parks and Recreation, and Facilities Departments
- b) *9:45 a.m. - 10:15 a.m. Bi-Weekly Briefing - Public Works Department
- c) 10:30 a.m. - 11:00 a.m. Presentation of 2019 Skagit Valley Tulip Festival Poster by Executive Director Cindy Verge
- d) 2:00 p.m. - 2:45 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- e) *2:45 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. TUESDAY, JANUARY 29, 2019:

- a) 9:00 a.m. - 10:00 a.m. Board of Health:
 - 1. Public Hearing to Consider Testimony Regarding the Adoption of Revisions to the Skagit County Public Health Department Schedule of Charges
 - 2. Possible Action - Resolution Adopting Revisions to Skagit County Public Health Department Schedule of Charges
- b) 10:00 a.m. - 11:00 a.m. Planning and Development Services – Hal Hart, Director:
 - 1. Public Hearing to Consider Testimony Regarding the 2019 Docket of Comprehensive Plan Land Use/Zoning Map and Policy/Code Amendments
- c) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. County and Individual Success Stories
 - 2. Public Comment Period
 - 3. Miscellaneous Announcements

III. FRIDAY, FEBRUARY 1, 2019:

- a) *1:30 p.m. - 2:30 p.m. Facilities Department Work Session

IV. SATURDAY, FEBRUARY 2, 2019:

- a) *2:00 p.m. - 4:30 p.m. Next Step Elk Herd Meeting with State Representative Carolyn Eslick (Padilla Bay National Estuarine Research Reserve, 10441 Bayview-Edison Road, Mount Vernon)

MONDAY, JANUARY 28, 2019: *BID OPENING (Clerk of the Board and Public Works Staff)*

2:45 p.m. (or soon thereafter) Procurement of Maintenance Materials with Annual Purchases Expected to Exceed \$25,000

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

IV. CONSENT AGENDA FOR MONDAY, JANUARY 28, 2019 (items 1 through 23):**a) COMMISSIONERS:**

1. Record of the Proceeding for Tuesday, January 22, 2019.
2. Resolution to appoint Mark Venn to serve the remaining term of Paul Chaplik who resigned on September 25, 2018, from the Civil Service Commission. Mr. Venn's term will expire October 31, 2019.
3. Resolution to reappoint John Patton to the Skagit County Boundary Review Board. Mr. Patton's four-year term will begin on February 1, 2019, and end on January 31, 2024.
4. Resolution to call for bids for County legal printing for 2019 through 2020. The bid opening is scheduled to take place on Monday, March 11, 2019, at 2:30 p.m. or as soon thereafter in the Skagit County Commissioners' Hearing Room.
5. Personal Services Agreement with Gordon Thomas Honeywell Governmental Affairs to act as Skagit County's principal state lobbyist to develop and maintain on-going relationships with appropriate state elected and appointed officials and staff. Compensation is based on a monthly reimbursement rate and a travel expenses schedule and shall not exceed \$122,767 for the three-year term of the Agreement. The Agreement shall commence on February 1, 2019, and continue until December 31, 2021.
6. Personal Services Agreement with Gordon Thomas Honeywell Governmental Affairs to act as Skagit County's principal federal lobbyist to develop and maintain on-going relationships with appropriate federally elected and Executive Branch officials and staff. Compensation is based on a monthly rate schedule and shall not exceed \$199,496 for the three-year term of the Agreement. The Agreement shall commence on February 1, 2019, and continue until December 31, 2021.

b) BUDGET AND FINANCE:

7. Funding Agreement with Celtic Arts Foundations, which awards \$5,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20180199. The Agreement shall commence on January 1, 2019, and continue until December 31, 2019.
8. Resolution establishing Skagit County's Insurance Cost Assessment Policy for fiscal year 2018. The Insurance Cost Policy shall be effective for insurance cost assessment during 2018 and for future years until modified.

c) EMERGENCY MEDICAL SERVICES:

9. Interlocal Cooperative Agreement with Fire District (District) #14 for the provision of Emergency Medical Services (EMS) to allow the District and the County to work in cooperation on the delivery of EMS within the District's boundaries, as well as outside its boundaries as allowed by mutual aid requests as applicable. The District's service consists of providing trauma verified aid services in accordance Washington Administrative Code (WAC) 246-976-260. Skagit County shall reimburse the District for actual expenses incurred in an amount not to exceed \$95,000 for the entire term of the Agreement. The Agreement shall commence on the date of execution and continue until December 31, 2024.

d) FACILITIES MANAGEMENT:

10. Personal Services Agreement with Carletti Architects, P.S. to resume work on the project initially contracted under Skagit County Contract No. C20170479 for services related to construction administration for the reception and security improvements at the Commissioners' Administrative Building, located at 1800 Continental Place in Mount Vernon. Compensation shall not exceed \$15,000 and is based on a rate schedule. The Agreement is ratified to commence on January 15, 2019, and continue until December 31, 2019.

e) INFORMATION SERVICES:

11. Statement of Work with CDW Government, LLC to perform a basic health check and analysis for Skagit County's existing Cisco Identity Services Engine (ISE) Solution which will contribute to a systematic and rigorous evaluation of the County's Public Technology Key Infrastructure to provide the framework for better control of who can connect to the internal County network which will improve security. Estimated compensation for the project shall not exceed \$40,000, which includes travel expenses and is based on a rate schedule. The Agreement shall commence on the date of execution and continue until December 31, 2019.

f) PUBLIC HEALTH:

12. Vendor Services Agreement with Oliver Packaging & Equipment Company to provide dual oven/microwave meal trays and equipment to seal home-delivered meals. Compensation shall not exceed \$31,930.60 per year,

for 130 cases (104,000 trays). The Agreement is ratified to commence on January 1, 2019, and continue for one year from the date of execution.

13. Professional Service Agreement with North Sound Behavioral Health Organization, LLC (North Sound BHO), Contract #NORTH SOUND BHO-SKAGIT-PSC 19, to provide funding for prevention and intervention services through programs, Youth Leadership Conferences, marketing ads, as well as funding for two (2) middle school Prevention Intervention Specialists. Funding to Skagit County shall not exceed \$101,141 and is funded through Regional Marijuana Funds. The Agreement is ratified to commence on January 1, 2019, and continue until June 30, 2019.
14. Amendment No. 2 to Substance Abuse Block Grant (SABG) Contract with North Sound Behavioral Health Organization, LLC, Contract #NORTH SOUND BHO-SKAGIT CO-SABG-16-18, Skagit County contract No. C20170408, for one full-time Chemical Dependency Professional to provide opiate outreach services in Skagit County to individuals who use opioid drugs intravenously. This Amendment extends the expiration date to June 30, 2019, and increases compensation from \$150,000 to an amount not to exceed \$200,000 to ensure the completion of the work throughout this extension. All other terms and conditions of the original Agreement shall remain in effect.
15. Grant Award from the United Way of Skagit County to partially fund the maintenance and hosting of the Skagit County Trends Website, Eastern Washington University's Institute for Public Policy and Economic Analysis (IPPEA) to maintain and host the website with indicators that include: population, agriculture, culture & tourism, economic vitality, education, environment, health, housing, public safety, and transportation. Compensation to Skagit County shall not exceed \$6,500. The Agreement is ratified to commence on January 1, 2019, and continue until December 31, 2019.
16. Personal Services Agreement with Public Hospital District 304 to provide periodic training coordination, as requested by the County. Training coordination includes organizing, purchasing, and/or reimbursing travel expenses for the members of the Skagit County Community Prevention and Wellness Initiatives, or members of other prevention initiatives within Skagit County. Compensation is based on reimbursement for actual costs within per diem and travel rates according to current General Services Agency publication and shall not exceed \$15,000. The Agreement is ratified to commence on January 10, 2019, and continue until December 31, 2019.
17. WorkFirst Worksite Agreement with Community Action of Skagit County which specifies the functions and responsibilities of the "Worksite" (Burlington, Mount Vernon, and Sedro-Woolley Senior Centers), "Contractor", and "Participant" so that an employee from Community Action of Skagit County can oversee the work component of the Department of Commerce WorkFirst Program. The Agreement is ratified to commence on July 1, 2018, and continue through June 30, 2019.
18. Amendment No. 6 to Consolidated Contract with the Washington State Department of Health (DOH Contract No. CLH18259), Skagit County Agreement No. C20180132, to facilitate the delivery of public health services in Skagit County. This Amendment amends Statements of Work for the Maternal & Child Health Block Grant, Office of Drinking Water Group A Program, and replaces Exhibit C-5, Schedule of Federal Awards with Exhibit C-6. Total compensation remains unchanged and shall not exceed \$745,975. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect including the termination date of December 31, 2020.

g) PUBLIC WORKS:

19. Resolution to rescind Resolution No. 5351 and adopting a policy regarding the handling of complaints related to any road department activity per WAC 136-50-053.
20. Resolution initiating County Road Projects and establishing the following projects: Carey's Slough Culvert Replacement, Farm to Market/Josh Wilson Road Intersection Improvements, 2019 HMA Overlay, North Shore Drive Stabilization, and Prevedal/Pipeline Road Permanent Emergency Access Road.
21. Resolution to call for a public hearing to consider testimony regarding renaming a portion of East Sauk Prairie Road (# 08400) to Mel Garton Place (# 08550). The public hearing is scheduled to take place on Tuesday, February 12, 2019, at 8:30 a.m. or as soon as possible thereafter in the Skagit County Commissioners' Hearing Room.
22. Amendment No. 2 to Local Agency A&E Professional Services Consultant Agreement No. C20180411 with Robinson Noble, Inc. for the geotechnical engineering and design of the reconstruction and stabilization of Prevedal Road Repair Slide Project from Town/County line to approximately 500 feet south. This Amendment extends the term from February 1, 2019, to June 1, 2019. Compensation remains the same and

shall not exceed \$74,058. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect.

23. Grant Deed of Conservation Easement between Nancy Maas, Grantor, and Skagit County, Grantee. The Conservation Easements protects 18 acres of agricultural land and eliminates 1 residential development right. The conservation values include protection of agricultural productivity, protection of prime and important agricultural soils, and the protection of critical areas. The Skagit County Farmland Legacy Program will pay \$105,000 for one development right and is funded by the Conservation Futures Fund. The Agreement shall commence on the date of mutual execution and continues in perpetuity.