

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573. Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item.

FIFTH WEEK - NO REGULAR AGENDA SCHEDULE**I. MONDAY, JANUARY 30, 2023:**

- a) 10:00 a.m. - 10:30 a.m. Weekly Check-In with Gordon Thomas Honeywell Governmental Affairs
- b) *1:30 p.m. Pledge of Allegiance
- c) *1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- d) 3:30 p.m. - 4:30 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session
 - 3. Reconvene Public Meeting/Adjournment

II. TUESDAY, JANUARY 31, 2023:

- a) 11:30 a.m. Skagit Transit (SKAT) Board of Directors Special Meeting hosted by SKAT
- b) 1:00 p.m. - 2:00 p.m. Work Session with Public Works
- c) 2:00 p.m. - 3:00 p.m. Work Session with Public Works

III. THURSDAY, FEBRUARY 2, 2023:

- a) 3:00 p.m. - 4:00 p.m. Commissioners Briefing

IV. FRIDAY, FEBRUARY 3, 2023:

- a) 10:00 a.m. - 11:30 a.m. Work Session with Human Resources

V. SATURDAY, FEBRUARY 4, 2023:

- a) 5:00 p.m. Skagit Valley College Athletics 2023 Auction (Swinomish Casino & Lodge, 12885 Casino Drive, Anacortes)

FUTURE BID OPENINGS:

Monday, February 6, 2023, 2:00 p.m. Maintenance Materials with Annual Purchases Expected to Exceed \$25,000

Monday, March 6, 2023, 2:00 p.m. County Legal Printing for 2023 through 2024

FUTURE REQUEST FOR QUALIFICATIONS:

Thursday, February 16, 2023, 4:00 p.m. Professional Engineering, Environmental, and Right of Way Services for the Cook Road/I-5 Interchange Vicinity Improvements Project #ES63000-11

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

1. CONSENT AGENDA FOR MONDAY, JANUARY 30, 2023 (items 1 through 18):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, January 23, 2023.
2. Record of the Proceedings for Tuesday, January 24, 2023.
3. Record of the Proceedings for Thursday, January 26, 2023.

b) CORONER:

4. Amendment No. 1 to Personal Services Agreement No. C20220013 with Allison Hunt, M.D., dba Hunt Forensics PLLC to provide autopsy and consultation services for the Coroner's Office. This Amendment increases compensation from \$110,000 to an amount not to exceed \$125,000 due to increased services provided. The term remains the same and shall continue until December 31, 2022. All other terms and conditions of the original Agreement shall remain in effect.
5. Personal Services Agreement with Allison Hunt M.D. to provide autopsy and consultation services for the Coroner's Office. Compensation is based on a fee schedule and shall not exceed \$150,000. The Agreement is ratified to commence on January 1, 2023 and continue until December 31, 2023.

c) HUMAN RESOURCES:

6. Resolution to amend Skagit County Personnel Policies and Procedures Manual to include a Sheriff's Office Patrol and Corrections Deputy Referral Bonus Program.
7. Technical Amendment No. 1 to Labor Agreement No. C20220459 between Skagit County and Skagit County Public Defenders Local 176 PD, Council #2, AFSCME. The Amendment corrects an omission of provisions regarding Appendix A. The term of the Agreement remains the same and shall continue through December 31, 2024.

d) INFORMATION SERVICES:

8. Subscription Agreement with West Publishing Corporation, A Thomson Reuters business, for West Proflex Legal Research for Prosecuting Attorney Office and Public Defender's Office. Compensation is based on fee schedule and shall not exceed \$83,000. The Agreement shall commence on the date of execution and will continue for three (3) years.

e) PARKS, RECREATION AND FAIR:

9. Vendor Services Agreement with Banner Electric Inc., dba Banner Power Solutions to install a solar system for the Veterans Plaza at Northern State Recreation Area. Compensation shall not exceed \$32,000. The Agreement shall commence on the date of execution and continue for two (2) years.

f) PROSECUTING ATTORNEY:

10. Second Assignment of Commercial Lease, Contract No. C20190127, for the Prosecuting Attorney's Office, Family Support Division to lease office space located at 1404 East College Way, Suite 101 in Mount Vernon. This Amendment assigns the lease from Norm Nelson and Jim Nelson to 1404 E. College Way LLC c/o Smiley Management Services. The term of the lease remains the same and continue until May 15, 2023. Lease payments will remain the same and shall not exceed \$2,787 per month. A second 2-year renewal option remains in place. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
11. Amendment No. 2 to Personal Services Agreement No. C20200739 with Janet Williamson to provide transcription services for victim, witness, and/or defendant interviews and depositions. This Amendment extends the term of the Agreement from December 31, 2022 to December 31, 2023. Compensation remains the same and shall not exceed \$10,000. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

g) PUBLIC DEFENDER:

12. Personal Services Agreement with Tatiana Dillard dba Whatcom County Investigation to provide investigation services as requested by the Skagit County Public Defender. Investigation services include, but are not limited to, witness interviews, preparation of witness interview reports or transcripts, locating witnesses, service of subpoenas, preparation of diagrams, photographing items of evidentiary value, obtaining records, and court testimony. Total compensation for the two-year term of the Agreement is based on a fee schedule and shall not exceed \$195,000. The Agreement is ratified to commence on January 1, 2023 and continue until December 31, 2024.

h) PUBLIC HEALTH:

13. Personal Services Agreement with Skagit Legal Aid to provide homelessness prevention support to households who are most at risk of homelessness. Compensation is based on a fee schedule and shall not exceed \$64,500. The Agreement is ratified to commence on January 1, 2023 and continue until June 30, 2023.
14. Resolution declaring a sole source purchase of Julota Care Management Software and waiving the competitive bidding procedures outlined in RCW 36.32.245, Resolution No. 15344, and Resolution No. R20210275. Julota software is the only solution that is feasible to implement Skagit County's Co-Responder Program that teams a mental health professional with law enforcement across multiple jurisdictions to support the needs of people who are experiencing mental health or other crises.

i) PUBLIC WORKS:

15. Resolution authorizing Chair Ron Wesen to electronically sign the submission of Amendment No. 2 with the State of Washington Department of Ecology (Shorelands Northwest Straits Agreement No. SEANWS-2021-SkCoPW-00003) (Skagit County Contract No. C20210470) to support Skagit County Marine Resources Committee (MRC) operations and projects.
16. Amendment No. 2 to Skagit County Agreement No. C20210470 with the State of Washington Department of Ecology (Shorelands Northwest Straits Agreement No. SEANWS-2021-SkCoPW-00003) to support Skagit County Marine Resources Committee (MRC) operations and projects. This Amendment revises Task 7: Sharpes Corner stormwater monitoring and its associated deliverables due to staff and volunteer capacity and monitoring requirements, the original proposed work was not able to be completed. The Skagit MRC requested the funds be moved to Task 1. Compensation remains the same and shall not exceed \$196,000. The end of the term remains the same and shall continue until September 30, 2023. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
17. Amendment No. 1 to Local Agency A&E Professional Services Agreement No. C20220365 with Exeltech Engineering, Inc. for the design of eleven (11) Skagit County Fish Passage Improvement Projects. This Amendment adds Phase 2 Scope of Work which includes 100% design development of Stevens Creeks, 60% design development of Butler Creek, 30% design development of Gilligan Creek, and other related work in accordance with the Exhibit A.1. Compensation is increased from \$236,886.80 to an amount not to exceed \$1,173,345.93. The completion date remains the same and shall continue until December 31, 2026. All other terms and conditions of the original Agreement shall remain in effect.

j) SHERIFF:

18. Interagency Agreement with Washington State Patrol (WSP) Agreement No. K18484 for the Skagit County Interlocal Drug Enforcement Unit (SCIDEU) to provide office space at the SCIDEU facility for WSP's use. WSP will reimburse SCIDEU \$1,000 per month to assist with the costs of co-housing. The Agreement shall commence on February 1, 2023 and continue until December 31, 2023.